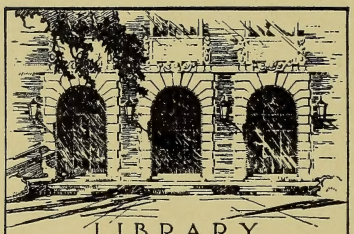

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MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT
YEAR OF
1911 1912
ESTABLISHED 1839

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL,

WESTFIELD.

ESTABLISHED 1839.

1911-1912

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Approved by
The State Board of Publication.

NEW NORMAL SCHOOL BUILDING.

STATE BOARD OF EDUCATION.

ESTABLISHED, 1839.

REORGANIZED, 1910.

		TERM EXPIRES
FREDERICK P. FISH, Chairman,	Boston,	1913.
Miss SARAH LOUISE ARNOLD,	Newton Centre,	1912.
Mrs. ELLA LYMAN CABOT,	Boston,	1913.
SIMEON B. CHASE,	Fall River,	1912.
LEVI L. CONANT,	Worcester,	1914.
THOMAS B. FITZPATRICK,	Boston,	1914.
FREDERICK W. HAMILTON,	Tufts College,	1913.
PAUL H. HANUS,	Cambridge,	1914.
CLINTON Q. RICHMOND,	North Adams,	1912.

OFFICERS OF THE STATE BOARD OF EDUCATION.

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FACULTY.

NORMAL SCHOOL.

CLARENCE A. BRODEUR, *Principal.*

	English.
Lewis B. Allyn,	Mathematics, Chemistry.
Edith L. Cummings,	Manual Arts, Gymnastics.
Frederic Goodwin,	Vocal Music.
Mrs. Adeline A. Knight,	Literature, History.
Cephas Guillet, Ph.D.,	Psychology, History of Education, Geography, Sociology.
Louis G. Monté,	Manual Arts.
Charles B. Wilson, Ph.D.,	Science.

Olive M. Searle, *Secretary.*

TRAINING SCHOOL.

GEORGE W. WINSLOW, *Principal.*

A. Caro Balcom,	Eighth grade.
Alice M. Winslow,	Eighth grade.
Nettye L. Robbins,	Seventh grade.
Anna M. Downey,	Seventh grade.
Lucia A. Coleman,	Sixth grade.
Ella J. Downey,	Sixth grade.
May T. Grout,	Fifth grade.
Edith M. Robbins,	Fifth grade.
Eliza Converse,	Fourth grade.
Bertha A. Kuralt,	Third grade.
Florence P. Axtell,	Second grade.
Eunice M. Beebe,	First grade.
Emma L. Hammond,	Kindergarten.

ALUMNI ASSOCIATION OF THE WESTFIELD NORMAL SCHOOL.

PRESIDENT.

Principal Marcus H. White, Ph.D., Normal School, New Britain, Conn.

Class of 1882.

VICE-PRESIDENT.

Mrs. Luella Fay Maynard, Hyannis, Mass.

Class of 1874.

SECRETARY AND TREASURER.

Mr. Thomas K. McAllister, Springfield, Mass.

Class of 1889.

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Principal Clarence A. Brodeur, Westfield, Mass.
Mrs. Edwin B. Hedges, Westfield, Mass.

Class of 1888.

Mrs. Florence Herrick Spencer, Warren, Mass.

Class of 1881.

COMMITTEE ON NECROLOGY.

Mrs. Joseph G. Robbins, Westfield, Mass.

Class of 1868.

Miss Jane A. Holt, Springfield, Mass.

Class of 1868.

Miss Harriet F. Brooks, North Adams, Mass.

Class of 1884.

Mrs. Ida Sprague Strong, Southampton, Mass.

Class of 1898.

Miss Lora S. Phinney, Haydenville, Mass.

Class of 1903.

The next meeting of the Association will be held at Westfield in 1913.

CALENDAR FOR 1912.

SPRING TERM.

Monday, 9 A.M., March 18, 1912, to Thursday, 4 P.M., June 13, 1912.

GRADUATION.

Monday, 2 P.M., June 17, 1912.

EXAMINATIONS FOR ADMISSION.

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 20 and 21, 1912.

SECOND ENTRANCE EXAMINATION.

Tuesday and Wednesday, 9 A.M., September 3 and 4, 1912.

Entrance examinations on the dates given above begin at 9 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Monday; on Saturdays, school closes at noon.

Calendar for School Year, 1912-13.

FALL TERM.[1]

Thursday, 9 A.M., Sept. 5, 1912, to Saturday, 12 M., Nov. 30, 1912.

WINTER TERM.

Monday, 9 A.M., Dec. 2, 1912, to Saturday, 12 M., March 15, 1913.

SPRING TERM.

Monday, 9 A.M., March 17, 1913, to Friday, 4 P.M., June 20, 1913.

GRADUATION.

Tuesday, 2 P.M., June 17, 1913.

VACATIONS.

Spring.

From Saturday, 12 M., April 27, 1912, to Monday, May 6, 1912.

Thanksgiving.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

Christmas.

From Friday, 4 P.M., Dec. 20, 1912, to Monday, 9 A.M., Dec. 30, 1912.

Winter.

From Friday, 12 M., Feb. 21, 1913, to Monday, 9 A.M., March 3, 1913.

Spring.

From Saturday, 12 M., April 26, 1913, to Monday, 9 A.M., May 5, 1913.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Tuesday, Sept. 3, 1912.

ASSEMBLY HALL.

Westfield Normal School.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, Sept. 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,317. Since 1855, the date of the first formal graduation, 2,350 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 16,000 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the out-door study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Roman-

esque portals, is 140 feet long and 118 feet deep, and contains accommodations for 175 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, class rooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michael Angelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 70 students. The gymnasium of the school is located in this building. A fuller description may be found on page 37, under the caption "Dickinson Hall."

TRAINING SCHOOLS.

In the normal school building are three rooms, accommodating 100 pupils of the kindergarten and primary grades of the public schools.

The State has erected a training school building at a cost of $45,000, on the site of the old normal school on Washington Street, within a stone's throw of Dickinson Hall. This building contains ten class rooms, with ample accommodations for 420 children from grades four to nine inclusive, a library, principal's office, teachers' room, an assembly hall with seats

STATE NORMAL TRAINING SCHOOL.

for 500, play rooms, and is furnished with an electric time service and a liberal equipment for the teaching of all school subjects.

There are available for training purposes in both buildings thirteen rooms, containing more than 500 pupils.

The pupils of the senior class of the normal school are divided into three sections, each section devoting the entire time of one term of thirteen weeks to observation and teaching in the training schools under expert supervision. Thus ample provision has been made for training teachers for the actual work of their profession.

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

REQUIREMENTS FOR ADMISSION.

I. Candidates for admission to any one of the Massachusetts State normal schools must have attained the age of seventeen years complete, if young men, and sixteen years, if young women; must be free from diseases or infirmities which would unfit them for the office of teacher, and must present certificates of good moral character. They must also present detailed records of scholarship from the principal of the high school, or other school in which preparation has been made,

showing the amount of time given to individual subjects and the grade therein.

II. Candidates must present by examination or certificate satisfactory evidence of preparation in the following subjects, 14 units being the requirement for admission. A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1) English literature and composition, ... 3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2) Algebra, ... 1 unit.
(3) Geometry, ... 1 unit.
(4) History, ancient, mediæval and modern, English or American, including civics, ... 1 unit.
(5) Latin, ... 2 units.
(6) French, ... 2 units.
(7) German, ... 2 units.
(8) Drawing,[1] . . . . . 1 unit.
(9) Physics, ... 1 unit.
(10) Chemistry, ... 1 unit.
(11) Biology, botany or zoölogy,[1] . . . . . 1 unit.
(12) Physical geography,[1] . . . . . 1 unit.
(13) Physiology and hygiene,[1] . . . . . 1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by Massachusetts colleges for entrance. The outlines submitted by the College Entrance Examination Board (sub-station 84, New York City) will be found suggestive by the high schools.

C. *Additional Subjects.* — At least 4 units not already offered, or other subjects approved by the secondary school towards the diploma of graduation of the applicant.

[1] Half units in these subjects will also be accepted.

III. *Examinations.* — Each applicant for admission, unless specifically exempted by the provisions of sections IV and V, must pass entrance examinations in the subjects required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year. Candidates applying for admission by examination will present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects.

IV. *Division of Examinations.* — Candidates for admission to the normal schools may take all of the examinations at one time, and any or all of them may be taken either in June or in September. If the examinations are divided, the candidate will receive no credit for the first examination, unless he passes in at least five of the ten units required. Examinations may not be divided between different years.

V. *Admission on Certificates.* — Candidates from schools which are on the certificate list of the New England College Entrance Certificate Board, or from public high schools approved by the State Board of Education, for this purpose, may be exempted from examination in any of the subjects under "A" and "B" by the principal of the normal school on the basis of a record of at least 80 per cent. or B in such subject during the last year in which such subject has been pursued, when the principal of the high school shall have certified his belief that the candidate is able to do satisfactory work in the normal school. Such candidates will present credentials for the subjects under "C."

VI. *Admission as Special Students.* — Graduates of normal schools and colleges and persons having had satisfactory experience in teaching may be admitted as special students, under such regulations as the Board may prescribe.

EXAMINATION DATES.

The admission examinations are held at the several normal school buildings in accordance with the following schedule: —

1912. — Thursday and Friday, June ~~22~~ 20 and ~~23~~ 21; Tuesday and Wednesday, September 3 and 4.

1913. — Thursday and Friday, June 19 and 20; Tuesday and Wednesday, September 2 and 3.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and text books are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay at the beginning of each half-year session the sum of $25 to the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half-year.

For cost of board, see "Dickinson Hall," below.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums.

MANUAL ARTS WORKSHOP.

Aid is not furnished during the first half-year of attendance, nor to students whose scholarship is unsatisfactory. Applications for this aid are to be made to the principal **in writing, and must be accompanied by a certificate from a person competent to testify,** stating that the applicant needs the aid.

COURSES OF INSTRUCTION.

This school offers (1) a general two years' course, (2) a three years' course, (3) a kindergarten course, (4) a special course for teachers, and (5) a special course of one year for college graduates.

I. GENERAL TWO YEARS' COURSE.

The general course of study for two years comprises the following subjects: —

1. Psychology, history of education, principles of teaching, methods of instruction and discipline, school organization, school laws of Massachusetts.

2. Methods of teaching the following subjects: —

(*a*) English, — reading, language, composition, literature, history.

(*b*) Mathematics, — arithmetic.

(*c*) Science, — chemistry, geography, physiology and hygiene, study of minerals, plants, and animals.

(*d*) Drawing, vocal music, physical training, manual training.

3. Observation and practice in the training school, and observation in other public schools.

The amount of work in this course is so great that only those who enter upon it most thoroughly prepared can hope to complete it, with the required practice, in the time as-

signed to it. Others need not expect to finish it in two years.

For a more detailed account of this course, see pages 17–28.

II. THREE YEARS' COURSE.

The Commissioner of Education and the principal of any normal school may arrange for a third year of study and practice in teaching under supervision for its graduates, whenever in their judgment such action is desirable. The object of this course shall be a more complete mastery of the topics arranged for the regular two years' course and further work in the training schools; this work in the training schools shall be under the direct supervision of a teacher of the normal school or of a teacher specially approved for that purpose.

III. KINDERGARTEN COURSE.

The kindergarten course requires two years for its completion. The first year's work is the same as that of the general two years' course, except that child study, sociology and history are substituted for English grammar and geography. During the second year the pupil spends all her mornings in the practical work of the kindergarten, and her afternoons in the study of the theory and the history of the kindergarten.

Every candidate for this course should have not only the qualifications required for admission to the general two years' course, but should in addition have some facility in playing the piano and in singing.

Students pay the cost of materials used by them, but this expense does not exceed ten dollars for the course.

IV. SPECIAL COURSE FOR TEACHERS.

Teachers of three years' experience in teaching, who give evidence of maturity, good scholarship, and of aptness to teach, may, with the consent of the principal and of the

KINDERGARTEN.

Commissioner of Education, select a course which may be completed in one year; and when such course is successfully completed, they shall receive a certificate for the same.

V. SPECIAL COURSE FOR COLLEGE GRADUATES.

College graduates may be admitted to the State normal schools without examination, and may receive a diploma after satisfactorily completing a course of one year, requiring at least twenty recitation periods per week and including the advanced pedagogy and practice of the senior year.

Experienced observers of public-school problems are agreed that the high schools can no longer furnish employment for all college graduates who wish to teach. **An increasing number of such graduates must hereafter find their work in the grammar schools.** It is for this class especially that course V has been planned.

GENERAL PLAN OF TWO YEARS' COURSE.

No outline can accurately represent the spirit and method of a school. The following topical arrangement should be understood as merely suggestive: —

PSYCHOLOGY.

There are two courses in psychology, one for the junior and one for the senior year. The work given is in part indicated in the following statement: —

1. Psychology and Experimental Pedagogy. — This course includes (*a*) the nature, physiological correlation, growth and education of the mental processes; (*b*) methods and results of experimental pedagogy. The standard texts are used by the students in preparing the lessons they teach in turn: Whipple's *Manual of Mental and Physical Tests;* Thorndike's *Educational Psychology;* Seashore's *Experiments in Psychol-*

ogy; Creighton's *Introductory Logic;* James's *Principles of Psychology;* and the works of Angell, Judd, Baldwin, Titchener, Dewey, Wundt, Stout, etc., as well as the psychological periodicals.

2. Child Study or Genetic Psychology. — A study of some of the chief features in the physical and mental life of the child from the genetic standpoint: the hygiene of the sense-organs, the voice, etc.; the beginnings of mental life in the child and in animals; the conditions of mental development; the development of motor control and ability; perception and apperception in their development and educational bearings; attention and will in development and in education; and other types of mental activity in the same method of treatment as time may make possible. Most of the classic studies in this subject are available for this work, and many of the striking results of the great studies have been charted and are used in the department.

The department has a full set of the *Pedagogical Seminary* and the *American Journal of Psychology,* and besides these receives, among others, the *Journal of Educational Psychology* and the *American Journal of Sociology.* It is the aim of these courses to develop in the students the power and the habit of reading intelligently the current expert literature of their profession. A piece of research work is also required.

HISTORY OF EDUCATION.

1. American Education. — The Massachusetts public school system, past, present and future; the beginnings of public education in New York, Pennsylvania, Virginia; in the west, in the south, in the northwest; higher education of women in America; the origin and development of normal schools in the United States; the influence of European thought and practice; American educational biography; the movement for vocational education; the arts and crafts and nature-study movements.

BIOLOGY LABORATORY.

2. European Education. — Greek, Hellenistic, and Roman education in theory and practice; the aim in each nation and the adaptability of the means used to the attainment of the aim; the value of the aim in each case; Jewish education; early Christianity and education; mediæval education, culminating in the Renaissance and humanism; these latter as containing the germs of modern philosophy, modern education, and the newer theory of life; educational criticism and the practice of the "innovators;" the constructive educators from Comenius to Herbart and Herbert Spencer; the shifting emphasis in educational theory and practice as seen in the various standpoints of verbalism, realism, naturalism, and the disciplinary, psychological, and sociological theories of education. The work requires assigned reading and reference work, reports, and extensive reading of the educational classics of Comenius, Rabelais, Montaigne, Bacon, Rousseau, Locke, Pestalozzi, Froebel, Herbart, Spencer, Horace Mann, etc.

The standard texts and classics are available for this work. Paul Monroe's *Text-book* and *Briefer Course* are followed in the main and freely consulted as texts.

The aim in presenting the history of education is twofold, namely, cultural and practical; first, to open and liberalize the mind and enlarge the ideas by a study of the progress of thought and social action, and particularly the relation thereto of the progress in educational theory and practice; and, second, to study the curriculum, methods and ideals of our Massachusetts schools in the light of the knowledge thus gained.

METHODS.

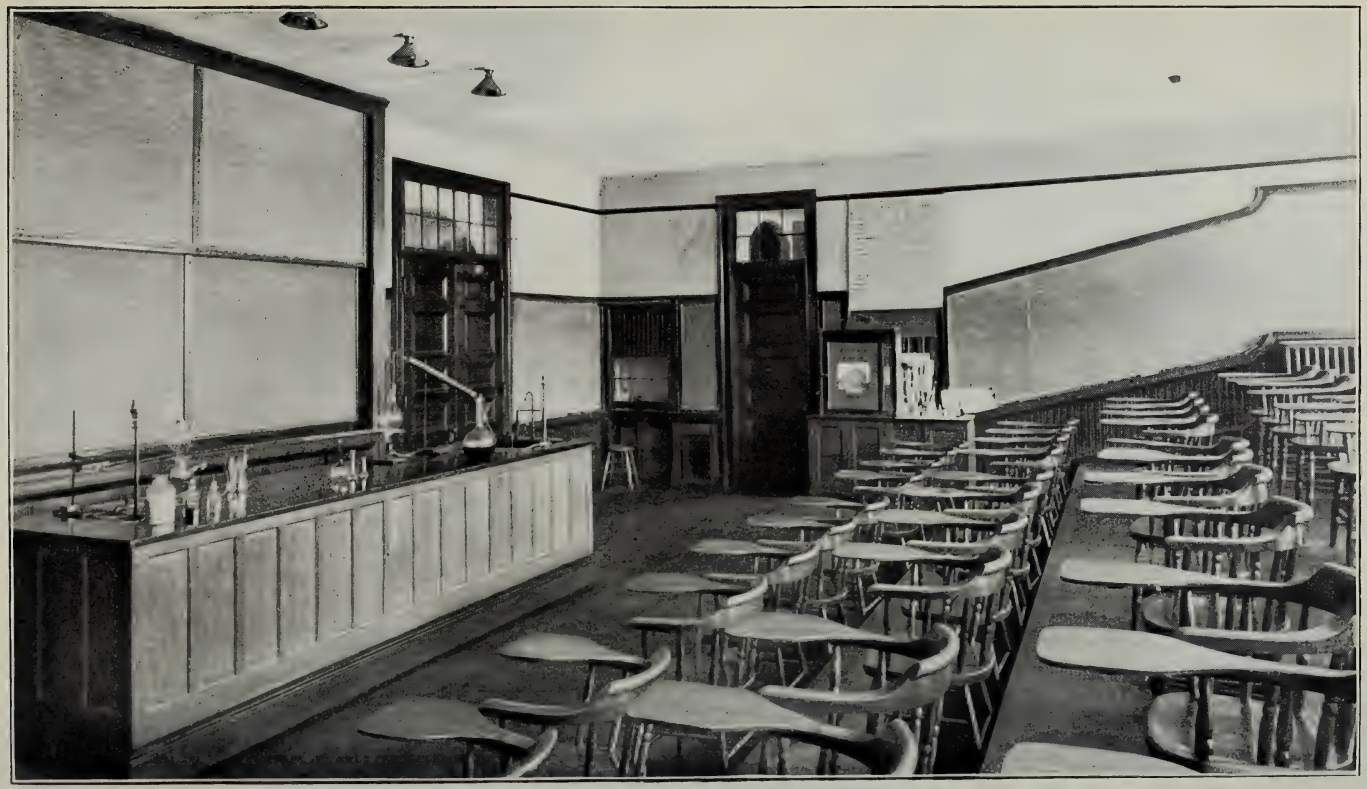
The schoolroom application of the work in arithmetic, literature, history, etc.; phonetics; primary reading; story telling; board work; the art of adult reading, silent and oral; preparation of bibliographies in the subject-matter of the first six grades of school life, etc.

SOCIOLOGY.

The course covers one term in the senior year and involves several kinds of work and as many ways of doing it, all of which involve the self-activity of the student: (*a*) class discussions on assigned readings from the texts; (*b*) an individual study of and an oral report by each student on some one of the list of topics, which is expected to treat the subject as exhaustively and intensively as the time and the materials will allow; (*c*) a written report on the social activities of some community, or some phase thereof, of which they have made a special study, with suggestions for improvement.

Some of the subjects treated in (*a*) are these: the causes that have contributed to the rise of the science of sociology; the nature, aim, materials, and method of the science; the rise and function of the leading social institutions; the social ideal and the social spirit; social pathology, therapeutics, and hygiene; the sociology of the teaching profession.

Some of the topics from which selections are made for the work under (*b*) are these: retardation in the schools; child labor in America; the criminal and his treatment; poverty and its causes; Dickens and his services for childhood; the professional institutions (after Spencer and Bryce); juvenile reform schools; social and university settlements; Chadwick and public hygiene in England, together with the rise of State boards of health in America; the social teaching of Joseph Mazzini; Jane Addams and the newer ideals of peace; some phases of the race problem in America; some social Utopias; the rural school problem; industrial education; the wage-earning woman; home economics; co-operation amongst laborers; prisoners and prison reform; supplementary education; the education of backward and feeble-minded children, the deaf and the blind; social education; socialism and social reform.



SCIENCE LECTURE ROOM.

SCIENCE.

Preparation. — Field and laboratory work are combined with a thorough class-room drill in the best pedagogical methods for the presentation of biology in the graded schools. The out-of-door study is supplemented by the use of aquaria, vivaria, a practical school garden, and similar helps. As an aid for preparation the school possesses an excellent reference library in science, an abundance of working material in both plants and animals, and a valuable cabinet collection, all of which it may be fairly said are unsurpassed by other schools of like rank.

Equipment. — Among the cabinet and working material especial mention should be made of the Scott collection of local birds and their eggs, prepared and presented by a former principal of the school, and including all the common New England species; the stuffed fishes, both salt and fresh-water forms; the insects, which are particularly rich in dragonflies and the various species injurious to vegetation; the fresh-water mussels, presented by the United States Bureau of Fisheries, and one of the finest collections in America; the tropical fruits, including blossoms, buds, and perfected fruits of nearly all the kinds that possess commercial value; a very full and choice set of mounted native seaweeds and an equally fine herbarium of local plants; a series of charts, casts, and models illustrating human anatomy, and a full set of histological preparations, showing the structure and tissues of the human body; and, finally, a particularly extensive working collection of ores, minerals, rocks, and fossils.

Course of Study. *Autumn.* — The topics making up the course are arranged according to the season. At the opening of school in September work is begun on the general characteristics of plants and animals, special attention being paid to habits, modes of life, and economic relations. Types are

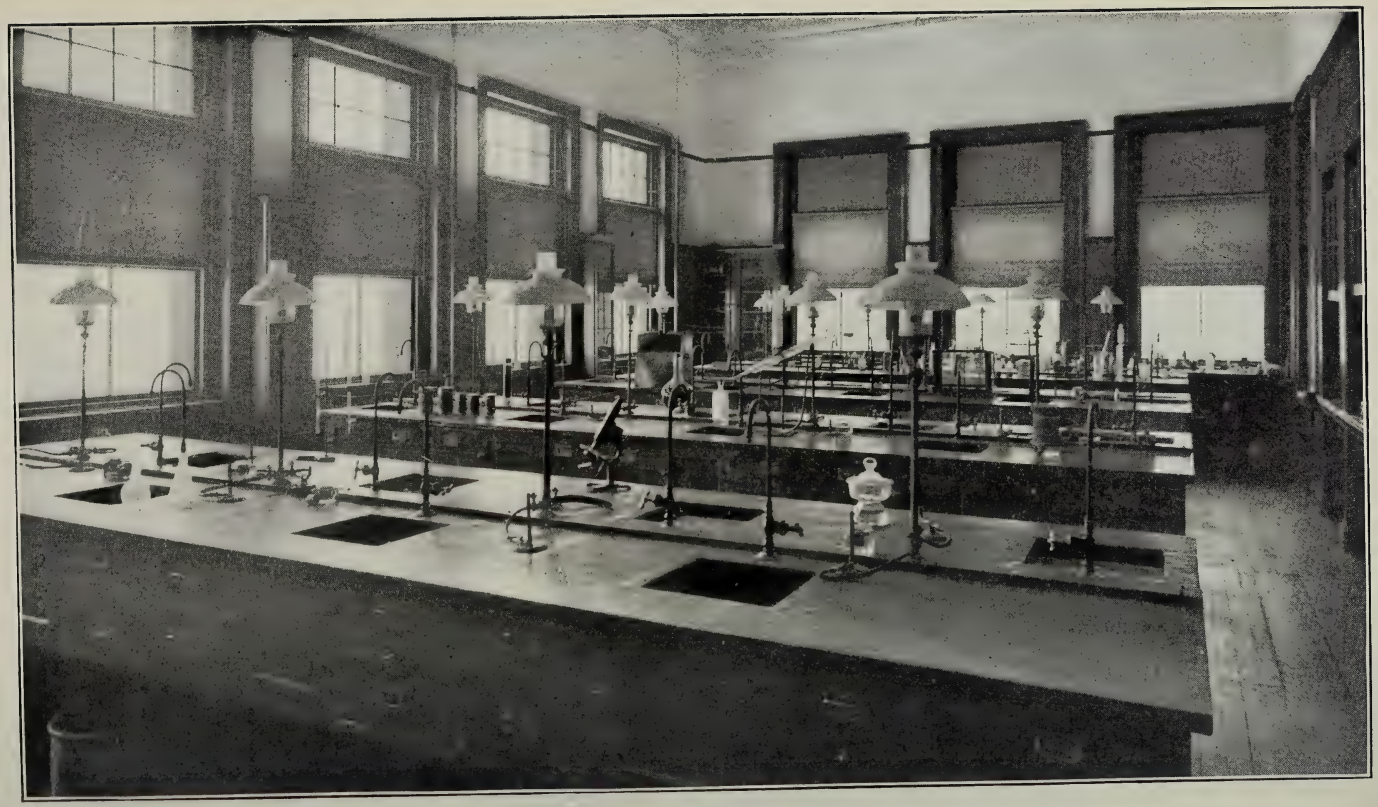
selected from the local fauna and flora, with which the pupils are required to become acquainted from actual observation. The economic value of the facts thus secured are then discussed in the class room, together with the best methods of presenting such work in the graded schools.

Later in the fall especial attention is given to the preparation made by plants and animals for passing the winter, and practical demonstrations are worked out by the pupils in the school garden and in the fields.

Winter. — Life itself is next considered, together with its principal manifestations, and the laws of heredity and transmission. This introduces the physiology and hygiene of the human body.

So far as is necessary anatomy is illustrated by models and casts, while microscopic structure is demonstrated by a large collection of finely stained sections. But only so much of such work is given as is necessary for a rational understanding of hygiene and the many practical questions concerning bodily health about which every teacher should be well informed. With this latter purpose in view, the germ theory of disease; the treatment of contagious diseases in the school-room; the problems of vaccination, disinfection, quarantine, and school sanitation; the transmission of various diseases by animal and insect agencies; the value of hospitals, sanitariums, and pest-houses; the necessity for good drinking water, hygienic cooking, and sanitary clothing; a rational and orderly presentation of the effects produced by alcohol upon the body and mind; the physiological influence of the mind upon the body, and many other important phases of hygiene are carefully and thoroughly discussed. As thus presented, the faithful student is furnished with a fund of information which will be of the greatest practical value in her own life and in her work as a teacher.

Spring. — As spring opens, attention is naturally directed



CHEMICAL LABORATORY.

to the awakening life everywhere manifest, the opening buds and sprouting seeds, the returning birds, and the emergence of various animals and plants from their winter hibernation. The latest and most improved methods of bird study are presented, and the frogs' eggs are used as types of animal development.

Among the plants, typical flowers are taken as they appear, and are studied with reference to their plan and structure, their parts and the functions of each, inflorescence, fertilization and growth, and finally the fruit. Special attention is given to economic plant products, such as tropical fruits, spices, india rubber, vegetable oils, drugs, medicines, dyestuffs, etc.

Enough work is also accomplished with the common flowerless plants, mosses, lichens, fungi, and the like, to enable the student to recognize their great value in the economy of nature, and to deal intelligently with them in the graded schools.

The value of our forests and the uses of the various kinds of lumber are closely related with the work in manual training.

In the field work the students are taught to utilize their immediate surroundings; by this method they are certain of obtaining an abundance of material wherever they may chance to teach.

A course in natural science for elementary schools is outlined, and instruction is given in obtaining, preparing, and using suitable materials for class-room presentation.

CHEMISTRY.

To the prospective teacher health is of the greatest importance; under ordinary circumstances a sound body means a vigorous mind, industrious habits, and a cheerful disposition. The systematic study of few sciences has so direct a

bearing as has chemistry in teaching students to appreciate properly their own bodies and to guard themselves against the quack nostrums and questionable remedies of daily life. Foods, beverages, drugs, and medicines are analyzed, and helpful as well as harmful properties determined. A knowledge of the dangerous effects of acetanilid preparations has well-nigh driven out the use of grippe and headache powders among the students of this school; while the fact that the local board of health depends in some measure upon analyses made by students in this course gives importance to the tasks undertaken, fosters care in the working habits of students, and inspires them with the sense of responsibility which every good citizen should have. The analysis of water and milk; the determination of the amount of alcohol in patent medicines, "soft drinks," and other beverages; the search for coal-tar products, etc., — these are other applications of the efforts made to provide for the physical well-being of students through a knowledge of chemical laws; while the removal of stains, the preparation of essences, perfumes, etc., and correlation with the department of manual arts whereby materials to be used in that department are dyed or otherwise prepared, are illustrations of the "practical" turn given this science, whereby a considerable saving of money to the student is made possible. It is believed that the knowledge thus gained, through the missionary work of students who become teachers, will reach thousands of pupils, to their permanent advantage. In a word, the aim of this course is to create, if necessary, and to foster a real interest in the great science of chemistry; to give a broader outlook on life, and to create a belief that every teacher is a real factor in the busy, living world; and to furnish the thoughtful, painstaking student with information by which she can keep both body and mind in an alert, healthy condition.

GEOGRAPHY.

The work in geography covers two terms in the junior year. The following outline is suggestive of the work that is attempted: —

1. Home geography: what subjects are appropriate, how to work them out and teach them to the children of the proper grade.

2. Larger type studies as a basis of unification in geography. These types are chosen from the United States and Europe.

3. Geographic forces, especially as seen in the United States and Europe.

4. The physiographic structure of North America and Europe, with brief comparative study of the other continents.

5. The political and commercial geography of the world in brief outline.

6. The earth and man in their more significant interrelations.

THE LANGUAGE ARTS.

Reading. — A study of the principles underlying the art of good reading, both silent and oral.

English Grammar and Composition. — A review of the principles of English grammar as an aid to correct speaking and writing; an examination of the common mistakes in oral and written speech, with constant practice in the spelling of words persistently misspelled; a study of correct usage in social forms; with an effort to develop, by practice and comparison with the works of the best writers of English, an ability to frame paragraphs and compositions.

English and American Literature. — A study of the world's classics from the standpoint of the child, and an effort to make prospective teachers familiar with the litera-

ture of childhood, — that literature which is finding a place in the best elementary schools of America. Such time as may be left will be devoted to an appreciative consideration of the literary productions an acquaintance with which is held to be the characteristic of a well-informed, cultured woman and teacher.

HISTORY.

United States History and Civics. — No teacher is worthy a place in the public schools who is not reasonably familiar with the history and government of the United States. Technicalities will be avoided; effort will be made constantly to awaken an interest in the life of the people, not only by paying attention to the industrial and social development of the nation, but also by comparing life to-day — travel, education, amusements, etc., — with the corresponding features of American life in the past. This subject should give a peculiarly valuable training in the use of books and the preparation of special topics.

General History. — A study of the way history has grown, the myths and legends of the past and their relation to the history and literature of to-day; the acquisition of a skeleton of history, ancient, mediæval, and modern; and a special study of the great characters and events in the history of all nations, with the purpose of adapting it to the needs of school children, particularly those in grades III to VI. An effort will be made to make students familiar with those publications which are used by children in the best schools.

ARITHMETIC.

The aim of this course is to give students a thorough familiarity with arithmetical processes and a logical method of presenting the subject, as well as to teach them to be self-reliant, efficient, accurate, and quick to appreciate and apply. The importance of the reason for processes and methods, and

the way in which a child may be led to discover and apply them; a criticism of text books in arithmetic; a study of diagrams as an aid in developing mathematical concepts; the use and abuse of short cuts, — these are some of the topics presented in this subject.

MUSIC.

The aim in the presentation of music is to make students proficient in singing and teaching such musical selections as are taught in the first six grades of the public schools. This is done through actual individual singing of the slips of the Weaver Music System, supplemented by such information and practice as is required by the series under consideration, such attention to musical notation as may be necessary, and practice in teaching the same to normal school students. Much attention throughout the course is paid to the mechanics of music, to voice culture, ear training, and musical appreciation.

PHYSICAL TRAINING.

The work in physical training affords an opportunity for regular and systematic exercise in the gymnasium and on the campus. It includes the Swedish drill of free standing exercises, marching, running, jumping, carefully selected movements upon stationary apparatus, games, folk and æsthetic dancing. The campus affords an opportunity for out-of-door recreation in tennis, basket ball, etc.

MANUAL ARTS.

These courses include various projects or problems which have in view the unification of the studio and the shop, and their relation to the public. The work aims to develop in the student analytic and synthetic views of the subject. The former gives a knowledge of the principles of representation in the outline, light and dark, and the use of color.

The history of architecture, sculpture, and painting, and the study of the mediums used in the hand work, are noted with reference to their bearing upon our present social problems. The principles of beauty in line and color and form are taught as a basis for the synthetic method in picture study and design.

The creative side is emphasized in the belief that in the field of design lies the greatest number of human interests. Applications of the principles of beauty are made in all phases of school work, including sewing and home decoration, and to different branches of industry.

PROGRAM OF SUBJECTS IN TWO YEARS' COURSE.

JUNIOR YEAR.[1]

Fall Term.		Winter Term.		Spring Term.	
Arithmetic,	4	Arithmetic,	4	Arithmetic,	2
Grammar and composition,	2	Geography,	2	Drawing,	4
Gymnastics,	2	Grammar and composition,	2	Geography,	3
History of education,	2	Gymnastics,	2	Grammar and composition,	2
Methods,	4	History of education,	2	Gymnastics,	2
Mineralogy,	2	Methods,	4	Methods,	4
Music,	2	Music,	2	Music,	2
Psychology,	2	Psychology,	2	Psychology,	2
Science,	4	Science,	4	Science,	4
	24		24		25

[1] The school year is divided into three terms of thirteen weeks each.

PROGRAM OF SUBJECTS IN TWO YEARS' COURSE — *Concluded.*

SENIOR YEAR.

Section A in Training School.	B.	C.	Section B in Training School.	A.	C.	Section C in Training School.	A.	B.
Chemistry,	–	4	Chemistry,	4	–	Chemistry,	–	4
Child study,	2	–	Child study,	–	2	Child study,	2	–
Drawing,	4	4	Drawing,	4	4	Drawing,	4	4
General history,	4	4	General history,	4	4	General history,	4	4
History of United States,	4	–	History of United States,	–	4	History of United States,	4	–
Literature,	–	4	Literature,	4	–	Literature,	–	4
Manual training,	3	3	Manual training,	3	3	Manual training,	3	3
Music,	2	2	Music,	2	2	Music,	2	2
Sewing,	2	2	Sewing,	2	2	Sewing,	2	2
Sociology,	2	–	Sociology,	–	2	Sociology,	2	–
	23	23		23	23		23	23

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school, are necessary to successful work and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1912 has been as follows: —

LECTURES.

Mrs. Kate Upson Clark, Brooklyn, N. Y., Essentials and Unessentials in Living.

Prof. Bliss Perry, Cambridge, Graduation Address.

Supt. John C. Gray, Chicopee.

The Aims and Form of Primary Number Teaching.
Primary Applied Problems.
Objective Work in Higher Processes.
Objective Work in Common Fractions.
Decimal Fractions by Development.
Denominate Number Imagery.
Percentage.

Prin. George W. Winslow, Normal Training School, Westfield, The Story of an English Humorist.
Rev. H. B. Tierney, Shams and Hypocrites.
Prin. Clarence A. Brodeur, State Normal School, Westfield.
Lecture-recitals: —
An Evening with Robert Burns.
An Evening with Henry W. Longfellow.
An Evening with Alfred Tennyson.
Assisting quartet: —
Mrs. Ilma Schadee Brainard, soprano.
Mrs. Burton Prince, contralto.
Mr. Charles L. Hoyt, tenor.
Mr. Frederic Goodwin, bass.
Mrs. Frederic Goodwin, pianist.
Mr. Leland T. Powers, Boston, Mass., David Copperfield.

CONCERTS AND ENTERTAINMENTS.

Becker Harp Quartet.
Edwin R. Weeks Company.
Willard Gorton, impersonator.

GRADUATION, DIPLOMAS, AND CERTIFICATES.

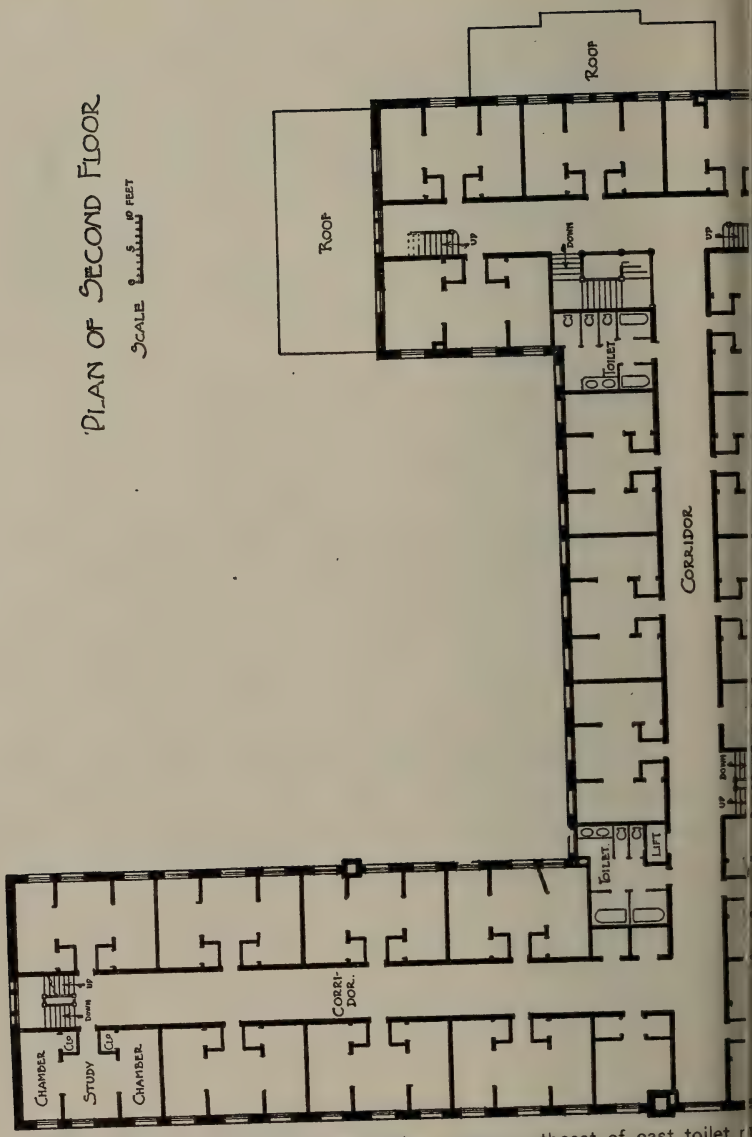
The satisfactory completion of any one of the five courses previously described entitles the pupil to receive a diploma or certificate of graduation. Those who for any reason are unable to do all the work of a course will, on application, receive a certificate stating the exact amount of work done. Those who complete Course IV. receive certificates, not diplomas. The course taken by college graduates determines whether they receive certificates or diplomas.

DICKINSON HALL.

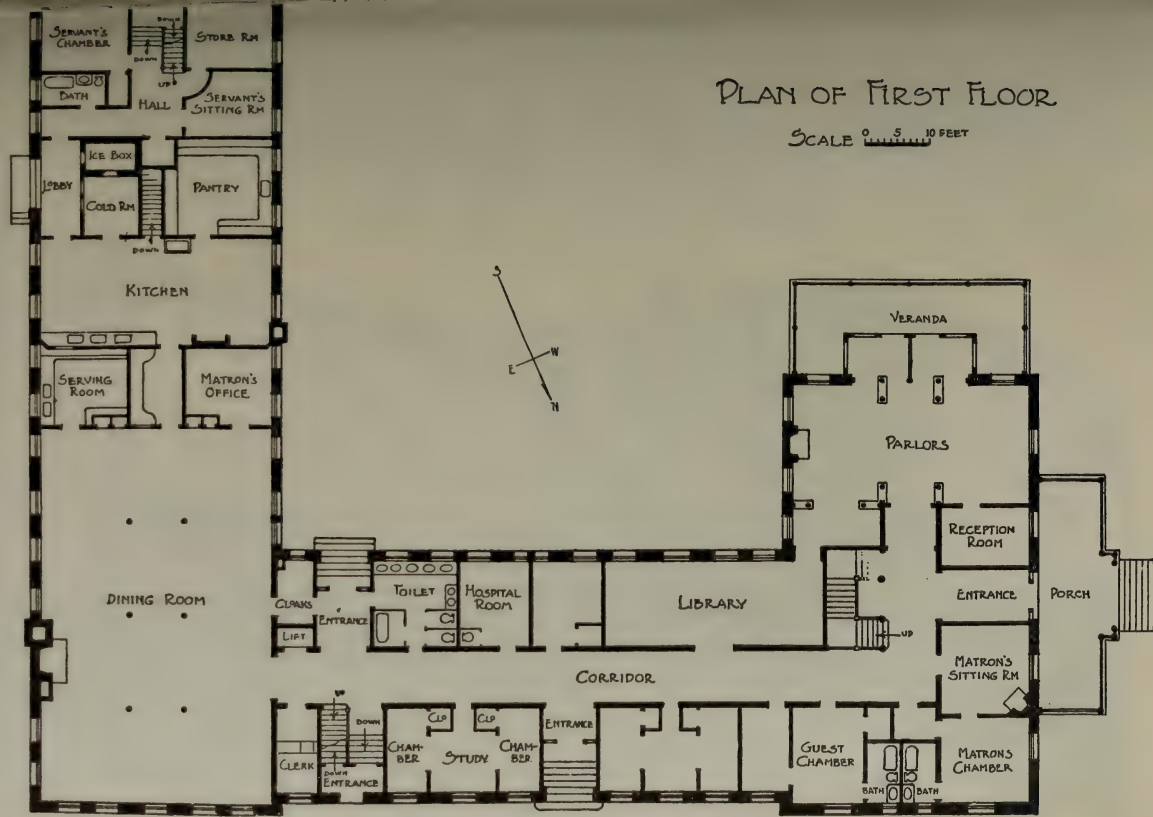
MRS. CHARLES B. WILSON, MATRON.

Dickinson Hall is the name given the new normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-

DICKINSON HALL.



Third floor is like second, except that space southeast of east toilet r
contains gymnasium and rooms for servants.



DICKINSON HALL.

DICKINSON HALL.

lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of room-mate. In all cases those desiring rooms should notify the matron as soon as possible after their admission to the school.

The price of board in the boarding halls connected with the normal schools of the State is $160 for the school year, payable in advance as follows: $40 at the beginning of the school year in September; $40 on November 15; $40 on February 1; and $40 on April 15.

This rate includes board, furnished room (except as below), steam heat, gas, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall, during any vacation, except the long one in the summer, on payment of the additional sum of $4 per week during such vacation. The hall is closed during the summer.

When pupils leave the school before the expiration of a term, money paid in advance will be refunded pro rata, **but no deduction will be allowed for the first week of absence.**

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1 per day or $5 per week; dinner, 35 cents; supper or breakfast, 25 cents; lodging, 50 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated; but all charges in excess of the regular price must be paid by those who are obliged to room outside the dormitory.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the second floor a room equipped with sewing machines gives an opportunity to economize in the making of the simpler articles of feminine apparel to such as may care to use it. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by electricity, and every possible precaution is taken to secure it from danger by fire. A private fire alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

GYMNASIUM.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools, and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare

themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular class-room instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or text books, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

GENERAL TWO YEARS' COURSE.

SENIORS.

Armstrong, Dorothy, 234 Main Street,	West Springfield.
Baker, Alice G., 299 Walnut Street,	Holyoke.
Barry, Margaret C., 8 Columbia Street,	Westfield.
Bligh, Lillian M., 54 Howard Street,	Pittsfield.
Brearley, Ethel M., 553 Union Street,	Springfield.
Carr, Ellen M., Springdale,	Westfield.
Carroll, Irene M., 6 Cottage Avenue,	Holyoke.
Charters, Marion L.,	Hatfield.
Craig, Ruth E., 15 Mapledell Street,	Springfield.
Cunningham, Helen E., 62 Tenth Street,	Springfield.
Daly, Frances A., 44 Orleans Street,	Springfield.
Dearborn, Emma, 69 Western Avenue,	Westfield.
Dempsey, Elizabeth M., Western Avenue,	Westfield.
Donahue, Ruby P., 15 Washington Avenue,	Holyoke.
Drake, Ruth H., 59 Pochassic Street,	Westfield.
Eger, Ruth P., 298 Main Street,	Easthampton.
Elvin, Ruth, 131 Oakland Street,	Springfield.
Enright, Mary A., 154 Montgomery Street,	Chicopee Falls.
Farrell, Geraldine M., 160 Pine Street,	Holyoke.
Ferguson, Jennie S., 111 Maplewood Terrace,	Springfield.
Flaherty, Marguerite A.,	Hadley.
Franklin, S. Leola, 14 Belmont Street,	Westfield.
Fuller, Harriet B., 5 Miller Avenue,	Holyoke.
George, Mae E., 161 Walnut Street,	Springfield.
Glazier, Leta M.,	Amherst.
Graves, Mabelle A., 110 North Maple Street,	Florence.
Griffin, Mildred P., 74 Hill Street,	West Springfield.
Grosvenor, Ellen L.,	Worcester.
Haggerty, Margaret M., 120 South Street,	Chicopee.
Hale, Liza R., South Street,	Bernardston.

Haley, Anna M., 75 Lincoln Street,	Holyoke.
Hammersley, Ethel G., 86 Orange Street,	Westfield.
Hartnett, Mary I.,	Three Rivers.
Harvey, Beulah M., 99 St. James Avenue,	Springfield.
Healey, Deborah, 928 Liberty Street,	Springfield.
Hogan, Mary E., 17 Charles Street,	Holyoke.
Howes, Mabel B., 6 Thorpe Avenue,	Holyoke.
Hyde, Ella H., 36 Pleasant Street,	Westfield.
Jenney, Gladys I., 74 Main Street,	Hatfield.
Johnson, Bertha L., 23 Elm Street,	Agawam.
Kane, Anna G., 1024 Hampden Street,	Holyoke.
Kelley, Mary E., 18 Cherry Street,	Milford.
Little, Hellen A., 7 Little's Avenue,	Westfield.
Logan, Vera R., 15 Hilton Street,	Chicopee Falls.
Ludwig, Effie E., 11 Columbia Terrace,	Springfield.
Mahogany, Charlotte E., 16 Lenox Street,	Springfield.
Mahoney, Alice C., 9 King Street,	Westfield.
Mahoney, Bernice E., 1104 West Hampden Street,	Holyoke.
Mahoney, Mary K., 387 Elm Street,	Holyoke.
McKean, Georgianna I., 20 Princeton Street,	Springfield.
McMahon, Mary L., Pleasant Street,	West Warren.
Merrick, Ernestine, 24 Church Street,	West Springfield.
Messenger, Lala A.,	Becket.
Moore, Mildred J.,	Ware.
Mueller, Augusta, 181 Quincy Street,	Springfield.
Murphy, Mary H., 122 Center Street,	Holyoke.
Murray, Kathryn L., Housatonic Street,	Lenox.
Norris, Ella T., 106 Beech Street,	Holyoke.
O'Connell, Eugenia M., 271 Front Street,	Chicopee.
O'Connor, Clara L., 37 Laurel Street,	Holyoke.
O'Neil, Clara A., 61 Taylor Street,	Chicopee Falls.
O'Neil, Mary C., 17 Chapel Street,	West Warren.
Payne, Anna C., 28 Cabot Street,	Holyoke.
Payne, Ella M., 28 Cabot Street,	Holyoke.
Pease, Leora M. E., 332 White Street,	Springfield.
Porter, Ellene M., 4 State Street,	Westfield.
Ray, Edith L., 190 Rockingham Road,	Bellows Falls, Vt.
Ruff, M. Elizabeth, 91 Orchard Street,	Pittsfield.
Scharr, Minnie, St. James Avenue,	Easthampton.

Schmuck, Jessie B., 367 Main Street, . . West Springfield.
Scully, Pearl M., 168 East Dwight Street, . Holyoke.
Shea, Elizabeth A., ... Bondsville.
Shea, Katherine C., 55 Chestnut Street, . . Holyoke.
Sibley, Rachel M., 1104 Westfield Street, . West Springfield.
Snyder, Justine P., 11 New Boston Street, . Woburn.
Spellicy, Margaret M., 4 Smith Avenue, . Mittineague.
Stephens, Constance S., ... Wilbraham.
Strong, Mildred K., 19 Housatonic Street, . Lee.
Sturtevant, Zilpha L., 849 Main Street, . . Springfield.
Sullivan, Louise D., 376 Ridge Street, . . Fall River.
Terry, Esther, 242 Dickinson Street, . . Springfield.
Thompson, Myrtle W., 248 Walnut Street, . Holyoke.
Walsh, Grace A., 10 Sackett Street, . . Westfield.
Waters, Elizabeth C., 19 East Silver Street, . Westfield.
Whipple, Abbie A., 22 Osceola Street, . . Hyde Park.
Witt, Effie, ... Belchertown.

KINDERGARTEN COURSE.

SENIORS.

Bagg, Karen A., 278 Riverdale Street, . . West Springfield.
Everton, Olive H., 1 Fowler Avenue, . . Westfield.
Sanborn, Gertrude L., 142 Main Street, . Spencer.

GENERAL TWO YEARS' COURSE.

JUNIORS.

Abrams, Eleanor L., 81 Cass Street, . . Springfield.
Abrams, Ida R., 81 Cass Street, . . . Springfield.
Auchmoody, Jessie, 125 King Street, . . Northampton.
Babson, Dorothy C., 226 Granite Street, . Pigeon Cove.
Bamblett, Bertha M., 11 Clark Street, . . Westfield.
Barlow, M. Arline, ... Enfield.
Barry, Frances M., 98 Daniels Avenue, . . Pittsfield.
Bell, Ida C., ... West Brookfield.
Berger, Emily E., 30 King Street, . . . Westfield.
Bothwell, Anna C., 82 Front Street, . . Three Rivers.
Bradshaw, Marion M., 28 Willow Street, . Holyoke.
Brennan, Mary E., 15 Prince Street, . . Springfield.

Bryant, Viola E., 38 Day Avenue, . . . Westfield.
Burke, Julia C., Prospect Street, . . . South Lee.
Carmody, Agnes C., ... Bondsville.
Chapin, Pearl M., 81 Grand Street, . . Springfield.
Connor, Evelyn E., 89 Bowers Street, . . Holyoke.
Conway, Mary G., 4 Elm Street, . . . Holyoke.
Corcoran, Irene A., 68 King Street, . . Springfield.
Coughlin, Ellen M., 934 Dwight Street, . . Holyoke.
Cunningham, Mabel C., 2 Yale Street, . . Chicopee Falls.
Curran, Josephine I., 52 High Street, . . Holyoke.
Davis, Lula M., 24 Bush Street, . . . Westfield.
Demarest, Sadie B., Jabish Street, . . . Belchertown.
Dowd, Susan C., 217 Walnut Street, . . Springfield.
Doyle, Emma J., 268 Main Street, . . . Easthampton.
Duffy, Mary J., 93 Summer Street, . . Springfield.
Dunn, Dorothy E., 444 Appleton Street, . Holyoke.
Fenton, Mae L. R., 116 Butler Street, . . Springfield.
Fifield, Martha B., ... Conway, N. H.
Fillion, Rhea C., 49 Bridge Street, . . . South Hadley Falls.
Fitz-Gerald, Lillian G., 32 Thomas Street, . Springfield.
Foley, Grace B., 10 King Avenue, . . . Westfield.
Foley, Hannah E., Palmer Road, . . . Monson.
Foley, Mae M., 39 Shepard Street, . . Westfield.
Ford, Mildred J., 63 Hall Street, . . . Springfield.
Forsythe, Mary A., 21 Columbus Avenue, . Holyoke.
Frisbie, Charlotte E., 325 Franklin Street, . Westfield.
Fuqua, Burton E., 20 Main Street, . . Tilton, N. H.
Garside, Edale B., 118 South Street, . . Holyoke.
Gorman, Mary M., 17 Wolcott Street, . . Holyoke.
Grace, Helen M., 179 Sargeant Street, . . Holyoke.
Hanifin, Lucy V., ... Belchertown.
Hartnett, M. Gertrude, 3 Main Street, . . Three Rivers.
Heinritz, Ruth M., 624 East Street, . . Holyoke.
Henry, Grace M., 69 Cass Street, . . . Springfield.
Herrick, Amy S., 254 Chicopee Street, . . Chicopee.
Hick, Violet G., 14 Kellogg Street, . . Westfield.
Ingham, Barbara E., 100 Ingham Street, . Willimansett.
Jacobs, Ella E., 11 Howard Street, . . Westfield.
Jeffers, May F., 551 Armory Street, . . Springfield.
Kane, Agnes M., 1024 Hampden Street, . Holyoke.

Keating, Alice K., 14 Charles Street, . . Holyoke.
Keig, Mary L., Main Street, ... Dalton.
Kenney, Helen B., 15 Oak Street, . . . Greenfield.
La Brode, Margaret L., Depot Street, . . Lenox.
Lally, Della A., 72 High Street, . . . Milford.
Lambert, Anna L., 97 Bowles Street, . . Springfield.
Lang, Louise E., 30 Fuller Street, . . . Chicopee Falls.
Loomis, Florence M., 5 Paper Street, . . Westfield.
Manion, Katherine E., 82 West Street, . . Milford.
McDermott, Alice G., 311 Brownell Street, . Fall River.
McHugh, Anna U., 424 Maple Street, . . Holyoke.
McNaught, Rose M., 200 Sargeant Street, . Holyoke.
Mead, Edith M., 44 Clifton Avenue, . . Springfield.
Mitchell, Mildred L., 119 Alden Street, . . Springfield.
Moore, Mildred M., 41 Broadway, . . . Chicopee Falls.
Moriarty, Mae F., 104 Beech Street, . . Holyoke.
Moriarty, Mary E., 9 Cross Street, . . Westfield.
Mulligan, Isabelle L., 1215 North Street, . Springfield.
Nary, Hazel E., 11 Eaton Street, . . . Revere.
Neipp, Elizabeth M., ... Turners Falls.
Neumeister, Gertrude E., South Street, . . Dalton.
Nicholas, Florence M., 731 Worthington Street, Springfield.
O'Leary, Catherine H., G Street, . . . Turners Falls.
O'Neil, Mary R., St. James Avenue, . . Chicopee Falls.
Pannier, Lillian M., 118 Hickory Street, . Springfield.
Peters, Florence M., 166 Union Street, . . Springfield.
Pierce, Alice W., 91 High Street, . . . Florence.
Platt, Bethel M., 25 Merrick Avenue, . . Springfield.
Pomeroy, Mabelle A., 361 Main Street, . . Agawam.
Quirk, Kathleen M., 5 Main Street, . . Bondsville.
Ranney, Helen L., 21 Pineywood Avenue, . Springfield.
Ransom, Jessie, 2 Chapin Street, . . . Brattleboro, Vt.
Renwick, Kathrina E., 15½ Willow Street, . Holyoke.
Rice, Laura E., ... Wilbraham.
Richardson, Elizabeth A., ... Smith's.
Roache, Kathryn M., ... Granville.
Sazama, Margaret B., Park Street, . . Turners Falls.
Shanley, Grace H., ... Brimfield.
Shea, Bridget C., 121 Centre Street, . . Holyoke.
Shea, Elizabeth L., 100 Central Street, . . Springfield.

Shea, Mary C., 31 Olive Street,	Springfield.
Sherman, Edith G., 39 King's Highway,	West Springfield.
Smith, Agnes C., Monmouth Street,	Springfield.
Smith, Sadie E., 616 Union Street,	Springfield.
Sullivan, Agnes E.,	Bondsville.
Sullivan, Katharine C., 42 Chestnut Street,	Holyoke.
Swanson, Grace J. E.,	Southampton.
Thomas, Henrietta L., 85 Franklin Street,	Westfield.
Tierney, Madeline K., 209 Beech Street,	Holyoke.
Tracy, Mabel E.,	Wheelwright.
Upson, Pearl A., 45 Washington Street,	Westfield.
Van Rensselaer, Myrle L., 93 Pine Street,	Springfield.
Varley, Mary E., 20 Belmont Street,	Westfield.
Vinnicombe, Daisy R., 6 Canal Street,	Turners Falls.
Weatherhead, Lucy C.,	West Northfield.
Webber, Gladys L.,	Brimfield.
Wiggin, Angeline G., 24 Prospect Avenue,	Chicopee.
Williams, Eva J., 8 Grand Street,	Westfield.

COLLEGE GRADUATES' COURSE.

Schoonmaker, Hazel E., 13 Madison Street,	Westfield.

SPECIAL STUDENTS.

Balcom, A. Caro,	Westfield.
Cavanagh, Elizabeth S.,	North Hadley.
Chaffin, Florence,	Westfield.
Hickey, David J.,	Westfield.
Munson, Dorothy R.,	Huntington.
Smith, Ida C., 616 Union Street,	Springfield.
Warner, Hope,	Westfield.

SUMMARY.

Seniors in general course,	86
Seniors in kindergarten course,	3
Juniors in general course,	110
College graduates' course,	1
Special students,	7
	207

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PRESENT'S OF

MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1912 1913

ESTABLISHED 1839

UNIVERSITY OF ILLINOIS
1913
PRESIDENT'S OFFICE

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL,

WESTFIELD.

ESTABLISHED 1839.

1912-1913

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The State Board of Publication.

NEW NORMAL SCHOOL BUILDING.

STATE BOARD OF EDUCATION.

ESTABLISHED, 1839.

REORGANIZED, 1910.

		TERM EXPIRES
FREDERICK P. FISH, Chairman,	Boston,	1913.
MISS SARAH LOUISE ARNOLD,	Newton Centre,	1915.
MRS. ELLA LYMAN CABOT,	Boston,	1913.
SIMEON B. CHASE,	Fall River,	1915.
LEVI L. CONANT,	Worcester,	1914.
THOMAS B. FITZPATRICK,	Boston,	1914.
FREDERICK W. HAMILTON,	Boston,	1913.
PAUL H. HANUS,	Cambridge,	1914.
CLINTON Q. RICHMOND,	North Adams,	1915.

OFFICERS OF THE STATE BOARD OF EDUCATION.

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WILLIAM ORR, Deputy Commissioner,	Boston.
JULIUS E. WARREN, Agent,	Worcester.
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EDWARD C. BALDWIN, Business Agent,	Boston.

FACULTY.

NORMAL SCHOOL.

CLARENCE A. BRODEUR, *Principal.*

History.

Lewis B. Allyn, ...	Mathematics, Chemistry.
Edith L. Cummings, . . .	Manual Arts, Gymnastics.
Cephas Guillet, Ph.D., . .	Psychology, History of Education, Geography, Sociology.
Edward R. Hawley, . . .	Vocal Music.
Mrs. Adeline A. Knight, . .	Literature, History.
Ada Z. Hays, ...	Manual Arts.
Louis G. Monté, ...	Manual Arts.
Charles B. Wilson, Ph.D., . .	Science.
Alice M. Winslow, . . .	Methods, English.

Ida R. Abrams, *Secretary.*

TRAINING SCHOOL.

GEORGE W. WINSLOW, *Principal.*

A. Caro Balcom, ...	Eighth grade.
Augusta Tappan, ...	Eighth grade.
Nettye L. Robbins, ...	Seventh grade.
Anna M. Downey, ...	Seventh grade.
Lucia A. Coleman, ...	Sixth grade.
Ella J. Downey, ...	Sixth grade.
May T. Grout, ...	Fifth grade.
Edith M. Robbins, ...	Fifth grade.
Eliza Converse, ...	Fourth grade.
Bertha A. Kuralt, ...	Third grade.
Florence P. Axtell, ...	Second grade.
Eunice M. Beebe, ...	First grade.
Emma L. Hammond, ...	Kindergarten.

ALUMNI ASSOCIATION OF THE WESTFIELD NORMAL SCHOOL.

PRESIDENT.

Principal Marcus H. White, Ph.D., Normal School, New Britain, Conn.

Class of 1882.

VICE-PRESIDENT.

Mrs. Luella Fay Maynard, Hyannis, Mass.

Class of 1874.

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Class of 1889.

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Mrs. Edwin B. Hedges, Westfield, Mass.

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Class of 1881.

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Class of 1868.

Miss Jane A. Holt, Springfield, Mass.

Class of 1868.

Miss Harriet F. Brooks, North Adams, Mass.

Class of 1884.

Mrs. Ida Sprague Strong, Southampton, Mass.

Class of 1898.

Miss Lora S. Phinney, Haydenville, Mass.

Class of 1903.

The next meeting of the Association will be held at Westfield, May 31, 1913.

CALENDAR FOR 1913.

SPRING TERM.

Monday, 9 A.M., March 17, 1913, to Thursday, 4 P.M., June 12, 1913.

GRADUATION.

Tuesday, 2 P.M., June 17, 1913.

EXAMINATIONS FOR ADMISSION.[1]

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 19 and 20, 1913.

SECOND ENTRANCE EXAMINATION.

Tuesday and Wednesday, 9 A.M., September 2 and 3, 1913.

Entrance examinations on the dates given above begin at 9 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Monday; on Saturdays, school closes at noon.

[1] For order of examinations, see p. 15.

Calendar for School Year, 1913-14.

FALL TERM.[1]

Thursday, 9 A.M., Sept. 4, 1913, to Saturday, 12 M., Nov. 29, 1913.

WINTER TERM.

Monday, 9 A.M., Dec. 1, 1913, to Saturday, 12 M., March 14, 1914.

SPRING TERM.

Monday, 9 A.M., March 16, 1914, to Friday, 4 P.M., June 12, 1914.

GRADUATION.

Tuesday, 2 P.M., June 16, 1914.

VACATIONS.

Spring, 1913.

From Saturday, 12 M., April 26, 1913, to Monday, May 5, 1913.

Thanksgiving.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

Christmas.[2]

From Saturday, 12 M., Dec. 20, 1913, to Thursday, 9 A.M., Jan. 1, 1914.

Winter.

From Saturday, 12 M., Feb. 21, 1914, to Monday, 9 A.M., March 2, 1914.

Spring, 1914.

From Saturday, 12 M., April 25, 1914, to Monday, 9 A.M., May 4, 1914.

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[1] Those seniors who are assigned to the training school for the fall term will begin their school year Tuesday, Sept. 2, 1913.

[2] For section B of the senior class, from Wednesday, 4 P.M., Dec. 24, 1913, to Monday, 9 A.M., Jan. 5, 1914.

ASSEMBLY HALL.

WESTFIELD NORMAL SCHOOL.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, Sept. 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,422. Since 1855, the date of the first formal graduation, 2,391 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 16,000 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the out-door study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Roman-

esque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, class rooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michael Angelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 70 students. The gymnasium of the school is located in this building. A fuller description may be found on page 33, under the caption "Dickinson Hall."

TRAINING SCHOOLS.

In the normal school building are three rooms, accommodating 100 pupils of the kindergarten and primary grades of the public schools.

The State has erected a training school building at a cost of $45,000, on the site of the old normal school on Washington Street, within a stone's throw of Dickinson Hall. This building contains ten class rooms, with ample accommodations for 420 children from grades four to nine inclusive, a library, principal's office, teachers' room, an assembly hall with seats

STATE NORMAL TRAINING SCHOOL.

for 500, play rooms, and is furnished with an electric time service and a liberal equipment for the teaching of all school subjects.

There are available for training purposes in both buildings thirteen rooms, containing more than 500 pupils.

The pupils of the senior class of the normal school are divided into three sections, each section devoting the entire time of one term of thirteen weeks to observation and teaching in the training schools under expert supervision. Thus ample provision has been made for training teachers for the actual work of their profession.

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

REQUIREMENTS FOR ADMISSION.

I. Candidates for admission to a Massachusetts State normal school must have attained the age of seventeen years, if young men, and sixteen years, if young women (for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities which would unfit them for the office of teacher; and must present certificates of good moral character. They must also submit detailed records of

scholarship from the principal of the high school, or other school in which preparation has been made, showing the amount of time given to individual subjects and the grade therein, and such additional evidence of qualifications for the calling of a teacher as the Board of Education may require.

II. A candidate for admission as a regular student to a general course must present a diploma of graduation from a high school, or its equivalent, and, in addition, offer by examination or certificate satisfactory evidence of preparation in the following subjects for a total of 14 units. A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1)	English literature and composition,	3 units.

B. *Elective Subjects.* At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History,	1 or 2 units.
(5)	Latin,	2 to 4 units.
(6)	French,	2 or 3 units.
(7)	German,	2 or 3 units.
(8)	Drawing,[1]	1 unit.
(9)	Physics,	1 unit.
(10)	Chemistry,	1 unit.
(11)	Biology, botany or zoölogy,[1]	1 unit.
(12)	Physical geography,[1]	1 unit.
(13)	Physiology and hygiene,[1]	1 unit.
(14)	Stenography,	1 or 2 units.
(15)	Domestic science or manual training,	1 unit.
(16)	Commercial geography,[1]	1 unit.
(17)	Arithmetic,[1]	1 unit.
(18)	Bookkeeping,	1 unit.

[1] Half units in these subjects will also be accepted.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by Massachusetts colleges for entrance. The outlines submitted by the College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

For admission to the Massachusetts Normal Art School a special examination in drawing will be required in addition to the above.

C. *Additional Subjects.* — At least 4 additional units from any of the foregoing subjects, or from other subjects approved by the secondary school towards the diploma of graduation of the applicant. Work in any subject approved for graduation, in addition to that for which credit is secured by examination or certification, may count towards these 4 units.

III. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV and V, must pass entrance examinations required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year. Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects.

IV. *Division of Examinations.* — Candidates for admission to the normal schools may take all of the examinations at once, or divide them between June and September. If the examinations are divided, the candidate will receive no credit for the first examination, unless he secures by examination and certification at least 5 of the 10 units required. Examinations cannot be divided between different years.

V. *Admission on Certificates.* — Candidates from public high schools which are on the certificate list of the New Eng-

land College Entrance Certificate Board may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant, in accordance with the practice of the high school, is entitled to certification to a college in the New England College Certificate Board. Candidates from public high schools approved for this purpose by the Board of Education may be exempted by the principal of the normal school from examination in any subjects under "A" and "B" in which the applicant has a record of B, or 80 per cent., in the last year in which such subject has been pursued, and when the principal of the high school states that the work of the applicant entitles him to certification. Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Certificate Board, either by examination or certification, or in the examinations of the College Entrance Examination Board, shall be accepted towards the total of 10 units under "A" and "B." In addition to units granted by certification candidates must present credentials for subjects under "C."

VI. *Admission as Special Students.* — Graduates of normal schools and colleges and persons with satisfactory experience in teaching may be admitted as special students to all courses, under such regulations as the Board may prescribe. Applicants with satisfactory teaching experience may be admitted to the one year's course without examination or other requirements.

VII. *Admission to Special Courses.* — Persons possessing qualifications for the pursuit of work offered in special courses may be admitted as special students under such regulations as the Board may prescribe.

MANUAL ARTS WORKSHOP.

SCHEDULE OF EXAMINATIONS.

Thursday, June 19, and Tuesday, Sept. 2, 1913.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Geometry.
8.45–10.30.	English.	2.30–4.00.	Latin, Arithmetic.
10.30–11.30.	History.	4.00–5.00.	Domestic science or Manual training.
11.30–12.30.	Algebra.		

Friday, June 20, and Wednesday, Sept. 3, 1913.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Chemistry, Physiology.
8.30– 9.30.	Drawing, Stenography.	2.30–3.30.	Physics, Bookkeeping.
9.30–11.00.	French, German.	3.30–4.30.	Biology, Botany, Zoölogy.
11.00–12.00.	Physical geography, Commercial geography.		

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and text books are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay at the beginning of each half-year session the sum of $25 to

the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half-year.

For cost of board, see "Dickinson Hall," below.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums.

Aid is not furnished during the first half-year of attendance, nor to students whose scholarship is unsatisfactory. Applications for this aid are to be made to the principal **in writing, and must be accompanied by a certificate from a person competent to testify,** stating that the applicant needs the aid.

COURSES OF INSTRUCTION.

This school offers (1) a general two years' course, (2) a three years' course, (3) a kindergarten course, (4) a special course for teachers, and (5) a special course of one year for college graduates.

I. GENERAL TWO YEARS' COURSE.

The general course of study for two years comprises the following subjects: —

1. Psychology, history of education, principles of teaching, methods of instruction and discipline, school organization, school laws of Massachusetts.

2. Methods of teaching the following subjects: —

(*a*) English, — reading, language, composition, literature, history.

(*b*) Mathematics, — arithmetic.

(*c*) Science, — chemistry, geography, physiology and hygiene, study of minerals, plants, and animals.

KINDERGARTEN.

(*d*) Drawing, vocal music, physical training, manual training.

3. Observation and practice in the training school, and observation in other public schools.

The amount of work in this course is so great that only those who enter upon it most thoroughly prepared can hope to complete it, with the required practice, in the time assigned to it. Others need not expect to finish it in two years.

For a more detailed account of this course, see pages 18–29.

II. THREE YEARS' COURSE.

The Commissioner of Education and the principal of any normal school may arrange for a third year of study and practice in teaching under supervision for its graduates, whenever in their judgment such action is desirable. The object of this course shall be a more complete mastery of the topics arranged for the regular two years' course and further work in the training schools; this work in the training schools shall be under the direct supervision of a teacher of the normal school or of a teacher specially approved for that purpose.

III. KINDERGARTEN COURSE.

The kindergarten course requires two years for its completion. The first year's work is the same as that of the general two years' course. During the second year the pupil spends all her mornings in the practical work of the kindergarten, and her afternoons in the study of the theory and the history of the kindergarten.

Every candidate for this course should have not only the qualifications required for admission to the general two years' course, but should in addition have some facility in playing the piano and in singing.

Students pay the cost of materials used by them, but this expense does not exceed ten dollars for the course.

IV. SPECIAL COURSE FOR TEACHERS.

Teachers of three years' experience in teaching, who give evidence of maturity, good scholarship, and of aptness to teach, may, with the consent of the principal and of the Commissioner of Education, select a course which may be completed in one year; and when such course is successfully completed, they shall receive a certificate for the same.

V. SPECIAL COURSE FOR COLLEGE GRADUATES.

College graduates may be admitted to the State normal schools without examination, and may receive a diploma after satisfactorily completing a course of one year, requiring at least twenty-three recitation periods per week and including the advanced pedagogy and practice of the senior year.

Experienced observers of public-school problems are agreed that the high schools can no longer furnish employment for all college graduates who wish to teach. **An increasing number of such graduates must hereafter find their work in the grammar schools.** It is for this class especially that course V has been planned.

GENERAL PLAN OF TWO YEARS' COURSE.

No outline can accurately represent the spirit and method of a school. The following topical arrangement should be understood as merely suggestive: —

PSYCHOLOGY.

There are two courses in psychology, one for the junior and one for the senior year. The work given is in part indicated in the following statement: —

1. Psychology and Experimental Pedagogy. — This course includes (*a*) the nature, physiological correlation, growth and education of the mental processes; (*b*) methods and results

BIOLOGY LABORATORY.

of experimental pedagogy. The standard texts are used by the students in preparing the lessons they teach in turn: Whipple's *Manual of Mental and Physical Tests;* Thorndike's *Educational Psychology;* Seashore's *Experiments in Psychology;* Creighton's *Introductory Logic;* James's *Principles of Psychology;* and the works of Angell, Judd, Baldwin, Titchener, Dewey, Wundt, Stout, etc., as well as the psychological periodicals.

2. Child Study or Genetic Psychology. — A study of some of the chief features in the physical and mental life of the child from the genetic standpoint: the hygiene of the sense-organs, the voice, etc.; the beginnings of mental life in the child and in animals; the conditions of mental development; the development of motor control and ability; perception and apperception in their development and educational bearings; attention and will in development and in education; and other types of mental activity in the same method of treatment as time may make possible. Most of the classic studies in this subject are available for this work, and many of the striking results of the great studies have been charted and are used in the department.

The department has a full set of the *Pedagogical Seminary* and the *American Journal of Psychology,* and besides these receives, among others, the *Journal of Educational Psychology* and the *American Journal of Sociology.* It is the aim of these courses to develop in the students the power and the habit of reading intelligently the current expert literature of their profession. A piece of research work is also required.

HISTORY OF EDUCATION.

1. American Education. — The Massachusetts public school system, past, present and future; the beginnings of public education in New York, Pennsylvania, Virginia; in the west, in the south, in the northwest; higher education of women in

America; the origin and development of normal schools in the United States; the influence of European thought and practice; American educational biography; the movement for vocational education; the arts and crafts and nature-study movements.

2. European Education. — Greek, Hellenistic, and Roman education in theory and practice; the aim in each nation and the adaptability of the means used to the attainment of the aim; the value of the aim in each case; Jewish education; early Christianity and education; mediæval education, culminating in the Renaissance and humanism; these latter as containing the germs of modern philosophy, modern education, and the newer theory of life; educational criticism and the practice of the "innovators;" the constructive educators from Comenius to Herbart and Herbert Spencer; the shifting emphasis in educational theory and practice as seen in the various standpoints of verbalism, realism, naturalism, and the disciplinary, psychological, and sociological theories of education. The work requires assigned reading and reference work, reports, and extensive reading of the educational classics of Comenius, Rabelais, Montaigne, Bacon, Rousseau, Locke, Pestalozzi, Froebel, Herbart, Spencer, Horace Mann, etc.

The standard texts and classics are available for this work. Paul Monroe's *Text-book* and *Briefer Course* are followed in the main and freely consulted as texts.

The aim in presenting the history of education is twofold, namely, cultural and practical; first, to open and liberalize the mind and enlarge the ideas by a study of the progress of thought and social action, and particularly the relation thereto of the progress in educational theory and practice; and, second, to study the curriculum, methods and ideals of our Massachusetts schools in the light of the knowledge thus gained.

METHODS.

The schoolroom application of the work in arithmetic, literature, history, etc.; phonetics; primary reading; story telling; board work; the art of adult reading, silent and oral; preparation of bibliographies in the subject-matter of the first six grades of school life, etc.

SOCIOLOGY.

The course covers one term in the senior year and involves several kinds of work and as many ways of doing it, all of which involve the self-activity of the student: (*a*) class discussions on assigned readings from the texts; (*b*) an individual study of and an oral report by each student on some one of the list of topics, which is expected to treat the subject as exhaustively and intensively as the time and the materials will allow; (*c*) a written report on the social activities of some community, or some phase thereof, of which they have made a special study, with suggestions for improvement.

Some of the subjects treated in (*a*) are these: the causes that have contributed to the rise of the science of sociology; the nature, aim, materials, and method of the science; the rise and function of the leading social institutions; the social ideal and the social spirit; social pathology, therapeutics, and hygiene; the sociology of the teaching profession.

Some of the topics from which selections are made for the work under (*b*) are these: retardation in the schools; child labor in America; the criminal and his treatment; poverty and its causes; Dickens and his services for childhood; the professional institutions (after Spencer and Bryce); juvenile reform schools; social and university settlements; Chadwick and public hygiene in England, together with the rise of State boards of health in America; the social teaching of Joseph Mazzini; Jane Addams and the newer ideals of peace; some

phases of the race problem in America; some social Utopias; the rural school problem; industrial education; the wage-earning woman; home economics; co-operation amongst laborers; prisoners and prison reform; supplementary education; the education of backward and feeble-minded children, the deaf and the blind; social education; socialism and social reform.

SCIENCE.

Preparation. — Field and laboratory work are combined with a thorough class-room drill in the best pedagogical methods for the presentation of biology in the graded schools. The out-of-door study is supplemented by the use of aquaria, vivaria, a practical school garden, and similar helps. As an aid for preparation the school possesses an excellent reference library in science, an abundance of working material in both plants and animals, and a valuable cabinet collection, all of which it may be fairly said are unsurpassed by other schools of like rank.

Equipment. — Among the cabinet and working material especial mention should be made of the Scott collection of local birds and their eggs, prepared and presented by a former principal of the school, and including all the common New England species; the stuffed fishes, both salt and fresh-water forms; the insects, which are particularly rich in dragonflies and the various species injurious to vegetation; the fresh-water mussels, presented by the United States Bureau of Fisheries, and one of the finest collections in America; the tropical fruits, including blossoms, buds, and perfected fruits of nearly all the kinds that possess commercial value; a very full and choice set of mounted native seaweeds and an equally fine herbarium of local plants; a series of charts, casts, and models illustrating human anatomy, and a full set of histological preparations, showing the structure and tissues of the human

SCIENCE LECTURE ROOM.

body; and, finally, a particularly extensive working collection of ores, minerals, rocks, and fossils.

Course of Study. *Autumn.* — The topics making up the course are arranged according to the season. At the opening of school in September work is begun on the general characteristics of plants and animals, special attention being paid to habits, modes of life, and economic relations. Types are selected from the local fauna and flora, with which the pupils are required to become acquainted from actual observation. The economic value of the facts thus secured are then discussed in the class room, together with the best methods of presenting such work in the graded schools.

Later in the fall especial attention is given to the preparation made by plants and animals for passing the winter, and practical demonstrations are worked out by the pupils in the school garden and in the fields.

Winter. — Life itself is next considered, together with its principal manifestations, and the laws of heredity and transmission. This introduces the physiology and hygiene of the human body.

So far as is necessary anatomy is illustrated by models and casts, while microscopic structure is demonstrated by a large collection of finely stained sections. But only so much of such work is given as is necessary for a rational understanding of hygiene and the many practical questions concerning bodily health about which every teacher should be well informed. With this latter purpose in view, the germ theory of disease; the treatment of contagious diseases in the school-room; the problems of vaccination, disinfection, quarantine, and school sanitation; the transmission of various diseases by animal and insect agencies; the value of hospitals, sanitariums, and pest-houses; the necessity for good drinking water, hygienic cooking, and sanitary clothing; a rational and orderly presentation of the effects produced by alcohol upon the body and mind;

the physiological influence of the mind upon the body, and many other important phases of hygiene are carefully and thoroughly discussed. As thus presented, the faithful student is furnished with a fund of information which will be of the greatest practical value in her own life and in her work as a teacher.

Spring. — As spring opens, attention is naturally directed to the awakening life everywhere manifest, the opening buds and sprouting seeds, the returning birds, and the emergence of various animals and plants from their winter hibernation. The latest and most improved methods of bird study are presented, and the frogs' eggs are used as types of animal development.

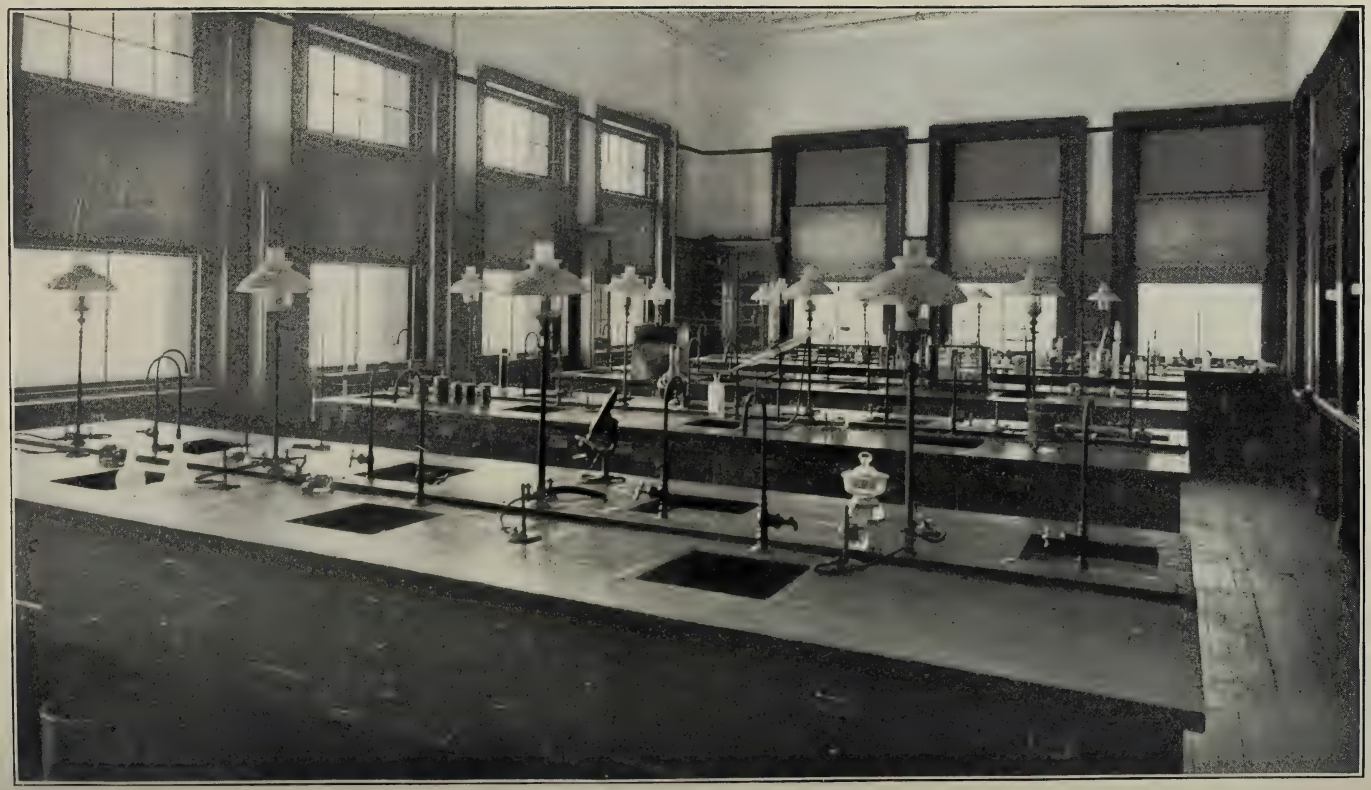
Among the plants, typical flowers are taken as they appear, and are studied with reference to their plan and structure, their parts and the functions of each, inflorescence, fertilization and growth, and finally the fruit. Special attention is given to economic plant products, such as tropical fruits, spices, india rubber, vegetable oils, drugs, medicines, dyestuffs, etc.

Enough work is also accomplished with the common flowerless plants, mosses, lichens, fungi, and the like, to enable the student to recognize their great value in the economy of nature, and to deal intelligently with them in the graded schools.

The value of our forests and the uses of the various kinds of lumber are closely related with the work in manual training.

In the field work the students are taught to utilize their immediate surroundings; by this method they are certain of obtaining an abundance of material wherever they may chance to teach.

A course in natural science for elementary schools is outlined, and instruction is given in obtaining, preparing, and using suitable materials for class-room presentation.



CHEMICAL LABORATORY.

CHEMISTRY.

To the prospective teacher health is of the greatest importance; under ordinary circumstances a sound body means a vigorous mind, industrious habits, and a cheerful disposition. The systematic study of few sciences has so direct a bearing as has chemistry in teaching students to appreciate properly their own bodies and to guard themselves against the quack nostrums and questionable remedies of daily life. Foods, beverages, drugs, and medicines are analyzed, and helpful as well as harmful properties determined. A knowledge of the dangerous effects of acetanilid preparations has well-nigh driven out the use of grippe and headache powders among the students of this school; while the fact that the local board of health depends in some measure upon analyses made by students in this course gives importance to the tasks undertaken, fosters care in the working habits of students, and inspires them with the sense of responsibility which every good citizen should have. The analysis of water and milk; the determination of the amount of alcohol in patent medicines, "soft drinks," and other beverages; the search for coal-tar products, etc., — these are other applications of the efforts made to provide for the physical well-being of students through a knowledge of chemical laws; while the removal of stains, the preparation of essences, perfumes, etc., and correlation with the department of manual arts whereby materials to be used in that department are dyed or otherwise prepared, are illustrations of the "practical" turn given this science, whereby a considerable saving of money to the student is made possible. It is believed that the knowledge thus gained, through the missionary work of students who become teachers, will reach thousands of pupils, to their permanent advantage. In a word, the aim of this course is to create, if necessary, and to foster a real interest in the great science of chemistry; to give a broader outlook

on life, and to create a belief that every teacher is a real factor in the busy, living world; and to furnish the thoughtful, painstaking student with information by which she can keep both body and mind in an alert, healthy condition.

GEOGRAPHY.

The work in geography covers two terms in the junior year. The following outline is suggestive of the work that is attempted: —

1. Home geography: what subjects are appropriate, how to work them out and teach them to the children of the proper grade.

2. Larger type studies as a basis of unification in geography. These types are chosen from the United States and Europe.

3. Geographic forces, especially as seen in the United States and Europe.

4. The physiographic structure of North America and Europe, with brief comparative study of the other continents.

5. The political and commercial geography of the world in brief outline.

6. The earth and man in their more significant interrelations.

THE LANGUAGE ARTS.

Reading. — A study of the principles underlying the art of good reading, both silent and oral.

English Grammar and Composition. — A review of the principles of English grammar as an aid to correct speaking and writing; an examination of the common mistakes in oral and written speech, with constant practice in the spelling of words persistently misspelled; a study of correct usage in social forms; with an effort to develop, by practice and comparison with the works of the best writers of English, an ability to frame paragraphs and compositions.

English and American Literature. — A study of the world's classics from the standpoint of the child, and an effort to make prospective teachers familiar with the literature of childhood, — that literature which is finding a place in the best elementary schools of America. Such time as may be left will be devoted to an appreciative consideration of the literary productions an acquaintance with which is held to be the characteristic of a well-informed, cultured woman and teacher.

HISTORY.

United States History and Civics. — No teacher is worthy a place in the public schools who is not reasonably familiar with the history and government of the United States. Technicalities will be avoided; effort will be made constantly to awaken an interest in the life of the people, not only by paying attention to the industrial and social development of the nation, but also by comparing life to-day — travel, education, amusements, etc., — with the corresponding features of American life in the past. This subject should give a peculiarly valuable training in the use of books and the preparation of special topics.

General History. — A study of the way history has grown, the myths and legends of the past and their relation to the history and literature of to-day; the acquisition of a skeleton of history, ancient, mediæval, and modern; and a special study of the great characters and events in the history of all nations, with the purpose of adapting it to the needs of school children, particularly those in grades III to VI. An effort will be made to make students familiar with those publications which are used by children in the best schools.

ARITHMETIC.

The aim of this course is to give students a thorough familiarity with arithmetical processes and a logical method of presenting the subject, as well as to teach them to be self-reliant, efficient, accurate, and quick to appreciate and apply. The importance of the reason for processes and methods, and the way in which a child may be led to discover and apply them; a criticism of text books in arithmetic; a study of diagrams as an aid in developing mathematical concepts; the use and abuse of short cuts, — these are some of the topics presented in this subject.

MUSIC.

The aim in the presentation of music is to make students proficient in singing and teaching such musical selections as are taught in the first six grades of the public schools. This is done through actual individual singing of the slips of the Weaver Music System, supplemented by such information and practice as is required by the series under consideration, such attention to musical notation as may be necessary, and practice in teaching the same to normal school students. Much attention throughout the course is paid to the mechanics of music, to voice culture, ear training, and musical appreciation.

PHYSICAL TRAINING.

The work in physical training affords an opportunity for regular and systematic exercise in the gymnasium and on the campus. It includes the Swedish drill of free standing exercises, marching, running, jumping, carefully selected movements upon stationary apparatus, games, folk and æsthetic dancing. The campus affords an opportunity for out-of-door recreation in tennis, basket ball, etc.

MANUAL ARTS.

These courses include various projects or problems which have in view the unification of the studio and the shop, and their relation to the public. The work aims to develop in the student analytic and synthetic views of the subject. The former gives a knowledge of the principles of representation in the outline, light and dark, and the use of color.

The history of architecture, sculpture, and painting, and the study of the mediums used in the hand work, are noted with reference to their bearing upon our present social problems. The principles of beauty in line and color and form are taught as a basis for the synthetic method in picture study and design.

The creative side is emphasized in the belief that in the field of design lies the greatest number of human interests. Applications of the principles of beauty are made in all phases of school work, including sewing and home decoration, and to different branches of industry.

PROGRAM OF SUBJECTS IN TWO YEARS' COURSE.[1]

JUNIOR YEAR.[2]

Fall Term.		Winter Term.		Spring Term.	
Arithmetic,	4	Arithmetic,	4	Arithmetic,	2
Grammar and composition,	2	Geography,	2	Drawing,	4
Gymnastics,	2	Grammar and composition,	2	Geography,	3
History of education,	2	Gymnastics,	2	Grammar and composition,	2
Methods,	4	History of education,	2	Gymnastics,	2
Mineralogy,	2	Methods,	4	Methods,	4
Music,	2	Music,	2	Music,	2
Psychology,	2	Psychology,	2	Psychology,	2
Science,	4	Science,	4	Science,	4
	24		24		25

[1] Changes in assignment of subjects to terms may be made at any time.
[2] The school year is divided into three terms of thirteen weeks each.

PROGRAM OF SUBJECTS IN TWO YEARS' COURSE — *Concluded.*

SENIOR YEAR.

Section A in Training School.	B.	C.	Section B in Training School.	A.	C.	Section C in Training School.	A.	B.
Chemistry,	–	4	Chemistry,	4	–	Chemistry,	–	4
Child study,	2	–	Child study,	–	2	Child study,	2	–
Drawing,	4	4	Drawing,	4	4	Drawing,	4	4
General history,	4	4	General history,	4	4	General history,	4	4
History of United States,	4	–	History of United States,	–	4	History of United States,	4	–
Literature,	–	4	Literature,	4	–	Literature,	–	4
Manual training,	3	3	Manual training,	3	3	Manual training,	3	3
Music,	2	2	Music,	2	2	Music,	2	2
Sewing,	2	2	Sewing,	2	2	Sewing,	2	2
Sociology,	2	–	Sociology,	–	2	Sociology,	2	–
	23	23		23	23		23	23

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school, are necessary to successful work and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1913 has been as follows: —

LECTURES.

Miss Mary E. Woolley, President, Mt. Holyoke College, The Civic and Social Responsibility of the Educated Woman.

Mr. Fred Eldred, Springfield, The Art of Magic.

Concert, Mr. Ellis C. Varley, Westfield, assisted by William J. Marsh, baritone, and Miss Lena J. Bartlett, pianist.

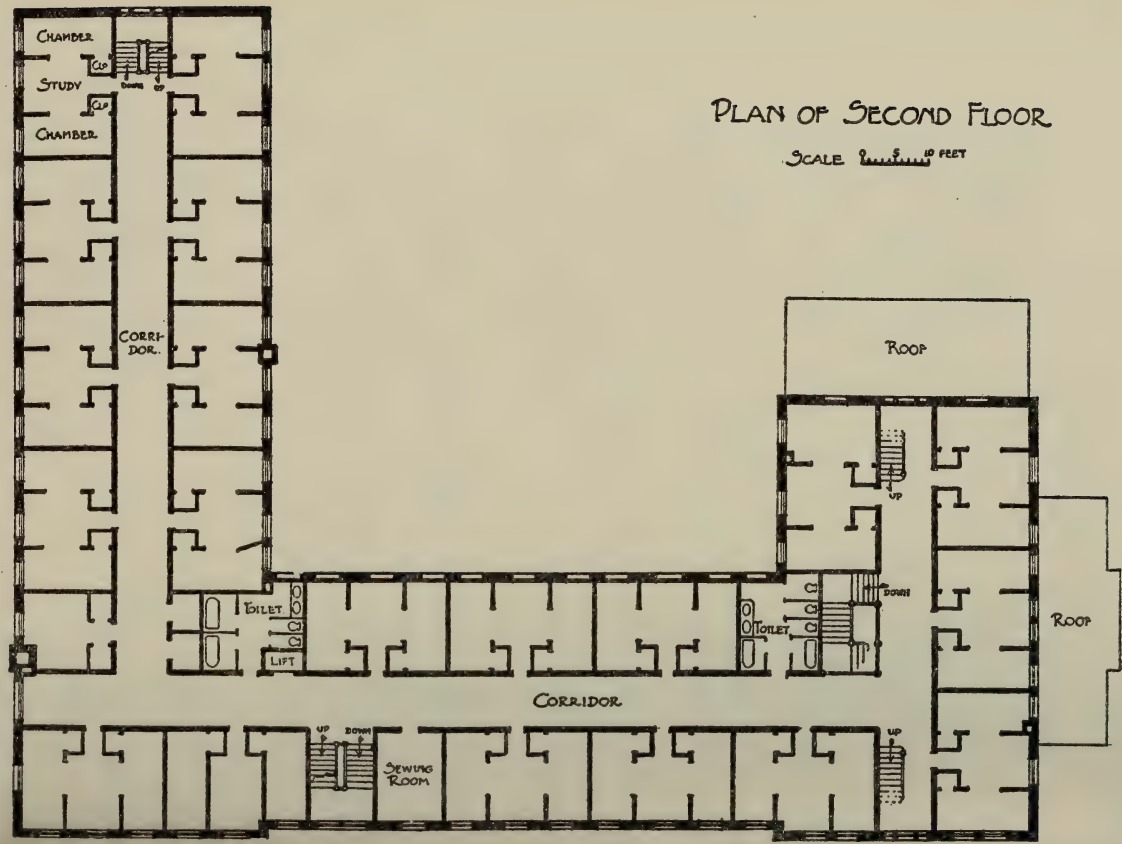
Principal C. A. Brodeur, Westfield.

Historic Boston.

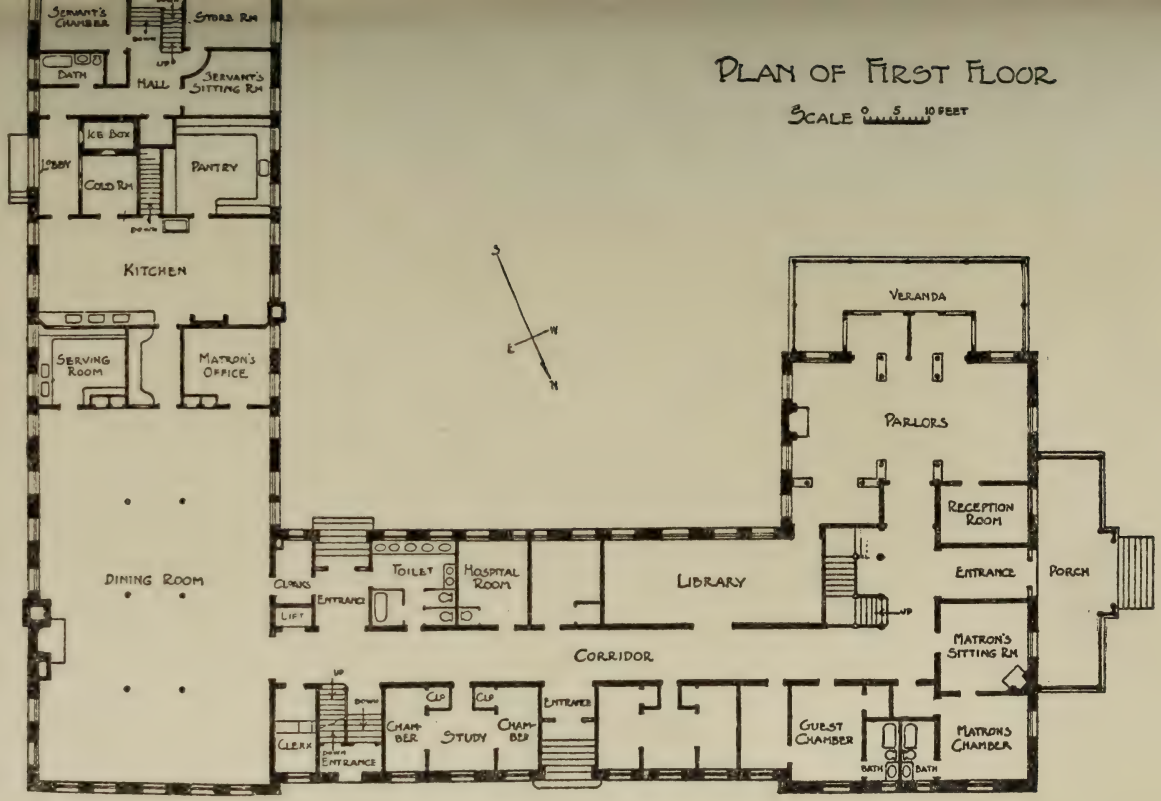
Presidential Elections.

Prof. Albert P. Fitch, D.D., President, Andover Theological Seminary, Cambridge, Graduation Address.

Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.



DICKINSON HALL.



DICKINSON HALL.

DICKINSON HALL.

GRADUATION, DIPLOMAS, AND CERTIFICATES.

The satisfactory completion of any one of the five courses previously described entitles the pupil to receive a diploma or certificate of graduation. Those who for any reason are unable to do all the work of a course will, on application, receive a certificate stating the exact amount of work done. Those who complete Course IV. receive certificates, not diplomas. The course taken by college graduates determines whether they receive certificates or diplomas.

DICKINSON HALL.

MRS. CHARLES B. WILSON, MATRON.

Dickinson Hall is the name given the new normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of room-mate. In all cases those desiring rooms should notify the matron as soon as possible after their admission to the school.

The price of board in the boarding halls connected with the normal schools of the State is $160 for the school year, payable in advance as follows: $40 at the beginning of the school year in September; $40 on November 15; $40 on February 1; and $40 on April 15.

This rate includes board, furnished room (except as below), steam heat, gas, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall, during any vacation, except the long one in the summer, on payment of the additional sum of $4 per week during such vacation. The hall is closed during the summer.

When pupils leave the school before the expiration of a term, money paid in advance will be refunded at the rate of $3 a week, **but no deduction will be allowed for the first week of absence.**

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1 per day or $5 per week; dinner, 35 cents; supper or breakfast, 25 cents; lodging, 50 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room; whenever possible such students will board at Dickinson Hall and be charged at the rate of $120 a year. But all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the second floor a room equipped with sewing machines gives an opportunity to economize in the making of the simpler articles of feminine apparel to such as may care to use it. On the third floor a gymnasium has been provided; school work in gymnastics is given in

GYMNASIUM.

this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by electricity, and every possible precaution is taken to secure it from danger by fire. A private fire alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testi-

monials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools, and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular class-room instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or text books, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

GENERAL TWO YEARS' COURSE.

SENIORS.

Abrams, Eleanor L., 81 Cass Street, . . Springfield.
Babson, Dorothy C., 226 Granite Street, . Pigeon Cove.
Bamblett, Bertha M., 11 Clark Street, . . Westfield.
Barlow, M. Arline, ... Enfield.
Barry, Frances M., 98 Daniels Avenue, . . Pittsfield.
Bell, Ida C., ... West Brookfield.
Berger, Emily E., 30 King Street, . . . Westfield.
Bothwell, Anna C., 82 Front Street, . . Three Rivers.
Bradshaw, Marion M., 28 Willow Street, . Holyoke.
Brennan, Mary E., 15 Prince Street, . . Springfield.
Bryant, Viola E., 38 Day Avenue, . . . Westfield.
Burke, Julia C., Prospect Street, . . . South Lee.
Carmody, Agnes C., ... Bondsville.
Chapin, Pearl M., 81 Grand Street, . . Springfield.
Connor, Evelyn E., 89 Bowers Street, . . Holyoke.
Conway, Mary G., 4 Elm Street, . . . Holyoke.
Corcoran, Irene A., 68 King Street, . . Springfield.
Coughlin, Ellen M., 934 Dwight Street, . . Holyoke.
Cunningham, Mabel C., 2 Yale Street, . . Chicopee Falls.
Curran, Josephine I., 52 High Street, . . Holyoke.
Davis, Lulu M., 24 Bush Street, . . . Westfield.
Dowd, Susan C., 217 Walnut Street, . . Springfield.
Doyle, Emma J., 268 Main Street, . . . Easthampton.
Duffy, Mary J., 93 Summer Street, . . Springfield.
Dunbar, Minnie E., ... Lenox.
Dunn, Dorothy E., 444 Appleton Street, . Holyoke.
Falvey, Katherine, 126 Fort Pleasant Avenue, Springfield.
Fenton, Mae L. R., 116 Butler Street, . . Springfield.
Fifield, Martha B., ... Conway, N. H.
Fillion, Rhea C., 49 Bridge Street, . . . South Hadley Falls.
Fitz-Gerald, Lillian G., 32 Thomas Street, . Springfield.
Foley, Hannah E., ... Monson.

Forsythe, Mary A., 21 Columbus Avenue,	Holyoke.
Frisbie, Charlotte E., 325 Franklin Street,	Westfield.
Garside, Edale B., 118 South Street,	Holyoke.
Gorman, Mary M., 17 Wolcott Street,	Holyoke.
Grace, Helen M., 179 Sargeant Street,	Holyoke.
Hanifin, Lucy V.,	Belchertown.
Hartnett, M. Gertrude, 3 Main Street,	Three Rivers.
Heinritz, Ruth M., 624 East Street,	Holyoke.
Henry, Grace M., 69 Cass Street,	Springfield.
Hick, Violet G., 14 Kellogg Street,	Westfield.
Ingham, Barbara E., 100 Ingham Street,	Willimansett.
Jacobs, Ella E., 11 Howard Street,	Westfield.
Kane, Agnes M., 1024 Hampden Street,	Holyoke.
Keating, Alice K., 14 Charles Street,	Holyoke.
Keig, Mary L., Main Street,	Dalton.
Kenney, Helen B., 15 Oak Street,	Greenfield.
La Brode, Margaret L., Housatonic Street,	Lenox.
Lambert, Anna L., 97 Bowles Street,	Springfield.
Lane, Catherine T., 98 Bell Street,	Chicopee.
Lang, Louise E., 30 Fuller Street,	Chicopee Falls.
Leary, Anna L., 47 Mosher Street,	Holyoke.
Logan, Vera R., 15 Hilton Street,	Chicopee Falls.
Loomis, Florence M., 5 Paper Street,	Westfield.
McDermott, Alice G., 311 Brownell Street,	Fall River.
McHugh, Anna U., 424 Maple Street,	Holyoke.
McNaught, Rose M., 200 Sargeant Street,	Holyoke.
Mead, Edith M., 44 Clifton Avenue,	Springfield.
Moore, Mildred M., 41 Broadway,	Chicopee Falls.
Moriarty, Mae F., Westfield Street, corner Roosevelt Avenue,	Holyoke.
Moriarty, Mary E., 12 Chapel Street,	Westfield.
Mulligan, Isabelle L., 1215 North Street,	Springfield.
Nary, Hazel E., 11 Eaton Street,	Revere.
Neipp, Elizabeth M., Park Street,	Turners Falls.
Neumeister, Gertrude E., South Street,	Dalton.
Nicholas, Florence M., 731 Worthington Street,	Springfield.
O'Neil, Mary R., St. James Avenue,	Chicopee Falls.
Pannier, Lillian M., 118 Hickory Street,	Springfield.
Pierce, Alice W., 91 High Street,	Florence.
Platt, Bethel M., 25 Merrick Street,	Springfield.
Pomeroy, Mabelle A., 361 Main Street,	Agawam.

Quirk, Kathleen M., 5 Main Street,	Bondsville.
Ransom, Jessie, 2 Chapin Street,	Brattleboro, Vt.
Renwick, Kathrina E., 15½ Willow Street,	Holyoke.
Rice, Laura E.,	Wilbraham.
Richardson, Elizabeth A.,	Enfield.
Roache, Kathryn M.,	Granville.
Sazama, Margaret B., 24 Washington Place,	Northampton.
Shea, Bridget C., 121 Center Street,	Holyoke.
Shea, Elizabeth L., 100 Central Street,	Springfield.
Shea, Mary C., 31 Olive Street,	Springfield.
Sherman, Edith G., 39 King's Highway,	West Springfield.
Smith, Agnes C., 106 Monmouth Street,	Springfield.
Smith, Sadie E., 616 Union Street,	Springfield.
Sullivan, Agnes E., 196 Pendleton Avenue,	Springfield.
Sullivan, Katharine C., 42 Chestnut Street,	Holyoke.
Thomas, Henrietta L., 85 Franklin Street,	Westfield.
Tierney, Madeline K., 209 Beech Street,	Holyoke.
Upson, Pearl A., 45 Washington Street,	Westfield.
Van Rensselaer, Myrle L.,	Springfield.
Varley, Mary E., 20 Belmont Street,	Westfield.
Vinnicombe, Daisy R., 6 Canal Street,	Turners Falls.
Ware, Laura E.,	Townshend, Vt.
Weatherhead, Lucy C.,	West Northfield.
Webber, Gladys L.,	Brimfield.
Wiggin, Angeline G., 24 Prospect Avenue,	Chicopee.
Williams, Eva, 8 Grand Street,	Westfield.

KINDERGARTEN COURSE.

SENIORS.

Auchmoody, Jessie, 125 King Street,	Northampton.
Jeffers, May F., 551 Armory Street,	Springfield.

COLLEGE GRADUATE'S COURSE.

Gerould, Dorothy, 122 High Street,	North Attleboro.

TEACHER'S COURSE.

Drake, Grace I., 59 Pochassic Street,	Westfield.
Fox, Olive A., 18 Hampden Street,	Westfield.
Price, Mary A.,	Great Barrington.
Rogers, Ada B.,	Great Barrington.

GENERAL TWO YEARS' COURSE.

JUNIORS.

Allen, Florence I., 89 Waldo Street, . . Holyoke.
Allyn, Rachel M., ... Montgomery.
Barden, Inez M., 79 Franklin Street, . . Westfield.
Barry, Agnes M., 21 Grove Street, . . . Springfield.
Bergren, Ruth M., 59 Belvidere Avenue, . Springfield.
Boudway, Helen T., 43 Spring Street, . . Northampton.
Bradshaw, Hazel A., 28 Willow Street, . . Holyoke.
Brown, Edith F., 303 Linden Street, . . Holyoke.
Brown, Maude C., 303 Linden Street, . . Holyoke.
Bulger, Marion L., 168 Holmes Road, . . Pittsfield.
Butters, Geraldine F., ... Chester.
Casey, Helen I., 69 Bell Street, . . . Chicopee.
Chapin, Alice W., Montgomery Street, . . Chicopee Falls.
Clifford, Helen C., 16 Center Street, . . Holyoke.
Coffin, Anna, ... Nantucket.
Coleman, Mary, ... Belchertown.
Coote, Emily B., 249 Carew Street, . . Springfield.
Crehore, Helen M., 121 Chicopee Street, . Chicopee.
Davidson, Henrietta C., ... West Millbury.
Davies, Ada B., 482 Chestnut Street, . . Holyoke.
Davis, Lucy A., 11 Congress Street, . . Westfield.
Day, Marion L., Coy Hill, ... Warren.
Dempsey, Jennie E., 19 Southbridge Street, . Warren.
Doering, Hattie A., 14 Clark Street, . . Westfield.
Donahue, Elizabeth P., 117 Massasoit Street, Northampton.
Donahue, Victoria A., ... Huntington.
Doyle, Helen D., 43 Westfield Street, . . West Springfield.
Dwyer, Katherine H., 171 King Street, . . Springfield.
Healey, Leslie M., Williams Street, . . Chester.
Healy, Rose, 635 State Street, . . . Springfield.
Hogan, Anna J., 2 Smith Avenue, . . . Mittineague.
Holgate, Lillian, 109 Hillside Avenue, . . Holyoke.
Hyde, Hazel, 36 Pleasant Street, . . . Westfield.
Keating, May, 67 South Church Street, . . Pittsfield.
Kennedy, Mary M., 57 Lamb Street, . . South Hadley Falls.
Keough, Eleanor E., 524 Main Street, . . Longmeadow.
Knapton, Grace E., 36 Homer Street, . . Springfield.

Lalonde, Cora M., 446 Maple Street,	Holyoke.
Lamprey, Helen A., 43 Broad Street,	Westfield.
Lloyd, Caroline J.,	Russell.
Loomis, Marion S., King's Highway,	West Springfield.
Martin, Cola L.,	Townshend, Vt.
Mayor, Mamie A., 65 Pine Street,	Palmer.
McCarthy, Sara H., 68 North East Street,	Holyoke.
McKenna, Margaret B., 14 Linden Street,	Northampton.
Merrill, Ruby, 40 Wolcott Street,	Springfield.
Ellis, Eva B., 7 Linden Street,	Westfield.
Ellis, Evelyn M., 49 Pochassic Street,	Westfield.
Felch, Ethel G., 40 Catherine Street,	Springfield.
Ferguson, Myrtle E., 140 Cochran Street,	Chicopee Falls.
Finn, Claire H., 452 Main Street,	Winsted, Conn.
Flaherty, Mary E.,	Hadley.
Fox, Edith P., 96 Franklin Street,	Westfield.
Gillis, Margaret J., 4 Miller Avenue,	Holyoke.
Gray, Ethel M., 82 Garfield Street,	Springfield.
Griffin, Helen C., 268 Walnut Street,	Holyoke.
Griswold, Marguerite L.,	North Wilbraham.
Halladay, Cora E., Halladay Avenue,	Suffield, Conn.
Hallisey, Kathryn L., 41 Brown Avenue,	Holyoke.
Hay, Cecile, 9 Woronoco Avenue,	Westfield.
Henderson, Jessie R., 37 View Street,	Holyoke.
Hazeltine, C. Rachel L.,	Falls Village, Conn.
Moore, Mildred E., 70 Court Street,	Westfield.
Murphy, Claire C., 154 Suffolk Street,	Holyoke.
Murphy, Grace E., Fuller Road,	Chicopee Falls.
Nelson, Anna B., 8 Columbia Place,	Westfield.
Nugent, E. Evelyn, 258 Pine Street,	Holyoke.
Nugent, Grace M., 258 Pine Street,	Holyoke.
Nute, Grace L., 20 King Street,	Westfield.
Parsons, Katharine, 20 Plymouth Street,	Springfield.
Payne, Esther K., 28 Cabot Street,	Holyoke.
Pearce, Maude A., 2 St. James Avenue,	Holyoke.
Ranson, A. Adele,	Belchertown.
Ribadeneira, Dolores,	Quito, Equador.
Roberts, Florence I., 69 Woodmont Street,	Springfield.
Ruddy, Jane E. M., Keyes Street,	Warren.
Ruddy, Mary U., Keyes Street,	Warren.
Sazama, Philomena E., Park Street,	Turners Falls.

Scully, Frances I., 300 Peck's Road,	Pittsfield.
Shea, Frances A., 113 Spring Street,	Springfield.
Shea, Mary E., 12 Emmett Street,	Chicopee Falls.
Sinclair, Mary W., 884 Chicopee Street,	Willimansett.
Smith, A. Hazel, 29 Orchard Street,	Northampton.
Smith, Mary T., 95 Beech Street,	Holyoke.
Smyth, Mary G., 112 Armory Street,	Springfield.
Steele, Helen E., 188 Springfield Street,	Chicopee.
Sullivan, Hazel M., 7 River Street,	Mittineague.
Wall, Mary J.,	Ludlow.
Waters, Teresa C., 19 East Silver Street,	Westfield.
Whalen, Margaret M., 100 Muzzy Street,	Chicopee Falls.
Whitmire, Helen L., 27 Waconah Street,	Pittsfield.
Wood, Helen I., 30 Pleasant Street,	Westfield.
Young, Marion C., 20 Terrence Street,	Springfield.

SPECIAL STUDENTS.

Abrams, Ida R., 81 Cass Street,	Springfield.
Churchill, Grace A., 28 Union Street,	Westfield.
Clark, Marion E., 245 Beech Street,	Holyoke.
Gladwin, Margaret, 103 Court Street,	Westfield.
Guillet, Mrs. Alma M., 42 Holland Avenue,	Westfield.
Guillet, Margaret, 42 Holland Avenue,	Westfield.
Hamilton, Ida, 7 Pomona Street,	Springfield.
Jerome, Mary K., 206 South Pryor Street,	Atlanta, Ga.
Kelsey, Nellie M.,	Sheffield.
McDermott, Genevieve, 311 Brownell Street,	Fall River.
Moreau, E. Delphine, 500 Front Street,	Chicopee.
Shellman, Mrs. W. H., 168 North Main Street,	Springfield.
Van Deusen, Axie L., 42 Court Street,	Westfield.
Warner, Hope,	Westfield.

SUMMARY.

Seniors in general course,	98
Seniors in kindergarten course,	2
College Graduate's course,	1
Teacher's course,	4
Juniors in general course,	93
Special students,	14
	212

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MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1913 1914

ESTABLISHED 1839

UNIVERSITY OF ILLINOIS
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PRESIDENT'S OFFICE

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL,

WESTFIELD.

ESTABLISHED 1839.

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The State Board of Publication.

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ESTABLISHED, 1839.

REORGANIZED, 1910.

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Augusta Tappan,	Eighth grade.
Louise E. Snow,	Seventh grade.
Anna M. Downey,	Seventh grade.
Lucia A. Coleman,	Sixth grade.
Ella J. Downey,	Sixth grade.
May T. Grout,	Fifth grade.
Edith M. Robbins,	Fifth grade.
Eliza Converse,	Fourth grade.
Bertha A. Kuralt,	Third grade.
Florence P. Axtell,	Second grade.
Eunice M. Beebe,	First grade.
Emma L. Hammond,	Kindergarten.

ALUMNI ASSOCIATION OF THE WESTFIELD NORMAL SCHOOL.

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Class of 1878.

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The next meeting of the Association will be held in 1916.

CALENDAR FOR 1914.

SPRING TERM.

Monday, 9 A.M., March 16, 1914, to Friday, 4 P.M., June 12, 1914.

GRADUATION.

Tuesday, 2 P.M., June 16, 1914.

EXAMINATIONS FOR ADMISSION.[1]

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 18 and 19, 1914.

SECOND ENTRANCE EXAMINATION.

Tuesday and Wednesday, 9 A.M., September 8 and 9, 1914.

Entrance examinations on the dates given above begin at 9 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Monday; on Saturdays, school closes at noon.

[1] For order of examinations, see p. 15.

CALENDAR FOR SCHOOL YEAR, 1914-15.

FALL TERM.[1]

Thursday, 9 A.M., Sept. 10, 1914, to Saturday, 12 M., Dec. 5, 1914.

WINTER TERM.

Monday, 9 A.M., Dec. 7, 1914, to Saturday, 12 M., March 20, 1915.

SPRING TERM.

Monday, 9 A.M., March 22, 1915, to Friday, 4 P.M., June 18, 1915.

GRADUATION.

Tuesday, 2 P.M., June 22, 1915.

VACATIONS.

SPRING, 1914.

From Saturday, 12 M., April 25, 1914, to Monday, 9 A.M., May 4, 1914.

THANKSGIVING.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

CHRISTMAS.[2]

From Wednesday, 4 P.M., Dec. 23, 1914, to Monday, 9 A.M., Jan. 4, 1915.

WINTER.

From Saturday, 12 M., Feb. 27, 1915, to Monday, 9 A.M., March 8, 1915.

SPRING, 1915.

From Saturday, 12 M., May 1, 1915, to Monday, 9 A.M., May 10, 1915.

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[1] Those seniors who are assigned to the training school for the fall term will begin their school year Tuesday, Sept. 8, 1914.

[2] For section B of the senior class, from Wednesday, 4 P.M., Dec. 23, 1914, to Monday, 9 A.M., Jan. 4, 1915.

WESTFIELD NORMAL SCHOOL.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, Sept. 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,527. Since 1855, the date of the first formal graduation, 2,488 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 16,000 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the out-door study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Roman-

esque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, class rooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michael Angelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 70 students. The gymnasium of the school is located in this building. A fuller description may be found on page 36, under the caption "Dickinson Hall."

TRAINING SCHOOLS.

In the normal school building are three rooms, accommodating 100 pupils of the kindergarten and primary grades of the public schools.

The State has erected a training school building at a cost of $45,000, on the site of the old normal school on Washington Street, within a stone's throw of Dickinson Hall. This building contains ten class rooms, with ample accommodations for 420 children from grades four to nine inclusive, a library, principal's office, teachers' room, an assembly hall with seats for 500, play rooms, and is furnished with an electric time

service and a liberal equipment for the teaching of all school subjects.

There are available for training purposes in both buildings thirteen rooms, containing more than 500 pupils.

The pupils of the senior class of the normal school are divided into three sections, each section devoting the entire time of one term of thirteen weeks to observation and teaching in the training schools under expert supervision. Thus ample provision has been made for training teachers for the actual work of their profession.

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

REQUIREMENTS FOR ADMISSION.

I. Candidates for admission to a Massachusetts State normal school must have attained the age of seventeen years, if young men, and sixteen years, if young women (for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities which would unfit them for the office of teacher; and must present certificates of good moral character. They must also submit detailed records of scholarship from the principal of the high school, or other school in which preparation has been made, showing the

amount of time given to individual subjects and the grade therein, and such additional evidence of qualifications for the calling of a teacher as the Board of Education may require.

II. A candidate for admission as a regular student to a general course must present a diploma of graduation from a high school or its equivalent, and, in addition, must offer satisfactory evidence of preparation in the subjects listed under "A," "B" and "C," amounting to 14 units, 10 of which units, however, must be in subjects given under "A" and "B," secured either by examination or certification. A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1) English literature and composition, . . . 3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History,[1]	1 or 2 units.
(5)	Latin,	2 to 4 units.
(6)	French,	2 or 3 units.
(7)	German,	2 or 3 units.
(8)	Drawing,[2]	1 unit.
(9)	Physics,	1 unit.
(10)	Chemistry,	1 unit.
(11)	Biology, botany or zoölogy,[2]	1 unit.
(12)	Physical geography,[2]	1 unit.
(13)	Physiology and hygiene,[2]	1 unit.
(14)	General science,[2]	1 unit.
(15)	Stenography,	1 or 2 units.
(16)	Domestic science or manual training,	1 unit.
(17)	Commercial geography,[2]	1 unit.
(18)	Arithmetic,[2]	1 unit.
(19)	Bookkeeping,	1 unit.

[1] History includes: ancient; mediæval and modern; English; American history and civics; and current events.

[2] Half units in these subjects will also be accepted.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by Massachusetts colleges for entrance. The outlines submitted by the College Entrance Examination Board (Sub-station 84, New York City) will be found suggestive by high schools.

For admission to the Massachusetts Normal Art School a special examination in drawing will be required in addition to the above.

C. *Additional Subjects.* — At least 4 additional units from any of the foregoing subjects, or from other subjects approved by the secondary school towards the diploma of graduation of the applicant. Work in any subject approved for graduation, in addition to that for which credit is secured by examination or certification, may count towards these 4 units.

III. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV and V, must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year. Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects.

IV. *Division of Examinations.* — Candidates for admission to the normal schools may take all of the examinations at once, or divide them between June and September. If the examinations are divided, the candidate will receive no credit for the first examination, unless he secures by examination or certification at least 5 of the 10 units required. Examinations cannot be divided between different years.

V. *Admission on Certificates.* — Candidates from public high schools which are on the certificate list of the New England College Entrance Certificate Board may be exempted by

the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant, in accordance with the practice of the high school, is entitled to certification to a college in the New England College Entrance Certificate Board. Candidates from public high schools approved for this purpose by the Board of Education may be exempted by the principal of the normal school from examination in any subjects under "A" and "B" in which the applicant has a record of B, or 80 per cent., in the last year in which such subject has been pursued, and when the principal of the high school states that the work of the applicant entitles him to certification. Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of the College Entrance Examination Board, shall be accepted towards the total of 10 units under "A" and "B." In addition to units granted by certification candidates must present credentials for subjects under "C."

VI. *Admission as Special Students.* — Graduates of normal schools and colleges and persons with satisfactory experience in teaching may be admitted as special students to all courses, under such regulations as the Board may prescribe. Applicants with satisfactory teaching experience may be admitted to the one year's course without examination or other requirements.

VII. *Admission to Special Courses.* — Persons possessing qualifications for the pursuit of work offered in special courses may be admitted as special students under such regulations as the Board may prescribe.

SCHEDULE OF EXAMINATIONS.

Thursday, June 18, and Tuesday, Sept. 8, 1914.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Geometry.
8.45–10.30.	English.	2.30–4.00.	Latin, Arithmetic.
10.30–11.30.	History.	4.00–5.00.	General science.
11.30–12.30.	Algebra.		

Friday, June 19, and Wednesday, Sept. 9, 1914.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Chemistry, Physics.
8.30– 9.30.	Drawing, Stenography.	2.30–3.30.	Physiology, Bookkeeping.
9.30–11.00.	French, German, or Current Events.	3.30–4.30.	Biology, Botany, Zoölogy.
11.00–12.00.	Physical geography, Commercial geography.	4.30–5.30.	Domestic science or Manual training.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and text books are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay at the beginning of each half-year session the sum of $25 to

the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half-year.

For cost of board, see "Dickinson Hall," below.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums.

Aid is not furnished during the first half-year of attendance, nor to students whose scholarship is unsatisfactory. Applications for this aid are to be made to the principal **in writing, and must be accompanied by a certificate from a person competent to testify,** stating that the applicant needs the aid.

COURSES OF INSTRUCTION.

This school offers (1) a general two years' course, (2) a three years' course, (3) a kindergarten course, (4) a special course for teachers, and (5) a special course of one year for college graduates.

I. GENERAL TWO YEARS' COURSE.

The general course of study for two years comprises the following subjects: —

1. Psychology, history of education, principles of teaching, methods of instruction and discipline, school organization, school laws of Massachusetts.

2. Methods of teaching the following subjects: —

(*a*) English, — reading, language, composition, literature, history.

(*b*) Mathematics, — arithmetic.

(*c*) Science, — chemistry, geography, physiology and hygiene, study of minerals, plants, and animals.

(*d*) Drawing, vocal music, physical training, manual training.

3. Observation and practice in the training school, and observation in other public schools.

The amount of work in this course is so great that only those who enter upon it most thoroughly prepared can hope to complete it, with the required practice, in the time assigned to it. Others need not expect to finish it in two years.

For a more detailed account of this course, see pages 18–29.

II. THREE YEARS' COURSE.

The Commissioner of Education and the principal of any normal school may arrange for a third year of study and practice in teaching under supervision for its graduates, whenever in their judgment such action is desirable. The object of this course shall be a more complete mastery of the topics arranged for the regular two years' course and further work in the training schools; this work in the training schools shall be under the direct supervision of a teacher of the normal school or of a teacher specially approved for that purpose.

III. KINDERGARTEN COURSE.

The kindergarten course requires two years for its completion. The first year's work is the same as that of the general two years' course. During the second year the pupil spends all her mornings in the practical work of the kindergarten, and her afternoons in the study of the theory and the history of the kindergarten.

Every candidate for this course should have not only the qualifications required for admission to the general two years' course, but should in addition have some facility in playing the piano and in singing.

Students pay the cost of materials used by them, but this expense does not exceed ten dollars for the course.

IV. SPECIAL COURSE FOR TEACHERS.

Teachers of three years' experience in teaching, who give evidence of maturity, good scholarship, and of aptness to teach, may, with the consent of the principal and of the Commissioner of Education, select a course which may be completed in one year; and when such course is successfully completed, they shall receive a certificate for the same.

V. SPECIAL COURSE FOR COLLEGE GRADUATES.

College graduates may be admitted to the State normal schools without examination, and may receive a diploma after satisfactorily completing a course of one year, requiring at least twenty-three recitation periods per week and including the advanced pedagogy and practice of the senior year.

Experienced observers of public-school problems are agreed that the high schools can no longer furnish employment for all college graduates who wish to teach. **An increasing number of such graduates must hereafter find their work in the grammar schools.** It is for this class especially that course V has been planned.

GENERAL PLAN OF TWO YEARS' COURSE.

No outline can accurately represent the spirit and method of a school. The following topical arrangement should be understood as merely suggestive: —

PSYCHOLOGY.

There are two courses in psychology, one for the junior and one for the senior year. The work given is in part indicated in the following statement: —

1. Psychology and Experimental Pedagogy. — This course includes (*a*) the nature, physiological correlation, growth and education of the mental processes; (*b*) methods and results

of experimental pedagogy. The standard texts are used by the students in preparing the lessons they teach in turn: Whipple's *Manual of Mental and Physical Tests;* Thorndike's *Educational Psychology;* Seashore's *Experiments in Psychology;* Creighton's *Introductory Logic;* James's *Principles of Psychology;* and the works of Angell, Judd, Baldwin, Titchener, Dewey, Wundt, Stout, etc., as well as the psychological periodicals.

2. Child Study or Genetic Psychology. — A study of some of the chief features in the physical and mental life of the child from the genetic standpoint: the hygiene of the sense-organs, the voice, etc.; the beginnings of mental life in the child and in animals; the conditions of mental development; the development of motor control and ability; perception and apperception in their development and educational bearings; attention and will in development and in education; and other types of mental activity in the same method of treatment as time may make possible. Most of the classic studies in this subject are available for this work, and many of the striking results of the great studies have been charted and are used in the department.

The department has a full set of the *Pedagogical Seminary* and the *American Journal of Psychology,* and besides these receives, among others, the *Journal of Educational Psychology* and the *American Journal of Sociology.* It is the aim of these courses to develop in the students the power and the habit of reading intelligently the current expert literature of their profession. A piece of research work is also required.

HISTORY OF EDUCATION.

1. American Education. — The Massachusetts public school system, past, present and future; the beginnings of public education in New York, Pennsylvania, Virginia; in the west, in the south, in the northwest; higher education of women in

America; the origin and development of normal schools in the United States; the influence of European thought and practice; American educational biography; the movement for vocational education; the arts and crafts and nature-study movements.

2. European Education. — Greek, Hellenistic, and Roman education in theory and practice; the aim in each nation and the adaptability of the means used to the attainment of the aim; the value of the aim in each case; Jewish education; early Christianity and education; mediæval education, culminating in the Renaissance and humanism; these latter as containing the germs of modern philosophy, modern education, and the newer theory of life; educational criticism and the practice of the "innovators;" the constructive educators from Comenius to Herbart and Herbert Spencer; the shifting emphasis in educational theory and practice as seen in the various standpoints of verbalism, realism, naturalism, and the disciplinary, psychological, and sociological theories of education. The work requires assigned reading and reference work, reports, and extensive reading of the educational classics of Comenius, Rabelais, Montaigne, Bacon, Rousseau, Locke, Pestalozzi, Froebel, Herbart, Spencer, Horace Mann, etc.

The standard texts and classics are available for this work. Paul Monroe's *Text-book* and *Briefer Course* are followed in the main and freely consulted as texts.

The aim in presenting the history of education is twofold, namely, cultural and practical; first, to open and liberalize the mind and enlarge the ideas by a study of the progress of thought and social action, and particularly the relation thereto of the progress in educational theory and practice; and, second, to study the curriculum, methods and ideals of our Massachusetts schools in the light of the knowledge thus gained.

METHODS.

The schoolroom application of the work in arithmetic, literature, history, etc.; phonetics; primary reading; story telling; board work; the art of adult reading, silent and oral; preparation of bibliographies in the subject-matter of the first six grades of school life, etc.

SOCIOLOGY.

The course covers one term in the senior year and involves several kinds of work and as many ways of doing it, all of which involve the self-activity of the student: (*a*) class discussions on assigned readings from the texts; (*b*) an individual study of and an oral report by each student on some one of the list of topics, which is expected to treat the subject as exhaustively and intensively as the time and the materials will allow; (*c*) a written report on the social activities of some community, or some phase thereof, of which they have made a special study, with suggestions for improvement.

Some of the subjects treated in (*a*) are these: the causes that have contributed to the rise of the science of sociology; the nature, aim, materials, and method of the science; the rise and function of the leading social institutions; the social ideal and the social spirit; social pathology, therapeutics, and hygiene; the sociology of the teaching profession.

Some of the topics from which selections are made for the work under (*b*) are these: retardation in the schools; child labor in America; the criminal and his treatment; poverty and its causes; Dickens and his services for childhood; the professional institutions (after Spencer and Bryce); juvenile reform schools; social and university settlements; Chadwick and public hygiene in England, together with the rise of State boards of health in America; the social teaching of Joseph Mazzini; Jane Addams and the newer ideals of peace; some

phases of the race problem in America; some social Utopias; the rural school problem; industrial education; the wage-earning woman; home economics; co-operation amongst laborers; prisoners and prison reform; supplementary education; the education of backward and feeble-minded children, the deaf and the blind; social education; socialism and social reform.

SCIENCE.

Preparation. — Field and laboratory work are combined with a thorough class-room drill in the best pedagogical methods for the presentation of biology in the graded schools. The out-of-door study is supplemented by the use of aquaria, vivaria, a practical school garden, and similar helps. As an aid for preparation the school possesses an excellent reference library in science, an abundance of working material in both plants and animals, and a valuable cabinet collection, all of which it may be fairly said are unsurpassed by other schools of like rank.

Equipment. — Among the cabinet and working material especial mention should be made of the Scott collection of local birds and their eggs, prepared and presented by a former principal of the school, and including all the common New England species; the stuffed fishes, both salt and fresh-water forms; the insects, which are particularly rich in dragonflies and the various species injurious to vegetation; the fresh-water mussels, presented by the United States Bureau of Fisheries, and one of the finest collections in America; the tropical fruits, including blossoms, buds, and perfected fruits of nearly all the kinds that possess commercial value; a very full and choice set of mounted native seaweeds and an equally fine herbarium of local plants; a series of charts, casts, and models illustrating human anatomy, and a full set of histological preparations, showing the structure and tissues of the human

body; and, finally, a particularly extensive working collection of ores, minerals, rocks, and fossils.

Course of Study. *Autumn.* — The topics making up the course are arranged according to the season. At the opening of school in September work is begun on the general characteristics of plants and animals, special attention being paid to habits, modes of life, and economic relations. Types are selected from the local fauna and flora, with which the pupils are required to become acquainted from actual observation. The economic value of the facts thus secured are then discussed in the class room, together with the best methods of presenting such work in the graded schools.

Later in the fall especial attention is given to the preparation made by plants and animals for passing the winter, and practical demonstrations are worked out by the pupils in the school garden and in the fields.

Winter. — Life itself is next considered, together with its principal manifestations, and the laws of heredity and transmission. This introduces the physiology and hygiene of the human body.

So far as is necessary anatomy is illustrated by models and casts, while microscopic structure is demonstrated by a large collection of finely stained sections. But only so much of such work is given as is necessary for a rational understanding of hygiene and the many practical questions concerning bodily health about which every teacher should be well informed. With this latter purpose in view, the germ theory of disease; the treatment of contagious diseases in the school-room; the problems of vaccination, disinfection, quarantine, and school sanitation; the transmission of various diseases by animal and insect agencies; the value of hospitals, sanitariums, and pest-houses; the necessity for good drinking water, hygienic cooking, and sanitary clothing; a rational and orderly presentation of the effects produced by alcohol upon the body and mind;

the physiological influence of the mind upon the body, and many other important phases of hygiene are carefully and thoroughly discussed. As thus presented, the faithful student is furnished with a fund of information which will be of the greatest practical value in her own life and in her work as a teacher.

Spring. — As spring opens, attention is naturally directed to the awakening life everywhere manifest, the opening buds and sprouting seeds, the returning birds, and the emergence of various animals and plants from their winter hibernation. The latest and most improved methods of bird study are presented, and the frogs' eggs are used as types of animal development.

Among the plants, typical flowers are taken as they appear, and are studied with reference to their plan and structure, their parts and the functions of each, inflorescence, fertilization and growth, and finally the fruit. Special attention is given to economic plant products, such as tropical fruits, spices, india rubber, vegetable oils, drugs, medicines, dyestuffs, etc.

Enough work is also accomplished with the common flowerless plants, mosses, lichens, fungi, and the like, to enable the student to recognize their great value in the economy of nature, and to deal intelligently with them in the graded schools.

The value of our forests and the uses of the various kinds of lumber are closely related with the work in manual training.

In the field work the students are taught to utilize their immediate surroundings; by this method they are certain of obtaining an abundance of material wherever they may chance to teach.

A course in natural science for elementary schools is outlined, and instruction is given in obtaining, preparing, and using suitable materials for class-room presentation.

CHEMISTRY.

To the prospective teacher health is of the greatest importance; under ordinary circumstances a sound body means a vigorous mind, industrious habits, and a cheerful disposition. The systematic study of few sciences has so direct a bearing as has chemistry in teaching students to appreciate properly their own bodies and to guard themselves against the quack nostrums and questionable remedies of daily life. Foods, beverages, drugs, and medicines are analyzed, and helpful as well as harmful properties determined. A knowledge of the dangerous effects of acetanilid preparations has well-nigh driven out the use of grippe and headache powders among the students of this school; while the fact that the local board of health depends in some measure upon analyses made by students in this course gives importance to the tasks undertaken, fosters care in the working habits of students, and inspires them with the sense of responsibility which every good citizen should have. The analysis of water and milk; the determination of the amount of alcohol in patent medicines, "soft drinks," and other beverages; the search for coal-tar products, etc., — these are other applications of the efforts made to provide for the physical well-being of students through a knowledge of chemical laws; while the removal of stains, the preparation of essences, perfumes, etc., and correlation with the department of manual arts whereby materials to be used in that department are dyed or otherwise prepared, are illustrations of the "practical" turn given this science, whereby a considerable saving of money to the student is made possible. It is believed that the knowledge thus gained, through the missionary work of students who become teachers, will reach thousands of pupils, to their permanent advantage. In a word, the aim of this course is to create, if necessary, and to foster a real interest in the great science of chemistry; to give a broader outlook

on life, and to create a belief that every teacher is a real factor in the busy, living world; and to furnish the thoughtful, painstaking student with information by which she can keep both body and mind in an alert, healthy condition.

GEOGRAPHY.

The work in geography covers two terms in the junior year. The following outline is suggestive of the work that is attempted: —

1. Home geography: what subjects are appropriate, how to work them out and teach them to the children of the proper grade.

2. Larger type studies as a basis of unification in geography. These types are chosen from the United States and Europe.

3. Geographic forces, especially as seen in the United States and Europe.

4. The physiographic structure of North America and Europe, with brief comparative study of the other continents.

5. The political and commercial geography of the world in brief outline.

6. The earth and man in their more significant interrelations.

THE LANGUAGE ARTS.

Reading. — A study of the principles underlying the art of good reading, both silent and oral.

English Grammar and Composition. — A review of the principles of English grammar as an aid to correct speaking and writing; an examination of the common mistakes in oral and written speech, with constant practice in the spelling of words persistently misspelled; a study of correct usage in social forms; with an effort to develop, by practice and comparison with the works of the best writers of English, an ability to frame paragraphs and compositions.

English and American Literature. — A study of the world's classics from the standpoint of the child, and an effort to make prospective teachers familiar with the literature of childhood, — that literature which is finding a place in the best elementary schools of America. Such time as may be left will be devoted to an appreciative consideration of the literary productions an acquaintance with which is held to be the characteristic of a well-informed, cultured woman and teacher.

HISTORY.

United States History and Civics. — No teacher is worthy a place in the public schools who is not reasonably familiar with the history and government of the United States. Technicalities will be avoided; effort will be made constantly to awaken an interest in the life of the people, not only by paying attention to the industrial and social development of the nation, but also by comparing life to-day — travel, education, amusements, etc. — with the corresponding features of American life in the past. This subject should give a peculiarly valuable training in the use of books and the preparation of special topics.

General History. — A study of the way history has grown, the myths and legends of the past and their relation to the history and literature of to-day; the acquisition of a skeleton of history, ancient, mediæval, and modern; and a special study of the great characters and events in the history of all nations, with the purpose of adapting it to the needs of school children, particularly those in grades III to VI. An effort will be made to make students familiar with those publications which are used by children in the best schools.

ARITHMETIC.

The aim of this course is to give students a thorough familiarity with arithmetical processes and a logical method of presenting the subject, as well as to teach them to be self-reliant, efficient, accurate, and quick to appreciate and apply. The importance of the reason for processes and methods, and the way in which a child may be led to discover and apply them; a criticism of text books in arithmetic; a study of diagrams as an aid in developing mathematical concepts; the use and abuse of short cuts, — these are some of the topics presented in this subject.

MUSIC.

The aim in the presentation of music is to make students proficient in singing and teaching such musical selections as are taught in the first six grades of the public schools. This is done through actual individual singing of the slips of the Weaver Music System, supplemented by such information and practice as is required by the series under consideration, such attention to musical notation as may be necessary, and practice in teaching the same to normal school students. Much attention throughout the course is paid to the mechanics of music, to voice culture, ear training, and musical appreciation.

PHYSICAL TRAINING.

The work in physical training affords an opportunity for regular and systematic exercise in the gymnasium and on the campus. It includes the Swedish drill of free standing exercises, marching, running, jumping, carefully selected movements upon stationary apparatus, games, folk and æsthetic dancing. The campus affords an opportunity for out-of-door recreation in tennis, basket ball, etc.

MANUAL ARTS.

These courses include various projects or problems which have in view the unification of the studio and the shop, and their relation to the public. The work aims to develop in the student analytic and synthetic views of the subject. The former gives a knowledge of the principles of representation in the outline, light and dark, and the use of color.

The history of architecture, sculpture, and painting, and the study of the mediums used in the hand work, are noted with reference to their bearing upon our present social problems. The principles of beauty in line and color and form are taught as a basis for the synthetic method in picture study and design.

The creative side is emphasized in the belief that in the field of design lies the greatest number of human interests. Applications of the principles of beauty are made in all phases of school work, including sewing and home decoration, and to different branches of industry.

PROGRAM OF SUBJECTS IN TWO YEARS' COURSE.[1]

JUNIOR YEAR.[2]

Fall Term.		Winter Term.		Spring Term.	
Arithmetic,	3	Arithmetic,	3	Arithmetic,	3
English expression,	2	Drawing,	2	Drawing,	2
Geography,	3	English expression,	2	English expression,	2
Gymnastics,	2	Geography,	2	Geography,	2
History of education,	2	Gymnastics,	2	Gymnastics,	2
Methods,	4	History of education,	1	History of education,	1
Music,	2	Methods,	4	Methods,	4
Psychology,	2	Music,	2	Music,	2
Science,	4	Psychology,	2	Psychology,	2
	24	Science,	4	Science,	4
			24		24

[1] Changes in assignment of subjects to terms may be made at any time.
[2] The school year is divided into three terms of thirteen weeks each.

PROGRAM OF SUBJECTS IN TWO YEARS' COURSE — *Concluded.*

SENIOR YEAR.

Section A in Training School.	B.	C.
Chemistry,	–	4
Child welfare,	4	–
Drawing,	4	4
English composition,	3	3
History of United States,	4	–
Literature,	–	5
Manual training,	3	3
Music,	2	2
Sewing,	2	2
	22	23

Section B in Training School.	A.	C.
Chemistry,	4	–
Child welfare,	–	4
Drawing,	4	4
English composition,	3	–
General history,	–	4
History of United States,	–	4
Literature,	5	–
Manual training,	3	3
Music,	2	2
Sewing,	2	2
	23	23

Section C in Training School.	A.	B.
Chemistry,	–	4
Child welfare,	4	–
Drawing,	4	4
General history,	4	4
History of United States,	4	–
Literature,	–	5
Manual training,	3	3
Music,	2	2
Sewing,	2	2
	23	24

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1914 has been as follows: —

LECTURES.

Mr. Thomas H. Briggs, Teachers' College, New York, Some Higher Messages from Literature.

Mr. Charles A. McMurry, De Kalb, Ill., Normal School, Reconciliation of Contradictions in the Theory and Practice of Education.

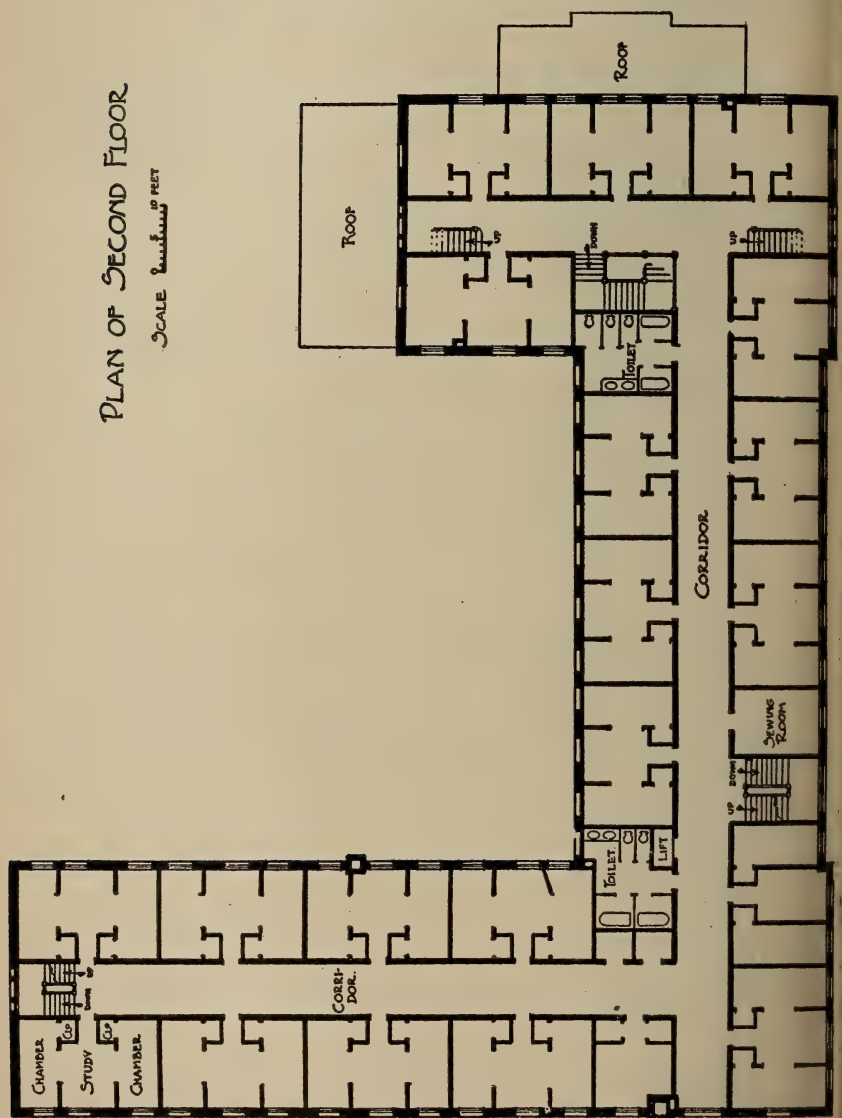
Miss Cecile Ayres, Philadelphia, Pa., piano recital.

Mr. Albert Edmund Brown, Lowell Normal School, song recital.

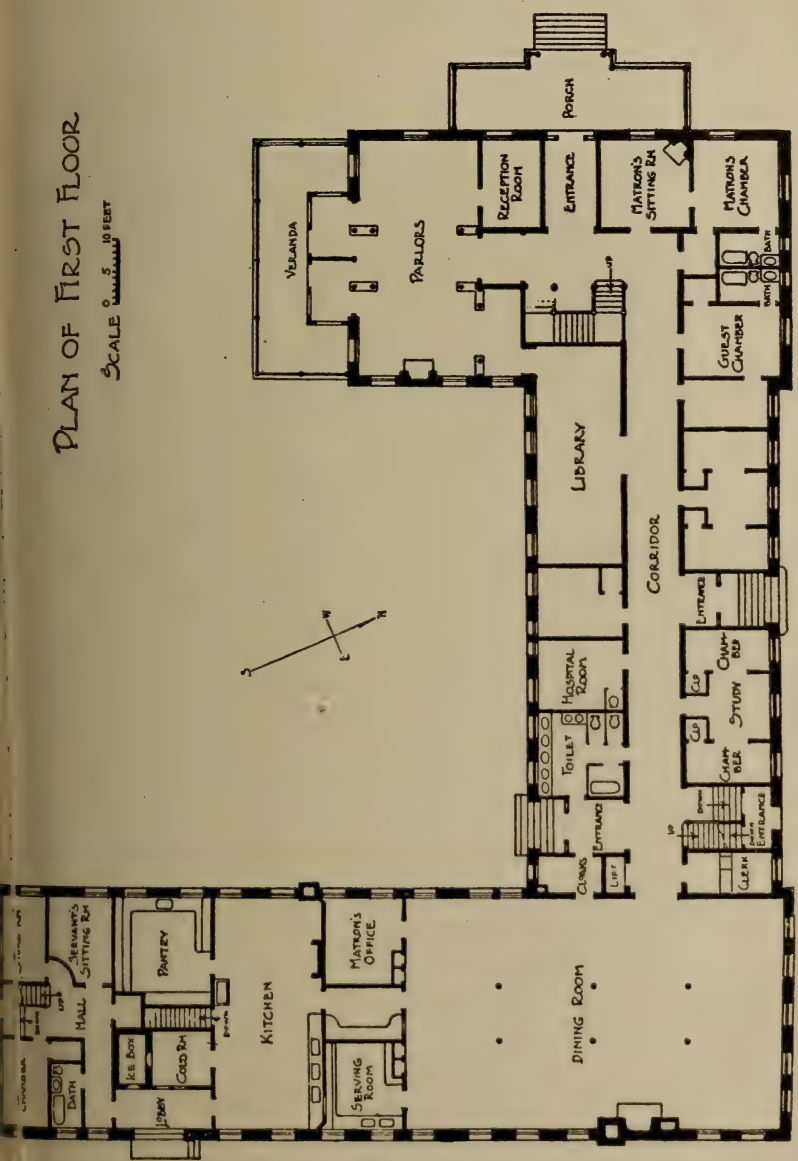
Miss Virginia Brooks, West Hammond, Ill., How a Woman Cleaned up West Hammond, Ill.

Mr. Edward D. Mead, Boston, United States as a World Power.

Principal Clarence A. Brodeur, Westfield, lecture recitals.
Longfellow.
Burns.
Tennyson.
Mr. Juipi G. Kasai, Japan, The Mastery of the Pacific.
Mr. Louis G. Monté, Westfield Normal School.
Epochs in French Painting.
Painting of the Italian Renaissance.
Mrs. Maud Wood Park, Boston, Ourselves and Our Daughters.
Mr. H. W. Gleason, Boston, Luther Burbank's Plant Wonders.
Mr. Will S. Monroe, Montclair, N. J., Normal School, Bohemia.
Mr. Montaville Flowers, California, Color Guard and Picket Line.
Catherine Ridgeway Entertainment Company, Boston, musical entertainment.
Rev. James Chalmers, Fitchburg, Graduation Address.



Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.



DICKINSON HALL.

GRADUATION, DIPLOMAS, AND CERTIFICATES.

The satisfactory completion of any one of the five courses previously described entitles the pupil to receive a diploma or certificate of graduation. Those who for any reason are unable to do all the work of a course will, on application, receive a certificate stating the exact amount of work done. Those who complete Course IV. receive certificates, not diplomas. The course taken by college graduates determines whether they receive certificates or diplomas.

DICKINSON HALL.

MRS. CHARLES B. WILSON, MATRON.

Dickinson Hall is the name given the new normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of room-mate. In all cases those desiring rooms should notify the matron as soon as possible after their admission to the school.

The price of board in the boarding halls connected with the normal schools of the State is $160 for the school year, payable in advance as follows: $40 at the beginning of the school year in September; $40 on November 15; $40 on February 1; and $40 on April 15.

This rate includes board, furnished room (except as below), steam heat, gas, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall, during any vacation, except the long one in the summer, on payment of the additional sum of $4 per week during such vacation. The hall is closed during the summer.

When pupils leave the school before the expiration of a term, money paid in advance will be refunded at the rate of $3 a week, **but no deduction will be allowed for the first week of absence.**

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1.25 per day; dinner, 35 cents; supper, 25 cents; breakfast, 20 cents; lodging, 50 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room; whenever possible such students will board at Dickinson Hall and be charged at the rate of $120 a year. But all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room

and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by electricity, and every possible precaution is taken to secure it from danger by fire. A private fire alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher

whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools, and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular class-room instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or text books, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

GENERAL TWO YEARS' COURSE.

SENIORS.

Allen, Florence I., 89 Waldo Street,	Holyoke.
Allyn, Rachel M.,	Montgomery.
Barden, Inez M., 79 Franklin Street,	Westfield.
Barry, Agnes M., 21 Grove Street,	Springfield.
Bergren, Ruth A. M., 59 Belvidere Avenue,	Springfield.
Boudway, Helen T., 43 Spring Street,	Northampton.
Bradshaw, Hazel A., 124 College Street,	South Hadley.
Brown, Edith F., 303 Linden Street,	Holyoke.
Brown, Maude C., 303 Linden Street,	Holyoke.
Bulger, Marion L., 168 Holmes Road,	Pittsfield.
Butters, Geraldine F.,	Chester.
Casey, Helen I., 69 Bell Street,	Chicopee.
Chapin, Alice W., Montgomery Street,	Chicopee Falls.
Clifford, Helen C., 16 Center Street,	Holyoke.
Crehore, Helen M., 121 Chicopee Street,	Chicopee.
Davidson, Henrietta C.,	West Millbury.
Davies, Ada B., 482 Chestnut Street,	Holyoke.
Davis, Lucy A., 11 Congress Street,	Westfield.
Day, Marion L., Coy Hill,	Warren.
Dempsey, Jennie E., 19 Southbridges Street,	Warren.
Doering, Hattie A., 8 Clark Street,	Westfield.
Donahue, E. Pauline, 117 Massasoit Street,	Northampton.
Donahue, Victoria A.,	Huntington.
Dwyer, Katherine H., 171 King Street,	Springfield.
Ellis, Eva B., 7 Linden Avenue,	Westfield.
Ellis, Evelyn M., 49 Pochassic Street,	Westfield.
Felch, Ethel G., 40 Catherine Street,	Springfield.
Ferguson, Myrtle E., 140 Cochran Street,	Chicopee Falls.
Finn, Claire H., 452 Main Street,	Winsted, Conn.
Flaherty, Mary E.,	Hadley.
Fox, Edith P., 96 Franklin Street,	Westfield.

Gillis, Margaret J., 4 Miller Avenue,	Holyoke.
Gray, Ethel M., 82 Garfield Street,	Springfield.
Griswold, Marguerite L., Palmer Road,	East Wilbraham.
Halladay, Cora E., Halladay Avenue,	Suffield, Conn.
Hallisey, Kathryn L., 48 Hitchcock Street,	Holyoke.
Hanifin, Lucy V.,	Belchertown.
Hay, Cecile B.,	Derby, Vt.
Healey, Leslie M.,	Chester.
Henderson, Jessie R., 37 View Street,	Holyoke.
Hogan, Anna J., 12 Smith Avenue,	Mittineague.
Holgate, Lillian, 109 Hillside Avenue,	Holyoke.
Hyde, Hazel L., 36 Pleasant Street,	Westfield.
Keating, May, 67 South Church Street,	Pittsfield.
Kennedy, Mary M., 57 Lamb Street,	South Hadley Falls.
Keough, Eleanor E., 524 Main Street,	Longmeadow.
Knapton, Grace E., 36 Homer Street,	Springfield.
Lalonde, Cora M., 446 Maple Street,	Holyoke.
Lloyd, Caroline J.,	Russell.
Loomis, Marion S., 137 King's Highway,	West Springfield.
Martin, Cola L.,	Townshend, Vt.
Mayor, Mamie A., 65 Pine Street,	Palmer.
McCarthy, Sara H., 68 North East Street,	Holyoke.
McDermott, Genevieve, 311 Brownell Street,	Fall River.
McKenna, Margaret B., 14 Linden Street,	Northampton.
Merrill, Ruby, 40 Wolcott Street,	Springfield.
Moore, Mildred E., 70 Court Street,	Westfield.
Mulligan, Isabelle L., 1215 North Street.	Springfield.
Murphy, Claire C., 154 Suffolk Street,	Holyoke.
Murphy, Grace E., Fuller Road,	Chicopee Falls.
Nelson, Anna B., 8 Columbia Place,	Westfield.
Nugent, E. Evelyn, 258 Pine Street,	Holyoke.
Nugent, Grace M., 258 Pine Street,	Holyoke.
Nute, Grace L., 8 Mill Street,	Westfield.
Parsons, Katharine A., 20 Plymouth Street,	Springfield.
Payne, Esther K., 28 Cabot Street,	Holyoke.
Pearce, A. Maude, 2 St. James Avenue,	Holyoke.
Ranson, A. Adele,	Belchertown.
Ribadeneira, Dolores,	Quito, Ecuador, S. A.
Ruddy, Jane E., 5 Keyes Street,	Warren.
Ruddy, Mary J., 5 Keyes Street,	Warren.

Sazama, Philomena E., 55 Park Street,	Turners Falls.
Scully, F. Irene, 300 Pecks Road,	Pittsfield.
Shea, Frances A., 113 Spring Street,	Springfield.
Shea, Mary E., 12 Emmet Street,	Chicopee Falls.
Sinclair, Mary W., 64 Beacon Avenue,	Holyoke.
Smith, A. Hazel, 29 Orchard Street,	Northampton.
Smith, Mary T., 1022 Hampden Street,	Holyoke.
Smyth, Mary G., 112 Armory Street,	Springfield.
Steele, Helen E., 188 Springfield Street,	Chicopee.
Sullivan, Hazel M., 7 River Street,	Mittineague.
Wall, Mary J.,	Hampden.
Webber, Gladys,	Brimfield.
Whalen, Margaret M., 100 Muzzy Street,	Chicopee Falls.
Whitmire, Helen L., 27 Waconah Street,	Pittsfield.
Wiggin, Angeline G., 24 Prospect Avenue,	Chicopee.
Wood, Helen I., 30 Pleasant Street,	Westfield.
Young, Marion C., 20 Terrence Street,	Springfield.

KINDERGARTEN COURSE.

SENIORS.

Hazeltine, C. Rachel L.,	Falls Village, Conn.
Roberts, Florence I., 69 Woodmont Avenue,	Springfield.
Waters, Teresa C., 19 East Silver Street,	Westfield.

TEACHERS' COURSE.

Granfield, Nellie T., 19 Allendale Street,	Springfield.
Hoag, M. Ila, 285 Dickinson Street,	Springfield.
McGinity, Katharine C., 290 Maple Street,	Holyoke.

GENERAL TWO YEARS' COURSE.

JUNIORS.

Barr, Edith M.,	Chester.
Barrett, Esther A.,	Springfield.
Bebeau, Clara O., 60 Main Street,	Warren.
Benson, Helen M., 49 Murray Hill Avenue,	Springfield.
Berndt, Elizabeth V.,	Lenox.
Bradley, Rose V., 46 Allyn Street,	Holyoke.
Bradley, Ruth J., 17 Spruce Street,	Springfield.

Brown, Margaret E., 35 Burford Avenue,	Merrick.
Burke, Grace I., 62 Locust Street,	Springfield.
Carter, Ethel I.,	Russell.
Cash, Irene B., 30 Union Street,	Westfield.
Clark, Dorothea, Chestnut Street,	Westfield.
Cleveland, Mildred, 68 King Street,	Westfield.
Coote, Emily B., 249 Carew Street,	Springfield.
Crean, Anna C., 4 Silver Street,	Mittineague.
Cronan, Mary H., 615 Front Street,	Chicopee.
Cullen, Katherine A., 7 Dwight Street,	Westfield.
Doppmann, Maria T., Chestnut Street,	West Hatfield.
Driscoll, Mary T., 55 Chestnut Street,	Holyoke.
Dunn, Helen E., 123 Pine Street,	Holyoke.
Farrell, Mary I., 227 Lyman Street,	Holyoke.
Featherston, Margaret M., 208 Main Street,	Lee.
Fuller, Marguerite E., 32 Montgomery Street,	Westfield.
Gow, Helen, 302 Chestnut Street,	Holyoke.
Greaney, Esther H., 35 St. James Avenue,	Holyoke.
Griffin, Helen C., 268 Walnut Street,	Holyoke.
Guihan, Margaret T., Pleasant Street,	Monson.
Hackebeil, A. Elsa,	Washington.
Hale, Lena M., South Street,	Bernardston.
Haley, Frances C., 75 Lincoln Street,	Holyoke.
Halloran, Mary E., 42 Alfred Street,	Springfield.
Hartnett, Mary J. C., 217 Walnut Street,	Holyoke.
Healy, Rose C., 635 State Street,	Springfield.
Holland, Gertrude K., 716 Worthington Street,	Springfield.
Hosmer, Fannie E., South Longyard Street,	Southwick.
Huber, Mildred E., 16 Allen Avenue,	Westfield.
Hynes, Helen E., 248 Waconah Street,	Pittsfield.
Jewett, Margaret S., 170 Northampton Avenue,	Springfield.
Johanson, Judith H., 127 Marion Street,	Springfield.
Keating, Alice E., 9 Sanderson Avenue,	Northampton.
Keating, Grace M., 50 Hawley Street,	Northampton.
Kelley, Winnifred, 25 Third Street,	Pittsfield.
Kelly, Mary J., Columbia Street,	Lee.
Lamagdeleine, Sarah P., 636 Chicopee Street,	Willimansett.
Leary, Margaret F., 24 Bartlett Street,	Westfield.
Leitenberger, Lulu, 65 Riverview Terrace,	Springfield.
Lyons, Irene C., 123 Massasoit Street,	Northampton.

Mackey, Nora H., 56 Pine Street, . . . Holyoke.
Mahoney, Frances L., 1104 West Hampden Street, ... Holyoke.
Manning, Madeline M., 122 Armory Street, . Springfield.
Martin, Katherine C., 6 Exchange Street, . Westfield.
Mayberry, Marguerite, 59 Elizabeth Street, . Pittsfield.
Merritt, Ruth H., ... Amherst.
Moore, Grace E., 60 Grand Street, . . . Springfield.
Moore, Marjorie W., 159 Main Street, . . Westfield.
Morrison, Alice B., 38 Walnut Street, . . Holyoke.
Murphy, Katherine E., 30 Orchard Street, . Northampton.
Neidel, Edith A., 178 Lebanon Street, . . Springfield.
Nicholson, Dolly I., ... Southwick.
Nute, Helen E., 3 Pearl Street, . . . Westfield.
O'Connell, Rosemary D., 105 Fairview Avenue, Chicopee.
O'Connor, Elizabeth R., 22 Bolton Street, . South Hadley Falls.
O'Leary, Elizabeth A., ... Hinsdale.
Packard, Rachel M., 40 Holland Avenue, . Westfield.
Paterson, Ruth H., 730 Sumner Avenue, . Springfield.
Provin, Mabel W., 48 Franklin Street, . . Westfield.
Reade, Marion S., 40 North Main Street, . South Hadley Falls.
Reardon, Eleanor C., 5 West Street, . . West Brookfield.
Russell, Helen M., 62 Lamb Street, . . South Hadley Falls.
Rust, Hazel H., 7 Howard Street, . . . Westfield.
Ryan, Marian Z., 57 Bowers Street, . . Holyoke.
Scanlon, Anna H., 470 Maple Street, . . Holyoke.
Scharr, Bessie, 8 Mill Street, ... Westfield.
Shalley, Mary A., ... Lenox.
Shea, Mary A., 75 Congress Street, . . Holyoke.
Smith, Elizabeth R., 11 Avery Street, . . Westfield.
Smith, Eva C., 7 Prospect Street, . . . South Hadley Falls.
Smith, Hazel L., 18 Shepherd Street, . . Mittineague.
Snyder, Rose A., 237 Center Street, . . Chicopee.
Spady, Julia A., 70 Western Avenue, . . Westfield.
Speight, M. Rosarita, ... East Longmeadow.
Spooner, Hazel L., ... Southampton.
Stanley, Jane L., ... Lenox.
Sullivan, Agnes C., 135 Thompson Street, . Springfield.
Sullivan, Gertrude, Main Street, . . . Bondsville.
Syrett, Ethel I., 24 Merrick Avenue, . . Springfield.

Tatro, Mary J., 18 Columbus Avenue,	Holyoke.
Tye, Marion C., 307 Walnut Street,	Holyoke.
Valentine, Ruth, 33 Brownell Avenue,	Hartford, Conn.
Wade, Louise P., 17 Pleasant Street,	Westfield.
Wells, Lois I.,	Ashaway, R. I.
Whalen, Lucy E., 608 Westfield Street,	Mittineague.
Whalen, Mary C., 10 Third Avenue,	Northampton.
Whalen, May E., 11 Rochelle Street,	Springfield.
Wickward, Marjorie, 671 Union Street,	Springfield.
Witten, Mary L., 15 Fremont Street,	Springfield.

SPECIAL STUDENTS.

Abrams, Ida R., 81 Cass Street,	Springfield.
Bancroft, Marguerite R., 544 North Main Street,	Springfield.
Benedict, Euretta L.,	Shoreham, Vt.
Brace, Hilda, 5 Woronoco Avenue,	Westfield.
Edwards, Josephine, Chestnut Street,	Westfield.
Clark, Marion E., 245 Beech Street,	Holyoke.
Johnson, Nellie, 90 Elm Street,	Westfield.
Knox, Helen E.,	Suffield, Conn.
Leonard, Dora J.,	Shoreham, Vt.
Phelon, Lucy M., 7 Kellogg Street,	Westfield.
Phelps, Vella I., 12 Princeton Street,	Westfield.
Scott, Theodora E., 33 King Street,	Westfield.

SUMMARY.

Seniors in general course,	88
Seniors in kindergarten course,	3
Teachers' course,	3
Juniors in general course,	96
Special students,	12
	202

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MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1914 & 1915

ESTABLISHED 1839

UNIVERSITY OF ILLINOIS
SEP 2 1915
PRESIDENT'S OFFICE

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL

WESTFIELD

ESTABLISHED 1839

1914-1915

OSTON . . . WRIGHT AND POTTER PRINTING COMPANY . . . STATE PRINTERS
! DERNE STREET . . . . . NINETEEN HUNDRED FIFTEEN

Approved by
The State Board of Publication.

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IDA R. ABRAMS, *Secretary.*

Training School.

GEORGE W. WINSLOW, PRINCIPAL.

ANNIE D. DUNHAM,	Eighth grade
AUGUSTA TAPPAN,	Eighth grade.
LOUISE E. SNOW,	Seventh grade.
ANNA M. DOWNEY,	Seventh grade.
LUCIA A. COLEMAN,	Sixth grade.
ELLA J. DOWNEY,	Sixth grade.
MAY T. GROUT,	Fifth grade.
EDITH M. ROBBINS,	Fifth grade.
ELIZA CONVERSE,	Fourth grade.
BERTHA A. KURALT,	Third grade.
FLORENCE P. AXTELL,	Second grade.
EUNICE M. BEEBE,	First grade.
EMMA L. HAMMOND,	Kindergarten.

Alumni Association of the Westfield Normal School.

President.

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Class of 1878.

Vice-President.

Mrs. G. W. Winslow, Westfield, Mass.
Class of 1885.

Secretary and Treasurer.

Miss Angie E. Bardin, Boston, Mass.
Class of 1883.

Executive Committee.

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Thomas K. McAllister, Springfield, Mass.
Class of 1889.

Miss Mary E. Coburn, Ludlow, Mass.
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Class of 1896.

Miss Emma Lay, Thompsonville, Conn.
Class of 1872.

Miss Mary E. Lawley, Holyoke, Mass.
Class of 1884.

Miss Jessie D. Stoddard, Dorchester, Mass.
Class of 1886.

The next meeting of the Association will be held in 1916.

CALENDAR FOR 1915.

Spring Term.

Monday, 9 A.M., March 22, 1915, to Friday, 4 P.M., June 18, 1915.

Graduation.

Tuesday, 2 P.M., June 22, 1915.

Examinations for Admission.[1]

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 24 and 25, 1915.

SECOND ENTRANCE EXAMINATION.

Tuesday and Wednesday, 9 A.M., September 7 and 8, 1915.

Entrance examinations on the dates given above begin at 9 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Saturday.

[1] For order of examinations, see page 15.

CALENDAR FOR SCHOOL YEAR, 1915-16.

Fall Term.[1]

Thursday, 9 A.M., September 9, 1915, to Friday, 4 P.M., December 3, 1915.

Winter Term.

Monday, 9 A.M., December 6, 1915, to Friday, 4 P.M., March 17, 1916.

Spring Term.

Monday, 9 A.M., March 20, 1916, to Friday, 4 P.M., June 16, 1916.

Graduation.

Tuesday, 2 P.M., June 20, 1916.

Vacations.

SPRING, 1915.

From Friday, 4 P.M., April 23, 1915, to Monday, 9 A.M., May 3, 1915.

THANKSGIVING.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

CHRISTMAS.

From Wednesday, 4 P.M., December 22, 1915, to Monday, 9 A.M., January 3, 1916.

WINTER.

From Friday, 4 P.M., February 25, 1916, to Monday, 9 A.M., March 6, 1916.

SPRING, 1916.

From Friday, 4 P.M., April 28, 1916, to Monday, 9 A.M., May 8, 1916.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Tuesday, September 7, 1915.

STATE NORMAL SCHOOL,

WESTFIELD, MASSACHUSETTS.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, September 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,640. Since 1855, the date of the first formal graduation, 2,580 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 18,000 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the outdoor study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Romanesque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, classrooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michael Angelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 75 students. The gymnasium of the school is located in this building. A fuller description may be found on page 31, under the caption "Dickinson Hall."

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

APPLICATION FOR ADMISSION.

It is advisable that application be made soon after January 1, and that certificates be forwarded early in June.

REQUIREMENTS FOR ADMISSION.

The admission requirements as given below will be in effect after January 1, 1916. For 1915 the admission requirements will be the same as for 1914.

I. A candidate for admission to a Massachusetts State normal school as a regular student must have attained the age of seventeen years if a man, and sixteen years if a woman, on or before the first day of September in the year in which he seeks admission (but for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities, or other defects which would unfit him for the office of teacher; must present a certificate of good moral character; and must present evidence of graduation from a high school or of equivalent preparation, and, in addition, offer such satisfactory evidence of scholarship as may be required by the regulations of the Board. He must submit detailed records of scholarship from the principal of the high school or other school in which preparation has been made, showing the amount of time given to individual subjects and the grades therein, and such additional evidence of qualifications for the calling of teacher as may be defined in the regulations of the Board relating to normal schools.

II. A candidate for admission as a regular student to a general course must offer satisfactory evidence of preparation in the subjects listed under "A," "B," and "C," amounting to 15 units, 10 of which units, however, must be in subjects under "A" and "B" and secured either by examination or certification. (The Massachusetts Normal Art School re-

quires, in addition, that a special examination in drawing be passed. Applicants for admission to the Practical Arts Department of the Fitchburg Normal School may substitute evidence of practical experience in some industrial employment in whole or in part for the above.)

A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units:

(1)	English literature and composition,	3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History,	1, 2 or 3 units.
(5)	Latin,	2, 3 or 4 units.
(6)	French,	2 or 3 units.
(7)	German,	2 or 3 units.
(8)	Physics,	1 unit.
(9)	Chemistry,	1 unit.
(10)	Biology, botany or zoölogy,	½ or 1 unit.
(11)	Physical geography,	½ or 1 unit.
(12)	Physiology and hygiene,	½ or 1 unit.
(13)	General science,	½ or 1 unit.
(14)	Drawing,	½ or 1 unit.
(15)	Household arts,	1 or 2 units.
(16)	Manual training,	1 unit.
(17)	Stenography, including typewriting,	1 or 2 units.
(18)	Bookkeeping,	1 unit.
(19)	Commercial geography,	½ or 1 unit.
(20)	Arithmetic,	½ or 1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by the Massachusetts colleges for entrance. The outlines submitted by the College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

C. *Additional Subjects.* — At least 5 units from any of the foregoing subjects, or from other subjects approved by the

high school, towards the diploma of graduation of the applicant, representing work in addition to that for which credit is gained by examination or certification.

III. A. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV. and V., must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year (examinations for the Massachusetts Normal Art School are held only in September). Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects. Persons not able to present these credentials must obtain credit for 15 units by examination in the subjects listed under "A" and "B."

B. *Division of Examinations.* — A candidate for admission to a normal school may take all of the examinations at once, or divide them between June and September. A candidate will receive permanent credit for any units secured by examination or certification.

IV. *Admission on Certificate.* — A graduate of a public high school approved by the Board of Education for purposes of certification to a State normal school may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant is entitled to certification, in accordance with standards as defined by the Board of Education.

Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of the College Entrance Examination Board, will be accepted towards the total of 10 units under "A" and "B." In addition to the units granted by certification candidates must present credentials for subjects under "C."

V. *Admission of Special Students.* — (*a*) When in any normal school, or in any course therein, the number of students entered as regular students and as advanced students at the opening of any school year is below the maximum number for which the school has accommodations, the commissioner may authorize the admission as a special student of an applicant who, being otherwise qualified, and who, having taken the entrance examinations, has failed to meet the full requirements provided in the regulations of the Board, but who, nevertheless, is recommended by the principal of the normal school as, in his estimation, qualified to become a teacher. Such a special student shall be given regular standing only when he shall have satisfied all admission requirements, and when his work in the school, in the estimation of the principal, justifies such standing. The principal of the normal school shall report annually in October to the commissioner as to all special students. Certificates may be granted to special students in accordance with regulations approved by the Board.

(*b*) When in any normal school, or in any course therein, the number of students entered as regular students, as advanced students and as special students as defined in (*a*) at the opening of any school year is below the maximum number for which the school has accommodations, the commissioner may, subject to such special regulations as may be approved by the Board, authorize the admission to any class as a special student, on the recommendation of the principal, of a person possessing special or exceptional qualifications for the work of such class. Such special student shall not be considered a candidate for a diploma until he shall have qualified as a regular student, but may, on the satisfactory completion of the work of the course, be granted a certificate to that effect by the Board. The principal of the normal school shall report annually in October to the commissioner as to all special students in the school under the provisions of this section.

VI. *Admission as Advanced Students.* — A graduate of a normal school or of a college, or any person with not less than three years' satisfactory experience in teaching, may be

admitted as a regular or as an advanced student to any course under such regulations as may be approved by the Board.

SCHEDULE OF ENTRANCE EXAMINATIONS.

THURSDAY, JUNE 24, 1915.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Geometry.
8.45–10.30.	English literature and composition.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	History.	4.00–5.00.	General science.
11.30–12.30.	Algebra.		

FRIDAY, JUNE 25, 1915.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Chemistry, physics.
8.30– 9.30.	Drawing, stenography.	2.30–3.30.	Physiology, bookkeeping.
9.30–11.00.	French, German, current events.	3.30–4.30.	Biology, botany, zoölogy.
11.00–12.00.	Physical geography, commercial geography.	4.30–5.30.	Household arts or manual training.

TUESDAY, SEPTEMBER 7, 1915.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Geometry.
8.45–10.30.	English literature and composition.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	History.	4.00–5.00.	General science.
11.30–12.30.	Algebra.		

WEDNESDAY, SEPTEMBER 8, 1915.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Chemistry, physics.
8.30– 9.30.	Drawing, stenography.	2.30–3.30.	Physiology, bookkeeping.
9.30–11.00.	French, German, current events.	3.30–4.30.	Biology, botany, zoölogy.
11.00–12.00.	Physical geography, commercial geography.	4.30–5.30.	Household arts or manual training.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and textbooks are free to residents of Massachusetts.

Pupils from other states than Massachusetts, attending normal schools supported by this State, are required to pay, at the beginning of each half-year session, the sum of $25 to the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half year.

For cost of board, see "Dickinson Hall," page 31.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums. Aid is not furnished during the first half year of attendance, nor to students whose scholarship is unsatisfactory.

CURRICULA.

Elementary Department.

Designed primarily for students preparing to teach in the first six grades of elementary schools or in rural schools of all grades.
A period is forty to forty-five minutes in length.

Name and Number of Course.	Number of Weeks.	Periods Weekly of —		
		Recitation.	Laboratory or Teaching.	Expected Outside Preparation.
First Year.				
Mathematics,	38	3	–	4
Geography,	38	2⅓	–	2⅓
English Language 1,	38	2	–	2⅔
Drawing 1,	26	2	–	3
Music 1,	38	2	–	1
Science 1,	26	4	4	–
Physical Education 1,	38	2	–	2
Physical Education 2,	13	4	4	–
Education 1,	38	1⅓	–	2⅔
Education 2,	38	2	–	2⅔
Education 3,	38	4	–	4
Second Year.				
History and Social Science 1,	13	4	–	4
History and Social Science 2,	13	4	–	4
English Language 2,	13	3	–	4
English Language 3,	13	2	–	–
Literature,	13	5	–	6
Drawing 2,	26	4	–	3
Music 2,	38	2	–	1
Practical Arts 1,	26	3	–	4
Practical Arts 2,	26	2	–	1
Science 2,	13	4	8	–
Education 4,	13	4	–	8
Education 5,	13	–	40	10

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Board of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Methods course. Mr. Allyn.

First year. Thirty-eight weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course aims to accomplish three ends: (1) to make sure that the student is able to perform the arithmetical operations usually taught in the elementary grades of the public schools; (2) to furnish some good method of presentation of those operations; (3) to develop skill in presentation through lessons to (*a*) members of the class and (*b*) groups of children from the training school.

GEOGRAPHY.

Geography. Methods course. Dr. Wilson.

First year. Thirty-eight weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for geography work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in greater detail. Physiography, climate, map development, kinds of soil and their mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. Mrs. Winslow.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two and two-thirds periods weekly.

This course includes: —

1. Reviews of language and composition work to insure in the minds of the students the knowledge necessary for the skilled guidance of children in oral and written English.
2. Practice in oral expression to secure exactness, fluency, and ease; and in written expression to make correct language forms, spelling, capitalization, and arrangement automatic.
3. A brief review of the essentials of grammar, not for the sake of the science, but as an aid in the formation of correct habits of speech.
4. Dictionary work.
5. A development of work for the grades, with methods and devices.
6. The preparation and presentation of type lessons.
7. Practice in the correction of written work.

English Language 2. Composition. Mrs. Knight.

Second year. Thirteen weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes practice in oral and written expression as well as instruction in methods of teaching. Because of the importance of oral English, nearly one-half of the time of the course is devoted to oral work, the aim being to secure exactness, force, and fluency. In connection with written English a study is made of sentence, paragraph, and theme structure; social and business forms; and the mechanics of written English.

English Language 3. Penmanship. Mr. Winslow.

Second year. Thirteen weeks; two thirty-minute periods weekly during the training school practice term.

Penmanship is taught two periods a week for one term, while throughout the junior year, and also during the term of training, constant practice in board work is required. The aim of the work is (*a*) to make correct position and movement automatic, and secure a style of writing that will be of practical value in the schoolroom; and (*b*) to make normal students able teachers of penmanship. Drill is given in conducting movement exercises, in developing letters and figures, and in other phases of the teaching of the subject.

A detailed course in penmanship is developed with the class.

DRAWING.

Drawing 1 and 2. Methods course. Mr. Monté.

First and second years. Twenty-six weeks; two recitation periods weekly during first year, followed in the second year by twenty-six weeks, with four recitation periods weekly; outside preparation, average three periods weekly.

The work of this course aims to carry out many practical projects that are possible in the first six years in the elementary schools in rural and city districts. These projects, involving drawing, construction, design, and color, recognize the immediate needs of teachers and pupils. The use of the blackboard to illustrate quickly and freely all topics taught in these grades is given due emphasis.

An outline of the course is as follows: —

Grade 1. Decoration of paper-folded objects; illustrations of the lives of foreign peoples, especially the Esquimaux and the Japanese, and from indoor and outdoor scenes.

Grade 2. Decorations for dolls' houses; imaginative drawing from strolls and walks; plant and flower drawing; illustrated stories from primitive life.

Grade 3. Cardboard decorations and holiday drawings; imaginative drawing of local scenes and events.

Grade 4. Drawing of plaids; designs for calendars and match scratchers; drawing of plants and simple objects.

Grade 5. Illustrations for book covers, portfolios, stories, poems; decorations for match boxes, tiles, and wastebaskets.

Grade 6. Drawing of plants, conventional objects, bookracks, key holders, letter racks; lettering; decoration for cards, pads, and books.

MUSIC.

Music 1. Introductory course. Mr. Hawley.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

A thorough study of the subject-matter required for teaching in the first six grades; drill in sight reading and songs; ear training; a study of musical interpretation, including breathing, tone production, pronunciation and enunciation, terms of tempo and expression; presentation and interpretation of fifteen or more rote songs suitable for primary grades; chorus practice; and practice teaching before the class of students of subject-matter suitable for grades.

Music 2. A subject-matter and methods course. Mr. Hawley.

Second year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

This course for seniors is a continuation and expansion of Music 1 for juniors, and is planned so as to present a maximum of efficiency of presentation in the practice schools. By the use of the Weaver and Bowen sight slips students are

given a thorough training in sight reading and individual singing of short selections, as solos, duets, and trios; a course of study for the first six grades is indicated and developed by students, with a considerable drill in practice teaching before the class. Some attention is given to chorus singing, the music for graduation being prepared in the time given to this course. Under the personal direction and supervision of the instructor every normal student is required to give five full lessons to classes of children in the training school.

SCIENCE.

Science 1. General science. Dr. Wilson.

First year. Twenty-six weeks; four recitation periods weekly; outside preparation, average four periods weekly, in the laboratory or field practice.

The presentation of a science lesson is made the subject of study and of practice. The course includes studies of animal and plant life, gardening, and selected applications from chemistry and physics. Emphasis is placed upon the study of harmful and beneficial insects, birds, and wild flowers. An ample school garden gives opportunity for personal experience in its practical use.

Each student also has a local area, including a pond, river, or brook, woodland, and cleared ground, which she studies throughout the year and from which she secures material for her class work. There is also included a small amount of general work upon plants and animals from other portions of the United States, from the seashore, and from other countries.

Science 2. Chemistry. Mr. Allyn.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average eight periods weekly.

The teacher of the first six grades who can interest her pupils in any of the many familiar applications of science, and at the same time give valuable instruction along the lines of right living, is an important factor in any teaching force. Chemistry lends itself in a peculiarly happy manner to such instruction.

Our generously equipped laboratory and large reference library furnish material aid in applied chemistry.

Students are taught to select such materials from various units of community interest as the grocery, the drug store, the home, the farm, or the shop as illustrate the various phases of chemical truth. They incidentally gain a knowledge of questionable drugs, patent medicines, and quack nostrums. They learn to use care in the selection of foods and textiles. The health of the teacher is one of her greatest assets, and she learns through her chemical investigation certain valuable principles concerning it. A decidedly practical turn is given to the subject so that the student may be of material assistance to her pupils and to the community.

In a word, the purpose of this course is to create and foster a real interest in the science, to give a broader outlook on community life, to enrich the science work of the grades, to make the teacher feel that she is a real factor in this busy life, and to keep both body and mind in an alert, healthy condition.

PHYSICAL EDUCATION.

Physical Education 1. Physical training. Miss Cummings.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The work in the gymnasium is carried out along the three lines of formal gymnastics, games, and folk dancing. Every student is given the benefit of the exercise for herself and practice in conducting squad and class drills. A small amount of theory is included in the class teaching and covers the ground necessary to make an intelligent and accurate worker.

In gymnastics the outlines of exercises consist of a progressive series arranged for each of the first six grades. In these exercises the lessons for the first and second grades are in the form of regulated play where action, imagination, and imitation are the characteristics called for; the subjects of the lessons, so far as is possible, are in keeping with the season of the year. The more formal work begins in the third grade.

All students taking this course are required to provide themselves with a regulation costume, consisting of white jumper or middy blouse with white collar and cuffs, black tie, navy-blue bloomers, black stockings, and black tennis or gymnastic shoes.

Physical Education 2. Hygiene. Dr. Wilson.

First year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly, a part of which is in the laboratory.

The basis of this work is the teaching of hygiene in the first six grades of our common schools. The students secure the necessary material, prepare the lessons, and present the work under the guidance, suggestion, and criticism of the teacher.

Only so much anatomy and histology is included as is found necessary to a proper understanding of the hygiene. Emphasis is placed upon the intelligent use of charts, tables, the circulars and reports of city, State, and national boards of health, and many articles of the current literature of hygiene. Prominence is given to the hygienic duties of the teacher under ordinary conditions, and what is expected of her in emergencies, particularly with reference to contagious diseases. The important principles of private and public sanitation are also included, and are illustrated by a study of concrete examples.

HISTORY AND SOCIAL SCIENCE.

History and Social Science 1. Community civics and United States history. Mr. Brodeur.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly.

A study of those forms of civic life which fall within the personal experience of every-day life, with special reference and application to public school pupils.

A large number of topics is considered, as, for example: (1) laws in the school, room, discipline, laws in the community, the town meeting, the executive officers of town or city, law and order, policemen, courts and trials, places of detention, etc.; (2) the public health, — contagious disease, quarantine, vaccination, boards of health, disposal of garbage, ashes, rubbish, etc., clean streets, city physician, medical examiner, vital records, etc.; (3) public education, — the town schools, number of buildings, cost of maintenance, value to community and individual, value in dollars of school privileges to citizens, etc.

Some other topics considered are banks and the saving habit, insurance, the post office, public highways, the care of the poor, dependents, public libraries, citizenship, the franchise, taxation, etc.

Trips are taken, individually or by class, to the almshouse, the town lockup, the Hampden County jail, etc., and a day is spent in the civil session of the Superior Court.

History and Social Science 2. General course. Mrs. Knight.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly.

Among the chief topics considered are the following: —

1. The effects of the French Revolution.
2. The origin and development of conflicting commercial interests of European States.
3. The expansion of Europe into greater Europe.
4. The development of democratic tendencies.

LITERATURE.

Literature. Methods course. Mrs. Knight.

Second year. Thirteen weeks; five recitation periods weekly; outside preparation, average six periods weekly.

A study of literature, with a direct aim at efficiency in the schoolroom and an effort to make prospective teachers familiar with the literature of childhood. Four lines of work are undertaken: —

1. The principal fables, myths, legends, and folklore of literature are learned, adapted to children, and told in the classroom in the language of childhood.
2. A considerable amount of poetry of childhood, with adaptation to grade presentation, is committed to memory.
3. A large number of judiciously chosen selections of poetry and prose is read for purposes of literary appreciation and enrichment.
4. Every student is expected to read some interesting standard novels of permanent worth as a basis for book talks and discussions in class, with a considerable consideration of contemporary literature.

Weekly talks also are given upon the place in literature and the personal literary value of the authors whose works are studied, with whatever attention can be afforded in a course where the cultural side must of necessity find but a slight place.

PRACTICAL ARTS.

Practical Arts 1. Construction. Miss Cummings.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average four periods weekly.

An outline of the course is as follows: —

Grade 1. Work with plasticine, free-hand paper folding, cutting and pasting; paper, oilcloth, and small rug weaving; nailing; and the co-operative working out of one indoor and one outdoor scene.

Grade 2. Work with plasticine, paper folding, cutting and pasting is continued; weaving with toy weavers and cardboard looms; furnishing a dolls' house, weaving the worsted clothing for the doll; and the co-operative illustration of some study of primitive life.

Grade 3. Cardboard construction of Christmas boxes, calendars, tags, etc.; small loom weaving of simple stripes and checks; one piece of co-operative work on the larger loom, and the combined illustration of some definite or imaginative scene suggested by environment or school study.

Grade 4. Textile study of plaids and twill weave; making of the cardboard looms to be used in the second grade, boxes, calendars, match scratchers, kites, knotted raffia bags and mats; and the study of some industrial plant in the vicinity.

Grade 5. The putting together of the wooden looms for use in the lower grades; the making of wooden tags, match scratchers, and the sticks on which raffia bags are knotted; the knotting of raffia bags; and the elementary bookbinding problems of spelling, sketch, and note books, card cases, and label cases.

Grade 6. The working out of netted raffia covers for bottles and jars; the making of bags of the Solomon knot; the weaving of reed baskets and the raffia baskets of Indian stitches; the bookbinding projects of telephone call cards, blotter pads, memoranda cards, and portfolios; the cutting and binding into shape of a copper calendar back; and the wooden projects of coat hanger, book-rack, letter rack, key holder, and weather vane.

Practical Arts 2. Sewing. Miss Hays.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average one period weekly.

Sewing is introduced for the benefit of teachers of grades 5 and 6. An effort is made to provide a series of projects for each of these grades, — for the fifth grade, such simple objects as dust cloths, bean bags, towels, pan lifters; and for the sixth grade, book bags, sewing aprons, dust caps, etc.

EDUCATION.

Education 1. History of education. Dr. Guillet.

First year. Thirteen weeks, two recitation periods weekly; twenty-six weeks, one recitation period weekly; outside preparation, average four periods weekly for thirteen weeks, two periods weekly for twenty-six weeks.

This course aims to give the young teacher an intelligent and enthusiastic attitude towards her work by acquainting her with the principles that should underlie it, the ideals that should animate it, and the relation of that work to life, — particularly American life. With a view to the intelligent appreciation of these matters, a study is made of educational problems and their solution in other civilizations and epochs as well as in our own, and of the contributions of different races to our own common educational heritage.

The curriculum of American elementary schools is first studied by grades and by subjects, with an account of the aims and methods of each. A study is then made of the corresponding phases of England and rural education in Denmark as compared with our own. Other countries are considered as far as time permits, particularly ancient Greece and Europe, from the Renaissance to the present time.

Education 2. Educational psychology. Dr. Guillet.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two and two-thirds periods weekly.

A study of the working of the normal mind, chiefly under the following heads: reflexes, instincts, feelings, and voluntary action, with the methods of encouraging the latter; habits and their formation; the senses and perception, with tests for acuity, quickness, color-blindness, etc.; attention and fatigue as related to the work of the school; imagery and the imagination as related to the understanding and to oral expression; the memory, with class tests to ascertain the factors involved; the relation of types of memory and of interest to achievement and to the teacher's work of presentation; the formation of concepts and the association of ideas; the teacher's art in securing clearness, richness, and abundance of ideas and their well-knit co-ordination into an efficient mental instrument; finally, an examination of the different subjects of the elementary curriculum of the public schools from the point of view of hygiene, psychology, and pedagogy.

Education 3. Methods. Mrs. Winslow.

First year. Thirty-eight weeks; four recitation periods weekly; outside preparation, average four periods weekly.

The work of this course relates very closely to the work in the training school, and is directly preparatory to the student's period of practice teaching. In connection with the course students are required to observe systematically in the training school; and the experienced teachers of that school frequently illustrate different phases of the work both in the normal school classroom, with children, and in the training school.

This course includes instruction in methods of teaching as applied in: —

1. Reading and use of the voice.
2. Story telling and dramatization.
3. American history.
4. Home geography.

There is also included a discussion of problems peculiar to rural schools, training in the use of school registers, and a study of school housekeeping.

Education 4. Child study. Dr. Guillet.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average eight periods weekly.

This course is designed to bring the young teacher into close touch with the child, and to make her more thoughtful and intelligent in her treatment of children. Two aspects of the problem are presented: —

1. *The Nature and Growth of the Child's Body.* — Infancy, physical growth and health, motor development, play, art and the constructive instinct, language and the literary interest and expression, imagination and the dramatic instinct, imitation and suggestibility, reason and the instinct of curiosity, ideals and ambitions, moral judgment and the training of the will, the self-assertive instinct and competition, the social instinct and co-operation, children's faults.

2. *Child Welfare.* — The problems presented by the country child, the backward child, the feeble-minded child, the nervous child, the gifted child, the neglected child, the immigrant child, and the juvenile delinquent; a study of the various social factors that surround and influence the child, — the home, the city, the country, the slum, the social betterment organizations, etc., — as helping or hindering the work of the teacher. All students are given practice in the use of the Binet and other tests.

Education 5. Practice teaching. Under the supervision of Mrs. Winslow.

Second year. Thirteen weeks; forty recitation periods weekly; outside preparation, average ten periods weekly.

The training school is a public school maintained jointly by the town and the State. Its object is: (*a*) to give children a thorough training in the work of the grades, and (*b*) to furnish normal school students privileges of observation and practice.

It has 12 grade rooms (42 pupils to a room), a kindergarten, recitation rooms, an assembly hall, a library, a principal's office, electric lights, and other modern conveniences, and is liberally equipped for the teaching of all subjects of the grades.

The teaching force consists of the principal, 13 training teachers, each in charge of a grade, and supervisors of music, art, cooking, sewing, and manual training.

A most intimate connection exists between the training school and the normal school. Through directed observation with subsequent class discussion junior students become familiar with school conditions and practice from the viewpoint of the teacher, while senior students devote the entire time of one term of thirteen weeks to observation and practice teaching under expert supervision.

During the training period each student has two assignments at least two grades apart, and is required, not only to make a thorough study of, and to teach in, the grades to which she is assigned, but also to observe systematically in all other grades. Frequently opportunities are given to substitute in the schools of Westfield.

A course in school management and school law is given, in connection with the period of training, by the principal of the training school. A study is made of problems of management in graded and ungraded schools, *e.g.*, preliminary arrangements; program making; classroom routine; discipline; technique of instruction; relation of teacher to associate teachers, principal, superintendent, parents, and the community; professional reading.

The work in school law includes a brief survey of the laws of Massachusetts relating to public instruction. The aim is to give the normal student an intelligent idea of such legislation as applies to her work, and to acquaint her with the privileges and duties as a public school teacher.

It is the intention to make all of the work in the training school so good in method and so practical that students may go from it to their own schools with a probability of success.

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work, and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1915 has been as follows: —

Lectures.

Mr. Louis G. Monté, Westfield Normal School, "Getting out of Europe in 1914."

Miss Adelaide Patterson, State Normal School, Providence, R. I., recital, "What Every Woman knows."

Mr. Pamahasika and his pets, entertainment.

Mr. Ora Samuel Gray, Amherst, "Mud and the Stars."

Suwanee Quartet, entertainment.

Apollo Male Quartet, entertainment.

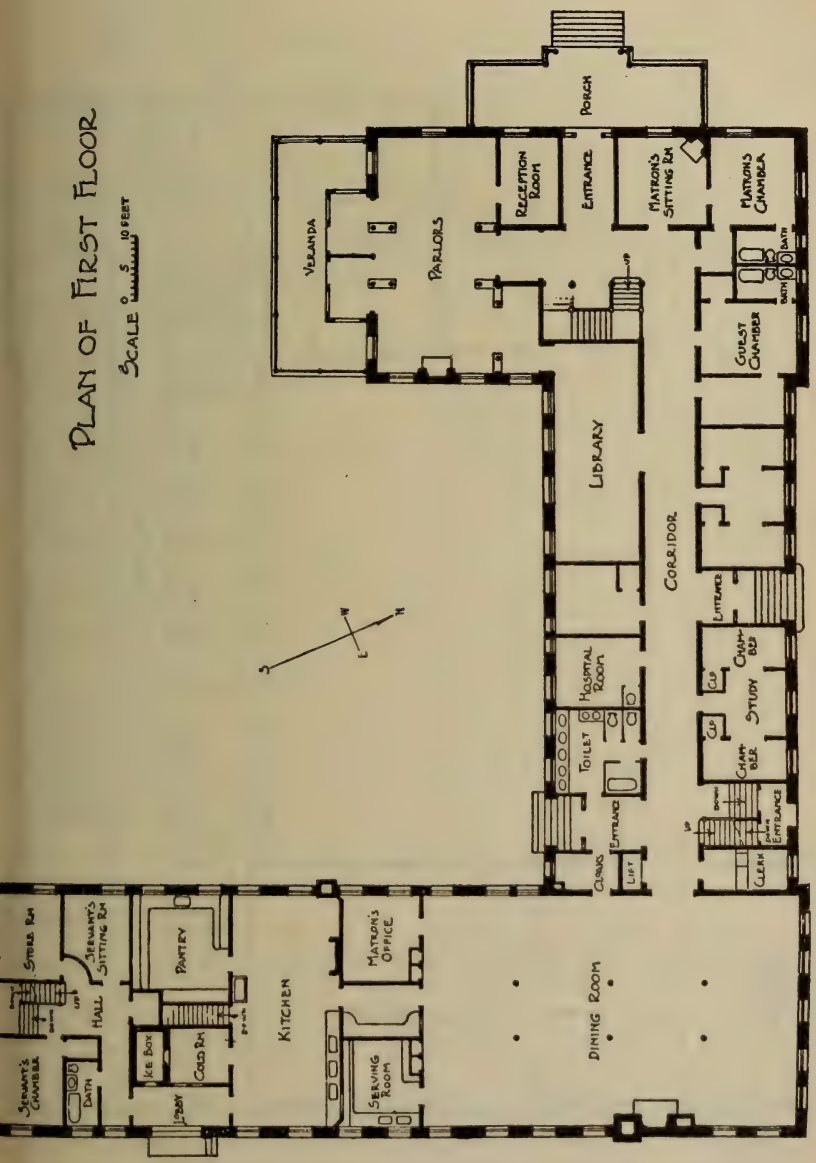
Mr. Havrah Hubbard, "The Opera."

Mr. James F. O'Donnell, recital, "The Sign of the Cross."

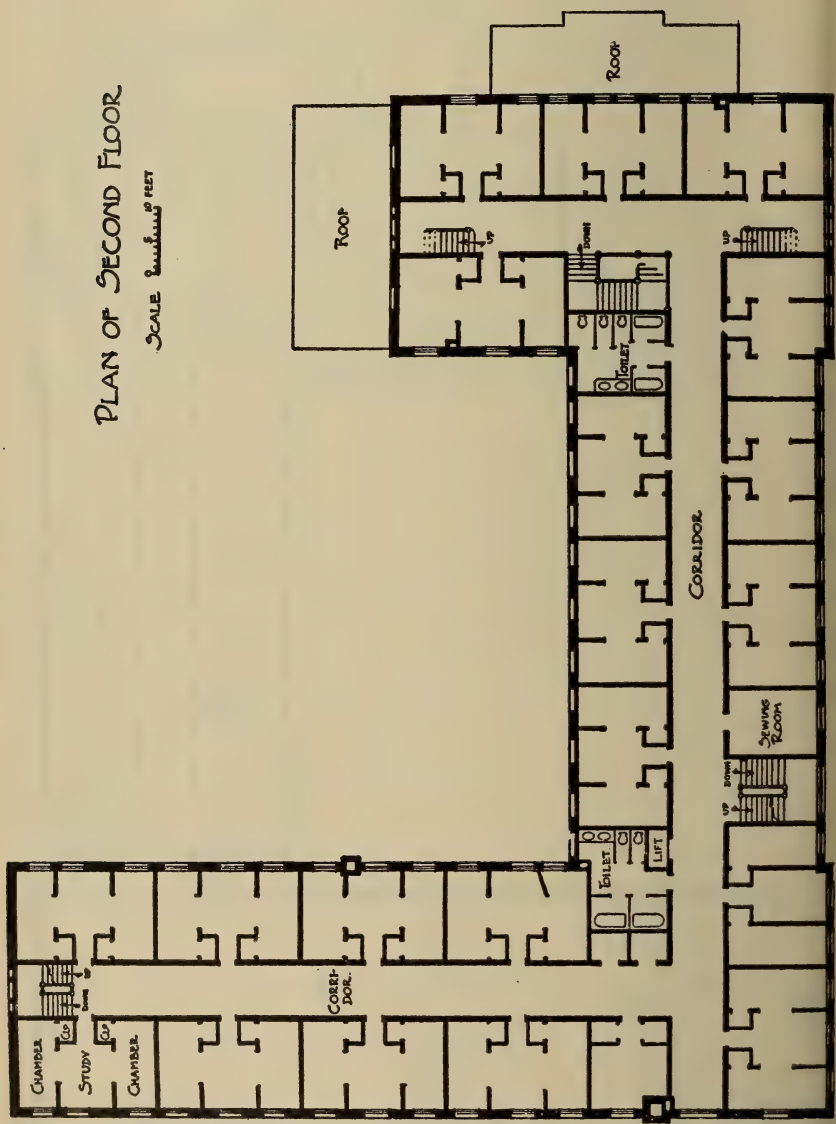
Mr. Peter MacQueen, war correspondent, "The European War."

Dr. Albert Warren Ferris, "State Ownership of the Springs of Saratoga and their Facilities for Utilization."

Dr. Alma Webster Powell, Brooklyn, N. Y., lecture-musicale, "Music is a Human Need."



DICKINSON HALL.



Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.

DICKINSON HALL.

Mrs. Charles B. Wilson, Matron.

Dickinson Hall is the name given the new normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of roommate. In all cases those desiring rooms should notify the matron as soon as possible after their admission to the school.

The price of board in the boarding halls connected with the normal schools of the State is $160 for the school year, payable in advance as follows: $40 at the beginning of the school year in September; $40 on November 15; $40 on February 1; and $40 on April 15.

This rate includes board, furnished room (except as below), steam heat, gas, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall during any vacation, except the long one in the summer, on payment of the additional sum of $4 per week during such vacation. The hall is closed during the summer.

When pupils leave the school before the expiration of a term, money paid in advance will be refunded at the rate of $3 a week, **but no deduction will be allowed for the first week of absence.**

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1.25 per day; dinner, 35 cents; supper, 25 cents; breakfast, 20 cents; lodging, 50 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room; whenever possible such students will board at Dickinson Hall and be charged at the rate of $120 a year. But all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by electricity, and every possible precaution is taken to secure it from danger by fire. A private fire-alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools, and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular classroom instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or textbooks, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

Graduates, Class of 1914.

General Two-year Course.

Allen, Florence I., 89 Waldo Street,	Holyoke.
Allyn, Rachel M.,	Montgomery.
Barden, Inez M., 79 Franklin Street,	Westfield.
Barry, Agnes M., 21 Grove Street,	Springfield.
Bergren, Ruth A. M., 59 Belvidere Avenue,	Springfield.
Boudway, Helen T., 43 Spring Street,	Northampton.
Bradshaw, Hazel A., 124 College Street,	South Hadley.
Browne, Edith F., 303 Linden Street,	Holyoke.
Browne, Maude C., 303 Linden Street,	Holyoke.
Bulger, Marion L., 168 Holmes Road,	Pittsfield.
Butters, Geraldine F.,	Chester.
Casey, Helen I., 69 Bell Street,	Chicopee.
Chapin, Alice W., Montgomery Street,	Chicopee Falls.
Clifford, Helen C., 16 Center Street,	Holyoke.
Crehore, Helen M., 121 Chicopee Street,	Chicopee.
Davidson, Henrietta C.,	West Millbury.
Davies, Ada B., 482 Chestnut Street,	Holyoke.
Davis, Lucy A., 11 Congress Street,	Westfield.
Day, Marion L., Coy Hill,	Warren.
Dempsey, Jennie E., 19 Southbridges Street,	Warren.
Doering, Hattie A., 8 Clark Street,	Westfield.
Donahue, E. Pauline, 117 Massasoit Street,	Northampton.
Donahue, Victoria A.,	Huntington.
Dwyer, Katherine H., 171 King Street,	Springfield.
Ellis, Eva B., 7 Linden Avenue,	Westfield.
Ellis, Evelyn M., 49 Pochassic Street,	Westfield.
Felch, Ethel G., 40 Catherine Street,	Springfield.
Ferguson, Myrtle E., 140 Cochran Street,	Chicopee Falls.
Finn, Claire H., 452 Main Street,	Winsted, Conn.
Flaherty, Mary E.,	Hadley.

Fox, Edith P., 96 Franklin Street,	Westfield.
Gillis, Margaret J., 4 Miller Avenue,	Holyoke.
Gray, Ethel M., 82 Garfield Street,	Springfield.
Griswold, Marguerite L., Palmer Road,	East Wilbraham.
Halladay, Cora E., Halladay Avenue,	Suffield, Conn.
Hallisey, Kathryn L., 48 Hitchcock Street,	Holyoke.
Hanifin, Lucy V.,	Belchertown.
Hay, Cecile B.,	Derby, Vt.
Healey, Leslie M.,	Chester.
Henderson, Jessie R., 37 View Street,	Holyoke.
Hogan, Anna J., 12 Smith Avenue,	Mittineague.
Holgate, Lillian, 109 Hillside Avenue,	Holyoke.
Hyde, Hazel L., 36 Pleasant Street,	Westfield.
Keating, May, 67 South Church Street,	Pittsfield.
Kennedy, Mary M., 57 Lamb Street,	South Hadley Falls.
Keough, Eleanor E., 524 Main Street,	Longmeadow.
Knapton, Grace E., 36 Homer Street,	Springfield.
Lalonde, Cora M., 446 Maple Street,	Holyoke.
Lloyd, Caroline J.,	Russell.
Loomis, Marion S., 137 King's Highway,	West Springfield.
Martin, Cola L.,	Townshend, Vt.
Mayor, Mamie A., 65 Pine Street,	Palmer.
McCarthy, Sara H., 68 North East Street,	Holyoke.
McDermott, Genevieve, 311 Brownell Street,	Fall River.
McKenna, Margaret B., 14 Linden Street,	Northampton.
Merrill, Ruby, 40 Wolcott Street,	Springfield.
Moore, Mildred E., 70 Court Street,	Westfield.
Mulligan, Isabelle L., 1215 North Street,	Springfield.
Murphy, Claire C., 154 Suffolk Street,	Holyoke.
Murphy, Grace E., Fuller Road,	Chicopee Falls.
Nelson, Anna B., 8 Columbia Place,	Westfield.
Nugent, Evelyn E., 258 Pine Street,	Holyoke.
Nugent, Grace M., 258 Pine Street,	Holyoke.
Nute, Grace L., 8 Mill Street,	Westfield.
Parsons, Katharine A., 20 Plymouth Street,	Springfield.
Payne, Esther K., 28 Cabot Street,	Holyoke.
Pearce, A. Maude, 2 St. James Avenue,	Holyoke.
Ranson, A. Adele,	Belchertown.
Ribadeneira, Dolores,	Quito, Ecuador, S. A.
Ruddy, Jane E., 5 Keyes Street,	Warren.
Ruddy, Mary J., 5 Keyes Street,	Warren.

Sazama, Philomena E., 55 Park Street, . . Turners Falls.
Scully, F. Irene, 300 Pecks Road, . . . Pittsfield.
Shea, Frances A., 113 Spring Street, . . Springfield.
Sinclair, Mary W., 64 Beacon Avenue, . . Holyoke.
Smith, A. Hazel, 29 Orchard Street, . . . Northampton.
Smith, Mary T., 1022 Hampden Street, . . Holyoke.
Smyth, Mary G., 112 Armory Street, . . Springfield.
Steele, Helen E., 188 Springfield Street, . . Chicopee.
Sullivan, Hazel M., 7 River Street, . . . Mittineague.
Wall, Mary J., ... Hampden.
Webber, Gladys, ... Brimfield.
Whalen, Margaret M., 100 Muzzy Street, . Chicopee Falls.
Whitmire, Helen L., 27 Waconah Street, . . Pittsfield.
Wiggin, Angeline G., 24 Prospect Avenue, . Chicopee.
Wood, Helen I., 30 Pleasant Street, . . . Westfield.
Young, Marion C., 20 Terrence Street, . . Springfield.

Kindergarten Course.

Hazeltine, C. Rachel L., ... Falls Village, Conn.
Roberts, Florence I., 69 Woodmont Avenue, . Springfield.
Waters, Teresa C., 19 East Silver Street, . Westfield.

Teachers' Course.

Granfield, Nellie T., 19 Allendale Street, . . Springfield.
Hoag, M. Ila, 285 Dickinson Street, . . . Springfield.

General Two-year Course.

Seniors.

Abrams, Ida R., 31 King Street, . . . Westfield.
Barrett, Esther A., ... Springfield.
Bebeau, Clara O., ... Mechanicsville, Conn.
Benedict, Euretta L., ... Shoreham, Vt.
Benson, Helen M., 49 Murray Hill Avenue, . Springfield.
Bradley, Rose V., 46 Allyn Street, . . . Holyoke.
Bradley, Ruth J., 17 Spruce Street, . . . Springfield.
Bradshaw, Hazel A., 124 College Street, . . South Hadley.
Brown, Margaret E., 40 Burford Avenue, . Merrick.
Burke, Grace I., 62 Locust Street, . . . Springfield.
Carter, Ethel I., ... Russell.

Cash, Irene B., 30 Union Street, . . . Westfield.
Clark, Dorothea, King Street, ... Westfield.
Cleveland, Mildred J., 68 King Street, . . Westfield.
Coote, Emily B., 249 Carew Street, . . . Springfield.
Crean, Anna C., 4 Silver Street, . . . Mittineague.
Cronan, Mary H., 615 Front Street, . . . Chicopee.
Cullen, Katherine A., 7 Dwight Street, . . Westfield.
Doppmann, Maria T., Chestnut Street, . . West Hatfield.
Driscoll, Mary T., 55 Chestnut Street, . . Holyoke.
Dunn, Helen E., 123 Pine Street, . . . Holyoke.
Farrell, Mary I., 227 Lyman Street, . . . Holyoke.
Featherston, Margaret M., 208 Main Street, . Lee.
Gow, Helen, 302 Chestnut Street, . . . Holyoke.
Greaney, Esther H., 35 St. James Avenue, . Holyoke.
Guihan, Margaret T., Pleasant Street, . . Monson.
Hale, Lena M., South Street, ... Bernardston.
Halloran, Mary E., 42 Alfred Street, . . Springfield.
Hartnett, Mary J. C., 217 Walnut Street, . Holyoke.
Hay, Cecile B., ... Derby, Vt.
Healy, Rose C., 635 State Street, . . . Springfield.
Holland, Gertrude K., 716 Worthington Street, Springfield.
Hosmer, Fannie E., ... Southwick.
Huber, Mildred E., 16 Allen Avenue, . . Westfield.
Hynes, Helen E., 248 Waconah Street, . . Pittsfield.
Jewett, Margaret S., 170 Northampton Avenue, Springfield.
Johanson, Judith H., 25 Burr Street, . . Springfield.
Jones, Lottie E., ... Townshend, Vt.
Keating, Alice E., 9 Sanderson Avenue, . . Northampton.
Keating, Grace M., 50 Hawley Street, . . Northampton.
Kelley, Winnifred, 25 Third Street, . . . Pittsfield.
Kelly, Mary J., Columbia Street, . . . Lee.
Lamagdeleine, Sarah P., 636 Chicopee Street, . Willimansett.
Leary, Margaret F., 24 Bartlett Street, . . Westfield.
Leitenberger, Lulu, 65 Riverview Terrace, . Springfield.
Lyons, Irene C., 123 Massasoit Street, . . Northampton.
Mahoney, Frances L., 1104 West Hampden Street, ... Holyoke.
Manning, Madeline M., 122 Armory Street, . Springfield.
Martin, Katherine C., 6 Exchange Street, . Westfield.
Mayberry, Marguerite, 59 Elizabeth Street, . Pittsfield.
Merritt, Ruth H., ... Pelham.

Moore, Grace E., 60 Grand Street, . . . Springfield.
Moore, Marjorie W., 159 Main Street, . . Westfield.
Morrison, Alice B., 38 Walnut Street, . . Holyoke.
Murphy, Katherine E., 30 Orchard Street, . Northampton.
Nicholson, Dolly I., ... Southwick.
Nute, Helen E., 43 Western Avenue, . . Westfield.
O'Connell, Rosemary D., 105 Fairview Avenue, Chicopee.
O'Connor, Elizabeth R., 22 Bolton Street, . South Hadley Falls.
O'Leary, Elizabeth A., ... Hinsdale.
Packard, Rachel M., 40 Holland Avenue, . Westfield.
Paterson, Ruth H., 730 Sumner Avenue, . . Springfield.
Provin, Mabel W., 48 Franklin Street, . . Westfield.
Reardon, Eleanor C., 314 Liberty Street, . Springfield.
Rust, Hazel H., 7 Howard Street, . . . Westfield.
Ryan, Marian Z., 57 Bowers Street, . . . Holyoke.
Scanlon, Anna H., 470 Maple Street, . . Holyoke.
Scharr, Bessie, 18 Holland Avenue, . . . Westfield.
Scott, Theodora E., 33 King Street, . . . Westfield.
Shalley, Mary A., ... Lenox.
Shea, Mary A., 75 Congress Street, . . . Holyoke.
Smith, Elizabeth R., 17 Day Avenue, . . Westfield.
Smith, Hazel L., 6 Lyman Street, . . . Mittineague.
Snyder, Rose A., 237 Center Street, . . . Chicopee.
Spady, Julia A., 70 Western Avenue, . . Westfield.
Speight, M. Rosarita, ... East Longmeadow.
Stanley, Jane L., ... Lenox.
Sullivan, Agnes C., 135 Thompson Street, . Springfield.
Sullivan, Gertrude, Main Street, . . . Bondsville.
Tatro, Mary J., 18 Columbus Avenue, . . Holyoke.
Tye, Marion C., 110 Hampshire Street, . . Holyoke.
Valentine, Ruth, 33 Brownell Avenue, . . Hartford, Conn.
Wade, Louise P., 17 Pleasant Street, . . Westfield.
Wells, Lois I., 58 Burr Street, ... Springfield.
Whalen, Lucy E., 608 Westfield Street, . . Mittineague.
Whalen, Mary C., 10 Third Avenue, . . Northampton.
Whalen, May E., 11 Rochelle Street, . . Springfield.
Wickward, Marjorie, 671 Union Street, . . Springfield.
Witten M. Lavalette, 7 Whitney Place, . . Springfield.

JUNIORS.

Abrams, Marion E., 31 King Street,	Westfield.
Allen, Marjorie M., 89 Waldo Street,	Holyoke.
Anderson, Ruth E., 157 Main Street,	Westfield.
Anderson, Zena M., 6 Lincoln Street,	Springfield.
Backus, Helen K.,	Interlaken.
Bailey, Eleanor M., 9 Oakland Street,	Springfield.
Baker, Grace F., 8 West School Street,	Westfield.
Barlow, Emma M. M., 1051 Rodman Street,	Fall River.
Barnes, Gladys M.,	West Granville.
Begley, Mary M., 119 Maple Street,	Mittineague.
Bemis, Anna I., 115 Garfield Street,	Springfield.
Bligh, Adeline L., 54 Howard Street,	Pittsfield.
Bossidy, Elizabeth L., Pleasant Street,	South Lee.
Bothwell, Sarah J., 82 Front Street,	Three Rivers.
Brodeur, Priscilla M., 22 Bush Street,	Westfield.
Brogan, Margaret I., 64 Greenwood Street,	Springfield.
Brougham, Marguerite M., 316 Main Street,	West Springfield.
Burke, Margaret D., Prospect Street,	South Lee.
Burnham, Jean E., 68 Palmer Avenue,	Springfield.
Cahalen, Edith I., School Street,	Lenox Dale.
Cavanaugh, Mary M., State Street,	Bondsville.
Claire, Margaret L., 135 West Street,	Northampton.
Clifford, Margaret M., 16 Center Street,	Holyoke.
Connor, Alice J., 19 Pearl Street,	Holyoke.
Coons, Olive B., 203 Pomeroy Avenue,	Pittsfield.
Creedon, Margaret G., 354 Main Street,	West Springfield.
Curran, Gertrude M.,	Wheelwright.
Curran, Madeline M., 77 Orchard Street,	Lee.
Dailey, Mary A., 342 King Street,	Springfield.
Daniels, Laura M., 270 Liberty Street,	Springfield.
Deitz, Gladys I., 24 Burlington Street,	Springfield.
Deneen, Mary R., 190 Merrimac Street,	New Bedford.
DeWolf, Amelia J., 68 Yale Street,	Springfield.
Dickinson, Mellora E., 19 Carew Street,	South Hadley Falls.
Downs, Harriet K., 116 Armory Street,	Springfield.
Doyle, Grace A., 38 Dexter Street,	Orange.
Doyle, Kathryn A., 144 State Street,	New Bedford.
Dunbar, Alice C., 12 State Street,	Westfield.
Dunn, Helen I., 8 Fairfield Avenue,	Holyoke.
Dutcher, Marion L., 68 Waverly Street,	Springfield.

Evans, Ruth, 94 Abbe Avenue,	Springfield.
Fauteux, Emily, 18 Main Street,	Bondsville.
Fitzgerald, Mary T., 56 Vinton Street,	Springfield.
Flavin, Evelyn M., 54 Arch Street,	Springfield.
Flynn, Julia A., 151 Montgomery Street,	Westfield.
Foley, Katheryne E., Furnace District,	Housatonic.
Forbes, Roxy B., 301 Locust Street,	Holyoke.
Forsythe, Grace E., 21 Columbus Avenue,	Holyoke.
Foster, Laura S.,	Southwick.
Gaffney, Helen M., 36 Mapledell Street,	Springfield.
Gamble, Lena C.,	Huntington.
Garms, Bertie M.,	Brimfield.
Gay, Merle H.,	Belchertown.
Greene, Muriel S.,	North Wilbraham.
Griffin, Margaret T., 12 White Street,	Westfield.
Grisé, Agnes L., 22 Union Street,	Chicopee.
Gunning, Hazel F., 169 Moore Avenue,	Franklin.
Hall, Florence M.,	Ashley Falls.
Harrington, Bessie G., Church Street,	Hinsdale.
Higgins, Harriet M., 1064 Worthington Street,	Springfield.
Hosmer, Marion E., 6 Columbus Street,	Westfield.
Huban, Frances M.,	Lenox Dale.
Hudgins, Edrie B., 25 Orleans Street,	Springfield.
Hughes, Anna E. F., 986 Middle Street,	Fall River.
Ingoldsby, Gladys E., 9 Belvedere Street,	Westfield.
Johnson, Phyllis M.,	Amherst.
Judson, M. Pearl, 1407 Dwight Street,	Holyoke.
Kelliher, Lillian V., 23 Medford Street,	Springfield.
Kirby, Mary C.,	Huntington.
Kirby, Sara L., 273 Centre Street,	Chicopee.
Knox, Isabel, 40 Adams Street,	Easthampton.
Larrabee, Pearl A., 38 Palmer Avenue,	Springfield.
Larkin, Elizabeth G., 42 Division Street,	Pittsfield.
Lynch, Katherine E., Casino Street,	Stockbridge.
Lynch, Mae P., 52 Howard Street,	Springfield.
Lynd, Rosabel, 52 Pearl Street,	Springfield.
Macarty, Mildred R., 5 Fearing Street,	Amherst.
Mackey, Nora H., 56 Pine Street,	Holyoke.
Mara, Rose M., 76 Charlotte Street,	Worcester.
McCarty, Helen M., 163 Grove Street,	Fall River.
Merchant, Carrie M., 246 Silver Lake Street,	Athol.

Merry, Doris V., 329 Bay Street, . . . Springfield.
Mogan, Helen V., ... Housatonic.
Mooney, Marion C., Columbia Street, . . Lee.
Moriarty, Alice L., 99 Westfield Road, . . Holyoke.
Murtagh, Ellen F., 23 Ashley Street, . . Springfield.
Neidel, Edith A., 178 Lebanon Street, . . Springfield.
O'Connell, Geraldine P., 105 Fairview Avenue, Chicopee.
O'Day, Kathryn J., 4 Delancey Street, . . Westfield.
Orton, Florence M., 39 Mosely Avenue, . . West Springfield.
Payne, Mae C., 28 Cabot Street, . . . Holyoke.
Pease, Helen S., 22 Elm Street, ... West Springfield.
Perkins, Phebe B., 1001 Liberty Street, . . Springfield.
Perry, Alice W., ... North Wilbraham.
Pfordt, Louise E., ... Lenox Dale.
Phelps, Vella I., 12 Princeton Street, . . Westfield.
Ray, Alice M., 98 Ashley Street, . . . Mittineague.
Ray, Birdella F., 193 Northampton Avenue, . Springfield.
Reid, Helen, 52 Pearl Street, ... Springfield.
Rich, Mary E., ... Littleville.
Riley, Esther K., 107 Walnut Street, . . Fall River.
Scott, Mary H., ... North Hadley.
Shea, Eleanor T., 6 Willow Street, . . . Holyoke.
Skiff, Marjorie, 48 Franklin Street, . . . Westfield.
Squires, Beatrice L., ... Belchertown.
Steere, Gladys E., West Street, ... Feeding Hills.
Strong, Mildred A., 278 South Street, . . Northampton.
Sullivan, Marie B., 285 Suffolk Street, . . Holyoke.
Tatro, Dora L., 77 Homestead Avenue, . . Holyoke.
Taylor, Ruby R., ... Becket.
Thompson, Marjorie E., Alvord Street, . . South Hadley.
Thomson, Pearl P., 42 Washington Avenue, . Holyoke.
Twarog, Katherine R., 19 Chicopee Street, . Chicopee.

Kindergarten Course.

Seniors.

Hackebeil, A. Elsa, ... Washington.
Kenney, Elizabeth H., 23 Robeson Street, . New Bedford.
Reade, Marion S., 40 North Main Street, . South Hadley Falls.

Postgraduate.

Pease, Elizabeth C., ... Ludlow.

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MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1915 & 1916

ESTABLISHED 1839

JAN 17 1917

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL

WESTFIELD

ESTABLISHED 1839

1915-1916

BOSTON . ˙ . WRIGHT AND POTTER PRINTING COMPANY . ˙ . STATE PRINTERS
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Approved by
The State Board of Publication.

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1916.

Term expires May 1

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Faculty.

Normal School.

CLARENCE A. BRODEUR, Principal.

Civics and history.

Edith L. Cummings,	Manual arts, gymnastics.
Cephas Guillet, Ph.D.,	Child welfare, history of education, psychology.
Edward R. Hawley,	Vocal music.
Mrs. Adeline A. Knight,	English, history, literature.
Ada Z. Hays,	Manual arts.
Louis G. Monté,	Manual arts.
Emma Ramsay,	Arithmetic, English.
Charles B. Wilson, Ph.D.,	Science, geography.
Mrs. Alice W. Winslow,	Methods, supervision of trainers.

Ida R. Abrams, *Secretary.*

Training School.

GEORGE W. WINSLOW, Principal.

Alma R. Gold,	Eighth grade.
Augusta M. Tappan,	Eighth grade.
Louise E. Snow,	Seventh grade.
Anna M. Downey,	Seventh grade.
Lucia A. Coleman,	Sixth grade.
Ella J. Downey,	Sixth grade.
May T. Grout,	Fifth grade.
Edith M. Robbins,	Fifth grade.
Eliza Converse,	Fourth grade.
Bertha A. Kuralt,	Third grade.
Florence P. Axtell,	Second grade.
Annie E. Roberts,	First grade.
Emma L. Hammond,	Kindergarten.

Alumni Association of the Westfield Normal School.

President.

Rev. Almon J. Dyer, Sharon, Mass.
Class of 1878.

Vice-President.

Mrs. G. W. Winslow, Westfield, Mass.
Class of 1885.

Secretary and Treasurer.

Miss Angie E. Bardin, Boston, Mass.
Class of 1883.

Executive Committee.

Principal Clarence A. Brodeur, Westfield, Mass.

Thomas K. McAllister, Springfield, Mass.
Class of 1889.

Miss Mary E. Coburn, Ludlow, Mass.
Class of 1902.

Necrology Committee.

Miss Edith M. Robbins, Westfield, Mass.
Class of 1896.

Miss Emma Lay, Thompsonville, Conn.
Class of 1872.

Miss Mary E. Lawley, Holyoke, Mass.
Class of 1884.

Miss Jessie D. Stoddard, Dorchester, Mass.
Class of 1886.

The next meeting of the Association will be held May 27, 1916.

CALENDAR FOR 1916.

Spring Term.

Monday, 9 A.M., March 20, 1916, to Friday, 4 P.M., June 16, 1916.

Graduation.

Monday, 2 P.M., June 19, 1916.

Examinations for Admission.[1]

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 22 and 23, 1916.

SECOND ENTRANCE EXAMINATION.

Tuesday and Wednesday, 9 A.M., September 5 and 6, 1916.

Entrance examinations on the dates given above begin at 9 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Saturday.

[1] For order of examinations, see page 15.

Calendar for School Year, 1916-17.

Fall Term.[1]

Thursday, 9 A.M., September 7, 1916, to Friday, 4 P.M., December 1, 1916.

Winter Term.

Monday, 9 A.M., December 4, 1916, to Friday, 4 P.M., March 16, 1917.

Spring Term.

Monday, 9 A.M., March 19, 1917, to Friday, 4 P.M., June 15, 1917.

Graduation.

Tuesday, 2 P.M., June 19, 1917.

Vacations.

Spring, 1916.

From Friday, 4 P.M., April 28, 1916, to Monday, 9 A.M., May 8, 1916.

Thanksgiving.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

Christmas.

From Friday, 4 P.M., December 22, 1916, to Tuesday, 9 A.M., January 2, 1917.

Winter.

From Wednesday 4 P.M., February 21, 1917, to Monday, 9 A.M., March 5, 1917.

Spring, 1917.

From Friday, 4 P.M., April 27, 1917, to Monday, 9 A.M., May 7, 1917.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Tuesday, September 5, 1916.

STATE NORMAL SCHOOL,

WESTFIELD, MASSACHUSETTS.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, September 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,752. Since 1855, the date of the first formal graduation, 2,665 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 18,500 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the outdoor study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Romanesque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, classrooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michelangelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 75 students. The gymnasium of the school is located in this building. A fuller description may be found on page 31, under the caption "Dickinson Hall."

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

APPLICATION FOR ADMISSION.

It is advisable that application be made soon after January 1, and that certificates be forwarded early in June.

REQUIREMENTS FOR ADMISSION.

I. A candidate for admission to a Massachusetts State normal school as a regular student must have attained the age of seventeen years if a man, and sixteen years if a woman, on or before the first day of September in the year in which he seeks admission (but for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities, or other defects which would unfit him for the office of teacher; must present a certificate of good moral character; and must present evidence of graduation from a high school or of equivalent preparation, and, in addition, offer such satisfactory evidence of scholarship as may be required by the regulations of the Board. He must submit detailed records of scholarship from the principal of the high school or other school in which preparation has been made, showing the amount of time given to individual subjects and the grades therein, and such additional evidence of qualifications for the calling of teacher as may be defined in the regulations of the Board relating to normal schools.

II. A candidate for admission as a regular student to a general course must offer satisfactory evidence of preparation in the subjects listed under "A," "B," and "C," amounting to 15 units, 10 of which units, however, must be in subjects under "A" and "B" and secured either by examination or certification. (The Massachusetts Normal Art School requires, in addition, that a special examination in drawing be passed. Applicants for admission to the Practical Arts De-

partment of the Fitchburg Normal School may substitute evidence of practical experience in some industrial employment in whole or in part for the above.)

A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1) English literature and composition,	3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2) Algebra,	1 unit.
(3) Geometry,	1 unit.
(4) History,	1, 2 or 3 units.
(5) Latin,	2, 3 or 4 units.
(6) French,	2 or 3 units.
(7) German,	2 or 3 units.
(8) Physics,	1 unit.
(9) Chemistry,	1 unit.
(10) Biology, botany or zoölogy,	½ or 1 unit.
(11) Physical geography,	½ or 1 unit.
(12) Physiology and hygiene,	½ or 1 unit.
(13) General science,	½ or 1 unit.
(14) Drawing,	½ or 1 unit.
(15) Household arts,	1 or 2 units.
(16) Manual training,	1 unit.
(17) Stenography, including typewriting,	1 or 2 units.
(18) Bookkeeping,	1 unit.
(19) Commercial geography,	½ or 1 unit.
(20) Arithmetic,	½ or 1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by the Massachusetts colleges for entrance. The outlines submitted by the College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

C. *Additional Subjects.* — At least 5 units from any of the foregoing subjects, or from other subjects approved by the high school, towards the diploma of graduation of the ap-

plicant, representing work in addition to that for which credit is gained by examination or certification.

III. A. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV. and V., must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year (examinations for the Massachusetts Normal Art School are held only in September). Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects. Persons not able to present these credentials must obtain credit for 15 units by examination in the subjects listed under "A" and "B."

B. *Division of Examinations.* — A candidate for admission to a normal school may take all of the examinations at once, or divide them between June and September. A candidate will receive permanent credit for any units secured by examination or certification.

IV. *Admission on Certificate.* — A graduate of a public high school approved by the Board of Education for purposes of certification to a State normal school may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant is entitled to certification, in accordance with standards as defined by the Board of Education.

Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of the College Entrance Examination Board, will be accepted towards the total of 10 units under "A" and "B." In addition to the units granted by certification candidates must present credentials for subjects under "C."

V. *Admission of Special Students.* — (*a*) When in any normal school, or in any course therein, the number of students

entered as regular students and as advanced students at the opening of any school year is below the maximum number for which the school has accommodations, the commissioner may authorize the admission as a special student of an applicant who, being otherwise qualified, and who, having taken the entrance examinations, has failed to meet the full requirements provided in the regulations of the Board, but who, nevertheless, is recommended by the principal of the normal school as, in his estimation, qualified to become a teacher. Such a special student shall be given regular standing only when he shall have satisfied all admission requirements, and when his work in the school, in the estimation of the principal, justifies such standing. The principal of the normal school shall report annually in October to the commissioner as to all special students. Certificates may be granted to special students in accordance with regulations approved by the Board.

(*b*) When in any normal school, or in any course therein, the number of students entered as regular students, as advanced students and as special students as defined in (*a*) at the opening of any school year is below the maximum number for which the school has accommodations, the commissioner may, subject to such special regulations as may be approved by the Board, authorize the admission to any class as a special student, on the recommendation of the principal, of a person possessing special or exceptional qualifications for the work of such class. Such special student shall not be considered a candidate for a diploma until he shall have qualified as a regular student, but may, on the satisfactory completion of the work of the course, be granted a certificate to that effect by the Board. The principal of the normal school shall report annually in October to the commissioner as to all special students in the school under the provisions of this section.

VI. *Admission as Advanced Students.* — A graduate of a normal school or of a college, or any person with not less than three years' satisfactory experience in teaching, may be admitted as a regular or as an advanced student to any course under such regulations as may be approved by the Board.

SCHEDULE OF ENTRANCE EXAMINATIONS.

THURSDAY, JUNE 22, 1916.

Morning.	*Afternoon.*
8.30– 8.45. Registration.	1.30–2.30. Geometry.
8.45–10.30. English literature and composition.	2.30–4.00. Latin, arithmetic.
10.30–11.30. History.	4.00–5.00. General science.
11.30–12.30. Algebra.	

FRIDAY, JUNE 23, 1916.

Morning.	*Afternoon.*
8.15– 8.30. Registration.	1.30–2.30. Chemistry, physics.
8.30– 9.30. Drawing, stenography.	2.30–3.30. Physiology, bookkeeping.
9.30–11.00. French, German, current events.	3.30–4.30. Biology, botany, zoölogy.
11.00–12.00. Physical geography, commercial geography.	4.30–5.30. Household arts or manual training.

TUESDAY, SEPTEMBER 5, 1916.

Morning.	*Afternoon.*
8.30– 8.45. Registration.	1.30–2.30. Geometry.
8.45–10.30. English literature and composition.	2.30–4.00. Latin, arithmetic.
10.30–11.30. History.	4.00–5.00. General science.
11.30–12.30. Algebra.	

WEDNESDAY, SEPTEMBER 6, 1916.

Morning.	*Afternoon.*
8.15– 8.30. Registration.	1.30–2.30. Chemistry, physics.
8.30– 9.30. Drawing, stenography.	2.30–3.30. Physiology, bookkeeping.
9.30–11.00. French, German, current events.	3.30–4.30. Biology, botany, zoölogy.
11.00–12.00. Physical geography, commercial geography.	4.30–5.30. Household arts or manual training.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and textbooks are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay, at the beginning of each half-year session, the sum of $25 to the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half year.

For cost of board, see "Dickinson Hall," page 31.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums. Aid is not furnished during the first half year of attendance, nor to students whose scholarship is unsatisfactory.

CURRICULA.

Elementary Department.

Designed primarily for students preparing to teach in the first six grades of elementary schools or in rural schools of all grades.
A period is forty to forty-five minutes in length.

Name and Number of Course.	Number of Weeks.	Periods Weekly of —		
		Recitation.	Laboratory or Teaching.	Expected Outside Preparation.
First Year.				
Mathematics,	38	3	–	4
Geography,	38	2⅓	–	2⅓
English Language 1,	38	4	–	5
Music 1,	38	2	–	1
Science,	26	4	4	–
Physical Education 1,	38	2	–	2
Physical Education 2,	13	4	4	–
Education 1,	38	2	–	2⅔
Education 2,	38	4	–	4
Second Year.				
Education 3,	26	2	–	2
History and Social Science 1,	13	4	–	4
History and Social Science 2,	13	4	–	4
English Language 2,	13	3	–	4
English Language 3,	13	2	–	–
Literature,	13	5	–	6
Drawing,	26	4	–	3
Music 2,	38	2	–	1
Practical Arts 1,	26	3	–	4
Practical Arts 2,	26	2	–	1
Education 4,	13	4	–	8
Education 5,	13	–	40	10

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Board of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Methods Course. Miss Ramsay.

First year. Thirty-eight weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course aims to give students (1) a knowledge of the best methods of presenting certain typical subjects; (2) practice in gathering and ability in using arithmetical data of the community's industrial and business interests; (3) a review of the subject-matter taught in the elementary school through lessons presented by the students to the class or to groups of children from the training school.

A brief outline of the subject-matter is as follows: the work of the first six grades is organized for the mastery of the essential processes, — addition, subtraction and division of integers, common business fractions and decimals, percentage and its simplest applications to interest and trade discount, and useful measurements. The work of the seventh and eighth grades deals with the child's business environment.

GEOGRAPHY.

Geography. Methods course. Dr. Wilson.

First year. Thirty-eight weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for geography work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in

greater detail. Physiography, climate, map development, kinds of soil and their mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. Miss Ramsay.

First year. Thirty-eight weeks; four recitation periods weekly; outside preparation, average five periods weekly.

This course includes: —

1. Reviews in such work in language and composition as will function in the elementary school.
2. A systematic and progressive plan of grade work in oral expression to secure fluency and ease, accuracy in enunciation and pronunciation, and correct voice inflection; and in written expression to make automatic the mechanics of writing.
3. A brief review of those essentials in grammar which are directly useful in securing correct oral and written expression.
4. A development of work for the grades with methods and devices.
5. A preparation and presentation of type lessons.
6. Practice in the correction of written work.
7. A course in library work.
8. A course in penmanship based on muscular movement and adapted to grade work. This includes both seat and board work.

English Language 2. Composition. Mrs. Knight.

Second year. Thirteen weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes practice in oral and written expression as well as instruction in methods of teaching. Because of the importance of oral English, nearly one-half of the time of the course is devoted to oral work, the aim being to secure exactness, force, and fluency. In connection with written English a study is made of sentence, paragraph, and theme structure; social and business forms; and the mechanics of written English.

English Language 3. Penmanship. Mr. Winslow.

Second year. Thirteen weeks; two thirty-minute periods weekly during the training school practice term.

Penmanship is taught two periods a week for one term, while throughout the junior year, and also during the term of training, constant practice in board work is required. The aim of the work is (*a*) to make correct position and movement automatic, and secure a style of writing that will be of practical value in

the schoolroom: and (*b*) to make normal students able teachers of penmanship. Drill is given in conducting movement exercises, in developing letters and figures, and in other phases of the teaching of the subject.

A detailed course in penmanship is developed with the class.

DRAWING.

Drawing. Methods course. Mr. Monté.

Twenty-six weeks, with four recitation periods weekly; outside preparation, average three periods weekly.

The work of this course aims to carry out many practical projects that are possible in the first six years in the elementary schools in rural and city districts. These projects, involving drawing, construction, design, and color, recognize the immediate needs of teachers and pupils. The use of the blackboard to illustrate quickly and freely all topics taught in these grades is given due emphasis.

An outline of the course is as follows: —

Grade 1. Decoration of paper-folded objects; illustrations of the lives of foreign peoples, especially the Esquimaux and the Japanese, and from indoor and outdoor scenes.

Grade 2. Decorations for dolls' houses; imaginative drawing from strolls and walks; plant and flower drawing; illustrated stories from primitive life.

Grade 3. Cardboard decorations and holiday drawings; imaginative drawing of local scenes and events.

Grade 4. Drawing of plaids; designs for calendars and match scratchers; drawing of plants and simple objects.

Grade 5. Illustrations for book covers, portfolios, stories, poems; decorations for match boxes, tiles, and wastebaskets.

Grade 6. Drawing of plants, conventional objects, bookracks, key holders, letter racks; lettering; decoration for cards, pads, and books.

MUSIC.

Music 1. Introductory course. Mr. Hawley.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

A thorough study of the subject-matter required for teaching in the first six grades; drill in sight reading and songs; ear training; a study of musical interpretation, including breathing, tone production, pronunciation and enunciation, terms of tempo and expression; presentation and interpretation of fifteen or more rote songs suitable for primary grades; chorus practice; and practice teaching before the class of students of subject-matter suitable for grades.

Music 2. A subject-matter and methods course. Mr. Hawley.

Second year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

This course for seniors is a continuation and expansion of Music 1 for juniors, and is planned so as to present a maximum of efficiency of presentation in the practice schools. By the use of the Weaver and Bowen sight slips students are given a thorough training in sight reading and individual singing of short selections, as solos, duets, and trios; a course of study for the first six grades is indicated and developed by students, with a considerable drill in practice teaching before the class. Some attention is given to chorus singing, the music for graduation being prepared in the time given to this course. Under the personal direction and supervision of the instructor every normal student is required to give five full lessons to classes of children in the training school.

SCIENCE.

General science. Dr. Wilson.

First year. Twenty-six weeks; four recitation periods weekly; outside preparation, average four periods weekly, in the laboratory or field practice.

The presentation of a science lesson is made the subject of study and of practice. The course includes studies of animal and plant life, gardening, and selected applications from chemistry and physics. Emphasis is placed upon the study of harmful and beneficial insects, birds, and wild flowers. An ample school garden gives opportunity for personal experience in its practical use.

Each student also has a local area, including a pond, river, or brook, woodland, and cleared ground, which she studies throughout the year and from which she secures material for her class work. There is also included a small amount of general work upon plants and animals from other portions of the United States, from the seashore, and from other countries.

PHYSICAL EDUCATION.

Physical Education 1. Physical training. Miss Cummings.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The work in the gymnasium is carried out along the three lines of formal gymnastics, games, and folk dancing. Every student is given the benefit of the exercise for herself and practice in conducting squad and class drills. A small amount of theory is included in the class teaching and covers the ground necessary to make an intelligent and accurate worker.

In gymnastics the outlines of exercises consist of a progressive series arranged for each of the first six grades. In these exercises the lessons for the first and second grades are in the form of regulated play where action, imagination, and imitation are the characteristics called for; the subjects of the lessons, so far as

is possible, are in keeping with the season of the year. The more formal work begins in the third grade.

All students taking this course are required to provide themselves with a regulation costume, consisting of white jumper or middy blouse with white collar and cuffs, black tie, navy blue bloomers, black stockings, and black tennis or gymnastic shoes.

Physical Education 2. Hygiene. Dr. Wilson.

First year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly, a part of which is in the laboratory.

The basis of this work is the teaching of hygiene in the first six grades of our common schools. The students secure the necessary material, prepare the lessons, and present the work under the guidance, suggestion, and criticism of the teacher.

Only so much anatomy and histology is included as is found necessary to a proper understanding of the hygiene. Emphasis is placed upon the intelligent use of charts, tables, the circulars and reports of city, State, and national boards of health, and many articles of the current literature of hygiene. Prominence is given to the hygienic duties of the teacher under ordinary conditions, and what is expected of her in emergencies, particularly with reference to contagious diseases. The important principles of private and public sanitation are also included, and are illustrated by a study of concrete examples.

HISTORY AND SOCIAL SCIENCE.

History and Social Science 1. Community civics and United States history. Mr. Brodeur.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly.

A study of those forms of civil life which fall within the personal experience of every-day life, with special reference and application to public school pupils. A large number of topics is considered, as, for example: (1) laws in the schoolroom, discipline, laws in the community, the town meeting, the executive officers of town or city, law and order, policemen, courts and trials, places of detention, etc.; (2) the public health, — contagious disease, quarantine, vaccination, boards of health, disposal of garbage, ashes, rubbish, etc., clean streets, city physician, medical examiner, vital records, etc.: (3) public education, — the town schools, number of buildings, cost of maintenance, value to community and individual, value in dollars of school privileges to citizens, etc.

Some other topics considered are banks and the saving habit, insurance, the post office, public highways, the care of the poor, dependents, public libraries, citizenship, the franchise, taxation, etc.

Trips are taken, individually or by class, to the almshouse, the town lockup, the Hampden County jail, etc., and a day is spent in the civil session of the Superior Court.

History and Social Science 2. General course. Mrs. Knight.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly.

Among the chief topics considered are the following: —

1. The effects of the French Revolution.
2. The origin and development of conflicting commercial interests of European States.
3. The expansion of Europe into greater Europe.
4. The development of democratic tendencies.

LITERATURE.

Literature. Methods course. Mrs. Knight.

Second year. Thirteen weeks; five recitation periods weekly; outside preparation, average six periods weekly.

A study of literature, with a direct aim at efficiency in the schoolroom and an effort to make prospective teachers familiar with the literature of childhood. Four lines of work are undertaken: —

1. The principal fables, myths, legends, and folklore of literature are learned, adapted to children, and told in the classroom in the language of childhood.
2. A considerable amount of poetry of childhood, with adaptation to grade presentation, is committed to memory.
3. A large number of judiciously chosen selections of poetry and prose is read for purposes of literary appreciation and enrichment.
4. Every student is expected to read some interesting standard novels of permanent worth as a basis for book talks and discussions in class, with a considerable consideration of contemporary literature.

Weekly talks also are given upon the place in literature and the personal literary value of the authors whose works are studied, with whatever attention can be afforded in a course where the cultural side must of necessity find but a slight place.

PRACTICAL ARTS.

Practical Arts 1. Construction. Miss Cummings.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average four periods weekly.

An outline of the course is as follows: —

Grade 1. Work with plasticine, free-hand paper folding, cutting and pasting; paper, oilcloth, and small rug weaving; nailing; and the co-operative working out of one indoor and one outdoor scene.

Grade 2. Work with plasticine, paper folding, cutting and pasting is continued; weaving with toy weavers and cardboard looms; furnishing a dolls' house, weaving the worsted clothing for the doll; and the co-operative illustration of some study of primitive life.

Grade 3. Cardboard construction of Christmas boxes, calendars, tags, etc.; small loom weaving of simple stripes and checks; one piece of co-operative work on the larger loom, and the combined illustration of some definite or imaginative scene suggested by environment or school study.

Grade 4. Textile study of plaids and twill weave; making of the cardboard looms to be used in the second grade, boxes, calendars, match scratchers, kites, knotted raffia bags and mats; and the study of some industrial plant in the vicinity.

Grade 5. The putting together of the wooden looms for use in the lower grades; the making of wooden tags, match scratchers, and the sticks on which raffia bags are knotted; the knotting of raffia bags; and the elementary bookbinding problems of spelling, sketch, and note books, card cases, and label cases.

Grade 6. The working out of netted raffia covers for bottles and jars; the making of bags of the Solomon knot; the weaving of reed baskets and the raffia baskets of Indian stitches; the bookbinding projects of telephone call cards, blotter pads, memoranda cards, and portfolios; the cutting and binding into shape of a copper calendar back; and the wooden projects of coat hanger, bookrack, letter rack, key holder, and weather vane.

Practical Arts 2. Sewing. Miss Hays.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average one period weekly.

Sewing is introduced for the benefit of teachers of grades 5 and 6. An effort is made to provide a series of projects for each of these grades, — for the fifth grade, such simple objects as dust cloths, bean bags, towels, pan lifters; and for the sixth grade, book bags, sewing aprons, dust caps, etc.

EDUCATION.

Education 1. Educational psychology. Dr. Guillet.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two and two-thirds periods weekly.

A study of the working of the normal mind, chiefly under the following heads: reflexes, instincts, feelings, and voluntary action, with the methods of encouraging the latter; habits and their formation; the senses and perception, with tests for acuity, quickness, color-blindness, etc.; attention and fatigue as related to the work of the school; imagery and the imagination as related to the understanding and to oral expression; the memory, with class tests to ascertain the factors involved; the relation of types of memory and of interest to achievement and to the teacher's work of presentation; the formation of concepts and the association of ideas; the teacher's art in securing clearness, richness, and abundance of ideas and their well-knit co-ordination into an efficient mental instrument; finally, an examination of the different subjects of the elementary curriculum of the public schools from the point of view of hygiene, psychology and pedagogy.

Education 2. Methods. Mrs. Winslow.

First year. Thirty-eight weeks; four recitation periods weekly; outside preparation, average four periods weekly.

The work of this course relates very closely to the work in the training school, and is directly preparatory to the student's period of practice teaching. In connection with the course students are required to observe systematically in the training school; and the experienced teachers of that school frequently illustrate different phases of the work both in the normal school classroom, with children, and in the training school.

This course includes instruction in methods of teaching as applied in: —

1. Reading and use of the voice.
2. Story telling and dramatization.
3. American history.
4. Home geography.

There is also included a discussion of problems peculiar to rural schools, training in the use of school registers, and a study of school housekeeping.

Education 3. History of education. Dr. Guillet.

Second year. Twenty-six weeks, two recitation periods weekly; outside preparation, average two periods weekly.

This course aims to give the young teacher an intelligent and enthusiastic attitude towards her work by acquainting her with the principles that should underlie it, the ideals that should animate it, and the relation of that work to life, — particularly American life. With a view to the intelligent appreciation of these matters, a study is made of educational problems and their solution in other civilizations and epochs as well as in our own, and of the contributions of different races to our own common educational heritage.

The curriculum of American elementary schools is first studied by grades and by subjects, with an account of the aims and methods of each. A study is then made of the corresponding phases of England and rural education in Denmark as compared with our own. Other countries are considered as far as time permits, particularly ancient Greece and Europe, from the Renaissance to the present time.

Education 4. Child study. Dr. Guillet.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average eight periods weekly.

This course is designed to bring the young teacher into close touch with the child, and to make her more thoughtful and intelligent in her treatment of children. Two aspects of the problem are presented: —

1. *The Nature and Growth of the Child's Body and Mind.* — Infancy, physical growth and health, motor development, play, art and the constructive instinct, language and literary interest and expression, imagination and the dramatic instinct, imitation and suggestibility, reason and the instinct of curiosity, ideals and ambitions, moral judgment and the training of the will, the self-assertive instinct and competition, the social instinct and co-operation, children's faults.

2. *Child Welfare.* — The problems presented by the country child, the backward child, the feeble-minded child, the nervous child, the gifted child, the neglected child, the immigrant child, and the juvenile delinquent; a study of the various social factors that surround and influence the child, — the home, the city, the country, the slum, the social betterment organizations, etc., — as helping or hindering the work of the teacher. All students are given practice in the use of the Binet and other tests.

Education 5. Practice teaching. Under the supervision of Mrs. Winslow.

Second year. Thirteen weeks; forty recitation periods weekly; outside preparation, average ten periods weekly.

The training school is a public school maintained jointly by the town and the State. Its object is: (*a*) to give children a thorough training in the work of the grades, and (*b*) to furnish normal school students privileges of observation and practice.

It has 12 grade rooms (42 pupils to a room), a kindergarten, recitation rooms, an assembly hall, a library, a principal's office, electric lights, and other modern conveniences, and is liberally equipped for the teaching of all subjects of the grades.

The teaching force consists of the principal, 13 training teachers, each in charge of a grade, and supervisors of music and art.

A most intimate connection exists between the training school and the normal school. Through directed observation with subsequent class discussion junior students become familiar with school conditions and practice from the viewpoint of the teacher, while senior students devote the entire time of one term of thirteen weeks to observation and practice teaching under expert supervision. During the training period each student has two assignments at least two grades apart, and is required, not only to make a thorough study of, and to teach in, the grades to which she is assigned, but also to observe systematically in all other grades. Frequently opportunities are given to substitute in the schools of Westfield.

A course in school management and school law is given, in connection with the period of training, by the principal of the training school. A study is made of problems of management in graded and ungraded schools, *e.g.*, preliminary arrangements; program making; classroom routine; discipline; technique of instruction; relation of teacher to associate teachers, principal, superintendent, parents, and the community; professional reading.

The work in school law includes a brief survey of the laws of Massachusetts relating to public instruction. The aim is to give the normal student an intelligent idea of such legislation as applies to her work, and to acquaint her with the privileges and duties as a public school teacher.

It is the intention to make all of the work in the training school so good in method and so practical that students may go from it to their own schools with a probability of success.

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work, and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1916 has been as follows: —

Lectures.

Mr. Walter Bradley Tripp, Emerson College of Oratory, Boston, reading, "Martin Chuzzlewit."

Suwanee River Quartet, entertainment.

Dr. Alma Webster-Powell, Brooklyn, N. Y., lecture-musicale, "Music is a Human Need."

Mr. Albert L. Blair, A.M., Brooklyn, N. Y., lecture, "The Whir of the Newspaper Press."

Miss Adelaide Patterson, State normal school, Providence, R. I., recital, "The Bluebird."

Mr. J. Lorenzo Zwickey, Detroit, Mich., art entertainment.

Mr. Edward Avis, bird mimic, "An Evening in Birdland."

Mr. John C. Gray, superintendent of schools, Chicopee, "Decimals and Percentage."

Mr. Charles T. Plunkett, Adams, lecture, "South America."

Mrs. Kate Upson-Clark, Brooklyn, N. Y., lecture, "Can Personality be Acquired?"

Miss Margaret Slattery, Malden, graduation address.

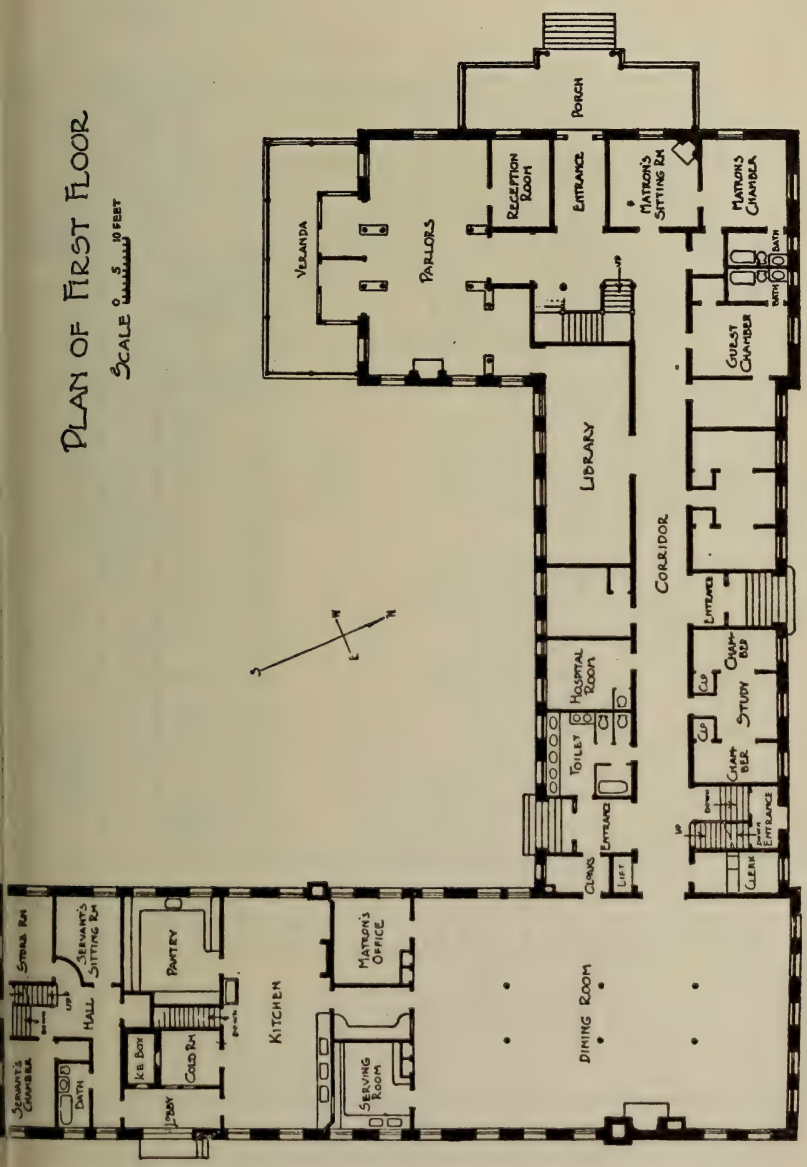
Denis McCarthy, poet, entertainment.

Junior Year.

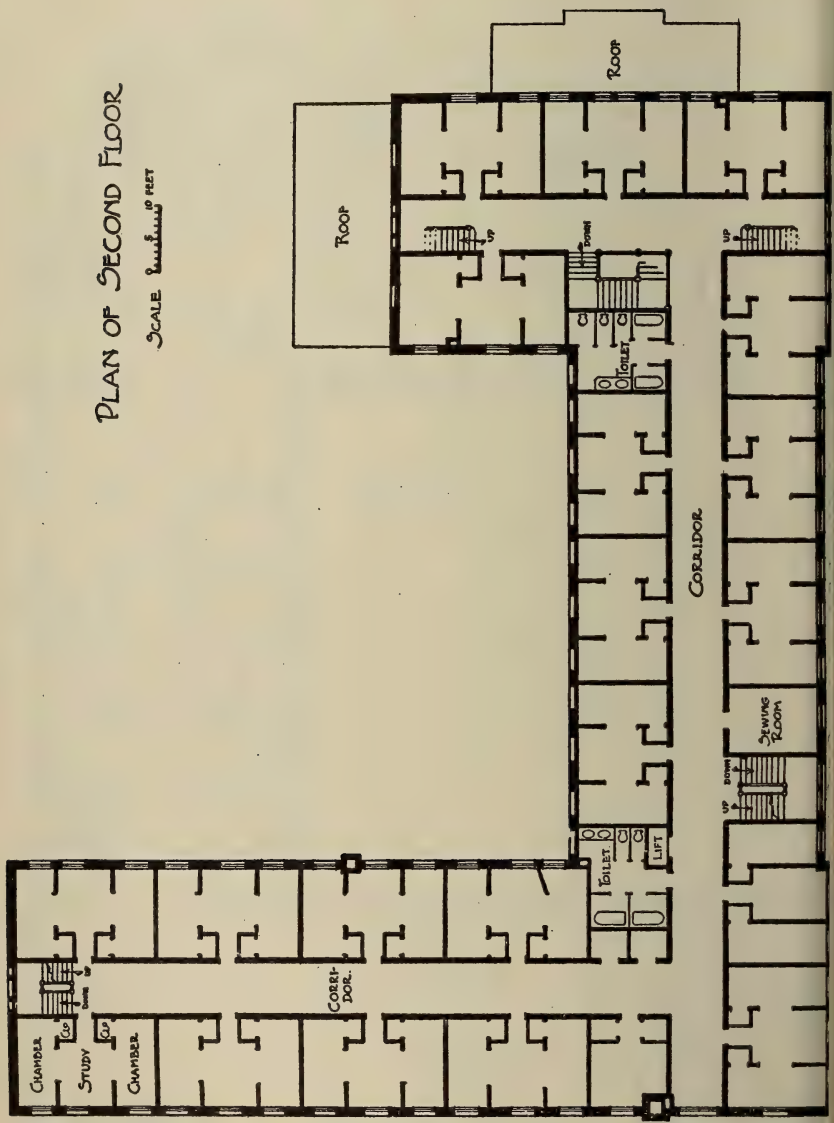
Arithmetic,	3	Arithmetic,	3	Arithmetic,	3
English,	4	English,	4	English,	4
Geography,	3	Geography,	2	Geography,	2
Gymnastics,	2	Gymnastics,	2	Gymnastics,	2
Methods,	4	Methods,	4	Methods,	4
Music,	2	Music,	2	Music,	2
Psychology,	2	Psychology,	2	Psychology,	2
Science,	4	Science,	4	Science,	4
	24		23		23

Senior Year.

	B	C		A	C		A	B
Child welfare,	4	–	Child welfare,	–	4	Child welfare,	4	–
Civics,	4	–	Civics,	–	4	Civics,	4	–
Drawing,	4	4	Drawing,	4	4	Drawing,	4	4
English composition.	3	–	English composition.	–	3	English composition.	3	–
General history,	–	4	General history,	4	–	General history,	–	4
History of education.	2	2	History of education.	2	2	History of education.	2	2
Literature,	–	5	Literature,	5	–	Literature,	–	5
Manual training,	3	3	Manual training,	3	3	Manual training,	3	3
Music,	2	2	Music,	2	2	Music,	2	2
Sewing,	2	2	Sewing,	2	2	Sewing,	2	2
	24	22		22	24		24	22



DICKINSON HALL.



Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.

DICKINSON HALL.

Mrs. Charles B. Wilson, Matron.

Dickinson Hall is the name given the normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of roommate. For several years the number of applicants has exceeded the accommodations; because of this fact persons desiring rooms should notify the principal as soon as possible. Rooms will be assigned **in the order of application after admission to the school.** A deposit of $5 is required which will be applied on the first quarterly payment, **but forfeited to the State if the room is not taken at a reasonable date.**

The price of board in the boarding halls connected with the normal schools of the State is $160 for the school year, payable in advance as follows: $40 at the beginning of the school year in September; $40 on November 15; $40 on February 1; and $40 on April 15.

This rate includes board, furnished room (except as below), steam heat, light, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall during any vacation, except the long one in the summer, on payment of the additional sum of $4 per week during such vacation. The hall is closed during the summer.

When pupils leave the school before the expiration of a term, money paid in advance will be refunded at the rate of $3 a week, **but no deduction will be allowed for the first week of absence.**

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets and a bedspread for three-

quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1.25 per day; dinner, 35 cents; supper, 25 cents; breakfast, 20 cents; lodging, 50 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room. Whenever possible such students will board at Dickinson Hall and be charged at the rate of $120 a year; but all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by electricity, and every possible precaution is taken to secure it from danger by fire. A private fire-alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every

floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools, and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular classroom instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or textbooks, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

Graduates, Class of 1915.

General Two-year Course.

Abrams, Ida R., 31 King Street, . . . Westfield.
Barrett, Esther A., ... Springfield.
Bebeau, Clara O., ... Mechanicsville, Conn.
Benedict, Euretta Leonard, ... Shoreham, Vt.
Benson, Helen M., 49 Murray Hill Avenue, . Springfield.
Bradley, Rose V., 46 Allyn Street, . . . Holyoke.
Bradley, Ruth J., 17 Spruce Street, . . Springfield.
Brown, Margaret E., 40 Burford Street, . Merrick.
Burke, Grace I., 62 Locust Street, . . . Springfield.
Carter, Ethel I., ... Russell.
Cash, Irene B., 30 Union Street, . . . Westfield.
Clark, Dorothea, ... Westfield.
Cleveland, Mildred J., 68 King Street, . . Westfield.
Coote, Emily B., 249 Carew Street, . . Springfield.
Crean, Anna C., 4 Silver Street, . . . Mittineague.
Cronan, Mary H., 615 Front Street, . . Chicopee.
Cullen, Katherine A., 7 Dwight Street, . . Westfield.
Doppmann, Maria T., Chestnut Street, . . West Hatfield.
Driscoll, Mary T., 55 Chestnut Street, . . Holyoke.
Dunn, Helen E., 123 Pine Street, . . . Holyoke.
Farrell, Mary I., 227 Lyman Street, . . Holyoke.
Featherston, Margaret M., 208 Main Street, . Lee.
Gow, Helen, 302 Chestnut Street, . . . Holyoke.
Greaney, Esther H., 35 St. James Avenue, . Holyoke.
Guihan, Margaret T., Pleasant Street, . . Monson.
Hale, Lena M., South Street, ... Bernardston.
Halloran, Mary E., 42 Alfred Street, . . Springfield.
Hartnett, Mary J. C., 217 Walnut Street, . Holyoke.
Healey, Rose C., 635 State Street, . . . Springfield.

Holland, Gertrude K., 716 Worthington Street,	Springfield.
Hosmer, Fannie E.,	Southwick.
Huber, Mildred E., 16 Allen Avenue,	Westfield.
Hynes, Helen E., 248 Waconah Street,	Pittsfield.
Jewett, Margaret S., 170 Northampton Avenue,	Springfield.
Johanson, Judith H., 25 Burr Street,	Springfield.
Jones, Lottie E.,	Townshend, Vt.
Keating, Alice E. 9 Sanderson Avenue	Northampton.
Keating, Grace M., 50 Hawley Street,	Northampton.
Kelly, Mary J., Columbia Street,	Lee.
Lamagdeleine, Sarah P., 636 Chicopee Street,	Willimansett.
Leary, Margaret F., 24 Bartlett Street,	Westfield.
Leitenberger, Lulu, 65 Riverview Terrace,	Springfield.
Lyons, Irene C., 123 Massasoit Street,	Northampton.
Mahoney, Frances L., 1104 West Hampden Street,	Holyoke.
Manning, Madeline M., 122 Armory Street,	Springfield.
Martin, Katherine C., 6 Exchange Street,	Westfield.
Mayberry, Marguerite, 59 Elizabeth Street,	Pittsfield.
Merritt, Ruth H.,	Pelham.
Moore, Grace E., 60 Grand Street,	Springfield.
Moore, Marjorie W., 159 Main Street,	Westfield.
Morrison, Alice B., 38 Walnut Street,	Holyoke.
Murphy, Katherine E., 30 Orchard Street,	Northampton.
Nicholson, Dolly I.,	Southwick.
Nute, Helen E., 43 Western Avenue,	Westfield.
O'Connell, Rosemary D., 105 Fairview Avenue,	Chicopee.
O'Leary, Elizabeth A.,	Hinsdale.
Packard, Rachel M., 40 Holland Avenue,	Westfield.
Paterson, Ruth H., 730 Sumner Avenue,	Springfield.
Provin, Mabel W., 48 Franklin Street,	Westfield.
Reardon, Eleanor C., 314 Liberty Street,	Springfield.
Rust, Hazel H., 7 Howard Street,	Westfield.
Ryan, Marian Z., 57 Bowers Street,	Holyoke.
Scanlon, Anna H., 470 Maple Street,	Holyoke.
Scharr, Bessie, 18 Holland Avenue,	Westfield.
Shalley, Mary A.,	Lenox.
Shea, Mary A., 75 Congress Street,	Holyoke.

Smith, Elizabeth R., 17 Day Avenue, . . Westfield.
Snyder, Rose A., 237 Center Street, . . Chicopee.
Spady, Julia A., 70 Western Avenue, . . Westfield.
Speight, Rosarita, ... East Longmeadow.
Stanley, Jane L., ... Lenox.
Sullivan, Agnes C., 135 Thompson Street, . Springfield.
Sullivan, Gertrude, Main Street, . . . Bondsville.
Tatro, Mary J., 18 Columbus Avenue, . . Holyoke.
Tye, Marion C., 110 Hampshire Street, . . Holyoke.
Valentine, Ruth, 33 Brownell Avenue, . . Hartford, Conn.
Wade, Louise P., 17 Pleasant Street, . . Westfield.
Wells, Lois I., 58 Burr Street, ... Springfield.
Whalen, Lucy E., 608 Westfield Street, . . Mittineague.
Whalen, Mary C., 10 Third Street, . . Northampton.
Whalen, May E., 11 Rochelle Street, . . Springfield.
Wickward, Marjorie, 671 Union Street, . . Springfield.
Witten, M. Lavalette, 7 Whitney Place, . Springfield.

Kindergarten Course.

Hackebeil, A. Elsa, ... Washington.
Kenney, Elizabeth H., 23 Robeson Street, . New Bedford.
Reade, Marion S., 40 North Main Street, . South Hadley Falls.

General Two-year Course.

Seniors.

Abrams, Marion E., 31 King Street, . . Westfield.
Allen, Marjorie M., 89 Waldo Street, . . Holyoke.
Anderson, Ruth E., Florida Mountain, . . North Adams.
Anderson, Zena M., 6 Lincoln Street, . . Springfield.
Backus, Helen K. . . . . Interlaken.
Bailey, Eleanor Margaret, 9 Oakland Street, . Springfield.
Baker, Grace F., 8 West School Street, . . Westfield.
Begley, Mary M., 119 Maple Street, . . Mittineague.
Bemis, Anna I., 115 Garfield Street, . . Springfield.
Bligh, Adeline L., 54 Howard Street. . . Pittsfield.
Bossidy, Elizabeth L., Pleasant Street, . . South Lee.
Bothwell, Sarah J., 82 Front Street, . . Three Rivers.
Brogan, Margaret I., 64 Greenwood Street, . Springfield.
Brodeur, Priscilla M., 22 Bush Street, . . Westfield.
Brougham, Marguerite M., 316 Main Street, . West Springfield.

Burke, Margaret D., Prospect Street,	South Lee.
Burnham, Jean E., 68 Palmer Avenue,	Springfield.
Cahalen, Edith I.,	Lenox Dale.
Cavanaugh, Mary M.. State Street,	Bondsville.
Claire, Margaret L., 135 West Street,	Northampton.
Clifford, Margaret M., 16 Center Street,	Holyoke.
Connor Alice J., 19 Pearl Street,	Holyoke.
Coons, Olive B., 203 Pomeroy Avenue,	Pittsfield.
Creedon, Margaret G., 33 Lathrop Street,	West Springfield.
Curran, Gertrude M.,	Wheelwright.
Curran, Madeline M., 77 Orchard Street,	Lee.
Dailey, Mary A., 342 King Street,	Springfield.
Deitz, Gladys I., 24 Burlington Street,	Springfield.
Deneen, Mary R., 190 Merrimac Street,	New Bedford.
DeWolf, Amelia J., 68 Yale Street,	Springfield.
Dickinson, Mellora E., 19 Carew Street,	South Hadley Falls.
Donahue, Katherine L.,	Huntington.
Doyle, Grace A., 38 Dexter Street,	Orange.
Doyle, Kathryn A., 144 State Street,	New Bedford.
Dunbar, Alice C., 12 State Street,	Westfield.
Dunn, Helen I., 8 Fairfield Avenue,	Holyoke.
Dutcher Marion L., 68 Waverly Street,	Springfield.
Fitzgerald, Mary T., 56 Vinton Street,	Springfield.
Flynn, Julia A., 151 Montgomery Street,	Westfield.
Foley. Katheryne E.,	Housatonic.
Forbes, Roxy B., 301 Locust Street,	Holyoke.
Forsythe, Grace E., 21 Columbus Avenue,	Holyoke.
Gaffney, Helen M., 36 Mapledell Street,	Springfield.
Garms, Bertie M.,	Brimfield.
Gay, Merle H..	Belchertown.
Greene, Muriel S.,	Three Rivers.
Griffin, Margaret T., 12 White Street,	Westfield.
Grise, Agnes L., 22 Union Street,	Chicopee.
Gunning, F. Hazel, 169 Moore Avenue,	Franklin.
Harrington, Bessie G., Church Street,	Hinsdale.
Higgins, Harriet M., 1064 Worthington Street,	Springfield.
Hosmer, Marion E., 6 Columbia Street,	Westfield.
Huban, Frances M., Woodlawn Street,	Lenox Dale.
Hudgins, Edrie B., 25 Orleans Street,	Springfield.
Hughes, Anna E. F., 986 Middle Street,	Fall River.
Johnson, Phyllis M.,	Amherst.

Judson, M. Pearl, 1407 Dwight Street,	Holyoke.
Kelliher, Lillian V., 23 Medford Street,	Springfield.
Kirby, Mary C.,	Huntington.
Kirby, Sara L., 51 Casino Avenue,	Chicopee.
Knox, Isabel, 22 Adams Street,	Easthampton.
Larkin, Elizabeth G., 42 Division Street,	Pittsfield.
Lynch, Katherine E.,	Stockbridge.
Lynch, Mae P., 52 Howard Street,	Springfield.
Lynd, Rosabel F., 52 Pearl Street,	Springfield.
Macarty, Mildred R., 5 Fearing Street,	Amherst.
Mackey, Nora H., 56 Pine Street,	Holyoke.
Mara, Rose M., 76 Charlotte Street,	Worcester.
McCarty, Helen M., 163 Grove Street,	Fall River.
Merchant, Carrie M., 246 Silver Lake Street,	Athol.
Merry, Doris V., 329 Bay Street,	Springfield.
Mogan, Helen V., Front Street,	Housatonic.
Mooney, Marion C., Columbia Street,	Lee.
Moriarty, Alice L., 99 Westfield Road,	Holyoke.
Neidel, Edith A., 178 Lebanon Street,	Springfield.
O'Connell, Geraldine P., 105 Fairview Avenue,	Chicopee.
O'Connell, Rosemary, 105 Fairview Avenue,	Chicopee.
O'Day, Kathryn J., 4 Delancy Street,	Westfield.
Payne, Mae C., 28 Cabot Street,	Holyoke.
Perkins, Phebe B., 1001 Liberty Street,	Springfield.
Perry, Alice W.,	North Wilbraham.
Pfordt, Louise E.,	Lenox Dale.
Phelps, Vella I., 12 Princeton Street,	Westfield.
Ray Alice M., 98 Ashley Street,	Mittineague.
Ray, Birdella F., 193 Northampton Avenue,	Springfield.
Rich, Mary E.,	Littleville.
Riley, Esther K., 107 Walnut Street,	Fall River.
Ryan, Marion Z., 57 Bowers Street,	Holyoke.
Scott, Theodora E., 33 King Street,	Westfield.
Shea, Eleanor T., 6 Willow Street,	Holyoke.
Skiff, Marjorie, 4 Allen Avenue,	Westfield.
Squires, Beatrice L.	Belchertown.
Steere, Gladys E., West Street,	Feeding Hills.
Strong, Mildred A., 278 South Street,	Northampton.
Sullivan, Marie B., 285 Suffolk Street,	Holyoke.
Tatro, Dora L., 77 Homestead Avenue,	Holyoke.
Tatro, Mary J., 18 Columbus Avenue,	Holyoke.

Taylor, Ruby R.,	Becket.
Thomson, Pearl P., 42 Washington Avenue,	Holyoke.
Twarog, Katherine R., 19 Chicopee Street,	Chicopee.

JUNIORS.

Allen, Marian C., 83 St. James Avenue,	Springfield.
Atchinson, Helen O., 29 Mill Street,	Westfield.
Baker, Marion P., 129 South Main Street,	Orange.
Balise, Edna C., 22 Chestnut Street,	Hatfield.
Barnes, Cora M., 18 Maple Street,	Westfield.
Barry, Helen E., 95 Orange Street,	Westfield.
Bass, Mary V., 74 Maple Terrace,	Mittineague.
Bean Rachel 180 Chestnut Street,	Holyoke.
Bolan, Mary T., 654 Union Street,	Springfield.
Bradley, Alice C., 46 Allyn Street,	Holyoke.
Brennan, Ellen G.,	Bradstreet.
Browne, Esther H., 303 Linden Street,	Holyoke.
Burleigh, Geneva M. Middlefield Street,	Chester.
Burns, Margaret M., 15 Coleman Avenue,	Westfield.
Byrnes, Mary A., 114 Benton Street,	Springfield.
Carroll, Mary J., 275 Pine Street,	Springfield.
Clifford, Mary E., 22 Spring Street,	Northampton.
Coffey, Susie M., 128 Brown Street,	Pittsfield.
Collins, Catherine F., 15 Spring Street,	Bondsville.
Collins, Hazel J., 8 Walnut Street,	South Hadley Falls.
Connell, Frances M., 1262 Rodman Street,	Fall River.
Connelly, Mildred E., 21 Waverly Street,	Springfield.
Corcoran, Ellen M., 34 Prospect Street,	Rockville, Conn.
Crowther, Anastatia C., 99 Jones Street,	Fall River.
Cushman Gladys L., 26 Glendell Terrace,	Springfield.
Cuttle, Grace L., 293 Ridge Street,	Fall River.
Dickinson, Lillian I., 19 Carew Street,	South Hadley Falls.
Dillon, Ethel A.,	West Warren.
Driscoll, Nora T., 484 Chicopee Street,	Willimansett.
Duggan, Gertrude M., 143 Oak Street,	Holyoke.
Dunn, Anna L., 123 Pine Street,	Holyoke.
Eagan, Mary T.,	Huntington.
Eagen, Gertrude L., 52 Circular Avenue,	Pittsfield.
Fennessey, Gertrude M., 212 Hampden Street,	Chicopee.
Ferguson, Hazel M., 140 Cochran Street,	Chicopee Falls.
Fitzgerald, Grace E., 25 Naomi Street,	Chicopee Falls.

Fitzgerald, Mary E., 55 Columbia Street,	Chicopee Falls.
Flynn, Margaret I., 895 Medford Street,	Fall River.
Förtsch, Regina M., 31 Maple Street,	Hatfield.
Fowler, Hazel J., Southwick Road,	Westfield.
Freeman, Margaret C., 7 Hampshire Street,	Holyoke.
Goldstein, Mrs. Annie Ginsberg, 161 Magazine Street,	Springfield.
Goodhue, Myra F.,	Haydenville.
Greaney, Grace I., 71 Lincoln Street,	Holyoke.
Hackebeil, Adelaide T.,	Washington.
Hall, Marjorie F.,	North Dana.
Hartnett, Mary A.,	East Windsor Hill, Conn.
Hauck, Helen C.,	West Brookfield.
Healey, Gertrude B., 928 Liberty Street,	Springfield.
Healy, Mae J., 27 Dana Street,	Northampton.
Hickey, Laura E., 1262 Westfield Street,	West Springfield.
Hicks, Florence J., 38 Grant Street,	Springfield.
Hogan, K. Gertrude, 100 Walnut Street,	Holyoke.
Hopkins, Mary R., 5 Garity Street,	Chicopee Falls.
Johnson, Bella V., 321 Main Street,	Chicopee Falls.
Kelly, Frances K., 21 Hawley Street,	Springfield.
Kirby, Mary R., Church Street,	Fiskdale.
Landers, Marguerite M., 165 South Street,	Chicopee.
Lawton, Catherine M., 95 Montgomery Street,	Westfield.
Leach, Irma L., 32 Southbridge Street,	Warren.
Lillis, Anna R., 2 Pine Street,	Westfield.
McBride, Grace A., 251 Chicopee Road,	Springfield.
McCarthy, Mary C., 68 East Street,	Holyoke.
McGillicuddy, Eveline, 100 Cedar Street,	Springfield.
McGrath, Mary, 94 Prospect Avenue,	Chicopee.
McGuiggan, Viola, 253 Walnut Street,	Holyoke.
Meuse, Pearl W., 23 Highland Avenue,	Gilbertville.
Moore, Ethel A., 42 Malden Street,	Springfield.
Murphy, Anna C., 114 Hampden Street,	Chicopee.
Murphy, Mary M., 78 Madison Street,	Chicopee Falls.
Murray, Ellen K., 337 Sargeant Street,	Holyoke.
Nash, M. Evelyn, 17 South Street,	Williamsburg.
O'Connell, Mary A., 101 Beech Street,	Holyoke.
O'Day, Madelyn B., 4 Delancy Street,	Westfield.

O'Donnell, Catherine E., 4 Crescent Street, . Northampton.
O'Leary, Rosanna L., 40 Adam Street, . . Pittsfield.
Oliver, Ruby E., 235 Springside Avenue, . Pittsfield.
O'Neil, Gertrude E., 61 Taylor Street, . . Chicopee Falls.
Perkins, Maria G., 1001 Liberty Street, . Springfield.
Phillips, Elsie M., ... Stafford, Conn.
Powers, Catherine T., 39 Maple Terrace, . Mittineague.
Powers, M. Hazel, 5 Maple Street, . . . Hatfield.
Read, Marjorie W., 37 Bliss Road, . . . Longmeadow.
Reagan, Josephine M., 34 Prospect Street, . Westfield.
Roy, Ida B., 907 Armory Street, ... Springfield.
Sadik, Fannie, 4 Belmont Avenue, . . . Westfield.
St. George, Minnie B., 49 West Main Street, . Warren.
Savage, Julia T., Highland Terrace, . . Monson.
Shea, Bernadette M., ... Bondsville.
Shea, Esther E., High Street, ... Bondsville.
Sheehan, Marguerite R., Newton Street, . South Hadley.
Sheehan, Mary E., 73 Homestead Street, . Holyoke.
Spring, Anna M., 157 Crescent Street, . . Northampton.
Strong, Olive F., 19 Housatonic Street, . . Lee.
Sullivan, Agnes K., 16 Columbia Street, . Westfield.
Sullivan, Julia M., Pochassic Street, . . Westfield.
Sullivan, Mary, ... Thorndike.
Sullivan, Theresa M., Church Street, . . Gilbertville.
Terry, Clara M., ... Chester.
Tetley, Marion N., 68 Bradford Street, . . Pittsfield.
Thrasher, Marion I., 730 Westfield Street, . West Springfield.
Wall, Florence M., 1007 Worthington Street, . Springfield.
Wickward, Sara W., 671 Union Street, . . Springfield.
Wightman Helen M., ... Stafford, Conn.

Teachers' Course.

Collis, Lena E., 29 Thorndike Street, . . Palmer.
Dacey, Margaret A., ... Conway.
Fiske, Ruth M., ... Huntington.
Webster, S. Emeline, ... Hartland, Vt.

Postgraduate.

Sanderson, Mrs. Minnie Justin, 43 Jefferson Street, ... Springfield.

Special Students.

Cadle, Edith E., 35 Noble Avenue,	Westfield.
McDonough, Katherine M., 17 Jefferson Street,	Springfield.
Noonan, Mabel G., 359 King Street,	Springfield.
O'Brien, Mary T., 76 Florence Street,	New Bedford.
Tierney, Mary G., 209 Beech Street,	Holyoke.

Summary.

Seniors in general course,	100
Teachers' course,	4
Postgraduates,	1
Juniors in general course,	104
Special students,	5
Total,	214

UNIVERSITY OF ILLINOIS LIBRARY

MAY 15 1917

MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1916 1917

ESTABLISHED 1839

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL

WESTFIELD

ESTABLISHED 1839

1916-1917

BOSTON . ˙ . WRIGHT AND POTTER PRINTING COMPANY . ˙ . STATE PRINTERS
32 DERNE STREET . . . . . NINETEEN HUNDRED SEVENTEEN

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approved by the
Supervisor of Administration.

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1917.

Term expires May 1.

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Training School.

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AUGUSTA M. TAPPAN,	Eighth grade.
LOUISE E. SNOW,	Seventh grade.
ANNA M. DOWNEY,	Seventh grade.
LUCIA A. COLEMAN,[1]	Sixth grade.
ELLA J. DOWNEY,	Sixth grade.
MAY T. GROUT,	Fifth grade.
EDITH M. ROBBINS,	Fifth grade.
ELIZA CONVERSE,	Fourth grade.
BERTHA A. KURALT,	Third grade.
FLORENCE P. AXTELL,	Second grade.
ANNIE E. ROBERTS,	First grade.
EMMA L. HAMMOND,	Kindergarten.

[1] Resigned.

ALUMNI ASSOCIATION OF THE WESTFIELD NORMAL SCHOOL.

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Class of 1877.

Vice President.

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Class of 1877.

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Class of 1884.

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Class of 1886.

The next meeting of the Association will be held in 1919.

CALENDAR FOR 1917.

Spring Term.

Monday, 9 A.M., March 19, 1917, to Friday, 4 P.M., June 15, 1917.

Graduation.

Monday, 2 P.M., June 18, 1917.

Examinations for Admission. [1]

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 21 and 22, 1917.

SECOND ENTRANCE EXAMINATION.

Tuesday and Wednesday, 9 A.M., September 4 and 5, 1917.

Entrance examinations on the dates given above begin at 9 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Saturday.

[1] For order of examinations, see page 15.

CALENDAR FOR SCHOOL YEAR, 1917-18.

Fall Term.[1]

Thursday, 9 A.M., September 6, 1917, to Friday, 4 P.M., November 30, 1917.

Winter Term.

Monday, 9 A.M., December 3, 1917, to Friday, 4 P.M., March 15, 1918.

Spring Term.

Monday, 9 A.M., March 18, 1918, to Friday, 4 P.M., June 14, 1918.

Graduation.

Monday, 2 P.M., June 17, 1918.

Vacations.

SPRING, 1917.

From Friday, 4 P.M., April 27, 1917, to Monday, 9 A.M., May 7, 1917.

THANKSGIVING.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

CHRISTMAS.

From Friday, 12 M., December 21, 1917, to Monday, 9 A.M., January 7, 1918.

WINTER.

From Thursday, 4 P.M., February 21, 1918, to Monday, 9 A.M., March 4, 1918.

SPRING, 1918.

From Friday, 4 P.M., April 26, 1918, to Monday, 9 A.M., May 6, 1918.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Tuesday, September 4, 1917.

STATE NORMAL SCHOOL,

WESTFIELD, MASSACHUSETTS.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, September 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,849. Since 1855, the date of the first formal graduation, 2,765 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 18,500 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the outdoor study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Romanesque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, classrooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michelangelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 75 students. The gymnasium of the school is located in this building. A fuller description may be found on page 32, under the caption "Dickinson Hall."

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth —

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

APPLICATION FOR ADMISSION.

It is advisable that application be made soon after January 1, and that certificates be forwarded early in June.

REQUIREMENTS FOR ADMISSION.

I. A candidate for admission to a Massachusetts State normal school as a regular student must have attained the age of seventeen years if a man, and sixteen years if a woman, on or before the first day of September in the year in which he seeks admission (but for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities, or other defects which would unfit him for the office of teacher; must present a certificate of good moral character; and must present evidence of graduation from a high school or of equivalent preparation, and, in addition, offer such satisfactory evidence of scholarship as may be required by the regulations of the Board. He must submit detailed records of scholarship from the principal of the high school or other school in which preparation has been made, showing the amount of time given to individual subjects and the grades therein, and such additional evidence of qualifications for the calling of teacher as may be defined in the regulations of the Board relating to normal schools.

II. A candidate for admission as a regular student to a general course must offer satisfactory evidence of preparation in the subjects listed under "A," "B," and "C," amounting to 15 units, 10 of which units, however, must be in subjects under "A" and "B" and secured either by examination or certification. (The Massachusetts Normal Art School requires, in addition, that a special examination in drawing be

passed. Applicants for admission to the Practical Arts Department of the Fitchburg Normal School may substitute evidence of practical experience in some industrial employment in whole or in part for the above.)

A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1)	English literature and composition,	3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History,	1, 2 or 3 units.
(5)	Latin,	2, 3 or 4 units.
(6)	French,	2 or 3 units.
(7)	German,	2 or 3 units.
(8)	Physics,	1 unit.
(9)	Chemistry,	1 unit.
(10)	Biology, botany or zoölogy,	½ or 1 unit.
(11)	Physical geography,	½ or 1 unit.
(12)	Physiology and hygiene,	½ or 1 unit.
(13)	General science,	½ or 1 unit.
(14)	Drawing,	½ or 1 unit.
(15)	Household arts,	1 or 2 units.
(16)	Manual training,	1 unit.
(17)	Stenography, including typewriting,	1 or 2 units.
(18)	Bookkeeping,	1 unit.
(19)	Commercial geography,	½ or 1 unit.
(20)	Arithmetic,	½ or 1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by the Massachusetts colleges for entrance. The outlines submitted by the College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

C. *Additional Subjects.* — At least 5 units from any of the foregoing subjects, or from other subjects approved by the high school, towards the diploma of graduation of the ap-

plicant, representing work in addition to that for which credit is gained by examination or certification.

III. A. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV. and V., must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year (examinations for the Massachusetts Normal Art School are held only in September). Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects. Persons not able to present these credentials must obtain credit for 15 units by examination in the subjects listed under "A" and "B."

B. *Division of Examinations.* — A candidate for admission to a normal school may take all of the examinations at once, or divide them between June and September. A candidate will receive permanent credit for any units secured by examination or certification.

IV. *Admission on Certificate.* — A graduate of a public high school approved by the Board of Education for purposes of certification to a State normal school may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant is entitled to certification, in accordance with standards as defined by the Board of Education.

Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of the College Entrance Examination Board, will be accepted towards the total of 10 units under "A" and "B." In addition to the units granted by certification candidates must present credentials for subjects under "C."

V. *Admission of Special Students.* — (*a*) When in any normal school, or in any course therein, the number of students

entered as regular students and as advanced students at the opening of any school year is below the maximum number for which the school has accommodations, the commissioner may authorize the admission as a special student of an applicant who, being otherwise qualified, and who, having taken the entrance examinations, has failed to meet the full requirements provided in the regulations of the Board, but who, nevertheless, is recommended by the principal of the normal school as, in his estimation, qualified to become a teacher. Such a special student shall be given regular standing only when he shall have satisfied all admission requirements, and when his work in the school, in the estimation of the principal, justifies such standing. The principal of the normal school shall report annually in October to the Commissioner as to all special students. Certificates may be granted to special students in accordance with regulations approved by the Board.

(*b*) When in any normal school, or in any course therein, the number of students entered as regular students, as advanced students and as special students as defined in (*a*) at the opening of any school year is below the maximum number for which the school has accommodations, the commissioner may, subject to such special regulations as may be approved by the Board, authorize the admission to any class as a special student, on the recommendation of the principal, of a person possessing special or exceptional qualifications for the work of such class. Such special student shall not be considered a candidate for a diploma until he shall have qualified as a regular student, but may, on the satisfactory completion of the work of the course, be granted a certificate to that effect by the Board. The principal of the normal school shall report annually in October to the Commissioner as to all special students in the school under the provisions of this section.

VI. *Admission as Advanced Students.* — A graduate of a normal school or of a college, or any person with not less than three years' satisfactory experience in teaching, may be admitted as a regular or as an advanced student to any course under such regulations as may be approved by the Board.

SCHEDULE OF ENTRANCE EXAMINATIONS.

Thursday, June 21, 1917.

Morning.	*Afternoon.*
8.30– 8.45. Registration.	1.30–2.30. Drawing, stenography.
8.45–10.30. English.	2.30–4.00. Latin, arithmetic.
10.30–11.30. Geometry.	4.00–5.00. General science, current events.
11.30–12.30. Household arts, manual training.	

Friday, June 22, 1917.

Morning.	*Afternoon.*
8.15– 8.30. Registration.	1.30–2.30. Algebra.
8.30–10.00. French, German.	2.30–3.30. Chemistry, physics.
10.00–11.30. History.	3.30–4.30. Physiology, bookkeeping.
11.30–12.30. Physical geography, commercial geography.	4.30–5.30. Biology, botany, zoölogy.

Tuesday, September 4, 1917.

Morning.	*Afternoon.*
8.30– 8.45. Registration.	1.30–2.30. Drawing, stenography.
8.45–10.30. English.	2.30–4.00. Latin, arithmetic.
10.30–11.30. Geometry.	4.00–5.00. General science, current events.
11.30–12.30. Household arts, manual training.	

Wednesday, September 5, 1917.

Morning.	*Afternoon.*
8.15– 8.30. Registration.	1.30–2.30. Algebra.
8.30–10.00. French, German.	2.30–3.30. Chemistry, physics.
10.00–11.30. History.	3.30–4.30. Physiology, bookkeeping.
11.30–12.30. Physical geography, commercial geography.	4.30–5.30. Biology, botany, zoölogy.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and textbooks are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay, at the beginning of each half-year session, the sum of $25 to the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half year.

For cost of board, see "Dickinson Hall," page 32.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums. Aid is not furnished during the first half year of attendance, nor to students whose scholarship is unsatisfactory.

CURRICULA.

Elementary Department.

Designed primarily for students preparing to teach in the first six grades of elementary schools or in rural schools of all grades.

A period is forty to forty-five minutes in length.

Name and Number of Course.	Number of Weeks.	Periods Weekly of —		
		Recitation.	Laboratory or Teaching.	Expected Outside Preparation.
First Year.				
Mathematics (Arithmetic),	39	3	–	4
Geography,	39	2⅓	–	2⅓
English Language 1 (Expression),	39	3	–	4
English Language 2 (Penmanship),	39	1	–	2
Music 1,	39	2	–	1
Science,	26	4	4	–
Physical Education 1 (Gymnastics),	39	2	–	2
Physical Education 2 (Hygiene),	13	4	4	–
Education 1 (Psychology),	39	2	–	2⅔
Education 2 (Methods),	39	4	–	4
Second Year.				
Education 3 (History of Education),	26	2	–	2
History and Social Science 1 (Civics),	13	4	–	4
History and Social Science 2 (Contemporary History).	26	2	–	2
English Language 2 (Composition),	13	3	–	4
Literature,	26	4	–	4
Drawing,	26	4	–	3
Music 2,	39	2	–	1
Practical Arts 1 (Manual Training),	26	3	–	4
Practical Arts 2 (Sewing),	26	2	–	1
Education 4 (Child Welfare),	26	2	–	4
Education 5 (Practice Teaching),	13	–	40	10

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Board of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Content and methods course in arithmetic. Miss Ramsay.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course aims to give students (1) a knowledge of the best methods of presenting certain typical subjects; (2) practice in gathering and ability in using arithmetical data of the community's industrial and business interests; (3) a review of the subject-matter taught in the elementary school through lessons presented by the students to the class or to groups of children from the training school.

A brief outline of the subject-matter is as follows: the work of the first six grades is organized for the mastery of the essential processes, — addition, subtraction and division of integers, common business fractions and decimals, percentage and its simplest applications to interest and trade discount, and useful measurements. The work of the seventh and eighth grades deals with the child's business environment.

GEOGRAPHY.

Geography. Content and methods course. Dr. Wilson.

First year. Thirty-nine weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for geography work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in

greater detail. Physiography, climate, map development, kinds of soil and their mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. Miss Ramsay.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes: —

1. Reviews in such work in language and composition as will function in the elementary school.
2. A systematic and progressive plan of grade work in oral expression to secure fluency and ease, accuracy in enunciation and pronunciation, and correct voice inflection; and in written expression to make automatic the mechanics of writing.
3. A brief review of those essentials in grammar which are directly useful in securing correct oral and written expression.
4. A development of work for the grades with methods and devices.
5. A preparation and presentation of type lessons.
6. Practice in the correction of written work.

English Language 2. Penmanship. Miss Ramsay.

First year. Thirty-nine weeks; one recitation period weekly; outside preparation, average two periods weekly.

This course is divided into three parts: (*a*) Seat work, wherein a systematized course in penmanship, based on muscular movement, is developed. Drill is given in making letter forms and figures, emphasizing movement, slant, proportion, spacing, and type. (*b*) Board work. In this division of the work students are prepared for the various types of blackboard work required in the grades. (*c*) Methods. Methods of and practice in teaching penmanship in the elementary schools, especial emphasis being put on primary work.

English Language 3. Composition. Miss Fickett.

Second year. Thirteen weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The course in composition extends through one term of the senior year. Two-thirds of the lessons consist of a rapid, comprehensive review of the fundamental principles of writing, supplemented by frequent exercises, oral and written, assigned chiefly for suggestiveness in the composition work of the grades. The remainder of the time is devoted to the organization of a woman's club, with the making and carrying out of a program based upon one of the two years' reading courses prescribed by the United States Bureau of Education. Besides,

therefore, giving instruction in grade work, affording practice in parliamentary usage, and demanding of each student at least one long theme, the course offers the incentive of a diploma granted by the nation for worth-while reading that is continued beyond the days of training.

DRAWING.

Drawing. Methods course. Mr. Monté.

Twenty-six weeks, with four recitation periods weekly; outside preparation, average three periods weekly.

The work of this course aims to carry out many practical projects that are possible in the first six years in the elementary schools in rural and city districts. These projects, involving drawing, construction, design, and color, recognize the immediate needs of teachers and pupils. The use of the blackboard to illustrate quickly and freely all topics taught in these grades is given due emphasis.

An outline of the course is as follows: —

Grade 1. Decoration of paper-folded objects; illustrations of the lives of foreign peoples, especially the Esquimaux and the Japanese, and from indoor and outdoor scenes.

Grade 2. Decorations for dolls' houses; imaginative drawing from strolls and walks; plant and flower drawing; illustrated stories from primitive life.

Grade 3. Cardboard decorations and holiday drawings; imaginative drawing of local scenes and events.

Grade 4. Drawing of plaids; designs for calendars and match scratchers; drawing of plants and simple objects.

Grade 5. Illustrations for book covers, portfolios, stories, poems; decorations for match boxes, tiles, and wastebaskets.

Grade 6. Drawing of plants, conventional objects, bookracks, key holders, letter racks; lettering; decoration for cards, pads, and books.

MUSIC.

Music 1. Introductory course. Mr. Hawley.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

A thorough study of the subject-matter required for teaching in the grades; drill in sight reading and songs; ear training; a study of musical interpretation, including breathing, tone production, pronunciation and enunciation, terms of tempo and expression; presentation and interpretation of fifteen or more rote songs suitable for primary grades; chorus practice; and practice teaching before the class of students of subject-matter suitable for grades.

Music 2. A subject-matter and methods course. Mr. Hawley.

Second year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

This course for seniors is a continuation and expansion of Music 1 for juniors, and is planned so as to present a maximum of efficiency of presentation in the practice schools. By the use of the Weaver and Bowen sight slips students are given a thorough training in sight reading and individual singing of short selections, as solos, duets, and trios; a course of study for the first six grades is indicated and developed by students, with a considerable drill in practice teaching before the class. Some attention is given to chorus singing, the music for graduation being prepared in the time given to this course. Under the personal direction and supervision of the instructor every normal student is required to give five full lessons to classes of children in the training school.

SCIENCE.

General Science. Dr. Wilson.

First year. Twenty-six weeks; four recitation periods weekly; outside preparation, average four periods weekly, in the laboratory or field practice.

The presentation of a science lesson is made the subject of study and of practice. The course includes studies of animal and plant life, gardening, and selected applications from chemistry and physics. Emphasis is placed upon the study of harmful and beneficial insects, birds, and wild flowers. An ample school garden gives opportunity for personal experience in its practical use.

Each student also has a local area, including a pond, river, or brook, woodland, and cleared ground, which she studies throughout the year and from which she secures material for her class work. There is also included a small amount of general work upon plants and animals from other portions of the United States, from the seashore, and from other countries.

PHYSICAL EDUCATION.

Physical Education 1. Physical training. Miss Cummings.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The work in the gymnasium is carried out along the three lines of formal gymnastics, games, and folk dancing. Every student is given the benefit of the exercise for herself and practice in conducting squad and class drills. A small amount of theory is included in the class teaching and covers the ground necessary to make an intelligent and accurate worker.

In gymnastics the outlines of exercises consist of a progressive series arranged for each of the first six grades. In these exercises the lessons for the first and second grades are in the form of regulated play where action, imagination, and imitation are the characteristics called for; the subjects of the lessons, so far as is possible, are in keeping with the season of the year. The more formal work begins in the third grade.

All students taking this course are required to provide themselves with a regulation costume, consisting of white jumper or middy blouse with white collar and cuffs, black tie, navy blue bloomers, black stockings, and black tennis or gymnasium shoes.

Physical Education 2. Hygiene. Dr. Wilson.

First year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly, a part of which is in the laboratory.

The basis of this work is the teaching of hygiene in the first six grades of our common schools. The students secure the necessary material, prepare the lessons, and present the work under the guidance, suggestion, and criticism of the teacher.

Only so much anatomy and histology is included as is found necessary to a proper understanding of the hygiene. Emphasis is placed upon the intelligent use of charts, tables, the circulars and reports of city, State, and national boards of health, and many articles of the current literature of hygiene. Prominence is given to the hygienic duties of the teacher under ordinary conditions, and what is expected of her in emergencies, particularly with reference to contagious diseases. The important principles of private and public sanitation are also included, and are illustrated by a study of concrete examples.

HISTORY AND SOCIAL SCIENCE.

History and Social Science 1. Community civics and United States history. Mr. Brodeur.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly.

A study of those forms of civil life which fall within the personal experience of everyday life, with special reference and application to public school pupils. A large number of topics are considered, as, for example: (1) laws in the schoolroom, discipline, laws in the community, the town meeting, the executive officers of town or city, law and order, policemen, courts and trials, places of detention, etc.; (2) the public health, — contagious disease, quarantine, vaccination, boards of health, disposal of garbage, ashes, rubbish, etc., clean streets, city physician, medical examiner, vital records, etc.; (3) public education, — the town schools, number of buildings, cost of maintenance, value to community and individual, value in dollars of school privileges to citizens, etc.

Some other topics considered are banks and the saving habit, insurance, the post office, public highways, the care of the poor, dependents, public libraries, citizenship, the franchise, taxation, etc.

Trips are taken, individually or by class, to the almshouse, the town lockup, the Hampden County jail, etc., and a day is spent in the civil session of the Superior Court.

During the academic year 1917–18, time to be devoted to this course will be increased somewhat in order that a more thorough content study of the history of the United States may be made.

History and Social Science 2. Contemporary history. General course. Miss Fickett.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The course in contemporary history is constructively outlined upon a brief review of the growth toward nationality of powers at present in the public eye, and is supplemented by directed reading and discussion of the more important periodicals that record current events. The classroom procedure is intended to furnish an inspiring basis for similar exercises with children by suggesting numerous and novel devices in the use of material.

LITERATURE.

Literature. Content and methods course. Miss Fickett.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average five periods weekly.

The course in literature is designed to acquaint students with the literature set for children by present-day standards, and to furnish a cultural background for its appreciation and a working knowledge of the most acceptable procedure in its classroom use. As an introduction to the course and as a basis for elementary instruction in the use of the library, pupils make an intensive study of Lowell's "Books and Libraries." The rest of the first term is devoted to those types of literature within which are included most of the enduring stories for children. This work, introduced by a cursory study of folklore in general and accompanied by copious reading, is a study as scholarly and exhaustive as conditions permit of the beast tale, fairy story, myth, legend, ballad, lyric, epic, romance, short story, essay, and oration. The work of the second term is almost wholly professional. Authoritative and appropriate writings on the teaching of literature are discussed; and from the material previously read, specimen selections, lending themselves distinctively to memorizing, reproduction, appreciation, or dramatization, are made the foundation of illustrative lesson plans. The course, which demands much reading that falls outside high school experience and is seldom a part of the average candidate's stock-in-trade,, will be easier and more profitable to those students who enter upon it somewhat acquainted with its material. For this reason statements of the required reading will gladly be furnished upon application.

PRACTICAL ARTS.

Practical Arts 1. Construction. Miss Cummings.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The work is laid out along the lines advocated by the State Board of Education for the union superintendency schools, supplemented by problems designed to meet the requirements of a city environment. A brief outline by grades indicates the scope of the course.

Grade 1. The miniature reproductions on the sand table of some part of the home environment. Models are limited to those that can be made by cutting simple outlines from paper; the emphasis is placed on careful cutting to a line, cutting two sides alike, and pasting small surfaces.

Grade 2. Sand-table work continued, the models made in three dimensions on the nine, twelve and sixteen folded square basis, familiarizing the children with the square, the rectangle; right, acute and obtuse angles; the circle; the triangle. Practice with the ruler or a straight edge.

Grade 3. The work of the second grade continued, with the emphasis put upon constructive thinking. The use of the ruler as a measuring tool for the inch and its combinations; the making of three dimension patterns; the use of solid and dash lines for working sketches.

Grade 4. The third-grade work carried on by the miniature reproduction of simple houses and their variations; the making of boxes, furniture, tools and vehicles involving the use of the half, quarter, and eighth inch measurements; the beginning of the progressive series of lessons in elementary bookbinding; the making of working drawings to full size and to scale; models constructed: rectangular candy box with cover, the telephone card and the blotter pad.

Grade 5. The miniature village project carried on by co-operative group work; the making of route maps; the bookbinding course continued by the working out of the processes of hinged backs, closed backs, and closed one-piece backs for cases; working drawings to different scales; models constructed: the envelope clipping file, the memorandum book, the writing pad with pocket, flap and pencil case, and the portfolio for drawings.

Grade 6. The solving of the most difficult problems of the sand-table project, and the assembling of the parts for the completion of the work; plan drawing to a given scale of some of the buildings represented; in the bookbinding series: the sewing and folding of folios, the fastening of pamphlets, the sewing of single sheets leading to the binding of drawing papers and the rebinding of magazine articles and plates, and the making of a scrap book.

Practical Arts 2. Sewing. Miss Hays.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average one period weekly.

Sewing is introduced for the benefit of teachers of grades 5 and 6. An effort is made to provide a series of projects for each of these grades, — for the fifth grade, such simple objects as dust cloths, bean bags, towels, pan lifters; and for the sixth grade, book bags, sewing aprons, dust caps, etc.

EDUCATION.

Education 1. Educational psychology. Dr. Guillet.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average two and two-thirds periods weekly.

A study of the working of the normal mind, chiefly under the following heads: reflexes, instincts, feelings, and voluntary action, with the methods of encouraging the latter; habits and their formation; the senses and perception, with tests for acuity, quickness, color-blindness, etc.; attention and fatigue as related to the work of the school; imagery and the imagination as related to the understanding and to oral expression; the memory, with class tests to ascertain the factors involved; the relation of types of memory and of interest to achievement

and to the teacher's work of presentation; the formation of concepts and the association of ideas; the teacher's art in securing clearness, richness, and abundance of ideas and their well-knit co-ordination into an efficient mental instrument; finally, an examination of the different subjects of the elementary curriculum of the public schools from the point of view of hygiene, psychology, and pedagogy.

Education 2. Methods. Mrs. Winslow.

First year. Thirty-nine weeks; four recitation periods weekly; outside preparation, average four periods weekly.

The work of this course relates very closely to the work in the training school, and is directly preparatory to the student's period of practice teaching. In connection with the course students are required to observe systematically in the training school; and the experienced teachers of that school frequently illustrate different phases of the work both in the normal school classroom, with children, and in the training school.

This course includes: —

1. Types of class procedure.
2. Reading and use of the voice.
3. Story telling and dramatization.
4. American history.
5. Home geography.

Education 3. History of education. Dr. Guillet.

Second year. Twenty-six weeks, two recitation periods weekly; outside preparation, average two periods weekly.

This course aims to give the young teacher an intelligent and enthusiastic attitude towards her work by acquainting her with the principles that should underlie it, the ideals that should animate it, and the relation of that work to life, — particularly American life. With a view to the intelligent appreciation of these matters, a study is made of educational problems and their solution in other civilizations and epochs as well as in our own, and of the contributions of different races to our own common educational heritage.

The curriculum of American elementary schools is first studied by grades and by subjects, with an account of the aims and methods of each. A study is then made of the corresponding phases of England and rural education in Denmark as compared with our own. Other countries are considered as far as time permits, particularly ancient Greece and Europe, from the Renaissance to the present time.

Education 4. Child study. Dr. Guillet.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average four periods weekly.

This course is designed to bring the young teacher into close touch with the child, and to make her more thoughtful and intelligent in her treatment of children. Two aspects of the problem are presented: —

1. *The Nature and Growth of the Child's Body and Mind.* — Infancy, physical growth and health, motor development, play, art and the constructive instinct,

language and literary interest and expression, imagination and the dramatic instinct, imitation and suggestibility, reason and the instinct of curiosity, ideals and ambitions, moral judgment and the training of the will, the self-assertive instinct and competition, the social instinct and co-operation, children's faults.

2. *Child Welfare.* — The problems presented by the country child, the backward child, the feeble-minded child, the nervous child, the gifted child, the neglected child, the immigrant child, and the juvenile delinquent; a study of the various social factors that surround and influence the child, — the home, the city, the country, the slum, the social betterment organizations, etc., — as helping or hindering the work of the teacher. All students are given practice in the use of the Binet and other tests.

Education 5. Practice teaching. Under the supervision of Mrs. Winslow.

Second year. Thirteen weeks; forty recitation periods weekly; outside preparation, average ten periods weekly.

The training school is a public school maintained jointly by the town and the State. Its object is: (*a*) to give children a thorough training in the work of the grades, and (*b*) to furnish normal school students privileges of observation and practice.

It has 12 grade rooms (42 pupils to a room), a kindergarten, recitation rooms, an assembly hall, a library, a principal's office, electric lights, and other modern conveniences, and is liberally equipped for the teaching of all subjects of the grades.

The teaching force consists of the principal, 13 training teachers, each in charge of a grade, and supervisors of music and art.

A most intimate connection exists between the training school and the normal school. Through directed observation with subsequent class discussion junior students become familiar with school conditions and practice from the viewpoint of the teacher, while senior students devote the entire time of one term of thirteen weeks to observation and practice teaching under expert supervision. During the training period each student has two assignments at least two grades apart, and is required, not only to make a thorough study of, and to teach in, the grades to which she is assigned, but also to observe systematically in all other grades. Frequently opportunities are given to substitute in the schools of Westfield.

The following courses are given in connection with training: —

School Management and School Law (Mr. Winslow). — A study is made of problems of management in graded and ungraded schools, *e.g.*, preliminary arrangements; program making; classroom routine; discipline; technique of instruction; relation of teacher to associate teachers, principal, superintendent, parents, and the community. These topics are supplemented by directed professional reading. The work in school law includes a brief survey of the laws of Massachusetts relating to public instruction. The aim is to give the normal student an intelligent idea of such legislation as applies to her work, and to acquaint her with her privileges and duties as a public school teacher.

Rural School Work (Mrs. Winslow). — The purpose of this course is to remove the ordinary prejudice against rural school positions by revealing the

attractiveness of a well-ordered country school that has become a socializing force in the community. To this end the course aims to give an inspiring consideration of the peculiar problems and privileges of the rural school teacher.

It is the intention to make all the work in the training school so good in method and so practical that students may go from it to their own schools with a probability of success.

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work, and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1917 has been as follows: —

Miss Margaret Anderton, New York.
Musicale.
Recital, "Peer Gynt."

Dr. Alma Webster-Powell, Brooklyn, N. Y.
Lecture-musicale, "Music is a Human Need."

Mr. E. Burlingham Schurr, New Britain, Conn.
Lecture, "The Winter World."

Principal Clarence A. Brodeur.
Lecture-recital, "Longfellow."
Lecture-recital, "Burns."

Mr. Louis G. Monte, State Normal School, Westfield.
Lecture, "Sculpture and Painting."

Mr. Joseph B. Ely, District-Attorney, Westfield.
"The Detection and Punishment of Crime."

Mrs. Patty Lee Clark, Hartford, Conn.
Entertainment "Impersonation of Mlle. de Scudery." (Social life in France during the seventeenth century.)
Entertainment, "Impersonation of Nell Gwynn." (Social life in England during the seventeenth century.)

Ye Olde New England Choir.
Entertainment, "Songs of Four Centuries."

Dr. Joel E. Goldthwaite, Boston.
Lecture, "Importance of Proper Physical Development in Children as a Basis for Health."

Miss Mary E. Woolley, President of Mount Holyoke College.
Graduation address.

The regular social activities of the school, carried out largely by the students, consist of the following: faculty reception to new students, Hallowe'en party, Christmas party, senior reception, junior reception, heart party, final reception, and faculty tea.

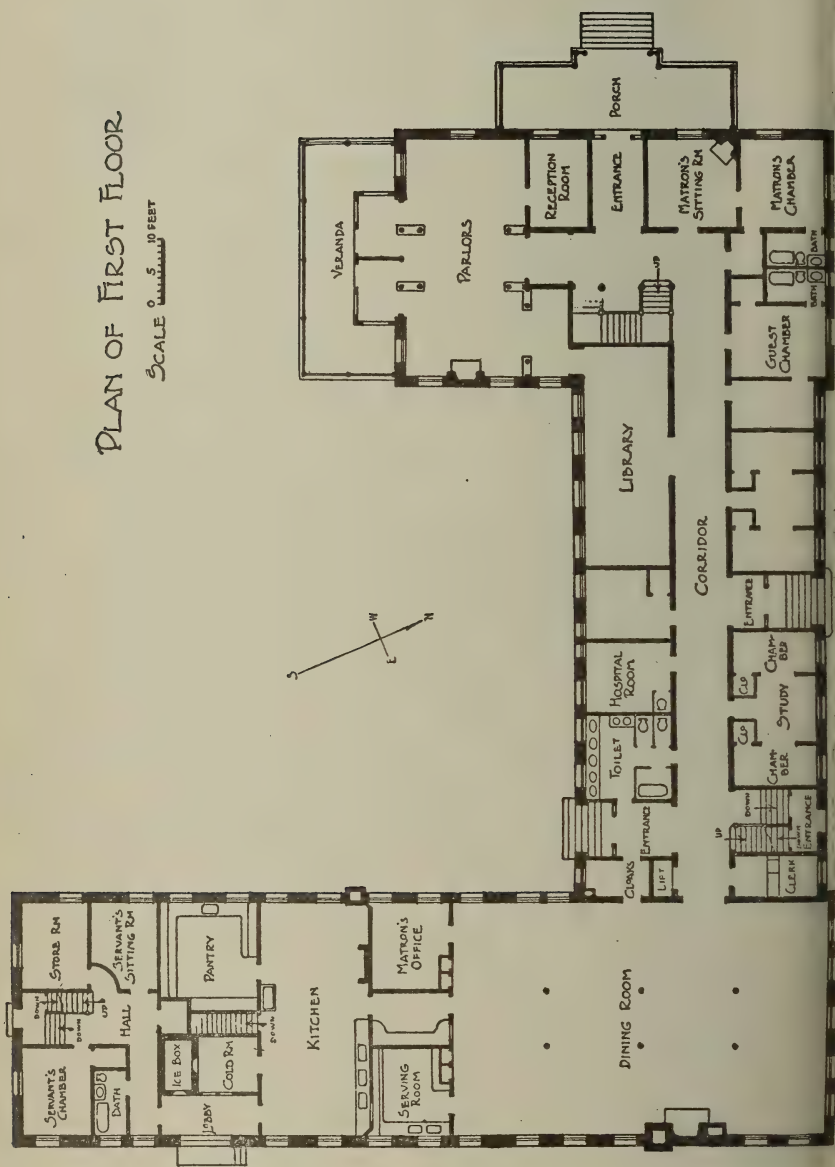
ALLOTMENT OF COURSES BY CLASSES AND TERMS.

Junior Year.

Arithmetic,	3	Arithmetic,	3	Arithmetic,	3
English,	3	English,	3	English,	3
Geography,	3	Geography,	2	Geography,	2
Gymnastics,	2	Gymnastics,	2	Gymnastics,	2
Methods,	4	Methods,	4	Methods,	4
Music,	2	Music,	2	Music,	2
Penmanship,	1	Penmanship,	1	Penmanship,	1
Psychology,	2	Psychology,	2	Psychology,	2
Science,	4	Science,	4	Science,	4
	24		23		23

Senior Year.

	B	C		A	C		A	B
Child welfare, .	2	2	Child welfare, .	2	2	Child welfare, .	2	2
Civics, . . .	4	–	Civics, . . .	–	4	Civics, . . .	4	–
Drawing, . .	4	4	Drawing, . .	4	4	Drawing, . .	4	4
English composition.	–	3	English composition.	3	–	English composition.	–	3
Contemporary history.	2	2	Contemporary history.	2	2	Contemporary history.	2	2
History of education.	2	2	History of education.	2	2	History of education.	2	2
Literature, . .	4	4	Literature, . .	4	4	Literature, . .	4	4
Manual training, .	3	3	Manual training, .	3	3	Manual training, .	3	3
Music, . . .	2	2	Music, . . .	2	2	Music, . . .	2	2
Sewing, . . .	2	2	Sewing, . . .	2	2	Sewing, . . .	2	2
	25	24		24	25		25	24


PLAN OF FIRST FLOOR
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VERANDA
PARLORS
RECEPTION ROOM
ENTRANCE
PORCH
MATRON'S SITTING RM
MATRON'S CHAMBER
BATH
GUEST CHAMBER
LIBRARY
CORRIDOR
ENTRANCE
CHAMBER
STUDY
CLO
CLO
CHAMBER
ENTRANCE
CLERK
UP
HOSPITAL ROOM
TOILET
ENTRANCE
LIFT
CLOAKS
MATRON'S OFFICE
DINING ROOM
KITCHEN
SERVING ROOM
PANTRY
ICE BOX
COLD RM
LOBBY
HALL
SERVANT'S SITTING RM
STORE RM
SERVANT'S CHAMBER
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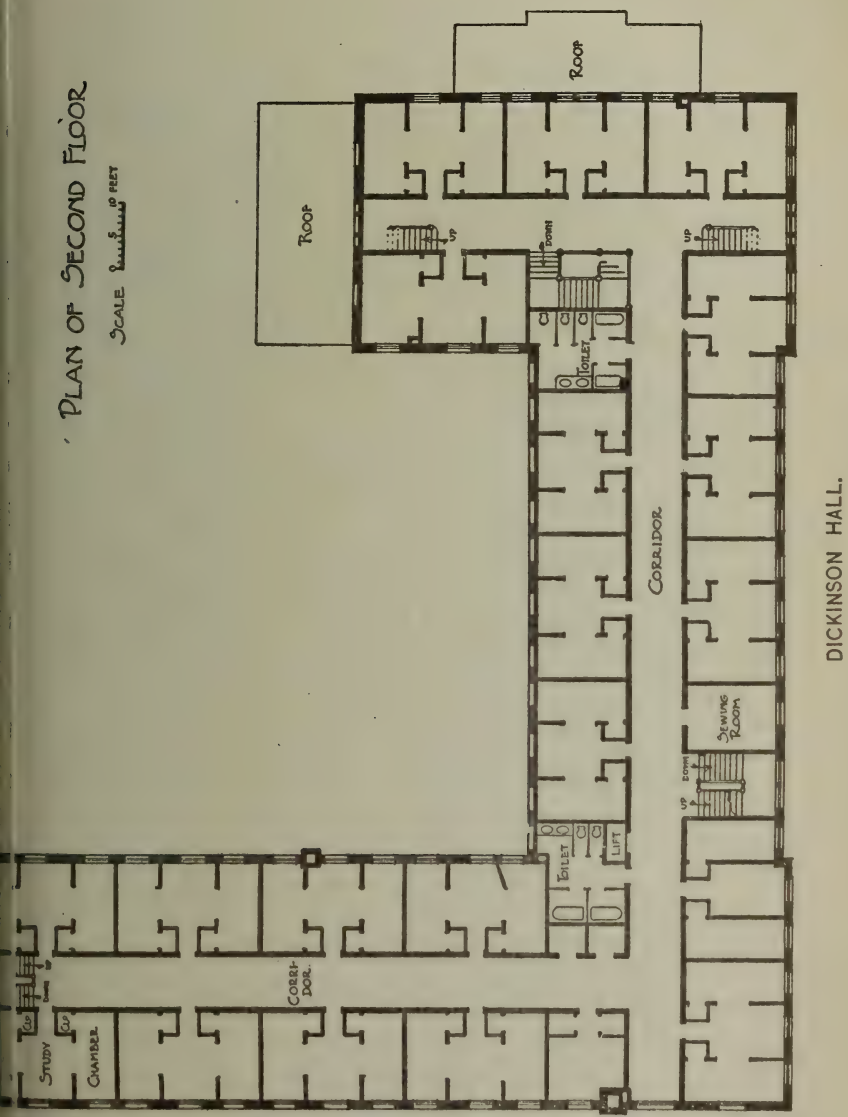

Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.

DICKINSON HALL.

Mrs. Charles B. Wilson, Matron.

Dickinson Hall is the name given the normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of roommate. For several years the number of applicants has exceeded the accommodations; because of this fact persons desiring rooms should notify the principal as soon as possible. Rooms will be assigned **in the order of application after admission to the school.** A deposit of $5 is required upon application which will be applied on the first quarterly payment, **but forfeited to the State if the room is not taken at a reasonable date.**

Beginning September, 1917, the price of board in the boarding halls connected with the normal schools of the State is $180 for the school year, payable in advance as follows: $45 at the beginning of the school year in September; $45 on November 15; $45 on February 1; and $45 on April 15.

This rate includes board, furnished room (except as below), steam heat, light, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall during any vacation, except the long one in the summer, on payment of the additional sum of $4 per week during such vacation. The hall is closed during the summer.

For temporary absence of one week or less no rebate will be made to students. Beginning September, 1917, for absence exceeding one week, a rebate at the rate of $3.50 a week may be obtained if the room is reserved for the student; otherwise a rebate of $4.50 per week may be granted. When students leave the school before the expiration of a term, money paid

in advance will be refunded at the rate of $4.50 a week, but no deduction will be allowed for the first week of absence.

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1.25 per day; dinner, 35 cents; supper, 25 cents; breakfast, 20 cents; lodging, 50 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room. Whenever possible such students will board at Dickinson Hall and be charged at the rate of $140 a year; but all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by elec-

tricity, and every possible precaution is taken to secure it from danger by fire. A private fire-alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools,

and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular classroom instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or textbooks, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4.50 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

Graduates, Class of 1916.

General Two-year Course.

Abrams, Marion E., 31 King Street, . . . Westfield.
Allen, Marjorie M., 89 Waldo Street, . . . Holyoke.
Anderson, Ruth E., Florida Mountain, . . North Adams.
Anderson, Zena M., 6 Lincoln Street, . . Springfield.
Backus, Helen K., ... Interlaken.
Bailey, Eleanor Margaret, 9 Oakland Street, . Springfield.
Baker, Grace F., 8 West School Street, . . Westfield.
Begley, Mary M., 119 Maple Street, . . . Mittineague.
Bemis, Anna I., 115 Garfield Street, . . . Springfield.
Bligh, Adeline L., 54 Howard Street, . . . Pittsfield.
Bossidy, Elizabeth L., Pleasant Street, . . South Lee.
Bothwell, Sarah J., 82 Front Street, . . . Three Rivers.
Brodeur, Priscilla M., 22 Bush Street, . . Westfield.
Brogan, Margaret I., 64 Greenwood Street, . Springfield.
Brougham, Marguerite M., 316 Main Street, . West Springfield.
Burke, Margaret D., Prospect Street, . . South Lee.
Burnham, Jean E., 68 Palmer Avenue, . . Springfield.
Cahalen, Edith I., ... Lenox Dale.
Cavanaugh, Mary M., State Street, . . . Bondsville.
Claire, Margaret L., 135 West Street, . . . Northampton.
Clifford, Margaret M., 16 Center Street, . . Holyoke.
Connor, Alice J., 19 Pearl Street, . . . Holyoke.
Coons, Olive B., 203 Pomeroy Avenue, . . Pittsfield.
Creedon, Margaret G., 33 Lathrop Street, . West Springfield.
Curran, Gertrude M., ... Wheelwright.
Curran, Madeline M., 77 Orchard Street, . . Lee.
Dailey, Mary A., 342 King Street, . . . Springfield.
Deitz, Gladys I., 24 Burlington Street, . . Springfield.
Deneen, Mary R., 190 Merrimac Street, . . New Bedford.
DeWolf, Amelia J., 68 Yale Street, . . . Springfield.

Dickinson, Mellora E., 19 Carew Street,	South Hadley Falls.
Donahue, Katherine L.,	Huntington.
Doyle, Grace A., 38 Dexter Street,	Orange.
Doyle, Kathryn A., 144 State Street,	New Bedford.
Dunbar, Alice C., 12 State Street,	Westfield.
Dunn, Helen I., 8 Fairfield Avenue,	Holyoke.
Dutcher, Marion L., 68 Waverly Street,	Springfield.
Fitzgerald, Mary T., 56 Vinton Street,	Springfield.
Flynn, Julia A., 151 Montgomery Street,	Westfield.
Foley, Katheryne E.,	Housatonic.
Forbes, Roxy B., 301 Locust Street,	Holyoke.
Forsythe, Grace E., 21 Columbus Avenue,	Holyoke.
Gaffney, Helen M., 36 Mapledell Street,	Springfield.
Garms, Bertie M.,	Brimfield.
Gay, Merle H.,	Belchertown.
Greene, Muriel S.,	Three Rivers.
Griffin, Margaret T., 12 White Street,	Westfield.
Gunning, F. Hazel, 169 Moore Avenue,	Franklin.
Harrington, Bessie G., Church Street,	Hinsdale.
Higgins, Harriet M., 1064 Worthington Street,	Springfield.
Hosmer, Marion E., 6 Columbia Street,	Westfield.
Huban, Frances M., Woodlawn Street,	Lenox Dale.
Hudgins, Edrie B., 25 Orleans Street,	Springfield.
Hughes, Anna E. F., 986 Middle Street,	Fall River.
Johnson, Phyllis M.,	Amherst.
Judson, M. Pearl, 1407 Dwight Street,	Holyoke.
Kelliher, Lillian V., 23 Medford Street,	Springfield.
Kirby, Mary C.,	Huntington.
Kirby, Sara L., 51 Casino Avenue,	Chicopee.
Knox, Isabel, 22 Adams Street,	Easthampton.
Larkin, Elizabeth G., 42 Division Street,	Pittsfield.
Lynch, Katherine E.,	Stockbridge.
Lynch, Mae P., 52 Howard Street,	Springfield.
Lynd, Rosabel F., 52 Pearl Street,	Springfield.
Macarty, Mildred R., 5 Fearing Street,	Amherst.
Mackey, Nora H., 56 Pine Street,	Holyoke.
Mara, Rose M., 76 Charlotte Street,	Worcester.
McCarty, Helen M., 163 Grove Street,	Fall River.
Merchant, Carrie M., 246 Silver Lake Street,	Athol.
Merry, Doris V., 329 Bay Street,	Springfield.
Mogan, Helen V., Front Street,	Housatonic.

Mooney, Marion C., Columbia Street,	Lee.
Moriarty, Alice L., 99 Westfield Road,	Holyoke.
Neidel, Edith A., 178 Lebanon Street,	Springfield.
O'Connell, Geraldine P., 105 Fairview Avenue,	Chicopee.
O'Day, Kathryn J., 4 Delancy Street,	Westfield.
Payne, Mae C., 28 Cabot Street,	Holyoke.
Perkins, Phebe B., 1001 Liberty Street,	Springfield.
Perry, Alice W.,	North Wilbraham.
Pfordt, Louise E.,	Lenox Dale.
Phelps, Vella I., 12 Princeton Street,	Westfield.
Ray, Alice M., 98 Ashley Street,	Mittineague.
Ray, Birdella F., 193 Northampton Avenue,	Springfield.
Rich, Mary E.,	Littleville.
Riley, Esther K., 107 Walnut Street,	Fall River.
Scott, Theodora E., 33 King Street,	Westfield.
Shea, Eleanor T., 6 Willow Street,	Holyoke.
Skiff, Marjorie, 4 Allen Avenue,	Westfield.
Squires, Beatrice L.,	Belchertown.
Steere, Gladys E., West Street,	Feeding Hills.
Strong, Mildred A., 278 South Street,	Northampton.
Sullivan, Marie B., 285 Suffolk Street,	Holyoke.
Tatro, Dora L., 77 Homestead Avenue,	Holyoke.
Taylor, Ruby R.,	Becket.
Thomson, Pearl P., 42 Washington Avenue,	Holyoke.
Twarog, Katherine R., 19 Chicopee Street,	Chicopee.

General Two-year Course.

Seniors.

Allen, Marian C., 83 St. James Avenue,	Springfield.
Atchinson, Helen O., 29 Mill Street,	Westfield.
Baker, M. Pearl, 14 Adams Street,	Orange.
Balise, Edna C., 22 Chestnut Street,	Hatfield.
Barnes, Cora M.,	Woronoco.
Barry, Helen E., 95 Orange Street,	Westfield.
Bass, Mary V., 74 Maple Terrace,	Mittineague.
Bean, Rachel, 180 Chestnut Street,	Holyoke.
Bolan, Mary T., 654 Union Street,	Springfield.
Bradley, Alice C., 46 Allyn Street,	Holyoke.
Browne, Esther H., 303 Linden Street,	Holyoke.

Burleigh, Geneva M., Middlefield Street,	Chester.
Burns, Margaret M., 15 Coleman Avenue,	Westfield.
Byrnes, Mary A., 114 Benton Street,	Springfield.
Carroll, Mary J., 275 Pine Street,	Springfield.
Clifford, Mary E., 22 Spring Street,	Northampton.
Coffey, Susie M., 128 Brown Street,	Pittsfield.
Collins, Catherine F., 15 Spring Street,	Bondsville.
Collins, Hazel J., 8 Walnut Street,	South Hadley Falls.
Connell, Frances M., 1262 Rodman Street,	Fall River.
Corcoran, Ellen M., 34 Prospect Street,	Rockville, Conn.
Cushman, Gladys L., 26 Glendell Terrace,	Springfield.
Cuttle, Grace L., 293 Ridge Street,	Fall River.
Dickinson, Lillian I., 19 Carew Street,	South Hadley Falls.
Dillon, Ethel A., North Street,	West Warren.
Driscoll, Nora T., 484 Chicopee Street,	Willimansett.
Duggan, Gertrude M., 143 Oak Street,	Holyoke.
Dunn, Anna L., 123 Pine Street,	Holyoke.
Eagan, Mary T.,	Huntington.
Eagen, Gertrude L., 52 Circular Avenue,	Pittsfield.
Fennessey, Gertrude M., 212 Hampden Street,	Chicopee.
Ferguson, Hazel M., 18 Helen Avenue,	Chicopee.
Fiske, Ruth M.,	Huntington.
Fitzgerald, Grace E., 25 Naomi Street,	Chicopee Falls.
Fitzgerald, Mary E., 55 Columbia Street,	Chicopee Falls.
Fortsch, Regina M., 31 Maple Street,	Hatfield.
Fowler, Hazel J., Southwick Road,	Westfield.
Freeman, Margaret C., 7 Hampshire Street,	Holyoke.
Goldstein, Mrs. Annie G., 161 Magazine Street,	Springfield.
Goodhue, Myra F.,	Haydenville.
Greaney, Grace I., 71 Lincoln Street,	Holyoke.
Grisé, Agnes L., 22 Union Street,	Chicopee.
Hackebeil, Adelaide T.,	Washington.
Hall, Marjorie F., R. F. D.,	North Dana.
Hartnett, Mary A.,	East Windsor Hill, Conn.
Hauck, Helen C.,	West Brookfield.
Healey, Gertrude B., 928 Liberty Street,	Springfield.
Healy, Mae J., 27 Dana Street,	Northampton.
Hickey, Laura E., 1262 Westfield Street,	West Springfield.
Hicks, Florence J., 38 Grant Street,	Springfield.
Hogan, K. Gertrude, 936 Dwight Street,	Holyoke.

Hopkins, Mary R., 5 Garity Street, . . . Chicopee Falls.
Johnson, Bella V., 321 Main Street, . . . Chicopee Falls.
Kelly, Frances K., 63 Westminster Street, . Springfield.
Kirby, Mary R., Church Street, ... Fiskdale.
Landers, Marguerite M., 165 South Street, . Chicopee.
Lawton, Catherine M., 95 Montgomery Street, . Westfield.
Leach, Irma L., 32 Southbridge Street, . . Warren.
Lillis, Anna R., 2 Pine Street, ... Westfield.
McBride, Grace A., 251 Chicopee Road, . . Springfield.
McDonough, Katherine M., 17 Jefferson Street, Springfield.
McGillicuddy, Eveline, 100 Cedar Street, . . Springfield.
McGrath, Mary, 94 Prospect Avenue, . . Chicopee.
McGuiggan, Viola, 253 Walnut Street, . . Holyoke.
Meuse, Pearl W., Hardwick Road, . . . Gilbertville.
Moore, Ethel A., 19 Palm Street, . . . Springfield.
Murphy, Anna C., 114 Hampden Street, . . Chicopee.
Murphy, Mary M., 78 Madison Street, . . Chicopee Falls.
Murray, Ellen K., 321 Sargeant Street, . . Holyoke.
Nash, M. Evelyn, 17 South Street, . . . Williamsburg.
Noonan, Mabel G., 359 King Street, . . . Springfield.
O'Brien, Mary T., 76 Florence Street, . . New Bedford.
O'Connell, Mary A., 101 Beech Street, . . Holyoke.
O'Day, Madelyn B., 4 Delancy Street, . . Westfield.
O'Donnell, Catherine E., 4 Crescent Street, . Northampton.
O'Leary, Rosanna L., 40 Adam Street, . . Pittsfield.
Oliver, Ruby E., 235 Springside Avenue, . . Pittsfield.
O'Neil, Gertrude E., 61 Taylor Street, . . Chicopee Falls.
Perkins, Maria G., 1001 Liberty Street, . . Springfield.
Phillips, Elsie M., ... Stafford, Conn.
Powers, Catherine T., 39 Maple Terrace, . . Mittineague.
Powers, M. Hazel, 5 Maple Street, . . . Hatfield.
Reagan, Josephine M., 34 Prospect Street, . Westfield.
Roy, Ida B., 907 Armory Street, ... Springfield.
Sadik, Fannie, 4 Belmont Avenue, . . . Westfield.
St. George, Minnie B., 49 West Main Street, . Warren.
Savage, Julia T., Highland Terrace, . . . Monson.
Shea, Bernadette M., ... Bondsville.
Shea, Esther E., High Street, ... Bondsville.
Sheehan, Marguerite R., Newton Street, . . South Hadley.
Sheehan, Mary E., 73 Homestead Avenue, . Holyoke.
Spring, Anna M., 157 Crescent Street, . . Northampton.

Sullivan, Agnes K., 16 Columbia Street,	Westfield.
Sullivan, Julia M., Pochassic Street,	Westfield.
Sullivan, Mary, 59 High Street,	Thorndike.
Sullivan, Theresa M., Church Street,	Gilbertville.
Terry, Clara M.,	Chester.
Tetley, Marion N., 68 Bradford Street,	Pittsfield.
Thrasher, Marion I., 730 Westfield Street,	West Springfield.
Tierney, Mary G., 209 Beech Street,	Holyoke.
Wightman, Helen M.,	Stafford, Conn.

JUNIORS.

Alstrom, Camilla G., 92 Woodside Terrace,	Springfield.
Arnold, Marjorie I.,	Worthington.
Austin, Gertrude N., 105 Springfield Street,	Chicopee.
Axtell, Mary E., 4 Clifford Street,	Easthampton.
Baker, Edna L., Pelham Road,	Amherst.
Barr, Edith R., 28 Windsor Street,	Springfield.
Barry, Mary F., 8 Columbia Street,	Westfield.
Berg, Anna E., 31 Middlesex Street,	Springfield.
Boice, Marguerite L.,	North Egremont.
Bothwell, Mary A., 82 Front Street,	Three Rivers.
Breor, Helen K., King Street,	Hatfield.
Brown, Helen E., 28 Wolcott Street,	Holyoke.
Buck, Bertha M., 61 New Britain Avenue,	Hartford, Conn.
Buckner, Louise M., 8 King Place,	Westfield.
Bulger, Sara A., 168 Holmes Road,	Pittsfield.
Carey, Marguerite H., 246 Central Street,	Springfield.
Carter, Grace E.,	Stockbridge.
Carver, Lucy E.,	Ludlow.
Cavanagh, Christina M., 93 White Street,	Springfield.
Clark, Catherine, 739 High Street,	Holyoke.
Curran, Josephine, 85 Jackson Street,	Holyoke.
Deneen, Eileen A., 190 Merrimac Street,	New Bedford.
Depping, Margaret L., 132 Franklin Street,	Westfield.
Donahue, Helyn M.,	Huntington.
Donoghue, Lillian M., 330 Maple Street,	Holyoke.
Edwards, Beulah M.,	Waterbury, Vt.
Enright, Esther V., 31 Columbia Street,	Chicopee Falls.
Fahy, Rosanna M., Oak Street,	Monson.
Fitzgerald, Nora V., 16 Saratoga Avenue,	Chicopee.

Foley, Madeline E., 29 Church Street,	Chicopee Falls.
Frazier, Isabel S., 169 Alden Street,	Springfield.
Girard, Regina M.,	East Brimfield.
Gould, M. Ellen,	Huntington.
Greene, Phyllis E., 68 Main Street,	Three Rivers.
Griffin, Helen V., 71 Commercial Street,	Holyoke.
Hackwell, Isla C., 25 Ozark Street,	Springfield.
Hayhurst, Lillian, 96 Bay Street,	Springfield.
Hodges, Grace A.,	Hatfield.
Hopkins, Josephine E., 203 East Street,	Great Barrington.
Howard, Ethel M., 1047 North Street,	Pittsfield.
Huban, Margaret E., East Main Street,	Lenox Dale.
Hubbard, Maude E., 52 Main Street,	Fiskdale.
Hughes, Mary E., 258 Wilbraham Road,	Springfield.
Ingoldsby, Gladys E., 9 Belvedere Street,	Westfield.
Ingoldsby, Inez M., 9 Belvedere Street,	Westfield.
Irving, Frances M., 77 Westford Avenue,	Springfield.
Jeffers, Florence M., 6 Pearl Street,	Westfield.
Johanson, Naomi A., 25 Burr Street,	Springfield.
Johnson, Mary L., 105 South Main Street,	Monson.
Kane, Mary T., 7 Lewis Street,	Westfield.
Kenney, Helen M., 250 Hancock Street,	Springfield.
Keough, Marguerite E., 192 Beech Street,	Holyoke.
Kiely, Jennie C., 108 Main Street,	Haydenville.
Lavery, Marie C., West Main Street,	Warren.
Lynch, Emily F., 52 Howard Street,	Springfield.
Mahannah, Muriel O., Emerson Terrace,	Randolph, Vt.
McAuliffe, Katherine M., 1 Pine Street,	Great Barrington.
Moran, Muriel A., 19 Montgomery Street,	Chicopee Falls.
Morey, Mabel L., 177 Crescent Street,	Fall River.
Morrier, Laura C.,	Lenox.
Murtagh, Teresa E., 23 Ashley Street,	Springfield.
Oatley, Sylvia R., Boston Road,	Springfield.
O'Connell, Mary E., 16 Webster Street,	Springfield.
O'Connor, Irene E., 297 Beech Street,	Holyoke.
O'Malley, Anne T., 76 Montrose Street,	Springfield.
Perry, Martha A., Pochassic Road,	Westfield.
Pfordt, Emily R.,	Lenox Dale.
Possardt, Lily A.,	Monson.
Pratt, Frances K., 6 Central Street,	Dalton.
Reilly, Annie M., 178 Bradford Avenue,	Fall River.

Richards, Dorothy, 26 Day Avenue,	Westfield.
Ross, Grace A., 558 North Main Street,	Palmer.
Rougier, Florence A., 23 Elm Avenue,	Mittineague.
Rourke, Ada J., Main Street,	Wales.
Roy, Irene O., 303 Main Street,	Holyoke.
Rushby, Sadie, 1603 North Street,	Springfield.
Ryan, Genevieve C., 9 Canal Street,	Chicopee.
Sampson, Dorothy G., Norwich Hill,	Huntington.
Sampson, Ruth W., Norwich Hill,	Huntington.
Scott, Florence H., 9 Mill Street,	Westfield.
Shea, Edna M., 19 Matthew Street,	New Bedford.
Shea, Mildred A., 47 Sheldon Street,	Springfield.
Sparrow, Leonora L.,	Eastham.
Sullivan, Elizabeth M.,	West Warren.
Swanson, Minnie A.,	Southampton.
Swift, Anna H., 43 High Street,	Milford.
Tompkins, Ethel M., Washington Avenue,	Pottersville.
Tompkins, Susie, Washington Avenue,	Pottersville.
Trumbull, Margaret A. R., 154 Chestnut Street,	Springfield.
Trumbull, Mary E., 26 Cochran Street,	Chicopee Falls.
Underwood, Elizabeth B., 167 Pineywoods Avenue,	Springfield.
Washburn, Ellen F.,	Montgomery.
White, Mary F., 114 Rowland Avenue,	Springfield.
Wiggins, Pearl I., 6 Kellogg Street,	Westfield.

ONE-YEAR TEACHERS' COURSE.

Joyner, Sarah A.,	Housatonic.

SPECIAL STUDENTS.

Austin, Alice M.,	Belchertown.
Lucas, Claire R.,	Chicopee.

SUMMARY.

Seniors in general course,	101
Juniors in general course,	94
Teachers' course,	1
Special students,	2
Total,	198

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MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1917 & 1918

ESTABLISHED 1839

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Administrative Library

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL

WESTFIELD

ESTABLISHED 1839

1917-1918

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02 DERNE STREET . . . . . NINETEEN HUNDRED EIGHTEEN

Publication of this Document
approved by the
Supervisor of Administration.

Members and Staff of the State Board of Education.
1918.

Term expires May 1.

MEMBERS OF THE BOARD.

1919.	FREDERICK P. FISH,	Brookline.
1918.	SAMUEL L. POWERS,	Newton.
1919.	ELLA LYMAN CABOT,	Boston.
1920.	SARAH LOUISE ARNOLD,	Brookline.
1918.	A. LINCOLN FILENE,	Boston.
1920.	THOMAS B. FITZPATRICK,	Brookline.
1919.	FREDERICK W. HAMILTON,	Cambridge.
1920.	PAUL H. HANUS,	Cambridge.
1918.	HORACE A. MOSES,	Springfield.

STAFF OF THE BOARD.

PAYSON SMITH, ... *Commissioner.*

Elementary and High Schools.

FRANK W. WRIGHT, ... *Deputy Commissioner.*

Agents.

BURR F. JONES, ... *Elementary Schools.*
CLARENCE D. KINGSLEY, ... *High Schools.*

Vocational Schools.

ROBERT O. SMALL, ... *Deputy Commissioner.*

Agents.

CHARLES R. ALLEN,[1] . *Day and Evening Schools for Boys and Men, and Training Courses for Industrial Teachers.*
RUFUS W. STIMSON, . *Agricultural Schools.*
CHESTER L. PEPPER, . *Acting Agent in Charge of Day and Evening Schools for Boys and Men.*
LOUISA I. PRYOR, . . *Day and Evening Schools for Girls and Women.*
CAROLINE A. NOURSE, . *Assistant in Evening Schools.*
M. NORCROSS STRATTON, *Acting Agent in Charge of Training Courses for Industrial Teachers.*

University Extension.

JAMES A. MOYER, ... *Director.*

Agents.

JOSEPH W. L. HALE,[2] . . . *Correspondence Instruction.*
ROBERT H. SPAHR, . . . *Extension Classes.*
CHARLES W. HOBBS, . . . *Editor and Supervisor of Instruction.*
HERBERT A. DALLAS, . . . *Classes in Industrial Subjects.*

JAMES F. HOPKINS, . . . *Director, Art Education.*
EDWARD C. BALDWIN, . . . *Business Agent.*
WALTER I. HAMILTON, . . *Research.*
ROBERT I. BRAMHALL, . . *Registration of Teachers.*
GEORGE H. VARNEY, . . . *Chief Clerk.*

[1] On leave of absence with United States Emergency Fleet Corporation.
[2] On leave of absence with Chester, Pa., Ship Building Company.

Faculty.

Normal School.

CLARENCE A. BRODEUR, Principal.

Civics and history.

Edith L. Cummings,	Manual arts, gymnastics.
M. Grace Fickett,	English, history, literature.
Cephas Guillet, Ph.D.,	Child welfare, history of education, psychology.
Edward R. Hawley,	Vocal music.
Fannie W. Clark,	Manual arts.
Louise E. Snow,	Manual arts.
Emma Ramsay,	Arithmetic, English.
Charles B. Wilson, Ph.D.,	Science, geography.
Mrs. Alice W. Winslow,	Methods, supervision of trainers.

Ida R. Abrams, *Secretary.*

Training School.

GEORGE W. WINSLOW, Principal.

Alma R. Gold,	Eighth grade.
Augusta M. Tappan,	Eighth grade.
Ella G. Wallace,	Seventh grade.
Anna M. Downey,	Seventh grade.
Florence V. Nichols,	Sixth grade.
Ella J. Downey,	Sixth grade.
May T. Grout,	Fifth grade.
Edith M. Robbins,	Fifth grade.
Eliza Converse,	Fourth grade.
Bertha A. Kuralt,	Third grade.
Florence P. Axtell,	Second grade.
Annie E. Roberts,	First grade.
Emma L. Hammond,	Kindergarten.

Alumni Association of the Westfield Normal School.

President.

Herbert H. Bates, Cambridge, Mass.
Class of 1877.

Vice President.

Miss Eunice M. Beebe, Westfield, Mass.
Class of 1877.

Secretary and Treasurer.

Miss Angie E. Bardin, Boston, Mass.
Class of 1883.

Executive Committee.

Principal Clarence A. Brodeur, Westfield, Mass.

Mrs. Grace Pettis-Johnson, Springfield, Mass.
Class of 1892.

Mrs. Maria Brooks-Smith, Chicopee, Mass.
Class of 1878.

Necrology Committee.

Miss Edith M. Robbins, Westfield, Mass., *Chairman.*
Class of 1896.

Miss Emma Lay, Thompsonville, Conn.
Class of 1872.

Miss Mary E. Lawley, Holyoke, Mass.
Class of 1884.

Miss Jessie D. Stoddard, Dorchester, Mass.
Class of 1886.

The next meeting of the Association will be held in 1919.

CALENDAR FOR 1918.

Spring Term.

Monday, 9 A.M., March 18, 1918, to Friday, 4 P.M., June 14, 1918.

Graduation.

Monday, 2 P.M., June 17, 1918.

Examinations for Admission.[1]

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 20 and 21, 1918.

SECOND ENTRANCE EXAMINATION.

Monday and Tuesday, 9 A.M., September 9 and 10, 1918.

Entrance examinations on the dates given above begin at 9 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Saturday.

[1] For order of examinations, see page 15.

Calendar for School Year, 1918-19.

Fall Term.[1]

Wednesday, 9 A.M., September 11, 1918, to Friday, 4 P.M., November 29, 1918.

Winter Term.

Monday, 9 A.M., December 2, 1918, to Friday, 4 P.M., March 14, 1919.

Spring Term.

Monday, 9 A.M., March 17, 1919, to Friday, 4 P.M., June 13, 1919.

Graduation.

Monday, 2 P.M., June 16, 1919.

Vacations.

Spring, 1918.

From Friday, 4 P.M., April 26, 1918, to Monday, 9 A.M., May 6, 1918.

Thanksgiving.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

Christmas.

From Friday, 12 M., December 20, 1918, to Thursday, 9 A.M., January 2, 1919.

Winter.

From Friday, 4 P.M., February 21, 1919, to Monday, 9 A.M., March 3, 1919.

Spring, 1919.

From Friday, 4 P.M., April 25, 1919, to Monday, 9 A.M., May 5, 1919.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Monday, September 9, 1918.

STATE NORMAL SCHOOL,

WESTFIELD, MASSACHUSETTS.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, September 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,926. Since 1855, the date of the first formal graduation, 2,863 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 18,500 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the outdoor study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Romanesque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, classrooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michelangelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 75 students. The gymnasium of the school is located in this building. A fuller description may be found on page 32 under the caption "Dickinson Hall."

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth —

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

APPLICATION FOR ADMISSION.

It is advisable that application be made soon after January 1, and that certificates be forwarded early in June.

REQUIREMENTS FOR ADMISSION.

I. A candidate for admission to a Massachusetts State normal school as a regular student must have attained the age of seventeen years if a man, and sixteen years if a woman, on or before the first day of September in the year in which he seeks admission (but for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities, or other defects which would unfit him for the office of teacher; must present a certificate of good moral character; and must present evidence of graduation from a high school or of equivalent preparation, and, in addition, offer such satisfactory evidence of scholarship as may be required by the regulations of the Board. He must submit detailed records of scholarship from the principal of the high school or other school in which preparation has been made, showing the amount of time given to individual subjects and the grades therein, and such additional evidence of qualifications for the calling of teacher as may be defined in the regulations of the Board relating to normal schools.

II. A candidate for admission as a regular student to a general course must offer satisfactory evidence of preparation in the subjects listed under "A," "B," and "C," amounting to 15 units, 10 of which units, however, must be in subjects under "A" and "B" and secured either by examination or certification. (The Massachusetts Normal Art School requires, in addition, that a special examination in drawing be

passed. Applicants for admission to the Practical Arts Department of the Fitchburg Normal School may substitute evidence of practical experience in some industrial employment in whole or in part for the above.)

A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1)	English literature and composition,	3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History,	1, 2 or 3 units.
(5)	Latin,	2, 3 or 4 units.
(6)	French,	2 or 3 units.
(7)	German,	2 or 3 units.
(8)	Physics,	1 unit.
(9)	Chemistry,	1 unit.
(10)	Biology, botany or zoölogy,	½ or 1 unit.
(11)	Physical geography,	½ or 1 unit.
(12)	Physiology and hygiene,	½ or 1 unit.
(13)	General science,	½ or 1 unit.
(14)	Drawing,	½ or 1 unit.
(15)	Household arts,	1 or 2 units.
(16)	Manual training,	1 unit.
(17)	Stenography, including typewriting,	1 or 2 units.
(18)	Bookkeeping,	1 unit.
(19)	Commercial geography,	½ or 1 unit.
(20)	Arithmetic,	½ or 1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by the Massachusetts colleges for entrance. The outlines submitted by the College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

C. *Additional Subjects.* — At least 5 units from any of the foregoing subjects, or from other subjects approved by the high school, towards the diploma of graduation of the ap-

plicant, representing work in addition to that for which credit is gained by examination or certification.

III. A. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV. and V., must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year (examinations for the Massachusetts Normal Art School are held only in September). Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects. Persons not able to present these credentials must obtain credit for 15 units by examination in the subjects listed under "A" and "B."

B. *Division of Examinations.* — A candidate for admission to a normal school may take all of the examinations at once, or divide them between June and September. A candidate will receive permanent credit for any units secured by examination or certification.

IV. *Admission on Certificate.* — A graduate of a public high school approved by the Board of Education for purposes of certification to a State normal school may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant is entitled to certification, in accordance with standards as defined by the Board of Education.

Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of the College Entrance Examination Board, will be accepted towards the total of 10 units under "A" and "B." In addition to the units granted by certification candidates must present credentials for subjects under "C."

V. *Admission of Special Students.* — (*a*) When in any normal school, or in any course therein, the number of students

entered as regular students and as advanced students at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may authorize the admission as a special student of an applicant who, being otherwise qualified, and who, having taken the entrance examinations, has failed to meet the full requirements provided in the regulations of the Board, but who, nevertheless, is recommended by the principal of the normal school as, in his estimation, qualified to become a teacher. Such a special student shall be given regular standing only when he shall have satisfied all admission requirements, and when his work in the school, in the estimation of the principal, justifies such standing. The principal of the normal school shall report annually in October to the Commissioner as to all special students. Certificates may be granted to special students in accordance with regulations approved by the Board.

(*b*) When in any normal school, or in any course therein, the number of students entered as regular students, as advanced students and as special students as defined in (*a*) at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may, subject to such special regulations as may be approved by the Board, authorize the admission to any class as a special student, on the recommendation of the principal, of a person possessing special or exceptional qualifications for the work of such class. Such special student shall not be considered a candidate for a diploma until he shall have qualified as a regular student, but may, on the satisfactory completion of the work of the course, be granted a certificate to that effect by the Board. The principal of the normal school shall report annually in October to the Commissioner as to all special students in the school under the provisions of this section.

VI. *Admission as Advanced Students.* — A graduate of a normal school or of a college, or any person with not less than three years' satisfactory experience in teaching, may be admitted as a regular or as an advanced student to any course under such regulations as may be approved by the Board.

SCHEDULE OF ENTRANCE EXAMINATIONS.

THURSDAY, JUNE 20, 1918.

Morning.	*Afternoon.*
8.30– 8.45. Registration.	1.30–2.30. Drawing, stenography.
8.45–10.30. English.	2.30–4.00. Latin, arithmetic.
10.30–11.30. Geometry.	4.00–5.00. General science, current events.
11.30–12.30. Household arts, manual training.	

FRIDAY, JUNE 21, 1918.

Morning.	*Afternoon.*
8.15– 8.30. Registration.	1.30–2.30. Algebra.
8.30–10.00. French, German.	2.30–3.30. Chemistry, physics.
10.00–11.30. History.	3.30–4.30. Physiology, bookkeeping.
11.30–12.30. Physical geography, commercial geography.	4.30–5.30. Biology, botany, zoölogy.

MONDAY, SEPTEMBER 9, 1918.

Morning.	*Afternoon.*
8.30– 8.45. Registration.	1.30–2.30. Drawing, stenography.
8.45–10.30. English.	2.30–4.00. Latin, arithmetic.
10.30–11.30. Geometry.	4.00–5.00. General science, current events.
11.30–12.30. Household arts, manual training.	

TUESDAY, SEPTEMBER 10, 1918.

Morning.	*Afternoon.*
8.15– 8.30. Registration.	1.30–2.30. Algebra.
8.30–10.00. French, German.	2.30–3.30. Chemistry, physics.
10.00–11.30. History.	3.30–4.30. Physiology, bookkeeping.
11.30–12.30. Physical geography, commercial geography.	4.30–5.30. Biology, botany, zoölogy.

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Board of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Content and methods course in arithmetic. Miss Ramsay.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course aims to give students (1) a knowledge of the best methods of presenting certain typical subjects; (2) practice in gathering and ability in using arithmetical data of the community's industrial and business interests; (3) a review of the subject-matter taught in the elementary school through lessons presented by the students to the class or to groups of children from the training school.

A brief outline of the subject-matter is as follows: the work of the first six grades is organized for the mastery of the essential processes, — addition, subtraction and division of integers, common business fractions and decimals, percentage and its simplest applications to interest and trade discount, and useful measurements. The work of the seventh and eighth grades deals with the child's business environment.

GEOGRAPHY.

Geography. Content and methods course. Dr. Wilson.

First year. Thirty-nine weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for geography work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in

greater detail. Physiography, climate, map development, kinds of soil and their mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. Miss Ramsay.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes: —

1. Reviews in such work in language and composition as will function in the elementary school.
2. A systematic and progressive plan of grade work in oral expression to secure fluency and ease, accuracy in enunciation and pronunciation, and correct voice inflection; and in written expression to make automatic the mechanics of writing.
3. A brief review of those essentials in grammar which are directly useful in securing correct oral and written expression.
4. A development of work for the grades with methods and devices.
5. A preparation and presentation of type lessons.
6. Practice in the correction of written work.

English Language 2. Penmanship. Miss Ramsay.

First year. Thirty-nine weeks; one recitation period weekly; outside preparation, average two periods weekly.

This course is divided into three parts: (*a*) Seat work, wherein a systematized course in penmanship, based on muscular movement, is developed. Drill is given in making letter forms and figures, emphasizing movement, slant, proportion, spacing, and type. (*b*) Board work. In this division of the work students are prepared for the various types of blackboard work required in the grades. (*c*) Methods. Methods of and practice in teaching penmanship in the elementary schools, especial emphasis being put on primary work.

English Language 3. Composition. Miss Fickett.

Second year. Thirteen weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The course in composition extends through one term of the senior year. Two-thirds of the lessons consist of a rapid, comprehensive review of the fundamental principles of writing, supplemented by frequent exercises, oral and written, assigned chiefly for suggestiveness in the composition work of the grades. The remainder of the time is devoted to the organization of a woman's club, with the making and carrying out of a program based upon one of the two years' reading courses prescribed by the United States Bureau of Education. Besides,

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Board of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Content and methods course in arithmetic. Miss Ramsay.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course aims to give students (1) a knowledge of the best methods of presenting certain typical subjects; (2) practice in gathering and ability in using arithmetical data of the community's industrial and business interests; (3) a review of the subject matter taught in the elementary school through lessons presented by the students to the class or to groups of children from the training school.

A brief outline of the subject matter is as follows: the work of the first six grades is organized for the mastery of the essential processes, — addition, subtraction and division of integers, common business fractions and decimals, percentage and its simplest applications to interest and trade discount, and useful measurements. The work of the seventh and eighth grades deals with the child's business environment.

GEOGRAPHY.

Geography. Content and methods course. Dr. Wilson.

First year. Thirty-nine weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for geography work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in

greater detail. Physiography, climate, map development, kinds of soil and their mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. Miss Ramsay.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes: —

1. Reviews in such work in language and composition as will function in the elementary school.
2. A systematic and progressive plan of grade work in oral expression to secure fluency and ease, accuracy in enunciation and pronunciation, and correct voice inflection; and in written expression to make automatic the mechanics of writing.
3. A brief review of those essentials in grammar which are directly useful in securing correct oral and written expression.
4. A development of work for the grades with methods and devices.
5. A preparation and presentation of type lessons.
6. Practice in the correction of written work.

English Language 2. Penmanship. Miss Ramsay.

First year. Thirty-nine weeks; one recitation period weekly; outside preparation, average two periods weekly.

This course is divided into three parts: (*a*) Seat work, wherein a systematized course in penmanship, based on muscular movement, is developed. Drill is given in making letter forms and figures, emphasizing movement, slant, proportion, spacing, and type. (*b*) Board work. In this division of the work students are prepared for the various types of blackboard work required in the grades. (*c*) Methods. Methods of and practice in teaching penmanship in the elementary schools, especial emphasis being put on primary work.

English Language 3. Composition. Miss Fickett.

Second year. Thirteen weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The course in composition extends through one term of the senior year. Two-thirds of the lessons consist of a rapid, comprehensive review of the fundamental principles of writing, supplemented by frequent exercises, oral and written, assigned chiefly for suggestiveness in the composition work of the grades. The remainder of the time is devoted to the organization of a woman's club, with the making and carrying out of a program based upon one of the two years' reading courses prescribed by the United States Bureau of Education. Besides,

therefore, giving instruction in grade work, affording practice in parliamentary usage, and demanding of each student at least one long theme, the course offers the incentive of a diploma granted by the nation for worth-while reading that is continued beyond the days of training.

DRAWING.

Drawing. Methods course. Miss Snow.

Twenty-six weeks, with four recitation periods weekly; outside preparation, average three periods weekly.

The purpose of the work of this course is (1) to make drawing possible as a means of expression of thought, that is, to build up a serviceable vocabulary of forms and symbols for use in illustration on paper and blackboard; and (2) to give the student a working knowledge of color and design which can be applied to constructed models and used in all grade work.

The course is planned to be extremely practical. It makes the student familiar with the use of crayons, pencil, brush, scissors, and all mediums used in schools. It also familiarizes her with available reference material for aid in teaching drawing in the grades. Because skillful use of the blackboard plays so large a part in the efficiency of a teacher, a special effort is made to develop power and confidence in illustrative sketching.

Appropriate problems for each grade and for special holidays therein are planned and worked out with the students.

Each student is given the opportunity for practical application of her work by teaching her own class and classes in the training school.

The aim of the department is to cultivate a love for the beautiful and to establish a working basis for presenting fine and applied arts in our schools.

MUSIC.

Music 1. Introductory course. Mr. Hawley.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

A thorough study of the subject matter required for teaching in the grades; drill in sight reading and songs; ear training; a study of musical interpretation, including breathing, tone production, pronunciation and enunciation, terms of tempo and expression; presentation and interpretation of fifteen or more rote songs suitable for primary grades; chorus practice; and practice teaching before the class of students of subject matter suitable for grades.

Music 2. A subject matter and methods course. Mr. Hawley.

Second year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

This course for seniors is a continuation and expansion of Music 1 for juniors, and is planned so as to present a maximum of efficiency of presentation in the

practice schools. By the use of the Weaver and Bowen sight slips students are given a thorough training in sight reading and individual singing of short selections, as solos, duets, and trios; a course of study for the first six grades is indicated and developed by students, with a considerable drill in practice teaching before the class. Some attention is given to chorus singing, the music for graduation being prepared in the time given to this course. Under the personal direction and supervision of the instructor every normal student is required to give five full lessons to classes of children in the training school.

SCIENCE.

General Science. Dr. Wilson.

First year. Twenty-six weeks; four recitation periods weekly; outside preparation, average four periods weekly, in the laboratory or field practice.

The presentation of a science lesson is made the subject of study and of practice. The course includes studies of animal and plant life, gardening, and selected applications from chemistry and physics. Emphasis is placed upon the study of harmful and beneficial insects, birds, and wild flowers. An ample school garden gives opportunity for personal experience in its practical use.

Each student also has a local area, including a pond, river, or brook, woodland, and cleared ground, which she studies throughout the year and from which she secures material for her class work. There is also included a small amount of general work upon plants and animals from other portions of the United States, from the seashore, and from other countries.

PHYSICAL EDUCATION.

Physical Education 1. Physical training. Miss Cummings.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The work in the gymnasium is carried out along the three lines of formal gymnastics, games, and folk dancing. Every student is given the benefit of the exercise for herself and practice in conducting squad and class drills. A small amount of theory is included in the class teaching and covers the ground necessary to make an intelligent and accurate worker.

In gymnastics the outlines of exercises consist of a progressive series arranged for each of the first six grades. In these exercises the lessons for the first and second grades are in the form of regulated play where action, imagination, and imitation are the characteristics called for; the subjects of the lessons, so far as is possible, are in keeping with the season of the year. The more formal work begins in the third grade.

All students taking this course are required to provide themselves with a regulation costume, consisting of white jumper or middy blouse with white collar and cuffs, black tie, navy blue bloomers, black stockings, and black tennis or gymnasium shoes.

Physical Education 2. Hygiene. Dr. Wilson.

First year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly, a part of which is in the laboratory.

The basis of this work is the teaching of hygiene in the first six grades of our common schools. The students secure the necessary material, prepare the lessons, and present the work under the guidance, suggestion, and criticism of the teacher.

Only so much anatomy and histology is included as is found necessary to a proper understanding of the hygiene. Emphasis is placed upon the intelligent use of charts, tables, the circulars and reports of city, State, and national boards of health, and many articles of the current literature of hygiene. Prominence is given to the hygienic duties of the teacher under ordinary conditions, and what is expected of her in emergencies, particularly with reference to contagious diseases. The important principles of private and public sanitation are also included, and are illustrated by a study of concrete examples.

HISTORY AND SOCIAL SCIENCE.

History and Social Science 1. Community civics and United States history. Mr. Brodeur.

Second year. Thirteen weeks; five recitation periods weekly; outside preparation, average five periods weekly.

A study of those forms of civil life which fall within the personal experience of everyday life, with special reference and application to public school pupils. A large number of topics are considered, as, for example: (1) laws in the schoolroom, discipline, laws in the community, the town meeting, the executive officers of town or city, law and order, policemen, courts and trials, places of detention, etc.; (2) the public health, — contagious disease, quarantine, vaccination, boards of health, disposal of garbage, ashes, rubbish, etc., clean streets, city physician, medical examiner, vital records, etc.; (3) public education, — the town schools, number of buildings, cost of maintenance, value to community and individual, value in dollars of school privileges to citizens, etc.

Some other topics considered are banks and the saving habit, insurance, the post office, public highways, the care of the poor, dependents, public libraries, citizenship, the franchise, taxation, etc.

Trips are taken, individually or by class, to the almshouse, the town lockup, the Hampden County jail, etc., and a day is spent in the civil session of the Superior Court.

Three-fifths of the time allotted to this subject is devoted to a content study of the history of the United States.

History and Social Science 2. Contemporary history. General course. Miss Fickett.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The course in contemporary history is constructively outlined upon a brief review of the growth toward nationality of powers at present in the public eye, and is supplemented by directed reading and discussion of the more important periodicals that record current events. The classroom procedure is intended to furnish an inspiring basis for similar exercises with children by suggesting numerous and novel devices in the use of material.

LITERATURE.

Literature. Content and methods course. Miss Fickett.

Second year. Thirteen weeks; four recitation periods weekly; outside preparation, average five periods weekly.

The course in literature is designed to acquaint students with the literature set for children by present-day standards, and to furnish a cultural background for its appreciation and a working knowledge of the most acceptable procedure in its classroom use. As an introduction to the course and as a basis for elementary instruction in the use of the library, pupils make an intensive study of Lowell's "Books and Libraries." The rest of the first term is devoted to those types of literature within which are included most of the enduring stories for children. This work, introduced by a cursory study of folklore in general and accompanied by copious reading, is a study as scholarly and exhaustive as conditions permit of the beast tale, fairy story, myth, legend, ballad, lyric, epic, romance, short story, essay, and oration. The work of the second term is almost wholly professional. Authoritative and appropriate writings on the teaching of literature are discussed; and from the material previously read, specimen selections, lending themselves distinctively to memorizing, reproduction, appreciation, or dramatization, are made the foundation of illustrative lesson plans. The course, which demands much reading that falls outside high school experience and is seldom a part of the average candidate's stock-in-trade, will be easier and more profitable to those students who enter upon it somewhat acquainted with its material. For this reason statements of the required reading will gladly be furnished upon application.

PRACTICAL ARTS.

Practical Arts 1. Construction. Miss Cummings.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The work is laid out along the lines advocated by the State Board of Education for the union superintendency schools, supplemented by problems designed to meet the requirements of a city environment. A brief outline by grades indicates the scope of the course.

Grade 1. The miniature reproductions on the sand table of some part of the home environment. Models are limited to those that can be made by cutting simple outlines from paper; the emphasis is placed on careful cutting to a line, cutting two sides alike, and pasting small surfaces.

Grade 2. Sand-table work continued, the models made in three dimensions on the nine, twelve and sixteen folded square basis, familiarizing the children with the square, the rectangle; right, acute and obtuse angles; the circle; the triangle. Practice with the ruler or a straight edge.

Grade 3. The work of the second grade continued, with the emphasis put upon constructive thinking. The use of the ruler as a measuring tool for the inch and its combinations; the making of three dimension patterns; the use of solid and dash lines for working sketches.

Grade 4. The third-grade work carried on by the miniature reproduction of simple houses and their variations; the making of boxes, furniture, tools and vehicles involving the use of the half, quarter, and eighth inch measurements; the beginning of the progressive series of lessons in elementary bookbinding; the making of working drawings to full size and to scale; models constructed: rectangular candy box with cover, the telephone card and the blotter pad.

Grade 5. The miniature village project carried on by co-operative group work; the making of route maps; the bookbinding course continued by the working out of the processes of hinged backs, closed backs, and closed one-piece backs for cases; working drawings to different scales; models constructed: the envelope clipping file, the memorandum book, the writing pad with pocket, flap and pencil case, and the portfolio for drawings.

Grade 6. The solving of the most difficult problems of the sand-table project, and the assembling of the parts for the completion of the work; plan drawing to a given scale of some of the buildings represented; in the bookbinding series: the folding and sewing of sections, the fastening of pamphlets, the sewing of single sheets leading to the binding of drawing papers and the rebinding of magazine articles and plates, and the making of a scrap book.

Practical Arts 2. Sewing. Mrs. Clark.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average one period weekly.

Instruction in elementary sewing includes practice in making the fundamental stitches and applications of the same to various simple models suitable for grades 5, 6, and 7. All the work for grades 5 and 6 is hand work, and the course covers the making of dust cloths, bean bags, pan lifters, pin cushions, sewing aprons, work bags, etc. Lessons on pattern cutting for underclothing made with the sewing machine, and the application of simple trimmings, are given for advanced work.

In addition to making the articles called for in the course each student is required to construct an original model which a child in grade 6 might be taught to make. In this model attention is paid to the cost of material, the application of stitches already taught, and the usefulness of the article when completed.

Plain knitting is taught, which, with appropriate material, is applicable in all primary and elementary grades.

Practice in the teaching of sewing and knitting to children in the training school, and the preparation of material for the lessons, is given in the appropriate grades under the direction of the supervisor.

EDUCATION.

Education 1. Educational psychology. Dr. Guillet.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average two and two-thirds periods weekly.

A study of the working of the normal mind, chiefly under the following heads: reflexes, instincts, feelings, and voluntary action, with the methods of encouraging the latter; habits and their formation; the senses and perception, with tests for acuity, quickness, color-blindness, etc.; attention and fatigue as related to the work of the school; imagery and the imagination as related to the understanding and to oral expression; the memory, with class tests to ascertain the factors involved; the relation of types of memory and of interest to achievement and to the teacher's work of presentation; the formation of concepts and the association of ideas; the teacher's art in securing clearness, richness, and abundance of ideas and their well-knit co-ordination into an efficient mental instrument; finally, an examination of the different subjects of the elementary curriculum of the public schools from the point of view of hygiene, psychology, and pedagogy.

Education 2. Methods. Mrs. Winslow.

First year. Thirty-nine weeks; four recitation periods weekly; outside preparation, average four periods weekly.

The work of this course relates very closely to the work in the training school, and is directly preparatory to the student's period of practice teaching. In connection with the course students are required to observe systematically in the training school; and the experienced teachers of that school frequently illustrate different phases of the work both in the normal school classroom, with children, and in the training school.

This course includes; —

1. Types of class procedure.
2. Reading and use of the voice.
3. Story telling and dramatization.
4. American history.
5. Home geography.

Education 3. History of education. Dr. Guillet.

Second year. Twenty-six weeks, two recitation periods weekly; outside preparation, average two periods weekly.

This course aims to give the young teacher an intelligent and enthusiastic attitude towards her work by acquainting her with the principles that should underlie it, the ideals that should animate it, and the relation of that work to life, — particularly American life. With a view to the intelligent appreciation of these matters, a study is made of educational problems and their solution in

other civilizations and epochs as well as in our own, and of the contributions of different races to our own common educational heritage.

The curriculum of American elementary schools is first studied by grades and by subjects, with an account of the aims and methods of each. A study is then made of the corresponding phases of England and rural education in Denmark as compared with our own. Other countries are considered as far as time permits, particularly ancient Greece and Europe, from the Renaissance to the present time.

Education 4. Child study. Dr. Guillet.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average four periods weekly.

This course is designed to bring the young teacher into close touch with the child, and to make her more thoughtful and intelligent in her treatment of children. Two aspects of the problem are presented: —

1. *The Nature and Growth of the Child's Body and Mind.* — Infancy, physical growth and health, motor development, play, art and the constructive instinct, language and literary interest and expression, imagination and the dramatic instinct, imitation and suggestibility, reason and the instinct of curiosity, ideals and ambitions, moral judgment and the training of the will, the self-assertive instinct and competition, the social instinct and co-operation, children's faults.

2. *Child Welfare.* — The problems presented by the country child, the backward child, the feeble-minded child, the nervous child, the gifted child, the neglected child, the immigrant child, and the juvenile delinquent; a study of the various social factors that surround and influence the child, — the home, the city, the country, the slum, the social betterment organizations, etc., — as helping or hindering the work of the teacher. All students are given practice in the use of the Binet and other tests.

Education 5. Practice teaching. Under the supervision of Mrs. Winslow.

Second year. Thirteen weeks; forty recitation periods weekly; outside preparation, average ten periods weekly.

The training school is a public school maintained jointly by the town and the State. Its object is: (*a*) to give children a thorough training in the work of the grades, and (*b*) to furnish normal school students privileges of observation and practice.

It has 12 grade rooms (42 pupils to a room), a kindergarten, recitation rooms, an assembly hall, a library, a principal's office, electric lights, and other modern conveniences, and is liberally equipped for the teaching of all subjects of the grades.

The teaching force consists of the principal, 13 training teachers, each in charge of a grade, and supervisors of music and art.

A most intimate connection exists between the training school and the normal school. Through directed observation with subsequent class discussion junior students become familiar with school conditions and practice from the viewpoint

of the teacher, while senior students devote the entire time of one term of thirteen weeks to observation and practice teaching under expert supervision. During the training period each student has two assignments at least two grades apart, and is required not only to make a thorough study of, and to teach in, the grades to which she is assigned, but also to observe systematically in all other grades. Frequently opportunities are given to substitute in the schools of Westfield.

The following courses are given in connection with training: —

School Management and School Law (Mr. Winslow). — A study is made of problems of management in graded and ungraded schools, *e.g.*, preliminary arrangements; program making; classroom routine; discipline; technique of instruction; relation of teacher to associate teachers, principal, superintendent, parents, and the community. These topics are supplemented by directed professional reading. The work in school law includes a brief survey of the laws of Massachusetts relating to public instruction. The aim is to give the normal student an intelligent idea of such legislation as applies to her work, and to acquaint her with her privileges and duties as a public school teacher.

Rural School Work (Mrs. Winslow). — The purpose of this course is to remove the ordinary prejudice against rural school positions by revealing the attractiveness of a well-ordered country school that has become a socializing force in the community. To this end the course aims to give an inspiring consideration of the peculiar problems and privileges of the rural school teacher.

It is the intention to make all the work in the training school so good in method and so practical that students may go from it to their own schools with a probability of success.

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work, and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1918 has been as follows: —

Mr. Edgar C. Raine, Seattle, Wash.
Lecture, "Alaska."

Dr. Alma Webster-Powell, Brooklyn, N. Y.
Lecture-musicale, "Love in Life and in Music."

Miss Crystal Waters, Boston.
Musical recital.

Miss Flora Marie Haviland, Boston.
Entertainment.

Principal Clarence A. Brodeur.
Recital, "The Great War."

Miss Ellen Bliss Talbot, Mount Holyoke College.
Lecture, "Nietzsche and his Gospel of Might."

Prof. F. Stewart Chapin, Smith College.
Lecture, "The Great War and its Social Aspects."

Miss C. A. Harper, Mount Holyoke College.
Lecture, "War Drama."

Dr. A. E. Winship, Editor, "Journal of Education."
Lecture, "The Community Trail."

Dr. Payson Smith, Commissioner of Education.
Graduation address.

The regular social activities of the school, carried out largely by the students, consist of the following: faculty reception to new students, Hallowe'en party, Christmas party, senior reception, junior reception, heart party, final reception, and faculty tea.

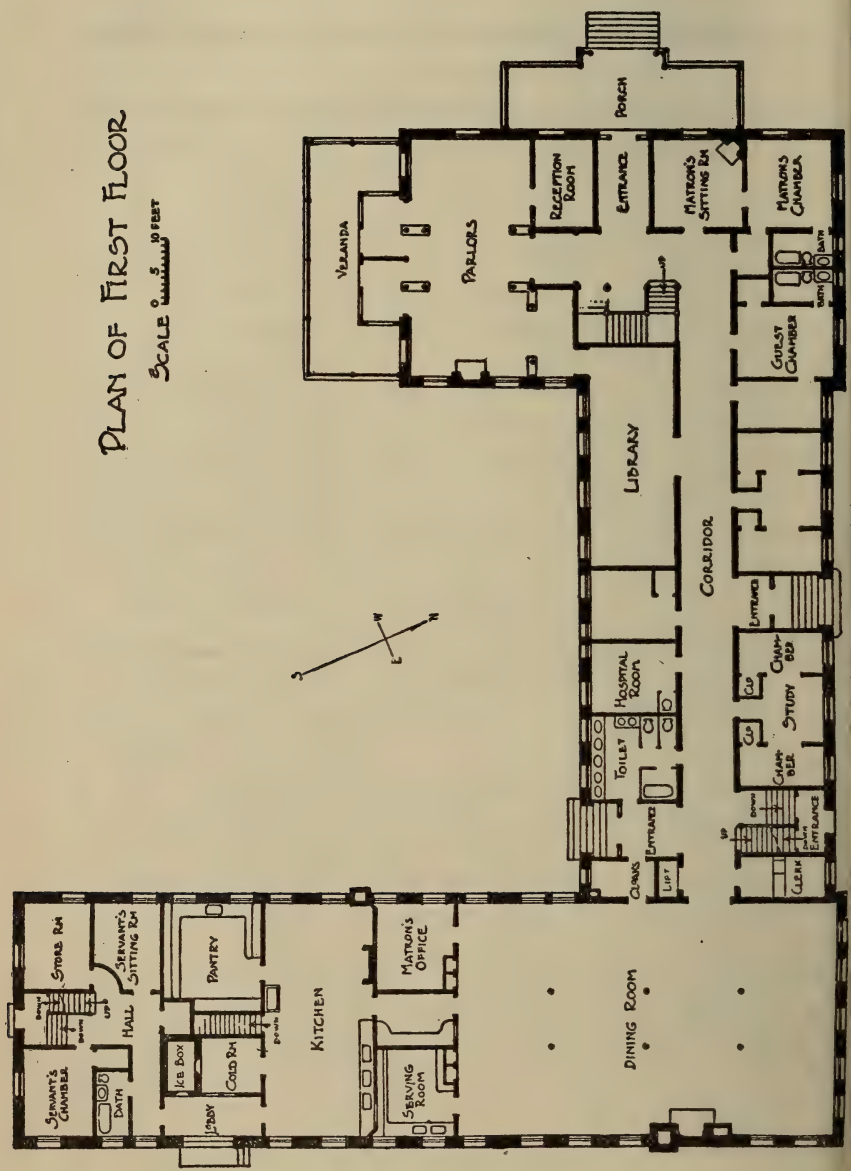
ALLOTMENT OF COURSES BY CLASSES AND TERMS.

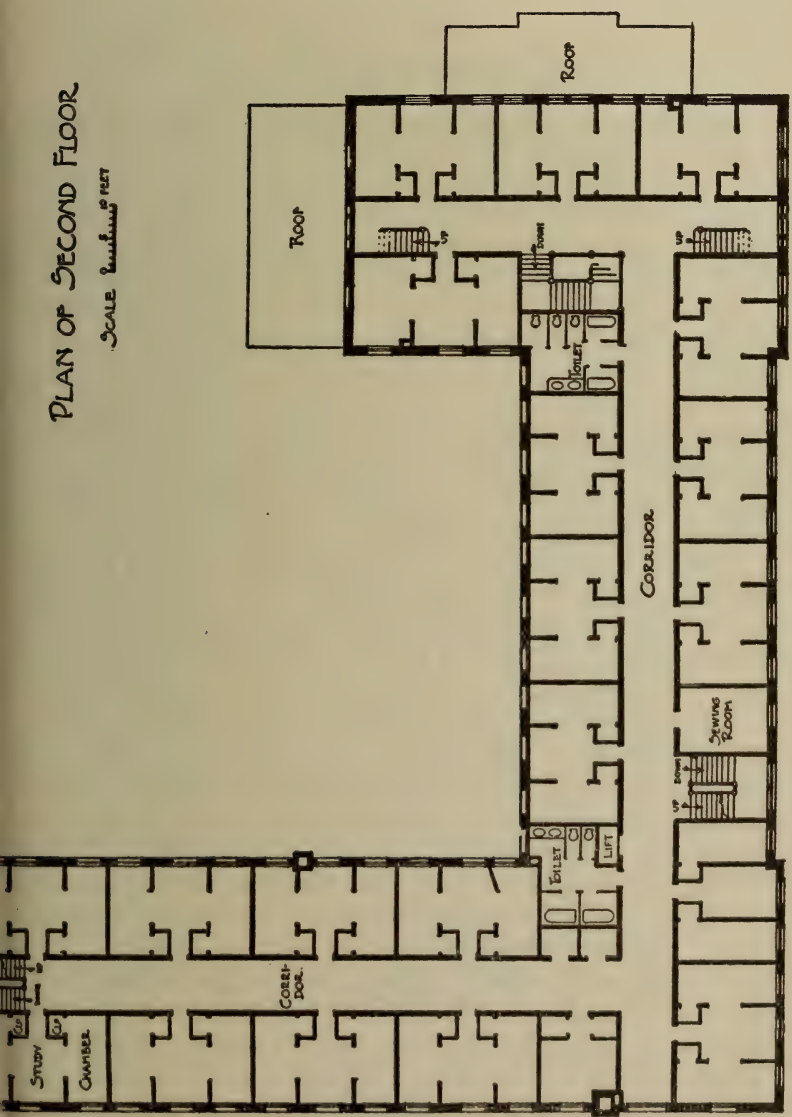
Junior Year.

Fall Term.		Winter Term.		Spring Term.	
Arithmetic, . .	3	Arithmetic, . .	3	Arithmetic, . .	3
English, . . .	3	English, . . .	3	English, . . .	3
Geography, . .	3	Geography, . .	2	Geography, . .	2
Gymnastics, . .	2	Gymnastics, . .	2	Gymnastics, . .	2
Methods, . .	4	Methods, . .	4	Methods, . .	4
Music, . . .	2	Music, . . .	2	Music, . . .	2
Penmanship, . .	1	Penmanship, . .	1	Penmanship, . .	1
Psychology, . .	2	Psychology, . .	2	Psychology, . .	2
Science, . . .	4	Science, . . .	4	Science, . . .	4
Total periods per week, . .	24	. . . .	23	. . . .	23

Senior Year.

Fall Term.			Winter Term.			Spring Term.		
	B	C		A	C		A	B
Child welfare, .	2	2	Child welfare, .	2	2	Child welfare, .	2	2
Civics and United States history.	5	–	Civics and United States History.	–	5	Civics and United States History.	5	–
Drawing, . .	4	4	Drawing, . .	4	4	Drawing, . .	4	4
English composition.	–	3	English composition.	3	–	English composition.	–	3
Contemporary history.	2	2	Contemporary history.	2	2	Contemporary history.	2	2
History of education.	2	2	History of education.	2	2	History of education.	2	2
Literature, . .	4	4	Literature, . .	4	4	Literature, . .	4	4
Manual training, .	3	3	Manual training, .	3	3	Manual training, .	3	3
Music, . . .	2	2	Music, . . .	2	2	Music, . . .	2	2
Sewing, . . .	2	2	Sewing, . . .	2	2	Sewing, . . .	2	2
Total periods per week, . .	26	24	. . . .	24	26	. . . .	26	24


PLAN OF FIRST FLOOR
SCALE 0 5 10 FEET
VERANDA
PARLORS
RECEPTION ROOM
PORCH
ENTRANCE
MATRON'S SITTING RM
MATRON'S CHAMBER
BATH
GUEST CHAMBER
LIBRARY
CORRIDOR
ENTRANCE
CHEM. RM
STUDY
CHEM. RM
HOSPITAL ROOM
TOILET
ENTRANCE
CLERKS
LIFT
CLERK
ENTRANCE
DINING ROOM
MATRON'S OFFICE
KITCHEN
SERVING ROOM
PANTRY
ICE BOX
COLD RM
SERVANT'S SITTING RM
STORE RM
HALL
SERVANT'S CHAMBER
BATH
DICKINSON HALL



DICKINSON HALL.

Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.

DICKINSON HALL.

Mrs. Charles B. Wilson, Matron.

Dickinson Hall is the name given the normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of roommate. For several years the number of applicants has exceeded the accommodations; because of this fact persons desiring rooms should notify the principal as soon as possible. Rooms will be assigned **in the order of application after admission to the school.** A deposit of $5 is required upon application which will be applied on the first quarterly payment, **but forfeited to the State if the room is not taken at a reasonable date.**

The price of board in the boarding halls connected with the normal schools of the State is $180 for the school year, payable in advance as follows: $45 at the beginning of the school year in September; $45 on November 15; $45 on February 1; and $45 on April 15.

This rate includes board, furnished room (except as below), steam heat, light, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall during any vacation, except the long one in the summer, on payment of the additional sum of $4 per week during such vacation. The hall is closed during the summer.

For temporary absence of one week or less no rebate will be made to students. For absence exceeding one week, a rebate at the rate of $3.50 a week may be obtained if the room is reserved for the student; otherwise a rebate of $4.50 per week may be granted. When students leave the school before the expiration of a term, money paid in advance will be re-

funded at the rate of $4.50 a week, but no deduction will be allowed for the first week of absence.

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1.25 per day; dinner, 35 cents; supper, 25 cents; breakfast, 20 cents; lodging, 50 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room. Whenever possible such students will board at Dickinson Hall and be charged at the rate of $140 a year; but all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by elec-

tricity, and every possible precaution is taken to secure it from danger by fire. A private fire-alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools,

and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular classroom instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or textbooks, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4.50 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

Graduates, Class of 1917.

General Two-year Course.

Allen, Marian C., 83 St. James Avenue, . . Springfield.
Atchinson, Helen O., 29 Mill Street, . . . Westfield.
Baker, M. Pearl, 14 Adams Street, . . . Orange.
Balise, Edna C., 22 Chestnut Street, . . . Hatfield.
Barry, Helen E., 95 Orange Street, . . . Westfield.
Bass, Mary V., 74 Maple Terrace, . . . Mittineague.
Bean, Rachel, 180 Chestnut Street, . . . Holyoke.
Bolan, Mary T., 654 Union Street, . . . Springfield.
Bradley, Alice C., 46 Allyn Street, . . . Holyoke.
Browne, Esther H., 303 Linden Street, . . Holyoke.
Burleigh, Geneva M., Middlefield Street, . . Chester.
Burns, Margaret M., 15 Coleman Avenue, . Westfield.
Byrnes, Mary A., 114 Benton Street, . . . Springfield.
Carroll, Mary J., 275 Pine Street, . . . Springfield.
Clifford, Mary E., 22 Spring Street, . . . Northampton.
Coffey, Susie M., 128 Brown Street, . . . Pittsfield.
Collins, Catherine F., 15 Spring Street, . . Bondsville.
Collins, Hazel J., 8 Walnut Street, . . . South Hadley Falls.
Connell, Frances M., 1262 Rodman Street, . Fall River.
Corcoran, Ellen M., 34 Prospect Street, . . Rockville, Conn.
Cushman, Gladys L., 26 Glendell Terrace, . Springfield.
Cuttle, Grace L., 293 Ridge Street, . . . Fall River.
Dickinson, Lillian I., 19 Carew Street, . . South Hadley Falls.
Dillon, Ethel A., North Street, ... West Warren.
Driscoll, Nora T., 484 Chicopee Street, . . Willimansett.
Duggan, Gertrude M., 143 Oak Street, . . Holyoke.
Dunn, Anna L., 123 Pine Street, ... Holyoke.
Eagan, Mary T., ... Huntington.
Eagen, Gertrude L., 52 Circular Avenue, . . Pittsfield.
Fennessey, Gertrude M., 212 Hampden Street, . Chicopee.

Ferguson, Hazel M., 18 Helen Avenue,	Chicopee.
Fiske, Ruth M.,	Huntington.
Fitzgerald, Mary E., 55 Columbia Street,	Chicopee Falls.
Fortsch, Regina M., 31 Maple Street,	Hatfield.
Fowler, Hazel J., Southwick Road,	Westfield.
Freeman, Margaret C., 7 Hampshire Street,	Holyoke.
Goodhue, Myra F.,	Haydenville.
Greaney, Grace I., 71 Lincoln Street,	Holyoke.
Grisé, Agnes L., 22 Union Street,	Chicopee.
Hackebeil, Adelaide T.,	Washington.
Hall, Marjorie F., R. F. D.,	North Dana.
Hartnett, Mary A.,	East Windsor Hill, Conn.
Hauck, Helen C.,	West Brookfield.
Healey, Gertrude B., 928 Liberty Street,	Springfield.
Healy, Mae J., 27 Dana Street,	Northampton.
Hickey, Laura E., 1262 Westfield Street,	West Springfield.
Hicks, Florence J., 38 Grant Street,	Springfield.
Hogan, K. Gertrude, 936 Dwight Street,	Holyoke.
Hopkins, Mary R., 5 Garity Street,	Chicopee Falls.
Johnson, Bella V., 321 Main Street,	Chicopee Falls.
Kelly, Frances K., 63 Westminster Street,	Springfield.
Kirby, Mary R., Church Street,	Fiskdale.
Landers, Marguerite M., 165 South Street,	Chicopee.
Lawton, Catherine M., 95 Montgomery Street,	Westfield.
Leach, Irma L., 32 Southbridge Street,	Warren.
Lillis, Anna R., 2 Pine Street,	Westfield.
McBride, Grace A., 251 Chicopee Road,	Springfield.
McDonough, Katherine M., 17 Jefferson Street,	Springfield.
McGillicuddy, Eveline, 100 Cedar Street,	Springfield.
McGrath, Mary, 94 Prospect Avenue,	Chicopee.
Meuse, Pearl W., Hardwick Road,	Gilbertville.
Moore, Ethel A., 19 Palm Street,	Springfield.
Murphy, Anna C., 114 Hampden Street,	Chicopee.
Murphy, Mary M., 78 Madison Street,	Chicopee Falls.
Murray, Ellen K., 321 Sargeant Street,	Holyoke.
Nash, M. Evelyn, 17 South Street,	Williamsburg.
Noonan, Mabel G., 359 King Street,	Springfield.
O'Brien, Mary T., 76 Florence Street,	New Bedford.
O'Connell, Mary A., 101 Beech Street,	Holyoke.
O'Day, Madelyn B., 4 Delancy Street,	Westfield.

O'Donnell, Catherine E., 4 Crescent Street, . Northampton.
O'Leary, Rosanna L., 40 Adam Street, . . Pittsfield.
Oliver, Ruby E., 235 Springside Avenue, . . Pittsfield.
O'Neil, Gertrude E., 61 Taylor Street, . . Chicopee Falls.
Perkins, Maria G., 1001 Liberty Street, . . Springfield.
Phillips, Elsie M., ... Stafford, Conn.
Powers, Catherine T., 39 Maple Terrace, . . Mittineague.
Powers, M. Hazel, 5 Maple Street, . . . Hatfield.
Reagan, Josephine M., 34 Prospect Street, . Westfield.
Roy, Ida B., 907 Armory Street, ... Springfield.
Sadik, Fannie, 4 Belmont Avenue, . . . Westfield.
St. George, Minnie B., 49 West Main Street, . Warren.
Savage, Julia T., Highland Terrace, . . . Monson.
Shea, Bernadette M., ... Bondsville.
Shea, Esther E., High Street, ... Bondsville.
Sheehan, Marguerite R., Newton Street, . . South Hadley.
Sheehan, Mary E., 73 Homestead Avenue, . Holyoke.
Spring, Anna M., 157 Crescent Street, . . Northampton.
Sullivan, Agnes K., 16 Columbia Street, . . Westfield.
Sullivan, Julia M., Pochassic Street, . . . Westfield.
Sullivan, Mary, 59 High Street, ... Thorndike.
Sullivan, Theresa M., Church Street, . . . Gilbertville.
Terry, Clara M., ... Chester.
Tetley, Marion N., 68 Bradford Street, . . Pittsfield.
Thrasher, Marion I., 730 Westfield Street, . West Springfield.
Tierney, Mary G., 209 Beech Street, . . . Holyoke.
Wightman, Helen M., ... Stafford, Conn.

One-year Teachers' Course.

Joyner, Sarah A., ... Housatonic.

General Two-year Course.

Seniors.

Allen, Marian C., 83 St. James Avenue, . . Springfield.
Alstrom, Camilla G., 92 Woodside Terrace, . Springfield.
Arnold, Marjorie I., ... Worthington.
Austin, Alice M., ... Belchertown.
Austin, Gertrude N., 105 Springfield Street, . Chicopee.

Axtell, Mary E., 4 Clifford Street, ... Easthampton.
Baker, Edna L., Pelham Road, ... Amherst.
Barnes, Cora M., ... Woronoco.
Barr, Edith R., 28 Windsor Street, ... Springfield.
Barry, Mary F., 8 Columbia Street, ... Westfield.
Berg, Anna E., 6 Bristol Street, ... Springfield.
Boice, Marguerite L., ... North Egremont.
Bolan, Mary T., 654 Union Street, ... Springfield.
Bothwell, Mary A., 82 Front Street, ... Three Rivers.
Breor, Helen K., King Street, ... Hatfield.
Brown, Helen E., 891 Hampshire Street, . . Holyoke.
Buck, Bertha M., 61 New Britain Avenue, . Hartford, Conn.
Buckner, Louise M., 8 King Place, ... Westfield.
Bulger, Sara A., 168 Holmes Road, ... Pittsfield.
Carey, Marguerite H., 246 Central Street, . Springfield.
Carter, Grace E., ... Stockbridge.
Carver, Lucy E., ... Ludlow.
Clark, Catherine, 482 Maple Street, ... Holyoke.
Deneen, Eileen A., 190 Merrimac Street, . . New Bedford.
Denslow, Marjorie F., ... East Longmeadow.
Donahue, Helyn M., ... Huntington.
Donoghue, Lillian M., 330 Maple Street, . . Holyoke.
Edwards, Beulah M., ... Waterbury, Vt.
Enright, Esther V., 31 Columbia Street, . . Chicopee Falls.
Fahy, Rosanna M., Oak Street, ... Monson.
Fitzgerald, Grace E., 25 Naomi Street, . . Chicopee Falls.
FitzGerald, Nora V., 444 Springfield Street, . Chicopee.
Foley, Madeline E., 29 Church Street, . . Chicopee Falls.
Frazier, Isabel S., 169 Alden Street, . . . Springfield.
Goldstein, Mrs. Annie G., 161 Magazine Street, Springfield.
Greene, Phyllis E., Baptist Hill, ... Palmer.
Hackwell, Isla C., 25 Ozark Street, ... Springfield.
Hayhurst, Lillian, 96 Bay Street, ... Springfield.
Hodges, Grace A., ... Northfield.
Hopkins, Josephine E., 203 East Street, . . Great Barrington.
Howard, Ethel M., 1047 North Street, . . Pittsfield.
Huban, Margaret E., East Main Street, . . Lenox Dale.
Hubbard, Maude E., 52 Main Street, . . Fiskdale.
Hughes, Mary E., 258 Wilbraham Road, . . Springfield.
Ingoldsby, Gladys E., 9 Belvedere Street, . . Westfield.
Ingoldsby, Inez M., 9 Belvedere Street, . . Westfield.
Irving, Frances M., 77 Westford Avenue, . . Springfield.

Jeffers, Florence M., 6 Pearl Street, . . . Westfield.
Johnson, Mary L., 105 South Main Street, . Monson.
Kane, Mary T., 7 Lewis Street, ... Westfield.
Kenney, Helen M., 250 Hancock Street, . . Springfield.
Keough, Marguerite E., 192 Beech Street, . Holyoke.
Kiely, Jennie C., 108 Main Street, . . . Haydenville.
Lavery, Marie C., West Main Street, . . Warren.
Lynch, Emily F., 52 Howard Street, . . . Springfield.
Mahannah, Muriel O., Emerson Terrace, . . Randolph, Vt.
McAuliffe, Katherine M., 1 Pine Street, . . Great Barrington.
Morey, Mabel L., 327 Brownell Street, . . Fall River.
Morrier, Laura C., ... Lenox.
Murtagh, Teresa E., 23 Ashley Street, . . Springfield.
Oatley, Sylvia R., Boston Road, ... Springfield.
O'Connell, Mary E., 16 Webster Street, . . Springfield.
O'Malley, Ann T., 76 Montrose Street, . . Springfield.
Perry, Martha A., Pochassic Road, . . . Westfield.
Pfordt, Emily R., ... Lenox Dale.
Possardt, Lily A., ... Monson.
Pratt, Frances K., 6 Central Street, . . . Dalton.
Reilly, Anne M., 178 Bradford Avenue, . . Fall River.
Rice, Dorothy, 761 Auburn Street, . . . Bridgewater.
Richards, Dorothy, 26 Day Avenue, . . . Westfield.
Ross, Grace A., 558 North Main Street, . . Palmer.
Rougier, Florence A., 23 Elm Avenue, . . Mittineague.
Roy, Irene O., 303 Main Street, ... Holyoke.
Rushby, Sadie, 1603 North Street, . . . Springfield.
Ryan, Genevieve C., 9 Canal Street, . . . Chicopee.
Sampson, Dorothy G., Norwich Hill, . . . Huntington.
Scott, Florence H., 9 Mill Street, . . . Westfield.
Shea, Edna M., 19 Matthew Street, . . . New Bedford.
Shea, Mildred A., 47 Sheldon Street, . . . Springfield.
Sullivan, Elizabeth M., ... West Warren.
Swanson, Minnie A., ... Southampton.
Swift, Anna H., 43 High Street, ... Milford.
Tompkins, Ethel M., Washington Avenue, . Pottersville.
Tompkins, Susie, Washington Avenue, . . Pottersville.
Trumbull, Margaret A. R., 154 Chestnut Street, Springfield.
Trumbull, Mary E., 26 Cochran Street, . . Chicopee Falls.
Underwood, Elizabeth B., 60 Westmoreland Avenue, ... Longmeadow.

Washburn, Ellen F.,	Montgomery.
White, Mary F., 114 Rowland Avenue,	Springfield.
Wiggins, Pearl I., 1 Malone Avenue,	Westfield.

JUNIORS.

Arnold, Marguerite I.,	Granville.
Austin, Lucy C.,	Bondsville.
Barlow, Gertrude W. G., 1051 Rodman Street,	Fall River.
Bartholomew, Luella M., 120 Main Street,	West Springfield.
Belden, Alene E., 104 Alden Street,	Springfield.
Bettinger, Viola E., 21 Hampden Street,	Westfield.
Breault, Marybelle,	Glendale.
Bronson, Gladys,	Chester.
Browne, Anna E., 53 Washington Street,	Westfield.
Burgett, Ruth M.,	Great Barrington.
Cahill, May T., 121 Dover Street,	Fall River.
Cary, Alma, 39 Beacon Avenue,	Holyoke.
Cassidy, Gertrude C., 12 Newton Street,	Holyoke.
Chapin, Florence W., Montgomery Street,	Chicopee Falls.
Cobbs, Jessica, 138 Quincy Street,	Springfield.
Cook, Florence M.,	Middlefield.
Cooke, Addie B., 70 Western Avenue,	Westfield.
Cowles, Cathryn D., 8 Madison Street,	Westfield.
Cunningham, Margaret L., 24 Ellerton Street,	Chicopee Falls.
Custer, Helen L., 543 Westfield Street,	Mittineague.
Depping, Margaret L., 132 Franklin Street,	Westfield.
Dixon, Laura C., 15 Green Street,	Monson.
Dunleavy, Alice M., 4 Salem Street,	Springfield.
Ellis, Margaret K., 71 Western Avenue,	Chicopee Falls.
Ewald, Helen V., 20 Church Street,	West Springfield.
Flaherty, Jane S.,	Hadley.
Gagnon, Esther G., 5 Riverview Terrace,	Chicopee.
Gardner, Ruth E., 12 Pleasant Street,	Westfield.
Glancy, Bessie M., 50 Auburn Street,	Chicopee.
Gorman, Helen T., 4 Ferguson Place,	Holyoke.
Gray, Gertrude C., 33 Revere Street,	Springfield.
Greaney, Elizabeth, 105 Elm Street,	Holyoke.
Haley, Alice K., 199 Broadway,	Chicopee Falls.
Haller, Grace M., 5724 Kingsessing Avenue,	Philadelphia, Pa.
Hart, Ethel M.,	Westfield.

Heath, Frieda M.,	Interlaken.
Henshaw, Bertha M.,	West Brookfield.
Hewitt, Etta G., 128 Franklin Street,	Westfield.
Higney, Gertrude L., 63 Bark Street,	Swansea.
Holley, Gertrude L., 33 Lexington Avenue,	Springfield.
Howard, Madeline I., 17 Liberty Street,	Easthampton.
Jurgenson, Minnetta M.,	Great Barrington.
Kennedy, Eva M., 26 Cedar Street,	Hopkinton.
Kennedy, Mary G., 1475 Dwight Street,	Holyoke.
Kennedy, Mary U., 221 Main Street,	Chicopee Falls.
Kenworthy, Madeleine,	Hampden.
Kirchner, Elizabeth C., 229 First Street,	Pittsfield.
Larson, Helen L., 146 Main Street,	Chicopee Falls.
Leach, Marion G., 32 Southbridge Street,	Warren.
Lee, Edith M., 38 Cottage Street,	Amherst.
Lockett, Elizabeth D., Leyden Road,	Greenfield.
Lyons, Vera M., 2 Harrison Avenue,	Westfield.
Moss, Frances K., 96 Nonotuck Avenue,	Chicopee.
Norris, Alma M., 44 Park Street,	West Springfield.
Parks, Leah, Main Street,	Russell.
Passnaw, Laurabelle, 50 Longwood Avenue,	Holyoke.
Peterson, Cecile M., 162 Taconic Avenue,	Great Barrington.
Phillips, Doris B., 34 East Street,	Hadley.
Ruane, Katherine A., 15 Summer Street,	Great Barrington.
Ruddy, Mildred C., 5 Keyes Street,	Warren.
St. George, Ethel L., 49 West Main Street,	Warren.
Scheffer, Noelia J., 81 Pleasant Street,	Ware.
Shea, Helen L., 427 Elm Street,	Holyoke.
Shea, Lenore G., South High Street,	Bondsville.
Smith, Mabel, 268 Cory Street,	Fall River.
Southworth, Esther A.,	North Dana.
Vibert, Catharine E.,	South Windsor, Conn.
Whittemore, Ruth M., 10 South Maple Street,	Westfield.
Williams, Esther M.,	South Deerfield.
Young, Esther R., 711 North Chicopee Street,	South Hadley Falls.

Teachers' Course.

Bryant, Gertrude C., 38 Day Avenue,	Westfield.
Youngs, Allene M., 18 Dawes Street,	Springfield.

Special Students.

Foisy, Rhea M., 44 Walnut Street,	Mittineague.
O'Connor, Nora E., 69 Taylor Street,	Holyoke.
O'Donnell, Marie C., 204 Eastern Avenue,	Springfield.

Summary.

Seniors in General Course,	90
Juniors in General Course,	72
Teachers' Course,	2
Special Students,	3
Total,	167

MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1918 & 1919

ESTABLISHED 1839

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ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL

WESTFIELD

ESTABLISHED 1839

1918-1919

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NEW NORMAL SCHOOL BUILDING.

Members and Staff of the State Board of Education.

1919.

Term expires May 1	MEMBERS.	
1919.	FREDERICK P. FISH, *Chairman*,	84 State Street, Boston.
1920.	SARAH LOUISE ARNOLD, . .	73 Longwood Avenue, Brookline.
1919.	Mrs. ELLA LYMAN CABOT, .	1 Marlborough Street, Boston,
1921.	A. LINCOLN FILENE, . . .	Corner Washington and Summer streets, Boston.
1919.	FREDERICK W. HAMILTON, .	95 Avon Hill Street, Cambridge.
1920.	PAUL H. HANUS, ...	37 Kirkland Street, Cambridge.
1921.	WALTER V. McDUFFEE, . .	Central High School, Springfield.
1921.	GEORGE H. WRENN, . . .	Springfield.
1920.	MICHAEL J. DOWNEY, . .	Boston.

PAYSON SMITH, ... *Commissioner of Education.*

Elementary and High Schools.

FRANK W. WRIGHT, ... *Deputy Commissioner of Education.*

Agents.

BURR F. JONES, ... *Elementary Schools.*
CLARENCE D. KINGSLEY, ... *High Schools.*

Vocational Schools.

ROBERT O. SMALL, ... *Deputy Commissioner of Education.*

Agents.

ARTHUR S. ALLEN, . . *Supervision of Day and Evening Schools for Boys and Men.*
CAROLINE E. NOURSE, . *Assistant in Evening Practical Arts Schools.*
LOUISA I. PRYOR, . . . *Day and Evening Schools for Girls and Women.*

RUFUS W. STIMSON, . .	*Agricultural Schools.*
WILLIAM D. PARKINSON, .	*In Charge of Teacher Training Division.*
FRANKLIN E. HEALD, . .	*In Charge of Teacher Training for Agricultural Schools.*
M. NORCROSS STRATTON,	*In Charge of Training Courses for Industrial Teachers.*
ANNA K. KLOSS, . . .	*In Charge of Teacher Training for Day and Evening Household Arts Schools.*
ANNA P. HANRAHAN, . .	*Assistant in Charge of Teacher Training for Day and Evening Household Arts Schools.*
CARL E. HERRICK, . .	*Administration Agent.*

University Extension.

JAMES A. MOYER, ... *Director.*

AGENTS.

HERBERT A. DALLAS, . . .	*Classes in Industrial Subjects.*
JOSEPH W. L. HALE,[1] . . .	*Correspondence Instruction.*
CHARLES W. HOBBS, . . .	*Editor and Supervisor of Instruction.*
—— ——	*Extension Classes.*

CHARLES F. TOWNE, . . . *Immigrant Education.*

EDWARD C. BALDWIN, . .	*Business Agent.*
ROBERT I. BRAMHALL, . .	*Registration of Teachers.*
JAMES F. HOPKINS, . . .	*Director, Art Education.*
GEORGE H. VARNEY, . . .	*Chief Clerk.*

Office of the Board.

ROOM 217, EAST WING, STATE HOUSE, BOSTON.
Hours, 9 to 5; Saturdays, 9 to 12.

[1] On leave of absence with Chester, Pa., Shipbuilding Company.

FACULTY.

Normal School.

CLARENCE A. BRODEUR, PRINCIPAL.

Civics.

MRS. FANNIE W. CLARK,	Manual arts.
EDITH L. CUMMINGS,	Manual arts, gymnastics.
EDITH DOBIE,	Arithmetic, English, penmanship.
ALICE PRESCOTT FAY,	English, history.
M. GRACE FICKETT,	History of education, literature, psychology and pedagogy.
EDWARD R. HAWLEY,	Vocal music.
LOUISE E. SNOW,	Manual arts.
CHARLES B. WILSON, Ph.D.,	Geography, science.
MRS. ALICE W. WINSLOW,	Methods, supervision of observation and practice teaching.

IDA R. ABRAMS, *Secretary.*

Training School.

GEORGE W. WINSLOW, PRINCIPAL.

ALMA R. GOLD,	Eighth grade.
AUGUSTA M. TAPPAN,	Eighth grade.
ELLA G. WALLACE,	Seventh grade.
ANNA M. DOWNEY,	Seventh grade.
FLORENCE V. NICHOLS,	Sixth grade.
ELLA J. DOWNEY,	Sixth grade.
MAY T. GROUT,	Fifth grade.
EDITH M. ROBBINS,	Fifth grade.
ELIZA CONVERSE,	Fourth grade.
BERTHA A. KURALT,	Third grade.
FLORENCE P. AXTELL,	Second grade.
ANNIE E. ROBERTS,	First grade.
EMMA L. HAMMOND,	Kindergarten.

Alumni Association of the Westfield Normal School.

President.

Herbert H. Bates, Cambridge, Mass.
Class of 1877.

Vice President.

Miss Eunice M. Beebe, Westfield, Mass.
Class of 1877.

Secretary and Treasurer.

Miss Angie E. Bardin, Boston, Mass.
Class of 1883.

Executive Committee.

Principal Clarence A. Brodeur, Westfield, Mass.

Mrs. Grace Pettis-Johnson, Springfield, Mass.
Class of 1892.

Mrs. Maria Brooks-Smith, Chicopee, Mass.
Class of 1878.

Necrology Committee.

Miss Edith M. Robbins, Westfield, Mass., *Chairman.*
Class of 1896.

Miss Emma Lay, Thompsonville, Conn.
Class of 1872.

Miss Mary E. Lawley, Holyoke, Mass.
Class of 1884.

Miss Jessie D. Stoddard, Dorchester, Mass.
Class of 1886.

The next meeting of the Association will be held May 31, 1919.

CALENDAR FOR 1919.

Spring Term.

Monday, 9 A.M., March 31, 1919, to Friday, 4 P.M., June 27, 1919.

Graduation.

Monday, 2 P.M., June 30, 1919.

Examinations for Admission.[1]

FIRST ENTRANCE EXAMINATION.

Thursday and Friday, 9 A.M., June 17 and 18, 1919.

SECOND ENTRANCE EXAMINATION.

Monday and Tuesday, 9 A.M., September 8 and 9, 1919.

Entrance examinations on the dates given above begin at 8.30 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Saturday.

[1] For order of examinations, see page 16.

Calendar for School Year, 1919-20.

Fall Term.[1]

Wednesday, 9 A.M., September 10, 1919, to Friday, 4 P.M., November 28, 1919.

Winter Term.

Monday, 9 A.M., December 1, 1919, to Friday, 4 P.M., March 19, 1920.

Spring Term.

Monday, 9 A.M., March 22, 1920, to Friday, 4 P.M., June 18, 1920.

Graduation.

Monday, 2 P.M., June 21, 1920.

Vacations.

Spring, 1919.

From Friday, 4 P.M., April 18, 1919, to Monday, 9 A.M., April 28, 1919.

Thanksgiving.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

Christmas.

From Friday, 12 M., December 19, 1919, to Thursday, 9 A.M., January 5, 1920.

Winter.

From Friday, 4 P.M., February 27, 1920, to Monday, 9 A.M., March 8, 1920.

Spring, 1920.

From Friday, 4 P.M., April 23, 1920, to Monday, 9 A.M, May 3, 1920.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Monday, September 8, 1919.

STATE NORMAL SCHOOL.

WESTFIELD, MASSACHUSETTS

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, September 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 5,970. Since 1855, the date of the first formal graduation, 2,949 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 18,500 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the outdoor study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Romanesque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, classrooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michelangelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 75 students. The gymnasium of the school is located in this building. A fuller description may be found on page 33 under the caption "Dickinson Hall."

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

APPLICATION FOR ADMISSION.

It is advisable that application be made soon after January 1, and that certificates be forwarded early in June.

REQUIREMENTS FOR ADMISSION.

I. A candidate for admission to a Massachusetts State normal school as a regular student must have attained the age of seventeen years if a man, and sixteen years if a woman, on or before the first day of September in the year in which he seeks admission (but for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities, or other defects which would unfit him for the office of teacher; must present a certificate of good moral character; and must present evidence of graduation from a high school or of equivalent preparation, and, in addition, offer such satisfactory evidence of scholarship as may be required by the regulations of the Board. He must submit detailed records of scholarship from the principal of the high school or other school in which preparation has been made, showing the amount of time given to individual subjects and the grades therein, and such additional evidence of qualifications for the calling of teacher as may be defined in the regulations of the Board relating to normal schools.

II. A candidate for admission as a regular student to a general course must offer satisfactory evidence of preparation in the subjects listed under "A," "B," and "C," amounting to 15 units, 10 of which units, however, must be in subjects under "A" and "B" and secured either by examination or certification. (The Massachusetts Normal Art School requires, in addition, that a special examination in drawing be

passed. Applicants for admission to the Practical Arts Department of the Fitchburg Normal School may substitute evidence of practical experience in some industrial employment in whole or in part for the above.)

A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1)	English literature and composition,	3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History,[1]	1, 2 or 3 units.
(5)	Spanish,	2 units.
(6)	Latin,	2, 3 or 4 units.
(7)	French,	2 or 3 units.
(8)	German,	2 or 3 units.
(9)	Community civics,	½ or 1 unit.
(10)	Physics,	1 unit.
(11)	Chemistry,	1 unit.
(12)	Biology, botany or zoölogy,	½ or 1 unit.
(13)	Physical geography,	½ or 1 unit.
(14)	Physiology and hygiene,	½ or 1 unit.
(15)	General science,	½ or 1 unit.
(16)	Drawing,	½ or 1 unit.
(17)	Household arts,	1, 2 or 3 units.
(18)	Manual training,	1 unit.
(19)	Stenography, including typewriting,	1 or 2 units.
(20)	Bookkeeping,	1 unit.
(21)	Commercial geography,	½ or 1 unit.
(22)	Arithmetic,	½ or 1 unit.
(23)	Current events,	1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by the Massachusetts colleges for entrance. The outlines submitted by the

[1] History includes: ancient; mediæval and modern; English; American history and civics; history to 1700; European history since 1700.

College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

C. *Additional Subjects.* — At least 5 units from any of the foregoing subjects, or from other subjects approved by the high school, towards the diploma of graduation of the applicant, representing work in addition to that for which credit is gained by examination or certification.

III. A. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV. and V., must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year (examinations for the Massachusetts Normal Art School are held only in September). Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects. Persons not able to present these credentials must obtain credit for 15 units by examination in the subjects listed under "A" and "B."

B. *Division of Examinations.* — A candidate for admission to a normal school may take all of the examinations at once, or divide them between June and September. A candidate will receive permanent credit for any units secured by examination or certification.

IV. *Admission on Certificate.* — A graduate of a public high school approved by the Board of Education for purposes of certification to a State normal school may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant is entitled to certification, in accordance with standards as defined by the Board of Education.

Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of

the College Entrance Examination Board, will be accepted towards the total of 10 units under "A" and "B." In addition to the units granted by certification candidates must present credentials for subjects under "C."

V. *Admission of Special Students.* — (*a*) When in any normal school, or in any course therein, the number of students entered as regular students and as advanced students at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may authorize the admission as a special student of an applicant who, being otherwise qualified, and who, having taken the entrance examinations, has failed to meet the full requirements provided in the regulations of the Board, but who, nevertheless, is recommended by the principal of the normal school as in his estimation, qualified to become a teacher. Such a special student shall be given regular standing only when he shall have satisfied all admission requirements, and when his work in the school, in the estimation of the principal, justifies such standing. The principal of the normal school shall report annually in October to the Commissioner as to all special students. Certificates may be granted to special students in accordance with regulations approved by the Board.

(*b*) When in any normal school, or in any course therein, the number of students entered as regular students, as advanced students and as special students as defined in (*a*) at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may, subject to such special regulations as may be approved by the Board, authorize the admission to any class as a special student, on the recommendation of the principal, of a person possessing special or exceptional qualifications for the work of such class. Such special student shall not be considered a candidate for a diploma until he shall have qualified as a regular student, but may, on the satisfactory completion of the work of the course, be granted a certificate to that effect by the Board. The principal of the normal school shall report

annually in October to the Commissioner as to all special students in the school under the provisions of this section.

VI. *Admission as Advanced Students.* — A graduate of a normal school or of a college, or any person with not less than three years' satisfactory experience in teaching, may be admitted as a regular or as an advanced student to any course under such regulations as may be approved by the Board.

SCHEDULE OF ENTRANCE EXAMINATIONS.

TUESDAY, JUNE 17, 1919.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Drawing, stenography.
8.45–10.30.	English.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	Geometry.	4.00–5.00.	General science, community civics, current events.
11.30–12.30.	Household arts, manual training.		

WEDNESDAY, JUNE 18, 1919.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Algebra.
8.30–10.00.	French, German, Spanish.	2.30–3.30.	Chemistry, physics.
10.00–11.30.	History.	3.30–4.30.	Physiology, bookkeeping.
11.30–12.30.	Physical geography, commercial geography.	4.30–5.30.	Biology, botany, zoölogy.

MONDAY, SEPTEMBER 8, 1919.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Drawing, stenography.
8.45–10.30.	English.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	Geometry.	4.00–5.00.	General science, community civics, current events.
11.30–12.30.	Household arts, manual training.		

TUESDAY, SEPTEMBER 9, 1919.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Algebra.
8.30–10.00.	French, German, Spanish.	2.30–3.30.	Chemistry, physics.
10.00–11.30.	History.	3.30–4.30.	Physiology, bookkeeping.
11.30–12.30.	Physical geography, commercial geography.	4.30–5.30.	Biology, botany, zoölogy.

STATE NORMAL TRAINING SCHOOL.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and textbooks are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay, at the beginning of each half-year session, the sum of $25 to the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half year.

For cost of board, see "Dickinson Hall," page 33.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums. Aid is not furnished during the first half year of attendance, nor to students whose scholarship is unsatisfactory.

CURRICULA.

Elementary Department.

Designed primarily for students preparing to teach in the first six grades of elementary schools or in rural schools of all grades.

A period is forty or forty-five minutes in length.

Name and Number of Course.	Number of Weeks.	Periods Weekly of —		
		Recitation.	Laboratory or Teaching.	Expected Outside Preparation.
First Year.				
Mathematics,	39	3	–	4
Geography,	39	2⅓	–	2⅓
English Language 1 (Expression),	39	3	–	4
English Language 2 (Penmanship),	39	1	–	2
Music 1,	39	2	–	1
Science,	26	4	4	–
Drawing 1,	39	2	–	2
Practical Arts 1 (Sewing),	39	2	–	1
Physical Education 1 (Gymnastics),	39	2	–	2
Physical Education 2 (Hygiene),	13	4	4	–
Education 1 (Methods),	39	4	–	4
Second Year.				
Education 2 (History of Education),	26	2	–	2
Education 3 (Psychology and Pedagogy),	26	2	–	2
Education 4 (Practice Teaching),	13	–	40	10
History and Social Science 1 (Civics),	26	2	–	2
History and Social Science 2 (History of United States).	26	2	–	2
History and Social Science 3 (Contemporary History).	26	3	–	3
English Language 2 (Composition),	26	2	–	3
Literature,	26	3	–	3
Drawing 2,	26	4	–	3
Music 2,	39	2	–	1
Practical Arts 2 (Sewing),	26	2	–	1
Practical Arts 3 (Manual Training),	26	3	–	4

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Board of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Content and methods course in arithmetic. Miss Dobie.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

A thorough course in subject-matter, with especial attention to (1) rapid oral drill, (2) arrangements and forms of solution, accurate and suited to the pupils of the grade in which a given topic is studied, and (3) rationalization of processes.

A brief study of each of the following topics: (1) history of arithmetic, (2) progress in methods of teaching arithmetic, (3) the number concept, and (4) reasons for teaching arithmetic and aims of an elementary course in this subject.

Development and application of method for work of each grade through type lessons given by instructor, teachers in the training school, and by the students themselves.

GEOGRAPHY.

Geography. Content and methods course. Dr. Wilson.

First year. Thirty-nine weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for geography work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in greater detail. Physiography, climate, map development, kinds of soil and their

mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. Miss Dobie.

First year. Thirty-nine weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes: —

1. A course in technical grammar, the aim of which is to emphasize essentials useful in securing correct oral and written expression.

2. A brief course in oral and written composition, with especial attention to development of a group of standards which should obtain in the work of the class. Method of developing various types of composition will be analyzed, and as early as possible in the course students will have an opportunity to conduct the presentation of lessons and the criticism of composition.

3. Development of a course of study in composition and grammar for the elementary grades. Development and application of method for the work of each grade through type lessons given by instructor, teachers in the training school, and by the students themselves.

English Language 2. Penmanship. Miss Dobie.

First year. Thirty-nine weeks; one recitation period weekly; outside preparation, average two periods weekly.

This course is divided into three parts: (*a*) Seat work, wherein a systematized course in penmanship, based on muscular movement, is developed. Drill is given in making letter forms and figures, emphasizing movement, slant, proportion, spacing, and type. (*b*) Board work. In this division of the work students are prepared for the various types of blackboard work required in the grades. (*c*) Methods. Methods of and practice in teaching penmanship in the elementary schools, especial emphasis being put on primary work.

English Language 3. Composition. Miss Fay.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average three periods weekly.

The course in composition extends through two terms of the senior year. The lessons aim to develop the intelligent and skillful use, in speech and in writing, of the mother tongue. They include the following topics: the choice of vocabulary, paragraph development, letter writing, the formation of literary style, the making of outlines, oral and written themes, reports of daily lessons and of assembly talks, and the publication of a class magazine.

DRAWING.

Drawing 1. Methods course. Miss Snow.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The aim of this course is to give students a thorough knowledge of subject-matter, and a working basis necessary to the teaching of drawing in the grades.

This subject-matter includes drill in the handling of water color, crayon, pencil, and scissors, and the study of representation, illustration, perspective, color, and design.

Drawing 2. Methods course. Miss Snow.

Second year. Twenty-six weeks; four recitation periods weekly; outside preparation, average three periods weekly.

The aim of this course is to instruct students as to the most effective methods of teaching drawing and applied arts in the grades.

Because skillful use of the blackboard plays so large a part in the efficiency of a teacher, a special effort is made to develop power and confidence in illustrative sketching on the blackboard.

Appropriate problems for each grade and for special holidays therein are planned and worked out with the students.

Each student is given the opportunity for practical application of her work by teaching classes in the training school.

MUSIC.

Music 1. Introductory course. Mr. Hawley.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

A thorough study of the subject-matter required for teaching in the grades; drill in sight reading and songs; ear training; a study of musical interpretation including breathing, tone production, pronunciation and enunciation, terms of tempo and expression; presentation and interpretation of fifteen or more rote songs suitable for primary grades; chorus practice; and practice teaching before the class of students of subject-matter suitable for grades.

Music 2. A subject-matter and methods course. Mr. Hawley.

Second year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

This course for seniors is a continuation and expansion of Music 1 for juniors, and is planned so as to present a maximum of efficiency of presentation in the practice schools. By the use of the Weaver and Bowen sight slips students are given a thorough training in sight reading and individual singing of short selec-

tions, as solos, duets, and trios; a course of study for the first six grades is indicated and developed by students, with a considerable drill in practice teaching before the class. Some attention is given to chorus singing, the music for graduation being prepared in the time given to this course. Under the personal direction and supervision of the instructor every normal student is required to give five full lessons to classes of children in the training school.

SCIENCE.

General Science. Dr. Wilson.

First year. Twenty-six weeks; four recitation periods weekly; outside preparation, average four periods weekly, in the laboratory or field practice.

The presentation of a science lesson is made the subject of study and of practice. The course includes studies of animal and plant life, gardening, and selected applications from chemistry and physics. Emphasis is placed upon the study of harmful and beneficial insects, birds, and wild flowers. An ample school garden gives opportunity for personal experience in its practical use.

Each student also has a local area, including a pond, river, or brook, woodland, and cleared ground, which she studies throughout the year and from which she secures material for her class work. There is also included a small amount of general work upon plants and animals from other portions of the United States, from the seashore, and from other countries.

PHYSICAL EDUCATION.

Physical Education 1. Physical training. Miss Cummings.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The work in the gymnasium is carried out along the three lines of formal gymnastics, games, and folk dancing. Every student is given the benefit of the exercise for herself and practice in conducting squad and class drills. A small amount of theory is included in the class teaching and covers the ground necessary to make an intelligent and accurate worker.

In gymnastics the outlines of exercises consist of a progressive series arranged for each of the first six grades. In these exercises the lessons for the first and second grades are in the form of regulated play where action, imagination, and imitation are the characteristics called for; the subjects of the lessons, so far as is possible, are in keeping with the season of the year. The more formal work begins in the third grade.

All students taking this course are required to provide themselves with a regulation costume, consisting of white jumper or middy blouse with white collar and cuffs, black tie, navy blue bloomers, black stockings, and black tennis or gymnasium shoes.

Physical Education 2. Hygiene. Dr. Wilson.

First year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly, a part of which is in the laboratory.

The basis of this work is the teaching of hygiene in the first six grades of our common schools. The students secure the necessary material, prepare the lessons, and present the work under the guidance, suggestion, and criticism of the teacher.

Only so much anatomy and histology is included as is found necessary to a proper understanding of the hygiene. Emphasis is placed upon the intelligent use of charts, tables, the circulars and reports of city, State, and national boards of health, and many articles of the current literature of hygiene. Prominence is given to the hygienic duties of the teacher under ordinary conditions, and what is expected of her in emergencies, particularly with reference to contagious diseases. The important principles of private and public sanitation are also included, and are illustrated by a study of concrete examples.

HISTORY AND SOCIAL SCIENCE.

History and Social Science 1. Community civics. Mr. Brodeur.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

A study of those forms of civil life which fall within the personal experience of everyday life, with special reference and application to public school pupils. A large number of topics are considered, as, for example: (1) laws in the schoolroom, discipline, laws in the community, the town meeting, the executive officers of town or city, law and order, policemen, courts and trials, places of detention, etc.; (2) the public health, — contagious disease, quarantine, vaccination, boards of health, disposal of garbage, ashes, rubbish, etc., clean streets, city physician, medical examiner, vital records, etc.; (3) public education, — the town schools, number of buildings, cost of maintenance, value to community and individual, value in dollars of school privileges to citizens, etc.

Some other topics considered are banks and the saving habit, insurance, the post office, public highways, the care of the poor, dependents, public libraries, citizenship, the franchise, taxation, etc.

Trips are taken, individually or by class, to the almshouse, the town lockup, the Hampden County jail, etc., and a day is spent in the civil session of the Superior Court.

History and Social Science 2. History of United States. General course. Miss Fay.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

This course aims to trace the larger movements of our history; to discover the relation of cause and effect in the growth of our country; to understand our international relations; and to determine, in some degree, those principles

by which democracy must be guided in order to endure. The work also includes suggestions for presentation, and gives practice in formulating problems suitable for the grades.

History and Social Science 3. Contemporary history. General course. Miss Fay.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

The course in contemporary history reviews the life of European peoples as they have struggled toward a national consciousness; it seeks to find the distinguishing characteristics of each, and to observe the power of economic, social, and moral forces as they rechart the map of the world.

Current periodicals and newspapers furnish much of the source material for the present situation, while a good textbook provides a starting point for study of earlier periods of which the course provides an outline.

LITERATURE.

Literature. Content and methods course. Miss Fickett.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

The course in literature is designed to acquaint students with the literature set for children by present-day standards, and to furnish a cultural background for its appreciation and a working knowledge of the most acceptable procedure in its classroom use. The first term is devoted to those types of literature within which are included the most enduring stories for children. This work, introduced by a cursory study of folklore in general, and accompanied by copious reading, is a study as scholarly and exhaustive as conditions permit of the beast tale, fairy story, myth, legend, ballad, lyric, epic, and romance. The work of the second term is almost wholly professional. Authoritative and appropriate writings on the teaching of literature are discussed; and from the material previously read, specimen selections, lending themselves distinctively to memorizing, reproduction, appreciation, or dramatization, are made the foundation of illustrative lesson plans. In order to socialize the recitation and to furnish an impetus for worth while reading that shall continue beyond the days of training, each class organizes itself into a woman's club, the members of which enroll in one of the two-year courses of the National Reading Circle, conducted under the auspices of the United States Bureau of Education. The programs of the club are based upon books in the United States course; and each student is required, while she is a member of the literature class, to read at least one of the prescribed books, and to report to the class on that phase of it assigned her for individual study.

PRACTICAL ARTS.

Practical Arts 1 and 2. Sewing. Mrs. Clark.

First year. Thirty-nine weeks; two recitation periods weekly; outside preparation, average one period weekly.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average one period weekly.

Instruction in elementary sewing includes practice in making the fundamental stitches and applications of the same to various simple models suitable for grades 5, 6, and 7. All the work for grades 5 and 6 is handwork, and the course covers the making of dust cloths, bean bags, pan lifters, pin cushions, sewing aprons, work bags, etc. Lessons on pattern cutting for underclothing made with the sewing machine, and the application of simple trimmings, are given for advanced work.

In addition to making the articles called for in the course each student is required to construct an original model which a child in grade 6 might be taught to make. In this model attention is paid to the cost of material, the application of stitches already taught, and the usefulness of the article when completed.

Plain knitting is taught, which, with appropriate material, is applicable in all primary and elementary grades.

Practice in the teaching of sewing and knitting to children in the training school, and the preparation of material for the lessons, is given in the appropriate grades under the direction of the supervisor.

Practical Arts 3. Construction. Miss Cummings.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The work is laid out along the lines advocated by the State Board of Education for the union superintendency schools, supplemented by problems designed to meet the requirements of a city environment. A brief outline by grades indicates the scope of the course.

Grade 1. The miniature reproductions on the sand table of some part of the home environment. Models are limited to those that can be made by cutting simple outlines from paper; the emphasis is placed on careful cutting to a line, cutting two sides alike, and pasting small surfaces.

Grade 2. Sand-table work continued, the models made in three dimensions on the nine, twelve, and sixteen folded square basis, familiarizing the children with the square, the rectangle; right, acute and obtuse angles; the circle; the triangle. Practice with the ruler or a straight edge.

Grade 3. The work of the second grade continued, with the emphasis put upon constructive thinking. The use of the ruler as a measuring tool for the inch and its combinations; the making of three dimension patterns; the use of solid and dash lines for working sketches.

Grade 4. The third-grade work carried on by the miniature reproduction of

simple houses and their variations; the making of boxes, furniture, tools and vehicles involving the use of the half, quarter, and eighth inch measurements; the beginning of the progressive series of lessons in elementary bookbinding; the making of working drawings to full size and to scale; models constructed: rectangular candy box with cover, the telephone card and the blotter pad.

Grade 5. The miniature village project carried on by co-operative group work; the making of route maps; the bookbinding course continued by the working out of the processes of hinged backs, closed backs, and closed one-piece backs for cases; working drawings to different scales; models constructed: the envelope clipping file, the memorandum book, the writing pad with pocket flap and pencil case, and the portfolio for drawings.

Grade 6. The solving of the most difficult problems of the sand-table project, and the assembling of the parts for the completion of the work; plan drawing to a given scale of some of the buildings represented; in the bookbinding series: the folding and sewing of sections, the fastening of pamphlets, the sewing of single sheets leading to the binding of drawing papers and the rebinding of magazine articles and plates, and the making of a scrap book.

EDUCATION.

Education 1. Methods. Mrs. Winslow.

First year. Thirty-nine weeks; four recitation periods weekly; outside preparation, average four periods weekly.

The work of this course relates very closely to the work in the training school, and is directly preparatory to the student's period of practice teaching. In connection with the course students are required to observe systematically in the training school; and the experienced teachers of that school frequently illustrate different phases of the work both in the normal school classroom, with children, and in the training school.

This course includes: —

1. Types of class procedure.
2. Reading and use of the voice.
3. Story telling and dramatization.
4. American history.
5. Home geography.

Education 2. History of education. Miss Fickett.

Second year. Twenty-six weeks, two recitation periods weekly; outside preparation, average two periods weekly.

The course in the history of education is designed chiefly to acquaint students with the most renowned educational leaders of all time. Its purpose is, therefore, essentially biographical; but the work is unified by tracing with as much accuracy and detail as time permits the sources of twentieth century schoolroom procedure. It is intended that every student shall leave the subject with a fuller conception of the dignity of the teaching profession and a more intelligent attitude toward current educational discussions and impending changes in our school system.

Education 3. Psychology and Pedagogy. Miss FICKETT.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

By the introductory work of this course the student becomes acquainted with the basal principles of human behavior, and builds up an adequate psychological vocabulary. With this foundation she inquires into the equipment of original nature and the possibilities of nurture far enough to insure a knowledge of child psychology in its fundamental aspects; and lastly she supplements this work with a consideration of the most available and effective means of creating desirable changes in children, and with a working knowledge of the standardized tests and scales for determining the effects of her instruction.

Education 4. Practice teaching. Under the supervision of Mrs. WINSLOW.

Second year. Thirteen weeks; forty recitation periods weekly; outside preparation, average ten periods weekly.

The training school is a public school maintained jointly by the town and the State. Its object is: (*a*) to give children a thorough training in the work of the grades, and (*b*) to furnish normal school students privileges of observation and practice.

It has 12 grade rooms (42 pupils to a room), a kindergarten, recitation rooms, an assembly hall, a library, a principal's office, electric lights, and other modern conveniences, and is liberally equipped for the teaching of all subjects of the grades.

The teaching force consists of the principal, 13 training teachers, each in charge of a grade, and supervisors of music and art.

A most intimate connection exists between the training school and the normal school. Through directed observation with subsequent class discussion junior students become familiar with school conditions and practice from the viewpoint of the teacher, while senior students devote the entire time of one term of thirteen weeks to observation and practice teaching under expert supervision. During the training period each student has two assignments at least two grades apart, and is required not only to make a thorough study of, and to teach in, the grades to which she is assigned, but also to observe systematically in all other grades. Frequently opportunities are given to substitute in the schools of Westfield.

The following courses are given in connection with training: —

School Management and School Law (Mr. WINSLOW). — A study is made of problems of management in graded and ungraded schools, *e.g.*, preliminary arrangements; program making classroom routine; discipline; technique of instruction; relation of teacher to associate teachers, principal, superintendent, parents, and the community. These topics are supplemented by directed professional reading. The work in school law includes a brief survey of the laws of Massachusetts relating to public instruction. The aim is to give the normal student an intelligent idea of such legislation as applies to her work, and to acquaint her with her privileges and duties as a public school teacher.

Rural School Work (Mrs. Winslow). — The purpose of this course is to remove the ordinary prejudice against rural school positions by revealing the attractiveness of a well-ordered country school that has become a socializing force in the community. To this end the course aims to give an inspiring consideration of the peculiar problems and privileges of the rural school teacher.

It is the intention to make all the work in the training school so good in method and so practical that students may go from it to their own schools with a probability of success.

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work, and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

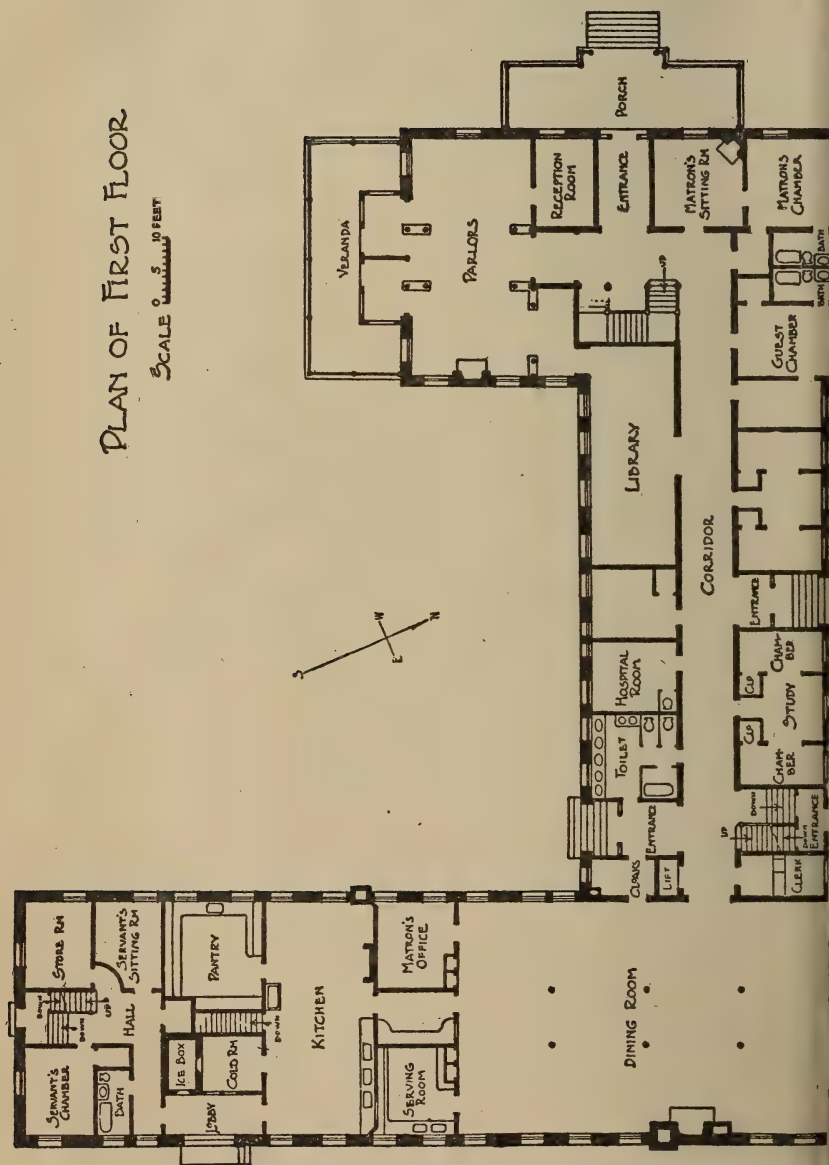
ALLOTMENT OF COURSES BY CLASSES AND TERMS.

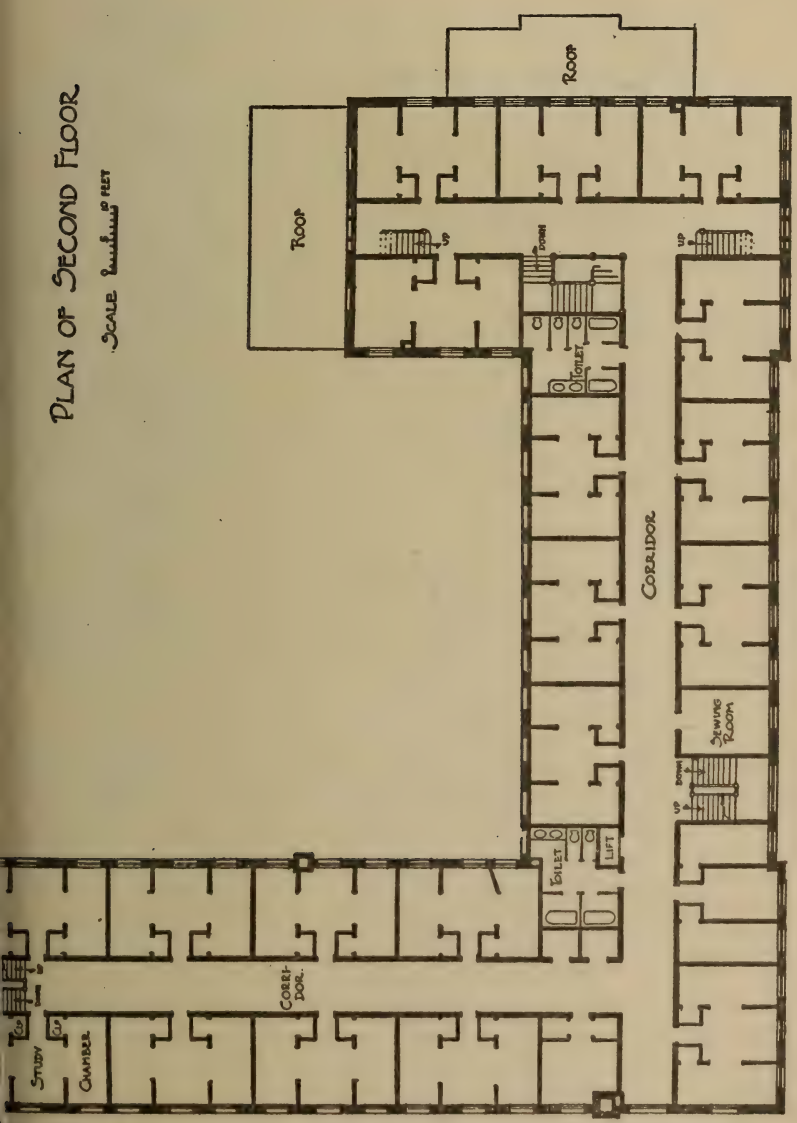
Junior Year.

Fall Term.		Winter Term.		Spring Term.	
Arithmetic, . .	3	Arithmetic, . .	3	Arithmetic, . .	3
Drawing, . . .	2	Drawing, . . .	2	Drawing, . . .	2
English, . . .	3	English, . . .	3	English, . . .	3
Geography, . .	3	Geography, . .	2	Geography, . .	2
Gymnastics, . .	2	Gymnastics, . .	2	Gymnastics, . .	2
Methods, . . .	4	Methods, . . .	4	Methods, . . .	4
Music, ...	2	Music, ...	2	Music, ...	2
Penmanship, . .	1	Penmanship, . .	1	Penmanship, . .	1
Science, . . .	4	Science, . . .	4	Science, . . .	4
Sewing, . . .	2	Sewing, . . .	2	Sewing, . . .	2
Total periods per week, . . .	26	. . . . .	25	. . . . .	25

Senior Year.

Fall Term.			Winter Term.			Spring Term.		
	B	C		A	C		A	B
Civics, . . .	2	2	Civics, . . .	2	2	Civics, . . .	2	2
Contemporary history.	3	3	Contemporary history.	3	3	Contemporary history.	3	3
Drawing, . . .	4	4	Drawing, . . .	4	4	Drawing, . . .	4	4
English composition.	2	2	English composition.	2	2	English composition.	2	2
History of education.	2	2	History of Education.	2	2	History of education.	2	2
History of United States.	2	2	History of United States.	2	2	History of United States.	2	2
Literature, . .	3	3	Literature, . .	3	3	Literature, . .	3	3
Manual training, .	3	3	Manual training, .	3	3	Manual training, .	3	3
Music, . . .	2	2	Music, . . .	2	2	Music, . . .	2	2
Psychology and pedagogy.	2	2	Psychology and pedagogy.	2	2	Psychology and pedagogy.	2	2
Sewing, . . .	2	2	Sewing, . . .	2	2	Sewing, . . .	2	2
Total periods per week, . . .	27	27	. . . . .	27	27	. . . . .	27	27


PLAN OF FIRST FLOOR
SCALE 0 5 10 FEET
VERANDA
PARLORS
RECEPTION ROOM
ENTRANCE
PORCH
MATRON'S SITTING RM
MATRON'S CHAMBER
BATH
GUEST CHAMBER
LIBRARY
CORRIDOR
ENTRANCE
CHAMBER
STUDY
CHAMBER
CLERK
ENTRANCE
HOSPITAL ROOM
TOILET
ENTRANCE
CLOAKS
LIFT
DINING ROOM
MATRON'S OFFICE
SERVING ROOM
KITCHEN
PANTRY
COLD RM
ICE BOX
PORCH
STORE RM
SERVANT'S SITTING RM
HALL
SERVANT'S CHAMBER
BATH
UP
DOWN



DICKINSON HALL.

Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1919 has been as follows: —

Mr. James Frederick Hopkins, Boston.
Illustrated lecture, "Joan of Arc."

Mr. Pitt Parker.
Entertainment, "Cartoons and Cartoonists."

Mrs. Walter Stokes Irons, Providence, R. I.
Lectures, "World Bolshevism — or What;" "Common Sense in the Interpretation of History."

Mrs. Katherine Call Simonds, Franklin, N. H., Soprano Vocalist.
Concert.

Principal Clarence A. Brodeur, Westfield.
Recital, "The Poetry of Robert Burns."

Dr. Frederick W. Hamilton, Member of the State Board of Education, Boston.
Graduation address.[1]

The regular social activities of the school, carried out largely by the students, consist of the following: faculty reception to new students, Hallowe'en party, Christmas party, senior reception, junior reception, heart party, final reception, and faculty tea.

[1] To be given.

DICKINSON HALL

DICKINSON HALL.

Mrs. Charles B. Wilson, Matron.

Dickinson Hall is the name given the normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of roommate. For several years the number of applicants has exceeded the accommodations; because of this fact persons desiring rooms should notify the principal as soon as possible. Rooms will be assigned **in the order of application after admission to the school.** A deposit of $5 is required upon application which will be applied on the first quarterly payment, **but forfeited to the State if the room is not taken at a reasonable date.**

Board in the dormitories connected with the normal schools of the State is supplied at cost of materials. As this is a fluctuating item no definite agreement as to the exact price can be entered upon. For the past year the price of board was fixed at $180, payable in advance as follows: $45 at the beginning of the school year in September; $45 on November 15; $45 on February 1; and $45 on April 15.

This rate includes board, furnished room (except as below), steam heat, light, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall during any vacation, except the long one in the summer, on payment of the additional sum of $4.50[1] per week during such vacation. The hall is closed during the summer.

For temporary absence of one week or less no rebate will be made to students. For absence exceeding one week, a rebate at the rate of $3.50[1] a week may be obtained if the room

[1] Price subject to change.

is reserved for the student; otherwise a rebate of $4.50[1] per week may be granted. When students leave the school before the expiration of a term, money paid in advance will be refunded at the rate of $4.50[1] a week, but no deduction will be allowed for the first week of absence.

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets, and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $1.70 per day; dinner, 40 cents; supper, 30 cents; breakfast, 25 cents; lodging, 75 cents.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room. Whenever possible such students will board at Dickinson Hall and be charged at the rate of $140[1] a year; but all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

[1] Price subject to change.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by electricity, and every possible precaution is taken to secure it from danger by fire. A private fire-alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools, and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular classroom instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or textbooks, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at $4.50 per week.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

Graduates, Class of 1918.

General Two-year Course.

Alstrom, Camilla G., 92 Woodside Terrace,	Springfield.
Arnold, Marjorie I.,	Worthington.
Austin, Alice M.,	Belchertown.
Austin, Gertrude N., 105 Springfield Street,	Chicopee.
Axtell, Mary E., 4 Clifford Street,	Easthampton.
Baker, Edna L., Pelham Road,	Amherst.
Barnes, Cora M.,	Woronoco.
Barr, Edith R., 28 Windsor Street,	Springfield.
Barry, Mary F., 8 Columbia Street,	Westfield.
Berg, Anna E., 6 Bristol Street,	Springfield.
Boice, Marguerite L.,	North Egremont.
Bothwell, Mary A., 82 Front Street,	Three Rivers.
Breor, Helen K., King Street,	Hatfield.
Brown, Helen E., 891 Hampshire Street,	Holyoke.
Buck, Bertha M., 61 New Britain Avenue,	Hartford, Conn.
Buckner, Louise M., 8 King Place,	Westfield.
Bulger, Sara A., 168 Holmes Road,	Pittsfield.
Carey, Marguerite H., 246 Central Street,	Springfield.
Carter, Grace E.,	Stockbridge.
Carver, Lucy E.,	Ludlow.
Clark, Catherine, 482 Maple Street,	Holyoke.
Deneen, Eileen A., 190 Merrimac Street,	New Bedford.
Denslow, Marjorie F.,	East Longmeadow.
Donahue, Helyn M.,	Huntington.
Donoghue, Lillian M., 330 Maple Street,	Holyoke.
Edwards, Beulah M.,	Waterbury, Vt.
Enright, Esther V., 31 Columbia Street,	Chicopee Falls.

Fahy, Rosanna M., Oak Street,	Monson.
Fitzgerald, Grace E., 25 Naomi Street,	Chicopee Falls.
FitzGerald, Nora V., 444 Springfield Street,	Chicopee.
Foley, Madeline E., 29 Church Street,	Chicopee Falls.
Frazier, Isabel S., 169 Alden Street,	Springfield.
Goldstein, Mrs. Annie G., 161 Magazine Street,	Springfield.
Greene, Phyllis E., Baptist Hill,	Palmer.
Hackwell, Isla C., 25 Ozark Street,	Springfield.
Hayhurst, Lillian, 96 Bay Street,	Springfield.
Hodges, Grace A.,	Northfield.
Hopkins, Josephine E., 203 East Street,	Great Barrington.
Howard, Ethel M., 1047 North Street,	Pittsfield.
Huban, Margaret E., East Main Street,	Lenox Dale.
Hubbard, Maude E., 52 Main Street,	Fiskdale.
Hughes, Mary E., 258 Wilbraham Road,	Springfield.
Ingoldsby, Gladys E., 9 Belvedere Street,	Westfield.
Ingoldsby, Inez M., 9 Belvedere Street,	Westfield.
Irving, Frances M., 77 Westford Avenue,	Springfield.
Jeffers, Florence M., 6 Pearl Street,	Westfield.
Johnson, Mary L., 105 South Main Street,	Monson.
Kane, Mary T., 7 Lewis Street,	Westfield.
Kenney, Helen M., 250 Hancock Street,	Springfield.
Keough, Marguerite E., 192 Beech Street,	Holyoke.
Kiely, Jennie C., 108 Main Street,	Haydenville.
Lavery, Marie C., West Main Street,	Warren.
Lynch, Emily F., 52 Howard Street,	Springfield.
Mahannah, Muriel O., Emerson Terrace,	Randolph, Vt.
McAuliffe, Katherine M., 1 Pine Street,	Great Barrington.
Morey, Mabel L., 327 Brownell Street,	Fall River.
Morrier, Laura C.,	Lenox.
Murtagh, Teresa E., 23 Ashley Street,	Springfield.
Oatley, Sylvia R., Boston Road,	Springfield.
O'Connell, Mary E., 16 Webster Street,	Springfield.
O'Malley, Ann T., 76 Montrose Street,	Springfield.
Perry, Martha A., Pochassic Road,	Westfield.
Pfordt, Emily R.,	Lenox Dale.
Possardt, Lily A.,	Monson.
Pratt, Frances K., 6 Central Street,	Dalton.
Reilly, Anne M., 178 Bradford Avenue,	Fall River.
Rice, Dorothy, 761 Auburn Street,	Bridgewater.

Ross, Grace A., 558 North Main Street, . . Palmer.
Rougier, Florence A., 23 Elm Avenue, . . Mittineague.
Roy, Irene O., 303 Main Street, ... Holyoke.
Rushby, Sadie, 1603 North Street, . . . Springfield.
Ryan, Genevieve C., 9 Canal Street, . . . Chicopee.
Scott, Florence H., 9 Mill Street, . . . Westfield.
Shea, Edna M., 19 Matthew Street, . . . New Bedford.
Shea, Mildred A., 47 Sheldon Street, . . . Springfield.
Sullivan, Elizabeth M., ... West Warren.
Swanson, Minnie A., ... Southampton.
Swift, Anna H., 43 High Street, ... Milford.
Tompkins, Ethel M., Washington Avenue, . Pottersville.
Tompkins, Susie, Washington Avenue, . . Pottersville.
Trumbull, Margaret A. R., 154 Chestnut Street, Springfield.
Trumbull, Mary E., 26 Cochran Street, . . Chicopee Falls.
Underwood, Elizabeth B., 60 Westmoreland Avenue, ... Longmeadow.
Washburn, Ellen F., ... Montgomery.
White, Mary F., 114 Rowland Avenue, . . Springfield.
Wiggins, Pearl I., 1 Malone Avenue, . . . Westfield.

One-year Teacher's Course.

Bryant, Gertrude C., 38 Day Avenue, . . Westfield.

General Two-year Course.

Seniors.

Austin, Lucy C., South High Street, . . . Bondsville.
Barlow, Gertrude W. D., 1051 Rodman Street, Fall River.
Bartholomew, Luella M., 120 Main Street, . West Springfield.
Belden, Alene E., 104 Alden Street, . . . Springfield.
Bettinger, Viola E., 21 Hampden Street, . . Westfield.
Breault, Marybelle, ... Glendale.
Browne, Anna E., 53 Washington Street, . . Westfield.
Burgett, Ruth M., ... Great Barrington.
Cahill, May T., 121 Dover Street, . . . Fall River.
Cary, Alma, 39 Beacon Street, ... Holyoke.
Cassidy, Gertrude C., 12 Newton Street, . . Holyoke.
Chapin, Florence W., Montgomery Street, . Chicopee Falls.

Cook, Florence M.,	Middlefield.
Cooke, Addie B., 14 Day Avenue,	Westfield.
Cowles, Cathryn D., 8 Madison Street,	Westfield.
Cunningham, Margaret L., 24 Ellerton Street,	Chicopee Falls.
Custer, Helen, 543 Westfield Street,	Mittineague.
Depping, Margaret L., 132 Franklin Street,	Westfield.
Dixon, Laura C., 21 Day Avenue,	Westfield.
Dunleavy, Alice M., 4 Salem Street,	Springfield.
Ellis, Margaret K., 71 Western Avenue,	Chicopee Falls.
Ewald, Helen V., 20 Church Street,	West Springfield.
Flaherty, Jane S.,	Hadley.
Glancy, Bessie M., 50 Auburn Street,	Chicopee.
Gorman, Helen T., 4 Ferguson Place,	Holyoke.
Greaney, Elizabeth, 105 Elm Street,	Holyoke.
Haley, Alice K., 199 Broadway,	Chicopee Falls.
Hart, Ethel M.,	Westfield.
Henshaw, Bertha M.,	West Brookfield.
Higney, Gertrude L., 63 Bark Street,	Swansea.
Holley, Gertrude L., 33 Lexington Street,	Springfield.
Howard, Madeline I., 17 Liberty Street,	Easthampton.
Jurgenson, Minnetta M.,	Great Barrington.
Kennedy, Eva M., 26 Cedar Street,	Hopkinton.
Kennedy, Mary G., 1475 Dwight Street,	Holyoke.
Kennedy, Mary U., 221 Main Street,	Chicopee Falls.
Kenworthy, Madeleine, 43 Kelso Avenue,	West Springfield.
Kirchner, Elizabeth C., 229 First Street,	Pittsfield.
Larson, Helen L., 148 Center Street,	Chicopee.
Leach, Marion G., 32 Southbridge Street,	Warren.
Lee, Edith M., 38 Cottage Street,	Amherst.
Lockett, E. Dorothy, Leyden Road,	Greenfield.
Lyons, Vera M., 2 Harrison Avenue,	Westfield.
Moss, Frances K., 96 Nonotuck Avenue,	Chicopee.
Norris, Alma M., 44 Park Street,	West Springfield.
O'Connor, Nora E., 69 Taylor Street,	Holyoke.
O'Donnell, Marie C., 204 Eastern Avenue,	Springfield.
Parks, Leah, Main Street,	Russell.
Peterson, Cecile M., 162 Taconic Avenue,	Great Barrington.
Phillips, Doris B., 34 East Street,	Hadley.
Richards, Dorothy, 26 Day Avenue,	Westfield.
Rourke, Ada J., Main Street,	Wales.
Ruane, Katherine A., 15 Summer Street,	Great Barrington.

Ruddy, Mildred C., 5 Keyes Street,	Warren.
Scheffer, Noelia J., 81 Pleasant Street,	Ware.
Shea, Helen L., 427 Elm Street,	Holyoke.
Shea, Lenore G., South High Street,	Bondsville.
Smith, Mabel, 268 Cory Street,	Fall River.
Southworth, Esther A.,	North Dana.
Sparrow, Wilhelmine S., 23 Bradley Street,	North Adams.
Vibert, Catharine E.,	South Windsor, Conn.
Whittemore, Ruth M., 10 South Maple Street,	Westfield.
Williams, Esther M.,	Greenfield.

JUNIORS.

Astley, Ethel W., 342 Maple Street,	Holyoke.
Austin, Catherine R., South High Street,	Bondsville.
Avery, A. Claire, 500 Plainfield Street,	Springfield.
Barker, Mabel,	Three Rivers.
Bovett, Edith M., 750 Dalton Avenue,	Pittsfield.
Bowen, Mary E., 39 Fuller Street,	Chicopee.
Boyer, Hazel E.,	Middlefield.
Brodeur, Ruth E., 22 Bush Street,	Westfield.
Brown, Marion E., 12 Highland Avenue,	Westfield.
Cavanaugh, Mary E., 37½ Main Street,	South Windsor, Conn.
Clahassey, Rosalie G., 242 Fort Pleasant Street,	Springfield.
Coleman, Louise C., Ely Avenue,	West Springfield.
Cooper, Janice M., 17 Lincoln Street,	Westfield.
FitzGerald, M. Gladys, 28 Stearns Terrace,	Chicopee.
Gilbert, Nathalia W., 2 Faculty Street,	Wilbraham.
Goss, Anna, 47 Chancery Street,	New Bedford.
Hanchett, Maida E., 7 Butler Street,	Westfield.
Hunter, Dorothy L., 9 Lamb Street,	South Hadley Falls.
Irving, A. Dorothy, 93 Willis Street,	New Bedford.
Jacobs, Carrie L. E., 32 Ladd Street,	Springfield.
Kennedy, Irene T., 1475 Dwight Street,	Holyoke.
Kennedy, Mary E., Martin Street,	East Longmeadow.
Lawrence, Gertrude C., 9 Weston Street,	Dalton.
Mahoney, Mary C., 53 Orange Street,	Westfield.
McKenna, Dorothy H., 14 Linden Street,	Northampton.

Meurisse, Flora A., Stafford Road,	Monson.
Monat, Muriel S., Russell Street,	Huntington.
Moriarty, M. Jeannette, Ellington Street,	East Hartford, Conn.
Moriarty, Mildred M., 485 Chicopee Street,	Willimansett.
Noonan, Katherine E., 55 Mechanic Street,	Westfield.
Noonan, Marion D., 55 Mechanic Street,	Westfield.
Norrgard, Helen, 81 Elm Street,	Springfield.
Parmenter, Lucy S., 14 Holley Avenue,	Greenfield.
Pendergast, Agatha, 201 Main Street,	Indian Orchard.
Rhoades, Maxine A., Village Hill,	Williamsburg.
Smith, D. Maude, 16 High Street,	Westfield.
Terrien, Alma G., 31 John Street,	Willimansett.
Thetreault, Madeline G., 581 Chicopee Street,	Willimansett.
Vaber, Lorena H., Center Street,	Lee.
White, Mary E.,	North Hadley.
Young, Bertha, 111 Nonotuck Street,	Holyoke.

Teacher's Course.

Spooner, Mildred A.,	Southampton.

Special Student.

Kelley, Mary E., 22 Prospect Street,	North Attleborough.

Summary.

Seniors in General Course,	63
Juniors in General Course,	41
Teachers' Course,	1
Special Student,	1
Total,	106

UNIVERSITY OF ILLINOIS LIBRARY

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MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT

YEAR OF

1919 & 1920

ESTABLISHED 1839

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL

WESTFIELD

ESTABLISHED 1839

1919-1920

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Publication of this Document
approved by the
Supervisor of Administration.

NORMAL SCHOOL.

Department of Education.

PAYSON SMITH, ... *Commissioner of Education.*

Advisory Board of Education.

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THOMAS H. SULLIVAN, ...	Slater Building, Worcester.

Division of Elementary and Secondary Education and Normal Schools.

FRANK W. WRIGHT, *Director.*

Agents.

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The Department of Education.

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Division of Vocational Education.
Division of University Extension.
Division of Education of Aliens.
Division of Public Libraries.
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Teachers' Retirement Board.
Massachusetts Nautical School.
Massachusetts Agricultural College.
Bradford-Durfee Textile School, Fall River.
Lowell Textile School.
New Bedford Textile School.

FACULTY.

Normal School.

CLARENCE A. BRODEUR, PRINCIPAL.

Civics.

MRS. FANNIE W. CLARK,	Manual arts.
EDITH L. CUMMINGS,	Manual arts, gymnastics.
EDITH DOBIE,[1]	Arithmetic, English, penmanship.
ALICE PRESCOTT FAY,	English, history.
M. GRACE FICKETT,	History of education, literature, psychology and pedagogy.
EDWARD R. HAWLEY,	Vocal music.
LOUISE E. SNOW,	Manual arts.
CHARLES B. WILSON, Ph.D.,	Geography, science.
MRS. ALICE W. WINSLOW,	Methods, supervision of observation and practice teaching.

IDA R. ABRAMS, *Secretary.*

Training School.

GEORGE W. WINSLOW, PRINCIPAL.

ALMA R. GOLD,	Eighth grade.
AUGUSTA M. TAPPAN,	Eighth grade.
ELLA G. WALLACE,	Seventh grade.
ANNA M. DOWNEY,	Seventh grade.
FLORENCE V. NICHOLS,	Sixth grade.
ELLA J. DOWNEY,	Sixth grade.
MAY T. GROUT,	Fifth grade.
EDITH M. ROBBINS,	Fifth grade.
ELIZA CONVERSE,	Fourth grade.
BERTHA A. KURALT,	Third grade.
FLORENCE P. AXTELL,	Second grade.
ANNIE E. ROBERTS,	First grade.
EMMA L. HAMMOND,	Kindergarten.

[1] Resigned.

Calendar for School Year, 1920-21.

Fall Term.[1]

Wednesday, 9 A.M., September 15, 1920, to Friday, 4 P.M., December 3, 1920.

Winter Term.

Monday, 9 A.M., December 6, 1920, to Friday, 4 P.M., March 18, 1921.

Spring Term.

Monday, 9 A.M., March 21, 1921, to Friday, 4 P.M., June 24, 1921.

Graduation.

Monday, 2 P.M., June 27, 1921.

Vacations.

Spring, 1920.

From Friday, 4 P.M., April 23, 1920, to Monday, 9 A.M., May 3, 1920.

Thanksgiving.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

Christmas.

From Thursday, 12 M., December 23, 1920, to Monday, 9 A.M., January 3, 1921.

Winter.

From Friday, 4 P.M., February 25, 1921, to Monday, 9 A.M., March 7, 1921.

Spring, 1921.

From Friday, 4 P.M., April 29, 1921, to Monday, 9 A.M, May 9, 1921.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Monday, September 13, 1920.

STATE NORMAL SCHOOL.

WESTFIELD, MASSACHUSETTS.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, September 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 6,011. Since 1855, the date of the first formal graduation, 3,012 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 20,000 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the outdoor study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Romanesque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, classrooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michelangelo, Corot, and Frans Hals. The library contains about 4,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 75 students. The gymnasium of the school is located in this building. A fuller description may be found on page 33 under the caption "Dickinson Hall."

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

APPLICATION FOR ADMISSION.

It is advisable that application be made soon after January 1, and that certificates be forwarded early in June.

REQUIREMENTS FOR ADMISSION.

I. A candidate for admission to a Massachusetts State normal school as a regular student must have attained the age of seventeen years if a man, and sixteen years if a woman, on or before the first day of September in the year in which he seeks admission (but for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities, or other defects which would unfit him for the office of teacher; must present a certificate of good moral character; and must present evidence of graduation from a high school or of equivalent preparation, and, in addition, offer such satisfactory evidence of scholarship as may be required by the regulations of the Department. He must submit detailed records of scholarship from the principal of the high school or other school in which preparation has been made, showing the amount of time given to individual subjects and the grades therein, and such additional evidence of qualifications for the calling of teacher as may be defined in the regulations of the Board relating to normal schools.

II. A candidate for admission as a regular student to a general course must offer satisfactory evidence of preparation in the subjects listed under "A," "B," and "C," amounting to 15 units, 10 of which units, however, must be in subjects under "A" and "B" and secured either by examination or certification. (The Massachusetts Normal Art School requires, in addition, that a special examination in drawing be

passed. Applicants for admission to the Practical Arts Department of the Fitchburg Normal School may substitute evidence of practical experience in some industrial employment in whole or in part for the above.)

A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1)	English literature and composition,	3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History, [1]	1, 2 or 3 units.
(5)	Spanish,	2 units.
(6)	Latin,	2, 3 or 4 units.
(7)	French,	2 or 3 units.
(8)	German,	2 or 3 units.
(9)	Community civics,	½ or 1 unit.
(10)	Physics,	1 unit.
(11)	Chemistry,	1 unit.
(12)	Biology, botany or zoölogy,	½ or 1 unit.
(13)	Physical geography,	½ or 1 unit.
(14)	Physiology and hygiene,	½ or 1 unit.
(15)	General science,	½ or 1 unit.
(16)	Drawing,	½ or 1 unit.
(17)	Household arts,	1, 2 or 3 units.
(18)	Manual training,	1 unit.
(19)	Stenography, including typewriting,	1 or 2 units.
(20)	Bookkeeping,	1 unit.
(21)	Commercial geography,	½ or 1 unit.
(22)	Arithmetic,	½ or 1 unit.
(23)	Current events,	1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by the Massachusetts colleges for entrance. The outlines submitted by the

[1] History includes: ancient; mediæval and modern; English; American history and civics; history to 1700; European history since 1700.

College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

C. *Additional Subjects.* — At least 5 units from any of the foregoing subjects, or from other subjects approved by the high school, towards the diploma of graduation of the applicant, representing work in addition to that for which credit is gained by examination or certification.

III. A. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV. and V., must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year (examinations for the Massachusetts Normal Art School are held only in September). Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects. Persons not able to present these credentials must obtain credit for 15 units by examination in the subjects listed under "A" and "B."

B. *Division of Examinations.* — A candidate for admission to a normal school may take all of the examinations at once, or divide them between June and September. A candidate will receive permanent credit for any units secured by examination or certification.

IV. *Admission on Certificate.* — A graduate of a public high school approved by the Department of Education for purposes of certification to a State normal school may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant is entitled to certification, in accordance with standards as defined by the Department of Education.

Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of

the College Entrance Examination Board, will be accepted towards the total of 10 units under "A" and "B." In addition to the units granted by certification candidates must present credentials for subjects under "C."

V. *Admission of Special Students.* — (*a*) When in any normal school, or in any course therein, the number of students entered as regular students and as advanced students at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may authorize the admission as a special student of an applicant who, being otherwise qualified, and who, having taken the entrance examinations, has failed to meet the full requirements provided in the regulations of the Department, but who, nevertheless, is recommended by the principal of the normal school as in his estimation, qualified to become a teacher. Such a special student shall be given regular standing only when he shall have satisfied all admission requirements, and when his work in the school, in the estimation of the principal, justifies such standing. The principal of the normal school shall report annually in October to the Commissioner as to all special students. Certificates may be granted to special students in accordance with regulations approved by the Department.

(*b*) When in any normal school, or in any course therein, the number of students entered as regular students, as advanced students and as special students as defined in (*a*) at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may, subject to such special regulations as may be approved by the Department, authorize the admission to any class as a special student, on the recommendation of the principal, of a person possessing special or exceptional qualifications for the work of such class. Such special student shall not be considered a candidate for a diploma until he shall have qualified as a regular student, but may, on the satisfactory completion of the work of the course, be granted a certificate to that effect by the Department. The principal of the normal school shall

report annually in October to the Commissioner as to all special students in the school under the provisions of this section.

VI. *Admission as Advanced Students.* — A graduate of a normal school or of a college, or any person with not less than three years' satisfactory experience in teaching, may be admitted as a regular or as an advanced student to any course under such regulations as may be approved by the Department.

SCHEDULE OF ENTRANCE EXAMINATIONS.

TUESDAY, JUNE 8, 1920.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Drawing, stenography.
8.45–10.30.	English.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	Geometry.	4.00–5.00.	General science, community civics, current events.
11.30–12.30.	Household arts, manual training.		

WEDNESDAY, JUNE 9, 1920.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Algebra.
8.30–10.00.	French, German, Spanish.	2.30–3.30.	Chemistry, physics.
10.00–11.30.	History.	3.30–4.30.	Physiology, bookkeeping.
11.30–12.30.	Physical geography, commercial geography.	4.30–5.30.	Biology, botany, zoölogy.

MONDAY, SEPTEMBER 13, 1920.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Drawing, stenography.
8.45–10.30.	English.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	Geometry.	4.00–5.00.	General science, community civics, current events.
11.30–12.30.	Household arts, manual training.		

TUESDAY, SEPTEMBER 14, 1920.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Algebra.
8.30–10.00.	French, German, Spanish.	2.30–3.30.	Chemistry, physics.
10.00–11.30.	History.	3.30–4.30.	Physiology, bookkeeping.
11.30–12.30.	Physical geography, commercial geography.	4.30–5.30.	Biology, botany, zoölogy.

STATE NORMAL TRAINING SCHOOL.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and textbooks are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay, at the beginning of each half-year session, the sum of $25 to the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half year.

For cost of board, see "Dickinson Hall," page 33.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums. Aid is not furnished during the first half year of attendance, nor to students whose scholarship is unsatisfactory.

CURRICULA.

Elementary Department.

Designed primarily for students preparing to teach in the first six grades of elementary schools or in rural schools of all grades.

A period is forty or forty-five minutes in length.

Name and Number of Course.	Number of Weeks.	Periods Weekly of —		
		Recitation.	Laboratory or Teaching.	Expected Outside Preparation.
First Year.				
Mathematics,	38	3	–	4
Geography,	38	2⅓	–	2⅓
English Language 1 (Expression),	38	3	–	4
English Language 2 (Penmanship),	38	1	–	2
Music 1,	38	2	–	1
Science,	26	4	4	–
Drawing 1,	38	2	–	2
Practical Arts 1 (Sewing),	38	2	–	1
Physical Education 1 (Gymnastics),	38	2	–	2
Physical Education 2 (Hygiene),	13	4	4	–
Education 1 (Methods),	38	4	–	4
Education 3 (General Psychology),	38	1	–	2
Second Year.				
Education 2 (History of Education),	26	2	–	2
Education 4 (Psychology and Pedagogy),	26	3	–	3
Education 5 (Practice Teaching),	13	–	40	10
History and Social Science 1 (Civics),	26	2	–	2
History and Social Science 2 (History of United States).	26	2	–	2
History and Social Science 3 (Contemporary History).	26	3	–	3
English Language 2 (Composition),	26	2	–	3
Literature,	26	3	–	3
Drawing 2,	26	4	–	3
Music 2,	38	2	–	1
Practical Arts 2 (Manual Training),	26	3	–	4

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Department of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Content and methods course in arithmetic.

First year. Thirty-eight weeks; three recitation periods weekly; outside preparation, average four periods weekly.

A thorough course in subject-matter, with especial attention to (1) rapid oral drill, (2) arrangements and forms of solution, accurate and suited to the pupils of the grade in which a given topic is studied, and (3) rationalization of processes.

A brief study of each of the following topics: (1) history of arithmetic, (2) progress in methods of teaching arithmetic, (3) the number concept, and (4) reasons for teaching arithmetic and aims of an elementary course in this subject.

Development and application of method for work of each grade through type lessons given by instructor, teachers in the training school, and by the students themselves.

GEOGRAPHY.

Geography. Content and methods course. Dr. Wilson.

First year. Thirty-eight weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for ge: graphy work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in greater detail. Physiography, climate, map development, kinds of soil and their

mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. —— ——

First year. Thirty-eight weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes: —

1. A course in technical grammar, the aim of which is to emphasize essentials useful in securing correct oral and written expression.
2. A brief course in oral and written composition, with especial attention to development of a group of standards which should obtain in the work of the class. Method of developing various types of composition will be analyzed, and as early as possible in the course students will have an opportunity to conduct the presentation of lessons and the criticism of composition.
3. Development of a course of study in composition and grammar for the elementary grades. Development and application of method for the work of each grade through type lessons given by instructor, teachers in the training school, and by the students themselves.

English Language 2. Penmanship. Mrs. Clark.

First year. Thirty-eight weeks; one recitation period weekly; outside preparation, average two periods weekly.

This course is divided into three parts: (*a*) Seat work, wherein a systematized course in penmanship, based on muscular movement, is developed. Drill is given in making letter forms and figures, emphasizing movement, slant, proportion, spacing, and type. (*b*) Board work. In this division of the work students are prepared for the various types of blackboard work required in the grades. (*c*) Methods. Methods of and practice in teaching penmanship in the elementary schools, especial emphasis being put on primary work.

English Language 3. Composition. Miss Fay.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average three periods weekly.

The course in composition extends through two terms of the senior year. The lessons aim to develop the intelligent and skillful use, in speech and in writing, of the mother tongue. They include the following topics: the choice of vocabulary, paragraph development, letter writing, the formation of literary style, the making of outlines, oral and written themes, reports of daily lessons and of assembly talks.

DRAWING.

Drawing 1. Methods course. Miss Snow.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The aim of this course is to give students a thorough knowledge of subject-matter, and a working basis necessary to the teaching of drawing in the grades.

This subject-matter includes drill in the handling of water color, crayon, pencil, and scissors, and the study of representation, illustration, perspective, color, and design.

Drawing 2. Methods course. Miss Snow.

Second year. Twenty-six weeks; four recitation periods weekly; outside preparation, average three periods weekly.

The aim of this course is to instruct students as to the most effective methods of teaching drawing and applied arts in the grades.

Because skillful use of the blackboard plays so large a part in the efficiency of a teacher, a special effort is made to develop power and confidence in illustrative sketching on the blackboard.

Appropriate problems for each grade and for special holidays therein are planned and worked out with the students.

Each student is given the opportunity for practical application of her work by teaching classes in the training school.

MUSIC.

Music 1. Introductory course. Mr. Hawley.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

A thorough study of the subject-matter required for teaching in the grades; drill in sight reading and songs; ear training; a study of musical interpretation including breathing, tone production, pronunciation and enunciation, terms of tempo and expression; presentation and interpretation of fifteen or more rote songs suitable for primary grades; chorus practice; and practice teaching before the class of students of subject-matter suitable for grades.

Music 2. A subject-matter and methods course. Mr. Hawley.

Second year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

This course for seniors is a continuation and expansion of Music 1 for juniors, and is planned so as to present a maximum of efficiency of presentation in the practice schools. By the use of the Weaver and Bowen sight slips students are given a thorough training in sight reading and individual singing of short selec-

tions, as solos, duets, and trios; a course of study for the first six grades is indicated and developed by students, with a considerable drill in practice teaching before the class. Some attention is given to chorus singing, the music for graduation being prepared in the time given to this course. Under the personal direction and supervision of the instructor every normal student is required to give five full lessons to classes of children in the training school.

SCIENCE.

General Science. Dr. Wilson.

First year. Twenty-six weeks; four recitation periods weekly; outside preparation, average four periods weekly, in the laboratory or field practice.

The presentation of a science lesson is made the subject of study and of practice. The course includes studies of animal and plant life, gardening, and selected applications from chemistry and physics. Emphasis is placed upon the study of harmful and beneficial insects, birds, and wild flowers. An ample school garden gives opportunity for personal experience in its practical use.

Each student also has a local area, including a pond, river, or brook, woodland, and cleared ground, which she studies throughout the year and from which she secures material for her class work. There is also included a small amount of general work upon plants and animals from other portions of the United States, from the seashore, and from other countries.

PHYSICAL EDUCATION.

Physical Education 1. Physical training. Miss Cummings.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The work in the gymnasium is carried out along the three lines of formal gymnastics, games, and folk dancing. Every student is given the benefit of the exercise for herself and practice in conducting squad and class drills. A small amount of theory is included in the class teaching and covers the ground necessary to make an intelligent and accurate worker.

In gymnastics the outlines of exercises consist of a progressive series arranged for each of the first six grades. In these exercises the lessons for the first and second grades are in the form of regulated play where action, imagination, and imitation are the characteristics called for; the subjects of the lessons, so far as is possible, are in keeping with the season of the year. The more formal work begins in the third grade.

All students taking this course are required to provide themselves with a regulation costume, consisting of white jumper or middy blouse with white collar and cuffs, black tie, navy blue bloomers, black stockings, and black tennis or gymnasium shoes.

Physical Education 2. Hygiene. Dr. Wilson.

First year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly, a part of which is in the laboratory.

The basis of this work is the teaching of hygiene in the first six grades of our common schools. The students secure the necessary material, prepare the lessons, and present the work under the guidance, suggestion, and criticism of the teacher.

Only so much anatomy and histology is included as is found necessary to a proper understanding of the hygiene. Emphasis is placed upon the intelligent use of charts, tables, the circulars and reports of city, State, and national boards of health, and many articles of the current literature of hygiene. Prominence is given to the hygienic duties of the teacher under ordinary conditions, and what is expected of her in emergencies, particularly with reference to contagious diseases. The important principles of private and public sanitation are also included, and are illustrated by a study of concrete examples.

HISTORY AND SOCIAL SCIENCE.

History and Social Science 1. Community civics. Mr. Brodeur.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

A study of those forms of civil life which fall within the personal experience of everyday life, with special reference and application to public school pupils. A large number of topics are considered, as, for example: (1) laws in the schoolroom, discipline, laws in the community, the town meeting, the executive officers of town or city, law and order, policemen, courts and trials, places of detention, etc.; (2) the public health, — contagious disease, quarantine, vaccination, boards of health, disposal of garbage, ashes, rubbish, etc., clean streets, city physician, medical examiner, vital records, etc.; (3) public education, — the town schools, number of buildings, cost of maintenance, value to community and individual, value in dollars of school privileges to citizens, etc.

Some other topics considered are banks and the saving habit, insurance, the post office, public highways, the care of the poor, dependents, public libraries, citizenship, the franchise, taxation, etc.

Trips are taken, individually or by class, to the almshouse, the town lockup, the Hampden County jail, etc., and a day is spent in the civil session of the Superior Court.

History and Social Science 2. History of United States. General course. Miss Fay.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

This course aims to trace the larger movements of our history; to discover the relation of cause and effect in the growth of our country; to understand our international relations; and to determine, in some degree, those principles

by which democracy must be guided in order to endure. The work also includes suggestions for presentation, and gives practice in formulating problems suitable for the grades.

History and Social Science 3. Contemporary history. General course. Miss Fay.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

The course in contemporary history reviews the life of European peoples as they have struggled toward a national consciousness; it seeks to find the distinguishing characteristics of each, and to observe the power of economic, social, and moral forces as they rechart the map of the world.

Current periodicals and newspapers furnish much of the source material for the present situation, while a good textbook provides a starting point for study of earlier periods of which the course provides an outline.

LITERATURE.

Literature. Content and methods course. Miss Fickett.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

The course in literature is designed to acquaint students with the literature set for children by present-day standards, and to furnish a cultural background for its appreciation and a working knowledge of the most acceptable procedure in its classroom use. The first term is devoted to those types of literature within which are included the most enduring stories for children. This work, introduced by a cursory study of folklore in general, and accompanied by copious reading, is a study as scholarly and exhaustive as conditions permit of the beast tale, fairy story, myth, legend, ballad, lyric, epic, and romance. The work of the second term is almost wholly professional. Authoritative and appropriate writings on the teaching of literature are discussed; and from the material previously read, specimen selections, lending themselves distinctively to memorizing, reproduction, appreciation, or dramatization, are made the foundation of illustrative lesson plans. In order to socialize the recitation and to furnish an impetus for worth while reading that shall continue beyond the days of training, each class organizes itself into a woman's club, the members of which enroll in one of the two-year courses of the National Reading Circle, conducted under the auspices of the United States Bureau of Education. The programs of the club are based upon books in the United States course; and each student is required, while she is a member of the literature class, to read at least one of the prescribed books, and to report to the class on that phase of it assigned her for individual study.

PRACTICAL ARTS.

Practical Arts 1. Sewing. Mrs. Clark.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

Instruction in elementary sewing includes practice in making the fundamental stitches and applications of the same to various simple models suitable for grades 5, 6, and 7. All the work for grades 5 and 6 is handwork, and the course covers the making of dust cloths, bean bags, pan lifters, pin cushions, sewing aprons, work bags, etc. Lessons on pattern cutting for underclothing made with the sewing machine, and the application of simple trimmings, are given for advanced work.

In addition to making the articles called for in the course each student is required to construct an original model which a child in grade 6 might be taught to make. In this model attention is paid to the cost of material, the application of stitches already taught, and the usefulness of the article when completed.

Plain knitting is taught, which, with appropriate material, is applicable in all primary and elementary grades.

Practice in the teaching of sewing and knitting to children in the training school, and the preparation of material for the lessons, is given in the appropriate grades under the direction of the supervisor.

Practical Arts 2. Construction. Miss Cummings.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The work is laid out along the lines advocated by the Department of Education for the union superintendency schools, supplemented by problems designed to meet the requirements of a city environment. A brief outline by grades indicates the scope of the course.

Grade 1. The miniature reproductions on the sand table of some part of the home environment. Models are limited to those that can be made by cutting simple outlines from paper; the emphasis is placed on careful cutting to a line, cutting two sides alike, and pasting small surfaces.

Grade 2. Sand-table work continued, the models made in three dimensions on the nine, twelve, and sixteen folded square basis, familiarizing the children with the square, the rectangle; right, acute and obtuse angles; the circle; the triangle. Practice with the ruler or a straight edge.

Grade 3. The work of the second grade continued, with the emphasis put upon constructive thinking. The use of the ruler as a measuring tool for the inch and its combinations; the making of three dimension patterns; the use of solid and dash lines for working sketches.

Grade 4. The third-grade work carried on by the miniature reproduction of simple houses and their variations; the making of boxes, furniture, tools and

vehicles involving the use of the half, quarter, and eighth inch measurements; the beginning of the progressive series of lessons in elementary bookbinding; the making of working drawings to full size and to scale; models constructed: rectangular candy box with cover, the telephone card and the blotter pad.

Grade 5. The miniature village project carried on by co-operative group work; the making of route maps; the bookbinding course continued by the working out of the processes of hinged backs, closed backs, and closed one-piece backs for cases; working drawings to different scales; models constructed: the envelope clipping file, the memorandum book, the writing pad with pocket flap and pencil case, and the portfolio for drawings.

Grade 6. The solving of the most difficult problems of the sand-table project, and the assembling of the parts for the completion of the work; plan drawing to a given scale of some of the buildings represented; in the bookbinding series: the folding and sewing of sections, the fastening of pamphlets, the sewing of single sheets leading to the binding of drawing papers and the rebinding of magazine articles and plates, and the making of a scrap book.

EDUCATION.

Education 1. Methods. Mrs. Winslow.

First year. Thirty-eight weeks; four recitation periods weekly; outside preparation, average four periods weekly.

The work of this course relates very closely to the work in the training school, and is directly preparatory to the student's period of practice teaching. In connection with the course students are required to observe systematically in the training school; and the experienced teachers of that school frequently illustrate different phases of the work both in the normal school classroom, with children, and in the training school.

This course includes: —

1. Types of class procedure.
2. Reading and use of the voice.
3. Story telling and dramatization.
4. American history.
5. Home geography.

Education 2. History of education. Miss Fickett.

Second year. Twenty-six weeks, two recitation periods weekly; outside preparation, average two periods weekly.

The course in the history of education is designed chiefly to acquaint students with the most renowned educational leaders of all time. Its purpose is, therefore, essentially biographical; but the work is unified by tracing with as much accuracy and detail as time permits the sources of twentieth century schoolroom procedure. It is intended that every student shall leave the subject with a fuller conception of the dignity of the teaching profession and a more intelligent attitude toward current educational discussions and impending changes in our school system.

Education 3. General Psychology. Miss Fickett.

First year. Thirty-eight weeks; one recitation period weekly; outside preparation, average two periods weekly.

This is an introductory course in general psychology, through which the student becomes acquainted with the basal principles of human behavior, and builds up an adequate psychological vocabulary.

Education 4. Psychology and Pedagogy. Miss Fickett.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

With the facts of general psychology as a background, the student, during the first thirteen weeks, inquires into the equipment of original nature and the possibilities of nurture far enough to insure a knowledge of child psychology in its fundamental aspects; and for the second thirteen weeks she supplements this work with a consideration of the most available and effective means of creating desirable changes in children, and with a working knowledge of the standardized tests and scales for determining the effects of her instruction.

Education 5. Practice teaching. Under the supervision of Mrs. Winslow.

Second year. Thirteen weeks; forty recitation periods weekly; outside preparation, average ten periods weekly.

The training school is a public school maintained jointly by the town and the State. Its object is: (*a*) to give children a thorough training in the work of the grades, and (*b*) to furnish normal school students privileges of observation and practice.

It has 12 grade rooms (42 pupils to a room), a kindergarten, recitation rooms, an assembly hall, a library, a principal's office, electric lights, and other modern conveniences, and is liberally equipped for the teaching of all subjects of the grades.

The teaching force consists of the principal, 13 training teachers, each in charge of a grade, and supervisors of music and art.

A most intimate connection exists between the training school and the normal school. Through directed observation with subsequent class discussion junior students become familiar with school conditions and practice from the viewpoint of the teacher, while senior students devote the entire time of one term of thirteen weeks to observation and practice teaching under expert supervision. During the training period each student has two assignments at least two grades apart, and is required not only to make a thorough study of, and to teach in, the grades to which she is assigned, but also to observe systematically in all other grades. Frequently opportunities are given to substitute in the schools of Westfield.

The following courses are given in connection with training: —

School Management and School Law (Mr. Winslow). — A study is made of problems of management in graded and ungraded schools, *e.g.*, preliminary

arrangements; program making classroom routine; discipline; technique of instruction; relation of teacher to associate teachers, principal, superintendent, parents, and the community. These topics are supplemented by directed professional reading. The work in school law includes a brief survey of the laws of Massachusetts relating to public instruction. The aim is to give the normal student an intelligent idea of such legislation as applies to her work, and to acquaint her with her privileges and duties as a public school teacher

Rural School Work (Mrs. Winslow). — The purpose of this course is to remove the ordinary prejudice against rural school positions by revealing the attractiveness of a well-ordered country school that has become a socializing force in the community. To this end the course aims to give an inspiring consideration of the peculiar problems and privileges of the rural school teacher.

It is the intention to make all the work in the training school so good in method and so practical that students may go from it to their own schools with a probability of success.

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work, and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

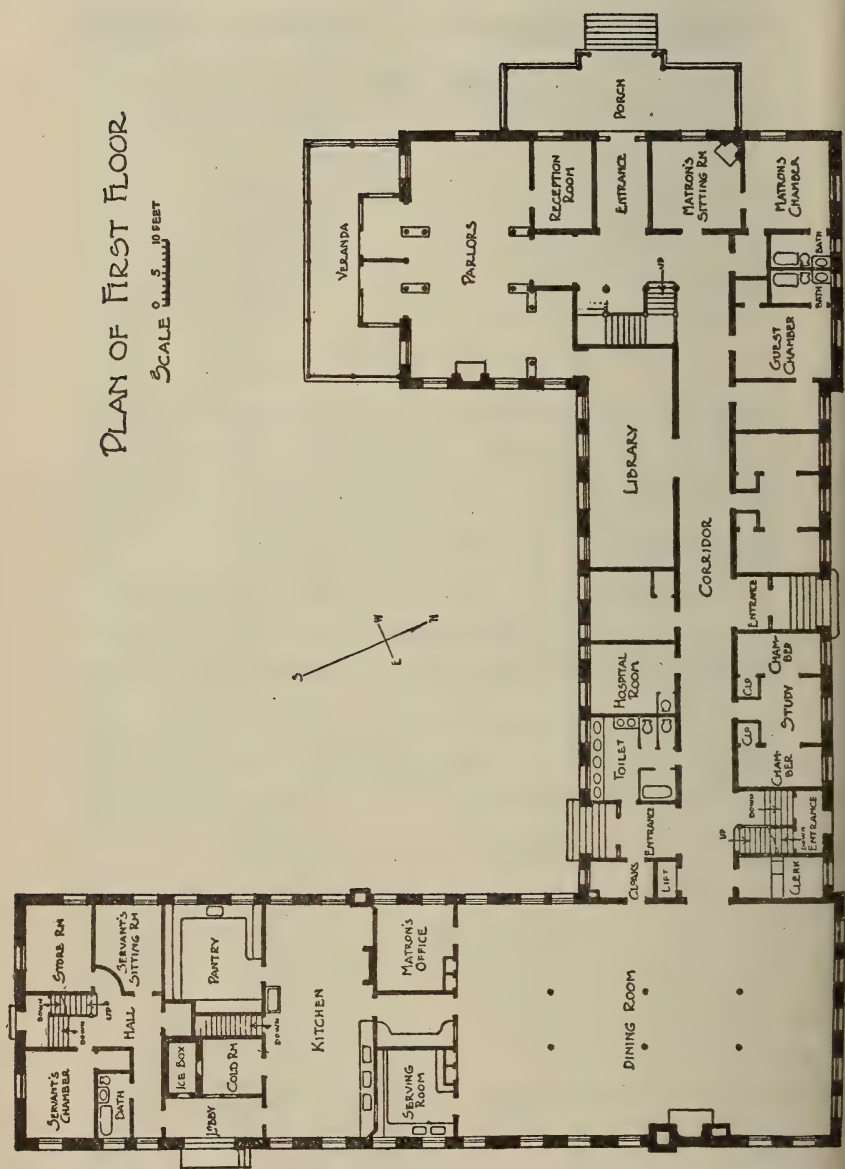
ALLOTMENT OF COURSES BY CLASSES AND TERMS.

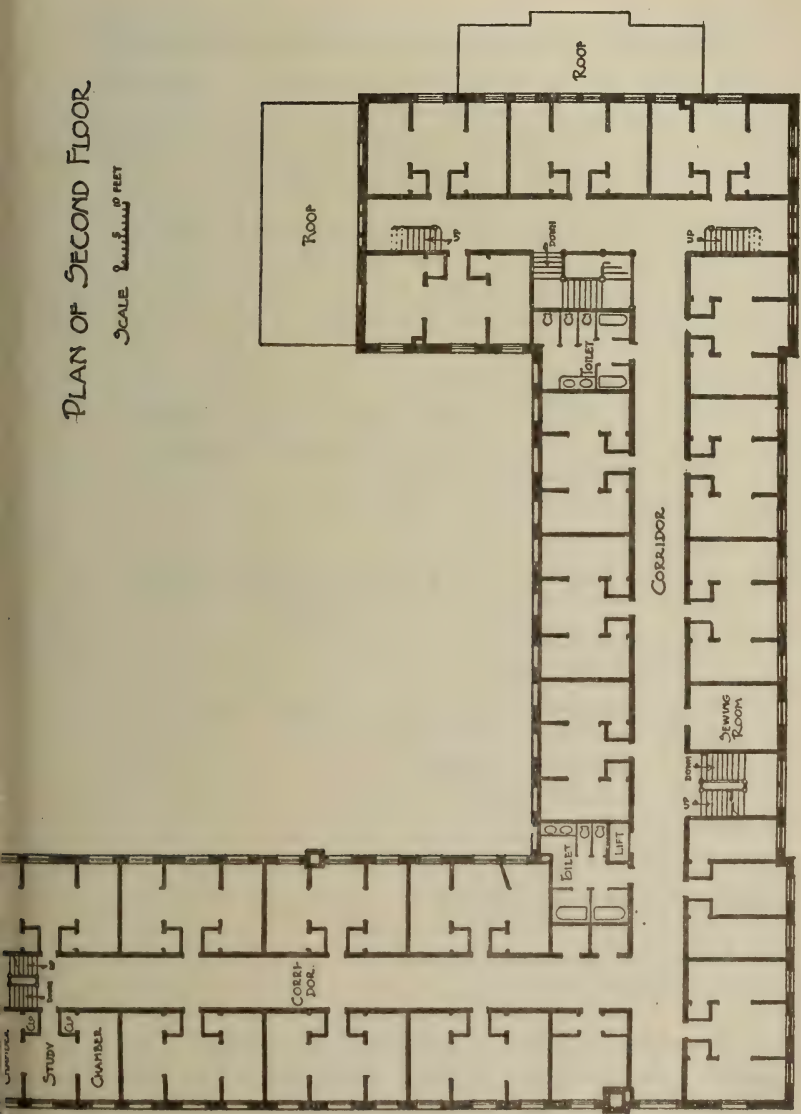
Junior Year.

Fall Term.		Winter Term.		Spring Term.	
Arithmetic, . .	3	Arithmetic, . .	3	Arithmetic, . .	3
Drawing, . . .	2	Drawing, . . .	2	Drawing, . . .	2
English, . . .	3	English, . . .	3	English, . . .	3
Geography, . .	3	Geography, . .	2	Geography, . .	2
Gymnastics, . .	2	Gymnastics, . .	2	Gymnastics, . .	2
Methods, . . .	4	Methods, . . .	4	Methods, . . .	4
Music, ...	2	Music, ...	2	Music, ...	2
Penmanship, . .	1	Penmanship, . .	1	Penmanship, . .	1
Psychology, . .	1	Psychology, . .	1	Psychology, . .	1
Science, . . .	4	Science, . . .	4	Science, . . .	4
Sewing, . . .	2	Sewing, . . .	2	Sewing, . . .	2
Total periods per week, . . .	27	. . . . .	26	. . . . .	26

Senior Year.

Fall Term.			Winter Term.			Spring Term.		
	B	C		A	C		A	B
Civics, . . .	2	2	Civics, . . .	2	2	Civics, . . .	2	2
Contemporary history.	3	3	Contemporary history.	3	3	Contemporary history.	3	3
Drawing, . . .	4	4	Drawing, . . .	4	4	Drawing, . . .	4	4
English composition.	2	2	English composition.	2	2	English composition.	2	2
History of education.	2	2	History of Education.	2	2	History of education.	2	2
History of United States.	2	2	History of United States.	2	2	History of United States.	2	2
Literature, . .	3	3	Literature, . .	3	3	Literature, . .	3	3
Manual training, .	3	3	Manual training, .	3	3	Manual training, .	3	3
Music, . . .	2	2	Music, . . .	2	2	Music, . . .	2	2
Psychology and pedagogy.	3	3	Psychology and pedagogy.	3	3	Psychology and pedagogy.	3	3
Total periods per week, . . .	26	26	. . . . .	26	26	. . . . .	26	26


PLAN OF FIRST FLOOR
SCALE 0 5 10 FEET
PORCH
VERANDA
PARLORS
RECEPTION ROOM
ENTRANCE
MATRON'S SITTING RM
MATRON'S CHAMBER
BATH
GUEST CHAMBER
LIBRARY
CORRIDOR
ENTRANCE
CHAM BER
STUDY
CHAM BER
ENTRANCE
CLERK
HOSPITAL ROOM
TOILET
ENTRANCE
CLOSETS
LIFT
DINING ROOM
MATRON'S OFFICE
KITCHEN
SERVING ROOM
PANTRY
ICE BOX
COLD RM
STORE RM
SERVANT'S SITTING RM
HALL
SERVANT'S CHAMBER
BATH
STORY
UP
DOWN



DICKINSON HALL.

Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields. The program for 1920 is as follows: —

Miss Lisbet Hoffman, New York and Simsbury, Conn., Pianist.
Recital.

Miss Esther Dale, Soprano Vocalist.
Miss Katharine Frazier, Harpist, Northampton.
Concert.

Mr. Almon J. Dyer, Cummington.
Lecture, "Character the Basal Element in Good Citizenship."

Miss Mary E. Woolley, President of Mount Holyoke College.
Lecture, "Reconstruction Problems."

Mrs. Kate Upson Clark, Englewood, N. J.
Lecture, "What is a Patriot?"

Dr. Merrill E. Champion, State Department of Health, Boston.
Lecture, "School Hygiene and the Public Health Nurse."

Dr. G. T. O'Donnell, State Department of Health, Boston.
Lecture, "Public Health."

Mrs. A. W. Sandwall, State Department of Health, Boston.
Lecture, "Nutrition of School Children."

Prof. Charles H. Patterson, Amherst.
Reading, "The Merchant of Venice."

Prof. Raymond G. Goettell, Amherst.
Lecture, "United States as a World Power."

Woman's Club Quartet, Westfield.
Concert.

Dr. Frederick W. Hamilton, Boston.
Graduation address.

The regular social activities of the school, carried out largely by the students, consist of the following: faculty reception to new students, Hallowe'en party, Christmas party, senior reception, junior reception, heart party, final reception, and faculty tea.

DICKINSON HALL.

DICKINSON HALL.

Mrs. Charles B. Wilson, Matron.

Dickinson Hall is the name given the normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of roommate. Rooms will be assigned **in the order of application after admission to the school.** A deposit of $5 is required upon application which will be applied on the first quarterly payment, **but forfeited to the State if the room is not taken at a reasonable date.**

Board in the dormitories connected with the normal schools of the State is supplied at cost of materials. As this is a fluctuating item no definite agreement as to the exact price can be entered upon. For the past year the price of board was fixed at $220, payable in advance as follows: $55 at the beginning of the school year in September; $55 on November 15; $55 on February 1; and $55 on April 15.

This rate includes board, furnished room (except as below), steam heat, light, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall during any vacation, except the long one in the summer, on payment of the additional sum of $5.50[1] per week during such vacation. The hall is closed during the summer.

For temporary absence of one week or less no rebate will be made to students. For absence exceeding one week, a rebate at the rate of $4.00[1] a week may be obtained if the room is reserved for the student; otherwise a rebate of $5[1] per week may be granted. When students leave the school before the expiration of a term, money paid in advance will be re-

[1] Price subject to change at any time.

funded at the rate of $5.00[1] a week, but no deduction will be allowed for the first week of absence.

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets, and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $2.00 per day; dinner, 45 cents; supper, 35 cents; breakfast, 30 cents; lodging, $1.00.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room. Whenever possible such students will board at Dickinson Hall and be charged at the rate of $165[1] a year; but all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by elec-

[1] Price subject to change at any time.

tricity, and every possible precaution is taken to secure it from danger by fire. A private fire-alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools,

and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular classroom instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or textbooks, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at the rate for regular students.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

Graduates, Class of 1919.

General Two-Year Course.

Austin, Lucy C., South High Street,	Bondsville.
Barlow, Gertrude W. D., 1051 Rodman Street,	Fall River.
Bartholomew, Luella M., 120 Main Street,	West Springfield.
Bettinger, Viola E., 21 Hampden Street,	Westfield.
Breault, Marybelle,	Glendale.
Browne, Anna E., 53 Washington Street,	Westfield.
Burgett, Ruth M.,	Great Barrington.
Cahill, May T., 121 Dover Street,	Fall River.
Cary, Alma, 39 Beacon Street,	Holyoke.
Cassidy, Gertrude C., 12 Newton Street,	Holyoke.
Chapin, Florence W., Montgomery Street,	Chicopee Falls.
Cook, Florence M.,	Middlefield.
Cooke, Addie B., 14 Day Avenue,	Westfield.
Cowles, Cathryn D., 8 Madison Street,	Westfield.
Cunningham, Margaret L., 24 Ellerton Street,	Chicopee Falls.
Custer, Helen, 543 Westfield Street,	Mittineague.
Depping, Margaret L., 132 Franklin Street,	Westfield.
Dixon, Laura C., 21 Day Avenue,	Westfield.
Dunleavy, Alice M., 4 Salem Street,	Springfield.
Ellis, Margaret K., 71 Western Avenue,	Chicopee Falls.
Ewald, Helen V., 20 Church Street,	West Springfield.
Flaherty, Jane S.,	Hadley.
Glancy, Bessie M., 50 Auburn Street,	Chicopee.
Gorman, Helen T., 4 Ferguson Place,	Holyoke.
Greaney, Elizabeth, 105 Elm Street,	Holyoke.
Haley, Alice K., 199 Broadway,	Chicopee Falls.
Hart, Ethel M.,	Westfield.
Henshaw, Bertha M.,	West Brookfield.
Higney, Gertrude L., 63 Bark Street,	Swansea.

Holley, Gertrude L., 33 Lexington Street,	Springfield.
Howard, Madeline I., 17 Liberty Street,	Easthampton.
Jurgenson, Minnetta M.,	Great Barrington.
Kennedy, Eva M., 26 Cedar Street,	Hopkinton.
Kennedy, Mary G., 25 Parker Street,	Holyoke.
Kennedy, Mary U., 51 Maple Street,	Chicopee Falls.
Kenworthy, Madeleine, 43 Kelso Avenue,	West Springfield.
Kirchner, Elizabeth C., 229 First Street,	Pittsfield.
Larson, Helen L., 148 Center Street,	Chicopee.
Leach, Marion G., 32 Southbridge Street,	Warren.
Lee, Edith M., 38 Cottage Street,	Amherst.
Lockett, E. Dorothy, Leyden Road,	Greenfield.
Lyons, Vera M., 2 Harrison Avenue,	Westfield.
Moss, Frances K., 96 Nonotuck Avenue,	Chicopee.
Norris, Alma M., 44 Park Street,	West Springfield.
O'Connor, Nora E., 69 Taylor Street,	Holyoke.
O'Donnell, Marie C., 204 Eastern Avenue,	Springfield.
Parks, Leah, Main Street,	Russell.
Peterson, Cecile M., 162 Taconic Avenue,	Great Barrington.
Phillips, Doris B., 34 East Street,	Hadley.
Richards, Dorothy, 26 Day Avenue,	Westfield.
Rourke, Ada J., Main Street,	Wales.
Ruane, Katherine A., 15 Summer Street,	Great Barrington.
Ruddy, Mildred C., 5 Keyes Street,	Warren.
Scheffer, Noelia J., 81 Pleasant Street,	Ware.
Shea, Helen L., 427 Elm Street,	Holyoke.
Shea, Lenore G., South High Street,	Bondsville.
Smith, Mabel, 268 Cory Street,	Fall River.
Southworth, Esther A.,	North Dana.
Sparrow, Wilhelmine S., 23 Bradley Street,	North Adams.
Vibert, Catharine E.,	South Windsor, Conn.
Whittemore, Ruth M., 10 South Maple Street,	Westfield.
Williams, Esther M.,	Greenfield.

Teacher's Course.

Spooner, Mildred A.,	Southampton.

General Two-Year Course.

SENIORS.

Astley, Ethel W., 344 Maple Street,	Holyoke.
Avery, A. Claire, 500 Plainfield Street,	Springfield.
Barker, Mabel,	Three Rivers.
Bovett, Edith M., 750 Dalton Avenue,	Pittsfield.
Bowen, Mary E., 39 Fuller Street,	Chicopee.
Brodeur, Ruth E., Hampden Street,	Westfield.
Brown, Marion E., 12 Highland Avenue,	Westfield.
Cavanaugh, Mary E., 37½ Main Street,	South Windsor, Conn.
Clahassey, Rosalie G., 242 Fort Pleasant Street,	Springfield.
Coleman, Louise C., Ely Avenue,	West Springfield.
Cooper, Janice M., 17 Lincoln Street,	Westfield.
FitzGerald, M. Gladys, 28 Stearns Terrace,	Chicopee.
Goss, Anna, 47 Chancery Street,	New Bedford.
Hanehett, Maida E., 7 Butler Street,	Westfield.
Heath, Frieda M.,	Interlaken.
Irving, A. Dorothy, 93 Willis Street,	New Bedford.
Jacobs, Carrie L. E., 32 Ladd Street,	Springfield.
Kennedy, Irene T., 25 Parker Street,	Holyoke.
Kennedy, Mary E., Martin Street,	East Longmeadow.
Lawrence, Gertrude C., 9 Weston Street,	Dalton.
Mahoney, Mary C., 53 Orange Street,	Westfield.
McKenna, Dorothy H., 14 Linden Street,	Northampton.
Monat, Muriel S., Russell Street,	Huntington.
Moriarty, M. Jeannette, Ellington Street,	East Hartford, Conn.
Moriarty, Mildred M., 485 Chicopee Street,	Willimansett.
Noonan, Katherine E., 55 Mechanic Street,	Westfield.
Noonan, Marion D., 55 Mechanic Street,	Westfield.
Norrgard, Helen, 81 Elm Street,	Springfield.
Parmenter, Lucy S., 14 Holley Avenue,	Greenfield.
Pendergast, Agatha, 201 Main Street,	Indian Orchard.
Smith, D. Maude, 52 Court Street,	Westfield.
Terrien, Alma G., 31 John Street,	Willimansett.
Thetreault, Madeline G., 581 Chicopee Street,	Willimansett.
Vaber, Lorena H., Center Street,	Lee.
White, Mary E.,	North Hadley.
Young, Bertha A., 65 Wellesley Road,	Holyoke.

JUNIORS.

Austin, Catherine R., High Street,	Bondsville.
Bitensky, Florence C., 709 Peck's Road,	Pittsfield.
Canty, Cecilia G., 110 Abbe Avenue,	Springfield.
Cavanaugh, Catherine, 8 Cherry Street,	Westfield.
Chittenden, Esther H., 89 Franklin Street,	Westfield.
Coakley, Helen I., 72 Weller Avenue,	Pittsfield.
Coffey, Alice V., 128 Brown Street,	Pittsfield.
Cutler, Agnes L.,	Warren.
Daley, Margaret M., 37 West School Street,	Westfield.
Damon, Gladys M.,	Chesterfield.
Deely, Annette E., 22 Cliftwood Street,	Springfield.
Devine, Mary R., R. F. D.,	Amherst.
Dwyer, Dorothy, 798 Second Street,	Fall River.
Eagen, Gertrude A., 13 Lincoln Street,	Pittsfield.
Fahey, Catherine E., South Prospect Street,	Lee.
Flaherty, Madelyn M., 139 Westfield Road,	Holyoke.
Foster, Ruth, North Longyard,	Southwick.
Fowler, Doris E., Hillside Road,	Westfield.
Goodrich, Vera E., Pleasant Street,	Lee.
Hamer, Dorothy C., 30 King Street,	Westfield.
Hickey, Eva G., R. F. D.,	Amherst.
Hubbard, Dorothy W., 53 Church Street,	Westfield.
Hunt, Angie B.,	Chester.
Hunter, Dorothy L., 9 Lamb Street,	South Hadley Falls.
Johnson, Edith C. M., 80 Oak Grove Avenue,	Springfield.
Keefe, Alice F., 8 West Silver Street,	Westfield.
Koepke, Dorothy E., 130 Burbank Street,	Pittsfield.
McDonnell, Mary E., 120 Sargeant Street,	Holyoke.
MacNeil, Margaret A., 100 Second Street,	Pittsfield.
MacWhinnie, Effie, 16 Lenox Avenue,	Pittsfield.
Manning, Evelyn A., 50 Fairfield Street,	Springfield.
Meagher, Lillian F., 336 Lebanon Avenue,	Pittsfield.
Meehan, Marion R., 80 Maplewood Avenue,	Pittsfield.
Nash, Beatrice C., 573 Osborn Street,	Fall River.
Nelson, Hazel L., Granville Road,	Westfield.
Nilan, Beatrice R., 86 Third Street,	Pittsfield.
Noonan, Nora G., 234 Birnie Avenue,	West Springfield.
Patterson, Ruth V., 53 Court Street,	Westfield.

Putnam, Hazel G., 23 Osgood Street, . . .	Springfield.
Shea, Marguerite C., 226 East Main Street, .	Chicopee Falls.
Sheridan, Marion I., 162 First Street, . .	Pittsfield.
Sime, Leah R., 30 Hampden Street, . . .	Westfield.
Spenkoch, Florence M., 492 North Main Street,	Springfield.
Street, Marguerite L., 356 Wahconah Street, .	Pittsfield.
Sullivan, Mary A., R. F. D. 1, ...	Belchertown.
Sullivan, Mary E., ...	Warren.
Taylor, Ruth G., 82 South Maple Street, . .	Westfield.
Twarog, Sophia P., 102 Chicopee Street, . .	Chicopee.
Ungetheum, Ruth E., 17 Avery Street, . .	Westfield.
Wickles, Elizabeth P., 20 Chestnut Street, .	Hatfield.

Summary.

Seniors in General Course, ...	36
Juniors in General Course, ...	50
Total, ...	86

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MASSACHUSETTS STATE NORMAL SCHOOL WESTFIELD

ANNOUNCEMENT YEAR OF 1920 & 1921

ESTABLISHED 1839

NORMAL SCHOOL.

ANNUAL ANNOUNCEMENT OF THE

MASSACHUSETTS STATE NORMAL SCHOOL

WESTFIELD

ESTABLISHED 1839

1920-1921

BOSTON . . WRIGHT AND POTTER PRINTING COMPANY . . STATE PRINTERS
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Publication of this Document
approved by the
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THOMAS H. SULLIVAN, ...	Slater Building, Worcester.

Division of Elementary and Secondary Education and Normal Schools.

FRANK W. WRIGHT, *Director.*

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Division of Vocational Education.
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Division of Education of Aliens.
Division of Public Libraries.
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Teachers' Retirement Board.
Massachusetts Nautical School.
Massachusetts Agricultural College.
Bradford-Durfee Textile School, Fall River.
Lowell Textile School.
New Bedford Textile School.

Faculty.

Normal School.

CLARENCE A. BRODEUR, Principal.

Civics.

Mrs. Helen H. Blague,	Gymnastics.
Mrs. Fannie W. Clark,	Penmanship, sewing.
M. Grace Fickett,	History of education, literature, psychology and pedagogy.
Edward R. Hawley,	Vocal music.
Raymond G. Patterson,	English composition, history.
Louise E. Snow,	Drawing, manual training.
Martha M. Tobey,	Arithmetic, English expression.
Charles B. Wilson, Ph.D.,	Geography, science.
Mrs. Alice W. Winslow,	Methods, supervision of observation and practice teaching.

Ida R. Abrams, *Secretary.*

Training School.

GEORGE W. WINSLOW, Principal.

Alma R. Gold,	Eighth grade.
Augusta M. Tappan,	Eighth grade.
Ella G. Wallace,	Seventh grade.
Anna M. Downey,	Seventh grade.
Florence V. Nichols,	Sixth grade.
Ella J. Downey,	Sixth grade.
May T. Grout,	Fifth grade.
Edith M. Robbins,	Fifth grade.
Eliza Converse,	Fourth grade.
Bertha A. Kuralt,	Third grade.
Florence P. Axtell,	Second grade.
Annie E. Roberts,	First grade.
Emma L. Hammond,	Kindergarten.

Alumni Association of the Westfield Normal School.

President.

Lewis B. Allyn, Westfield, Mass.
Class of 1897.

Vice-President.

William L. Murphy, Dorchester, Mass.
Class of 1886.

Secretary and Treasurer.

Miss Ella J. Downey, Westfield, Mass.
Class of 1884.

Executive Committee.

Principal Clarence A. Brodeur, Westfield, Mass.

Mrs. Ralph G. Waite, Holyoke, Mass.
Class of 1902.

Miss Mary E. Varley, Springfield, Mass.
Class of 1913.

Necrology Committee.

Miss Edith M. Robbins, Westfield, Mass.
Class of 1896.

Miss Emma F. Lay, Thompsonville, Conn.
Class of 1872.

Thomas K. McAllister, Springfield, Mass.
Class of 1889.

Miss Susie M. Coffey, Pittsfield, Mass.
Class of 1917.

Mrs. Luella Dowd Smith, Hudson, N. Y.
Class of 1866.

The next meeting of the association will take place in 1922.

CALENDAR FOR 1921.

Spring Term.

Monday, 9 A.M., March 21, 1921, to Friday, 4 P.M., June 17, 1921.

Graduation.

Monday, 2 P.M., June 20, 1921.

Examinations for Admission.[1]

FIRST ENTRANCE EXAMINATION.

Tuesday and Wednesday, 9 A.M., June 7 and 8, 1921.

SECOND ENTRANCE EXAMINATION.

Monday and Tuesday, 9 A.M., September 12 and 13, 1921.

Entrance examinations on the dates given above begin at 8.30 A.M., in the assembly hall. Candidates are to be present at the opening on the first day. They should come prepared to stay in September. If students are obliged to stay over night during the June examinations, accommodations may be had at Dickinson Hall.

The school is in session every week day except Saturday.

[1] For order of examinations, see page 16.

Calendar for School Year, 1921-22.

Fall Term.[1]

Wednesday, 9 A.M., September 14, 1921, to Friday, 4 P.M., December 2, 1921.

Winter Term.

Monday, 9 A.M., December 5, 1921, to Friday, 4 P.M., March 17, 1922.

Spring Term.

Monday, 9 A.M., March 20, 1922, to Friday, 4 P.M., June 16, 1922.

Graduation.

Monday, 2 P.M., June 19, 1922.

Vacations.

Spring, 1920.

From Friday, 4 P.M., April 29, 1921, to Monday, 9 A.M., May 9, 1921.

Thanksgiving.

From Wednesday, 12 M., preceding Thanksgiving Day, to the following Monday.

Christmas.

From Friday, 12 M., December 23, 1921, to Monday, 9 A.M., January 2, 1922.

Winter.

From Friday, 4 P.M., February 24, 1922, to Monday, 9 A.M., March 6, 1922.

Spring, 1921.

From Friday, 4 P.M., April 28, 1922, to Monday, 9 A.M, May 8, 1922.

[1] Those seniors who are assigned to the training school for the fall term will begin their school year Monday, September 12, 1921.

STATE NORMAL SCHOOL.

WESTFIELD, MASSACHUSETTS.

HISTORICAL SKETCH.

With the single exception of the Framingham Normal School, which was first opened at Lexington, July 3, 1839, the Westfield Normal School is the oldest in America. It was established at Barre, September 4, 1839, and was transferred to Westfield in 1844. The total number of pupils admitted to this school is 6,093. Since 1855, the date of the first formal graduation, 3,047 students have received diplomas on the completion of the prescribed course of study.

LOCATION.

Westfield, a beautiful town of about 20,000 inhabitants, is located on the main line of the Boston & Albany Railroad, and on the Northampton division of the New York, New Haven & Hartford Railroad. Springfield is distant but nine miles, Holyoke ten, Chicopee twelve, and Northampton sixteen. Electrics run from the railroad station past the school and connect Westfield with Huntington, Springfield, and Holyoke. The service is excellent, and the program of recitations is so arranged that most pupils residing in adjoining cities and towns can live at home.

Westfield is noted for its fine streets, overarched by stately elms, and for the beauty of the surrounding country. Facilities for healthful exercise, as well as for the outdoor study of geography and natural science, are abundant.

BUILDINGS AND GROUNDS.

The normal school building was occupied for the first time April 18, 1892. It is an imposing and commodious structure of red brick, with trimmings of brown stone and Romanesque portals, is 140 feet long and 118 feet deep, and contains accommodations for 200 normal students, as well as for 100 pupils of the training schools. The entire building is finished in the best selected quartered oak; the laboratories are liberally supplied with the best of modern apparatus and an abundance of specimens; and the studios, classrooms, and workshop are equipped with all necessary materials for students of the manual arts. The assembly hall is a beautiful room, 60 feet square, with movable desks and chairs; on the walls hang architectural representations of classical structures and reproductions of some of the masterpieces of painting by Rembrandt, Velasquez, Michelangelo, Corot, and Frans Hals. The library contains about 6,000 volumes, and is an effective working collection of well-selected books. Probably no school building in the State has a more complete equipment for preparing teachers to fill positions in the best of modern schools.

Dickinson Hall is a pleasant and comfortable dormitory and boarding hall, located adjacent to the school building, and furnishing accommodations for about 75 students. The gymnasium of the school is located in this building. A fuller description may be found on page 31 under the caption "Dickinson Hall."

GENERAL AIM OF THE SCHOOL.

The Board of Education, by a vote passed May 6, 1880, stated the design of the school and the course of studies for the State normal schools, as follows: —

The design of the normal school is strictly professional; that is, to prepare in the best possible manner the pupils for the work of organizing, governing, and teaching the public schools of the Commonwealth.

To this end there must be the most thorough knowledge, first, of the branches of learning required to be taught in the schools; second, of the best methods of teaching these branches; and third, of right mental training.

APPLICATION FOR ADMISSION.

It is advisable that application be made soon after January 1, and that certificates be forwarded early in June.

REQUIREMENTS FOR ADMISSION.

I. A candidate for admission to a Massachusetts State normal school as a regular student must have attained the age of seventeen years if a man, and sixteen years if a woman, on or before the first day of September in the year in which he seeks admission (but for admission to the household arts course at the Framingham Normal School an age of at least eighteen years is required); must be free from diseases or infirmities, or other defects which would unfit him for the office of teacher; must present a certificate of good moral character; and must present evidence of graduation from a high school or of equivalent preparation, and, in addition, offer such satisfactory evidence of scholarship as may be required by the regulations of the Department. He must submit detailed records of scholarship from the principal of the high school or other school in which preparation has been made, showing the amount of time given to individual subjects and the grades therein, and such additional evidence of qualifications for the calling of teacher as may be defined in the regulations of the Board relating to normal schools.

II. A candidate for admission as a regular student to a general course must offer satisfactory evidence of preparation in the subjects listed under "A," "B," and "C," amounting to 15 units, 10 of which units, however, must be in subjects under "A" and "B" and secured either by examination or certification. (The Massachusetts Normal Art School requires, in addition, that a special examination in drawing be

passed. Applicants for admission to the Practical Arts Department of the Fitchburg Normal School may substitute evidence of practical experience in some industrial employment in whole or in part for the above.)

A unit represents a year's study in any subject in a secondary school, constituting approximately one-quarter of a full year's work.

A. *Prescribed Subjects.* — Three units.

(1)	English literature and composition,	3 units.

B. *Elective Subjects.* — At least 7 units from the following subjects: —

(2)	Algebra,	1 unit.
(3)	Geometry,	1 unit.
(4)	History, [1]	1, 2 or 3 units.
(5)	Spanish,	2 units.
(6)	Latin,	2, 3 or 4 units.
(7)	French,	2 or 3 units.
(8)	German,	2 or 3 units.
(9)	Community civics,	½ or 1 unit.
(10)	Physics,	1 unit.
(11)	Chemistry,	1 unit.
(12)	Biology, botany or zoölogy,	½ or 1 unit.
(13)	Physical geography,	½ or 1 unit.
(14)	Physiology and hygiene,	½ or 1 unit.
(15)	General science,	½ or 1 unit.
(16)	Drawing,	½ or 1 unit.
(17)	Household arts,	1, 2 or 3 units.
(18)	Manual training,	1 unit.
(19)	Stenography, including typewriting,	1 or 2 units.
(20)	Bookkeeping,	1 unit.
(21)	Commercial geography,	½ or 1 unit.
(22)	Arithmetic,	½ or 1 unit.
(23)	Current events,	1 unit.

For the present, the topics included within the foregoing subjects will be such as are usually accepted by the Massachusetts colleges for entrance. The outlines submitted by the

[1] History includes: ancient; mediæval and modern; English; American history and civics; history to 1700; European history since 1700.

College Entrance Examination Board (substation 84, New York City) will be found suggestive by high schools.

C. *Additional Subjects.* — At least 5 units from any of the foregoing subjects, or from other subjects approved by the high school, towards the diploma of graduation of the applicant, representing work in addition to that for which credit is gained by examination or certification.

III. A. *Examinations.* — Each applicant for admission, unless exempted by the provisions of sections IV. and V., must pass entrance examinations in the subjects as required under "A" and "B." Examinations in these subjects will be held at each of the normal schools in June and September of each year (examinations for the Massachusetts Normal Art School are held only in September). Candidates applying for admission by examination must present credentials or certificates from their schools to cover the requirements under "C," and will not be given examinations in these subjects. Persons not able to present these credentials must obtain credit for 15 units by examination in the subjects listed under "A" and "B."

B. *Division of Examinations.* — A candidate for admission to a normal school may take all of the examinations at once, or divide them between June and September. A candidate will receive permanent credit for any units secured by examination or certification.

IV. *Admission on Certificate.* — A graduate of a public high school approved by the Department of Education for purposes of certification to a State normal school may be exempted by the principal of the normal school from examination in any of the subjects under "A" and "B" in which the principal of the high school shall certify that the applicant is entitled to certification, in accordance with standards as defined by the Department of Education.

Credits secured by any candidate from the Board of Regents of the State of New York, or for admission to any college in the New England College Entrance Certificate Board, either by examination or certification, or in the examinations of

the College Entrance Examination Board, will be accepted towards the total of 10 units under "A" and "B." In addition to the units granted by certification candidates must present credentials for subjects under "C."

V. *Admission of Special Students.* — (*a*) When in any normal school, or in any course therein, the number of students entered as regular students and as advanced students at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may authorize the admission as a special student of an applicant who, being otherwise qualified, and who, having taken the entrance examinations, has failed to meet the full requirements provided in the regulations of the Department, but who, nevertheless, is recommended by the principal of the normal school as in his estimation, qualified to become a teacher. Such a special student shall be given regular standing only when he shall have satisfied all admission requirements, and when his work in the school, in the estimation of the principal, justifies such standing. The principal of the normal school shall report annually in October to the Commissioner as to all special students. Certificates may be granted to special students in accordance with regulations approved by the Department.

(*b*) When in any normal school, or in any course therein, the number of students entered as regular students, as advanced students and as special students as defined in (*a*) at the opening of any school year is below the maximum number for which the school has accommodations, the Commissioner may, subject to such special regulations as may be approved by the Department, authorize the admission to any class as a special student, on the recommendation of the principal, of a person possessing special or exceptional qualifications for the work of such class. Such special student shall not be considered a candidate for a diploma until he shall have qualified as a regular student, but may, on the satisfactory completion of the work of the course, be granted a certificate to that effect by the Department. The principal of the normal school shall

report annually in October to the Commissioner as to all special students in the school under the provisions of this section.

VI. *Admission as Advanced Students.* — A graduate of a normal school or of a college, or any person with not less than three years' satisfactory experience in teaching, may be admitted as a regular or as an advanced student to any course under such regulations as may be approved by the Department.

SCHEDULE OF ENTRANCE EXAMINATIONS.

Tuesday, June 7, 1921.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Drawing, stenography.
8.45–10.30.	English.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	Geometry.	4.00–5.00.	General science, community civics, current events.
11.30–12.30.	Household arts, manual training.		

Wednesday, June 8, 1921.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Algebra.
8.30–10.00.	French, German, Spanish.	2.30–3.30.	Chemistry, physics.
10.00–11.30.	History.	3.30–4.30.	Physiology, bookkeeping.
11.30–12.30.	Physical geography, commercial geography.	4.30–5.30.	Biology, botany, zoölogy.

Monday, September 12, 1921.

Morning.		*Afternoon.*	
8.30– 8.45.	Registration.	1.30–2.30.	Drawing, stenography.
8.45–10.30.	English.	2.30–4.00.	Latin, arithmetic.
10.30–11.30.	Geometry.	4.00–5.00.	General science, community civics, current events.
11.30–12.30.	Household arts, manual training.		

Tuesday, September 13, 1921.

Morning.		*Afternoon.*	
8.15– 8.30.	Registration.	1.30–2.30.	Algebra.
8.30–10.00.	French, German, Spanish.	2.30–3.30.	Chemistry, physics.
10.00–11.30.	History.	3.30–4.30.	Physiology, bookkeeping.
11.30–12.30.	Physical geography, commercial geography.	4.30–5.30.	Biology, botany, zoölogy.

STATE NORMAL TRAINING SCHOOL.

TIMES OF ADMISSION.

New classes will be admitted only at the beginning of the fall term, and, as the studies of the course are arranged progressively from that time, it is important that students shall present themselves for duty at that time. In individual cases exceptions to this requirement are permissible, but only after due examination, and upon the understanding that the admission shall be at a time convenient to the school and to such classes only as the candidate is qualified to join.

TUITION AND EXPENSES.

Tuition and textbooks are free to residents of Massachusetts.

Pupils from other States than Massachusetts, attending normal schools supported by this State, are required to pay, at the beginning of each half-year session, the sum of $25 to the principal of the school attended for tuition, except that in the Normal Art School the sum paid to the principal at the beginning of the session by each pupil from another State will be $50 for each half year.

For cost of board, see "Dickinson Hall," page 31.

STATE AID.

To assist those students who find it difficult to meet the expense of the course, a small pecuniary aid is furnished by the State in varying sums. Aid is not furnished during the first half year of attendance, nor to students whose scholarship is unsatisfactory.

CURRICULA.

Elementary Department.

Designed primarily for students preparing to teach in the first six grades of elementary schools or in rural schools of all grades.

A period is forty or forty-five minutes in length.

Name and Number of Course.	Number of Weeks.	Periods Weekly of —		
		Recitation.	Laboratory or Teaching.	Expected Outside Preparation.
First Year.				
Mathematics,	38	3	–	4
Geography,	38	2⅓	–	2⅓
English Language 1 (Expression),	38	3	–	4
English Language 2 (Penmanship),	38	1	–	2
Music 1,	38	2	–	1
Science,	26	4	4	–
Drawing 1,	38	2	–	2
Practical Arts 1 (Sewing),	38	2	–	1
Physical Education 1 (Gymnastics),	38	2	–	2
Physical Education 2 (Hygiene),	13	4	4	–
Education 1 (Methods),	38	4	–	4
Education 3 (General Psychology),	38	1	–	2
Second Year.				
Education 2 (History of Education),	26	2	–	2
Education 4 (Psychology and Pedagogy),	26	3	–	3
Education 5 (Practice Teaching),	13	–	40	10
History and Social Science 1 (Civics),	26	2	–	2
History and Social Science 2 (History of United States).	26	3	–	3
History and Social Science 3 (Contemporary History).	26	3	–	3
English Language 2 (Composition),	26	2	–	3
Literature,	26	3	–	3
Drawing 2,	26	4	–	3
Music 2,	38	2	–	1
Practical Arts 2 (Manual Training),	26	3	–	4

Students with Advanced Standing.

Normal school or college graduates, or persons with not less than three years' satisfactory experience in teaching, will be admitted to normal schools with advanced standing. These may, with the approval of the principal, elect sufficient courses from the regular curricula to constitute a year's work, for which a certificate or, with the approval of the Department of Education, a diploma will be granted.

Courses of Study.

MATHEMATICS.

Mathematics. Content and methods course in arithmetic. Miss TOBEY.

First year. Thirty-eight weeks; three recitation periods weekly; outside preparation, average four periods weekly.

A thorough course in subject-matter, with especial attention to (1) rapid oral drill, (2) arrangements and forms of solution, accurate and suited to the pupils of the grade in which a given topic is studied, (3) rationalization of processes, and (4) motivation and application.

A brief study of each of the following topics: (1) history of arithmetic, (2) progress in methods of teaching arithmetic, (3) the number concept, (4) reasons for teaching arithmetic and aims of an elementary course in this subject, and (5) use of standard tests.

Development and application of method for work of each grade through type lessons given by instructor, teachers in the training school, and by the students themselves.

GEOGRAPHY.

Geography. Content and methods course. Dr. WILSON.

First year. Thirty-eight weeks; three recitation periods weekly during first thirteen weeks; two recitation periods during twenty-six weeks; outside preparation, average two and one-third periods weekly.

This course is intended to prepare the teacher for geography work in the first six grades by testing, emphasizing, and supplementing her knowledge of the subject, by frequent presentation on her part of portions of the work, and by criticism and suggestions as to the methods employed. The topics are all suited for use in common schools, and include physical, political, and industrial subjects. The work upon foreign localities is reduced to the minimum requirement; that of the home country, the parent State, and the native town is given in greater detail. Physiography, climate, map development, kinds of soil and their

mineral constituents are also considered together with a course of instruction for the various grades of the elementary schools, with the methods of teaching as applied to the assignments for each grade.

ENGLISH LANGUAGE.

English Language 1. Oral and written expression. Miss Tobey.

First year. Thirty-eight weeks; three recitation periods weekly; outside preparation, average four periods weekly.

This course includes: —

1. A course in technical grammar, the aim of which is to emphasize essentials useful in securing correct oral and written expression.

2. A brief course in oral and written composition, with especial attention to development of a group of standards which should obtain in the work of the class. Method of developing various types of composition will be analyzed, and as early as possible in the course students will have an opportunity to conduct the presentation of lessons and the criticism of composition.

3. Development of a course of study in composition and grammar for the elementary grades. Development and application of method for the work of each grade through type lessons given by instructor, teachers in the training school, and by the students themselves.

English Language 2. Penmanship. Mrs. Clark.

First year. Thirty-eight weeks; one recitation period weekly; outside preparation, average two periods weekly.

This course is divided into three parts: (*a*) Seat work, wherein a systematized course in penmanship, based on muscular movement, is developed. Drill is given in making letter forms and figures, emphasizing movement, slant, proportion, spacing, and type. (*b*) Board work. In this division of the work students are prepared for the various types of blackboard work required in the grades. (*c*) Methods. Methods of and practice in teaching penmanship in the elementary schools, especial emphasis being put on primary work.

English Language 3. Composition. Mr. Patterson.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average three periods weekly.

This course seeks to train students to use and to teach the forms of composition most essential to the active men or women of the modern world. Exercises are provided in both oral and written composition. Students are drilled in the art of direct, effective speaking. Among the subjects prepared and delivered are ordinary business talks, stories suitable for the grades, public readings, speeches for special occasions, current topics, and reports of assembly programs. The organization of literary societies, the principles of debate and of parliamentary law are studied and practiced. The course aims at usefulness, not only in the schoolroom but in every vocation of life.

DRAWING.

Drawing 1. Content course. Miss Snow.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The aim of this course is to give students a thorough knowledge of subject-matter, and a working basis necessary to the teaching of drawing in the grades.

This subject-matter includes drill in the handling of water color, crayon, pencil, and scissors, and the study of representation, illustration, perspective, color, and design.

Drawing 2. Methods course. Miss Snow.

Second year. Twenty-six weeks; four recitation periods weekly; outside preparation, average three periods weekly.

The aim of this course is to instruct students as to the most effective methods of teaching drawing and applied arts in the grades.

Because skillful use of the blackboard plays so large a part in the efficiency of a teacher, a special effort is made to develop power and confidence in illustrative sketching on the blackboard.

Appropriate problems for each grade and for special holidays therein are planned and worked out with the students.

Each student is given the opportunity for practical application of her work by teaching classes in the training school.

MUSIC.

Music 1. Content course. Mr. Hawley.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

A thorough study of the subject-matter required for teaching in the grades; drill in sight reading and songs; ear training; a study of musical interpretation including breathing, tone production, pronunciation and enunciation, terms of tempo and expression; presentation and interpretation of fifteen or more rote songs suitable for primary grades; chorus practice; and practice teaching before the class of students of subject-matter suitable for grades.

Music 2. Content and methods course. Mr. Hawley.

Second year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

This course for seniors is a continuation and expansion of Music 1 for juniors, and is planned so as to present a maximum of efficiency of presentation in the practice schools. By the use of the Weaver and Bowen sight slips students are given a thorough training in sight reading and individual singing of short selec-

tions, as solos, duets, and trios; a course of study for the first six grades is indicated and developed by students, with a considerable drill in practice teaching before the class. Some attention is given to chorus singing, the music for graduation being prepared in the time given to this course. Under the personal direction and supervision of the instructor every normal student is required to give five full lessons to classes of children in the training school.

SCIENCE.

General Science. Dr. Wilson.

First year. Twenty-six weeks; four recitation periods weekly; outside preparation, average four periods weekly, in the laboratory or field practice.

The presentation of a science lesson is made the subject of study and of practice. The course includes studies of animal and plant life, gardening, and selected applications from chemistry and physics. Emphasis is placed upon the study of harmful and beneficial insects, birds, and wild flowers. An ample school garden gives opportunity for personal experience in its practical use.

Each student also has a local area, including a pond, river, or brook, woodland, and cleared ground, which she studies throughout the year and from which she secures material for her class work. There is also included a small amount of general work upon plants and animals from other portions of the United States, from the seashore, and from other countries.

PHYSICAL EDUCATION.

Physical Education 1. Physical training. Mrs. Blague.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average two periods weekly.

The work in the gymnasium is carried out along the three lines of formal gymnastics, games, and folk dancing. Every student is given the benefit of the exercise for herself and practice in conducting squad and class drills. A small amount of theory is included in the class teaching and covers the ground necessary to make an intelligent and accurate worker.

In gymnastics the outlines of exercises consist of a progressive series arranged for each of the first six grades. In these exercises the lessons for the first and second grades are in the form of regulated play where action, imagination, and imitation are the characteristics called for; the subjects of the lessons, so far as is possible, are in keeping with the season of the year. The more formal work begins in the third grade.

All students taking this course are required to provide themselves with a regulation costume, consisting of white jumper or middy blouse with white collar and cuffs, black tie, navy blue bloomers, black stockings, and black tennis or gymnasium shoes.

Physical Education 2. Hygiene. Dr. Wilson.

First year. Thirteen weeks; four recitation periods weekly; outside preparation, average four periods weekly, a part of which is in the laboratory.

The basis of this work is the teaching of hygiene in the first six grades of our common schools. The students secure the necessary material, prepare the lessons, and present the work under the guidance, suggestion, and criticism of the teacher.

Only so much anatomy and histology is included as is found necessary to a proper understanding of the hygiene. Emphasis is placed upon the intelligent use of charts, tables, the circulars and reports of city, State, and national boards of health, and many articles of the current literature of hygiene. Prominence is given to the hygienic duties of the teacher under ordinary conditions, and what is expected of her in emergencies, particularly with reference to contagious diseases. The important principles of private and public sanitation are also included, and are illustrated by a study of concrete examples.

HISTORY AND SOCIAL SCIENCE.

History and Social Science 1. Community civics. Mr. Brodeur.

Second year. Twenty-six weeks; two recitation periods weekly; outside preparation, average two periods weekly.

A study of those forms of civil life which fall within the personal experience of everyday life, with special reference and application to public school pupils. A large number of topics are considered, as, for example: (1) laws in the schoolroom, discipline, laws in the community, the town meeting, the executive officers of town or city, law and order, policemen, courts and trials, places of detention, etc.; (2) the public health, — contagious disease, quarantine, vaccination, boards of health, disposal of garbage, ashes, rubbish, etc., clean streets, city physician, medical examiner, vital records, etc.; (3) public education, — the town schools, number of buildings, cost of maintenance, value to community and individual, value in dollars of school privileges to citizens, etc.

Some other topics considered are banks and the saving habit, insurance, the post office, public highways, the care of the poor, dependents, public libraries, citizenship, the franchise, taxation, etc.

Trips are taken, individually or by class, to the almshouse, the town lockup, the Hampden County jail, etc., and a day is spent in the civil session of the Superior Court.

History and Social Science 2. History of United States. General course. Mr. Patterson.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

In this course are considered the aims and method of historical study. These factors are exemplified by review of the movements and principal events in American history. Leading purposes are to develop power to interpret and

organize the facts of history; to impart the spirit of American institutions, and to formulate historical ideals; to understand the field of work and the best means of teaching history in the grades.

History and Social Science 3. Contemporary history. General course. Mr. Patterson.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

To acquire a background for American history and a broad outlook upon life, a brief survey is made of salient forces in the development of world history. The rise and fall of nations, their leaders, and their contributions to civilization are traced. Special emphasis is placed upon those countries most closely related to American history, particularly England and France. Recent international problems are studied with the aid of the best magazines and current documents.

LITERATURE.

Literature. Content and methods course. Miss Fickett.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

The course in literature is designed to acquaint students with the literature set for children by present-day standards, and to furnish a cultural background for its appreciation and a working knowledge of the most acceptable procedure in its classroom use. The first term is devoted to those types of literature within which are included the most enduring stories for children. This work, introduced by a cursory study of folklore in general, and accompanied by copious reading, is a study as scholarly and exhaustive as conditions permit of the beast tale, fairy story, myth, legend, ballad, lyric, epic, and romance. The work of the second term is almost wholly professional. Authoritative and appropriate writings on the teaching of literature are discussed; and from the material previously read, specimen selections, lending themselves distinctively to memorizing, reproduction, appreciation, or dramatization, are made the foundation of illustrative lesson plans. In order to socialize the recitation and to furnish an impetus for worth while reading that shall continue beyond the days of training, each class organizes itself into a woman's club, the members of which enroll in one of the two-year courses of the National Reading Circle, conducted under the auspices of the United States Bureau of Education. The programs of the club are based upon books in the United States course; and each student is required, while she is a member of the literature class, to read at least one of the prescribed books, and to report to the class on that phase of it assigned her for individual study.

PRACTICAL ARTS.

Practical Arts 1. Sewing. Mrs. Clark.

First year. Thirty-eight weeks; two recitation periods weekly; outside preparation, average one period weekly.

Instruction in elementary sewing includes practice in making the fundamental stitches and applications of the same to various simple models suitable for grades 5 to 8. All the work for grades 5 and 6 is handwork, and the course covers the making of dust cloths, bean bags, pin cushions, sewing aprons, work bags, etc. Lessons on pattern cutting for underclothing and dresses made with the sewing machine, and the application of simple trimmings, are given for advanced work.

In addition to making the articles called for in the course each student is required to construct an original model which a child in grade 6 might be taught to make. In this model attention is paid to the cost of material, the application of stitches already taught, and the usefulness of the article when completed.

Practice in the teaching of sewing to children in the training school, and the preparation of material for the lessons, is given in the appropriate grades under the direction of the supervisor.

Practical Arts 2. Elementary Handwork. Miss Snow.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average four periods weekly.

The aim of this course is to familiarize students with the materials used in handwork problems in the grades, and with the methods of presenting such problems to the children.

Sand-table projects, paper construction, simple bookbinding, pasting, weaving, basketry, and beginning bench work are included in the course.

EDUCATION.

Education 1. Methods. Mrs. Winslow.

First year. Thirty-eight weeks; four recitation periods weekly; outside preparation, average four periods weekly.

The work of this course relates very closely to the work in the training school, and is directly preparatory to the student's period of practice teaching. In connection with the course students are required to observe and participate systematically in the training school; and the experienced teachers of that school frequently illustrate different phases of the work both in the normal school classroom, with children, and in the training school.

This course includes: —

1. Types of class procedure.
2. Reading and use of the voice.
3. Story telling and dramatization.
4. Home geography.

Education 2. History of education. Miss Fickett.

Second year. Twenty-six weeks, two recitation periods weekly; outside preparation, average two periods weekly.

The course in the history of education is designed chiefly to acquaint students with the most renowned educational leaders of all time. Its purpose is, therefore, essentially biographical; but the work is unified by tracing with as much accuracy and detail as time permits the sources of twentieth century schoolroom procedure. It is intended that every student shall leave the subject with a fuller conception of the dignity of the teaching profession and a more intelligent attitude toward current educational discussions and impending changes in our school system.

Education 3. General Psychology. Miss Fickett.

First year. Thirty-eight weeks; one recitation period weekly; outside preparation, average two periods weekly.

This is an introductory course in general psychology, through which the student becomes acquainted with the basal principles of human behavior, and builds up an adequate psychological vocabulary.

Education 4. Psychology and Pedagogy. Miss Fickett.

Second year. Twenty-six weeks; three recitation periods weekly; outside preparation, average three periods weekly.

With the facts of general psychology as a background, the student, during the first thirteen weeks, inquires into the equipment of original nature and the possibilities of nurture far enough to insure a knowledge of child psychology in its fundamental aspects; and for the second thirteen weeks she supplements this work with a consideration of the most available and effective means of creating desirable changes in children, and with a working knowledge of the standardized tests and scales for determining the effects of her instruction.

Education 5. Practice teaching. Under the supervision of Mrs. Winslow.

Second year. Thirteen weeks; forty recitation periods weekly; outside preparation, average ten periods weekly.

The training school is a public school maintained jointly by the town and the State. Its object is: (*a*) to give children a thorough training in the work of the grades, and (*b*) to furnish normal school students privileges of observation and practice.

It has 12 grade rooms (42 pupils to a room), a kindergarten, recitation rooms, an assembly hall, a library, a principal's office, electric lights, and other modern conveniences, and is liberally equipped for the teaching of all subjects of the grades.

The teaching force consists of the principal, 13 training teachers, each in charge of a grade, and supervisors of music and art.

A most intimate connection exists between the training school and the normal school. Through directed observation and participation with subsequent class discussion junior students become familiar with school conditions and practice from the viewpoint of the teacher, while senior students devote the entire time of one term of thirteen weeks to observation and practice teaching under expert supervision, and continue observation throughout the year. During the training period each student has two assignments at least two grades apart, and is required not only to make a thorough study of, and to teach in, the grades to which she is assigned, but also to observe systematically in all other grades. Frequently opportunities are given to substitute in the schools of Westfield.

The following courses are given in connection with training: —

School Management and School Law (Mr. Winslow). — A study is made of problems of management in graded and ungraded schools, *e.g.*, preliminary arrangements; program making; classroom routine; discipline; technique of instruction; relation of teacher to associate teachers, principal, superintendent, parents, and the community. These topics are supplemented by directed professional reading. The work in school law includes a brief survey of the laws of Massachusetts relating to public instruction. The aim is to give the normal student an intelligent idea of such legislation as applies to her work, and to acquaint her with her privileges and duties as a public school teacher.

Rural School Work (Mrs. Winslow). — The purpose of this course is to remove the ordinary prejudice against rural school positions by revealing the attractiveness of a well-ordered country school that has become a socializing force in the community. To this end the course aims to give an inspiring consideration of the peculiar problems and privileges of the rural school teacher.

It is the intention to make all the work in the training school so good in method and so practical that students may go from it to their own schools with a probability of success.

DISCIPLINE.

Whoever aspires to the responsible office of teacher should habitually practice self-control. This doctrine furnishes the key to the disciplinary policy of the school. Pupils are treated with confidence, and to a large extent the government of the school is left in their hands. Almost no rules are made, but it is the constant effort to create such an atmosphere that to follow the best ideals shall be easy and natural.

Regular attendance, good behavior, and loyalty to the best interests of the school are necessary to successful work, and are expected of all.

The power of suspension for misconduct and of removal from school for failure to do properly the work of the school is lodged in the principal, with an appeal to the Commissioner of Education.

ALLOTMENT OF COURSES BY CLASSES AND TERMS.

Junior Year.

Fall Term.		Winter Term.		Spring Term.	
Arithmetic, . .	3	Arithmetic, . .	3	Arithmetic, . .	3
Drawing, . . .	2	Drawing, . . .	2	Drawing, . . .	2
English, . . .	3	English, . . .	3	English, . . .	3
Geography, . .	3	Geography, . .	2	Geography, . .	2
Gymnastics, . .	2	Gymnastics, . .	2	Gymnastics, . .	2
Methods, . . .	4	Methods, . . .	4	Methods, . . .	4
Music, ...	2	Music, ...	2	Music, ...	2
Penmanship, . .	1	Penmanship, . .	1	Penmanship, . .	1
Psychology, . .	1	Psychology, . .	1	Psychology, . .	1
Science, . . .	4	Science, . . .	4	Science, . . .	4
Sewing, . . .	2	Sewing, . . .	2	Sewing, . . .	2
Total periods per week, . . .	27	. . . . .	26	. . . . .	26

Senior Year.

Fall Term.			Winter Term.			Spring Term.		
	B	C		A	C		A	B
Civics, . . .	2	2	Civics, . . .	2	2	Civics, . . .	2	2
Contemporary history.	3	3	Contemporary history.	3	3	Contemporary history.	3	3
Drawing, . . .	4	4	Drawing, . . .	4	4	Drawing, . . .	4	4
English composition.	2	2	English composition.	2	2	English composition.	2	2
History of education.	2	2	History of Education.	2	2	History of education.	2	2
History of United States.	3	3	History of United States.	3	3	History of United States.	3	3
Literature, . .	3	3	Literature, . .	3	3	Literature, . .	3	3
Manual training, .	3	3	Manual training, .	3	3	Manual training, .	3	3
Music, . . .	2	2	Music, . . .	2	2	Music, . . .	2	2
Psychology and pedagogy.	3	3	Psychology and pedagogy.	3	3	Psychology and pedagogy.	3	3
Total periods per week, . . .	27	27	. . . . .	27	27	. . . . .	27	27

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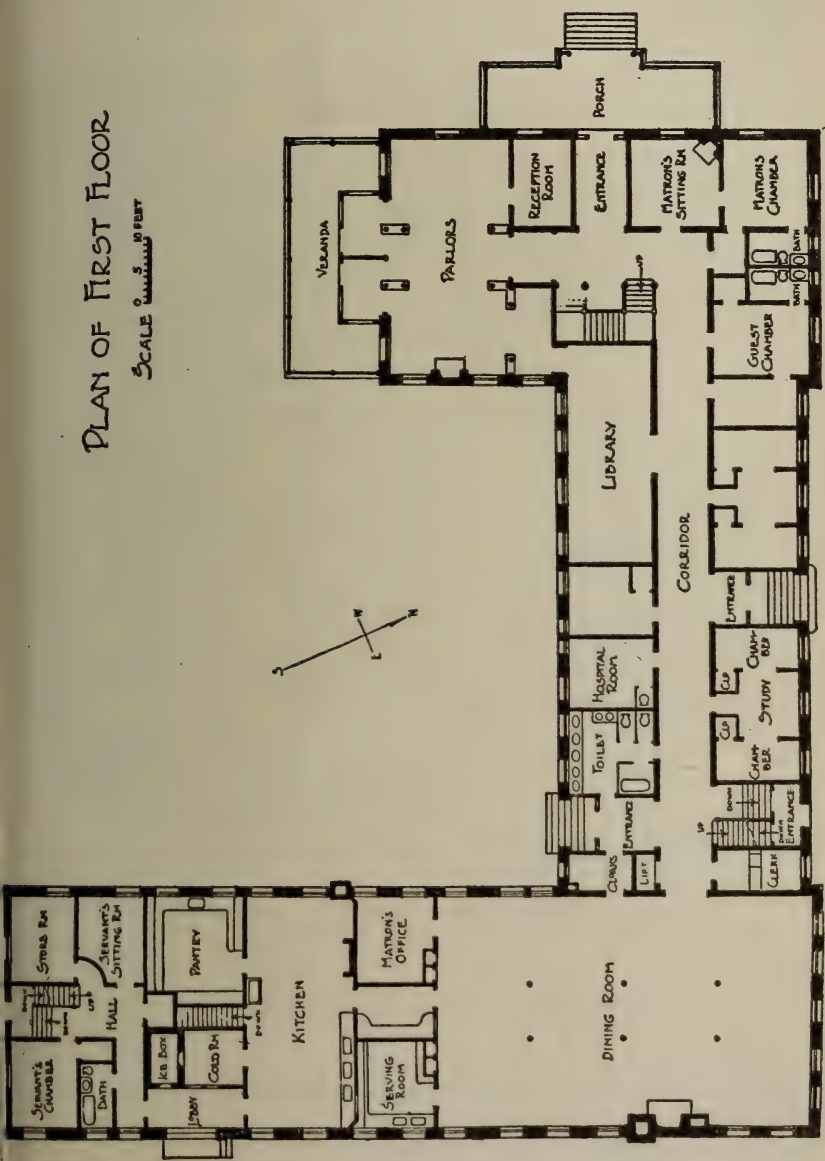
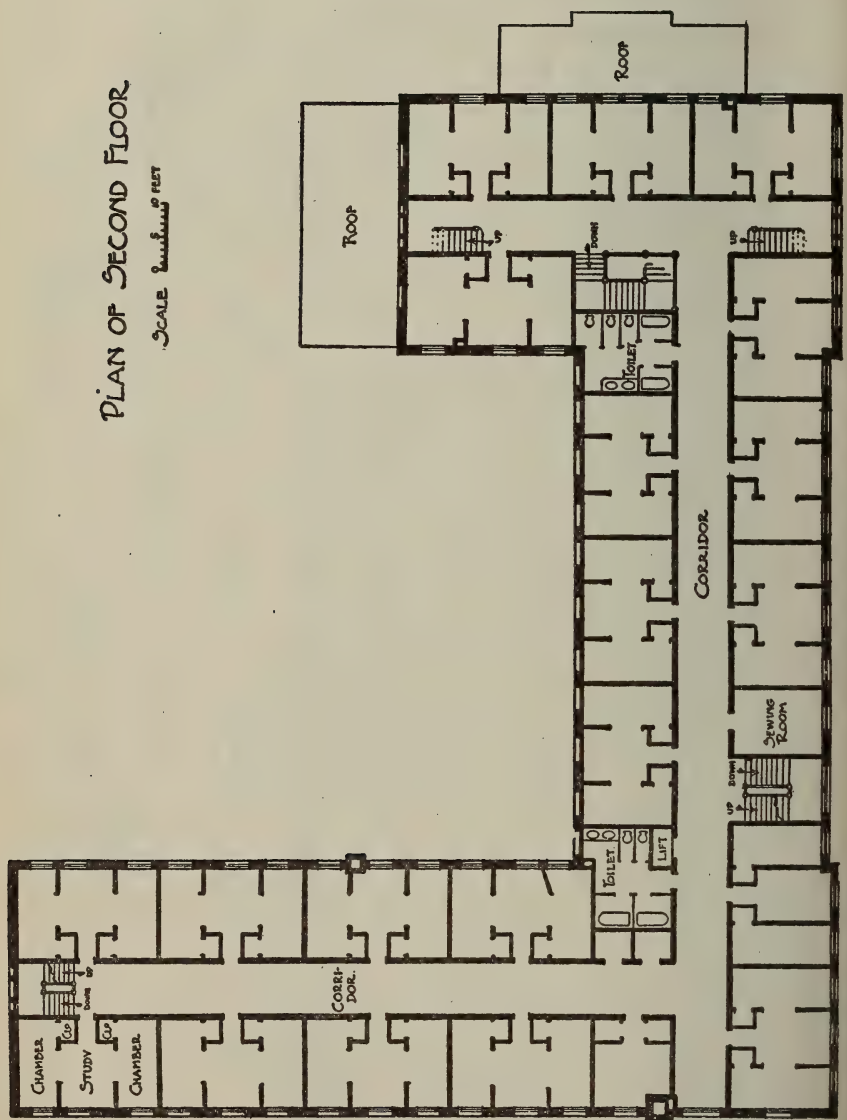


DICKINSON HALL.



Third floor is like second, except that space southeast of east toilet room contains gymnasium and rooms for servants.

LECTURES, CONCERTS, AND ENTERTAINMENTS.

An effort is made every year to quicken a school spirit, to educate through the social instinct, and to bring students into contact with people of reputation in lecture and concert fields.

The regular social activities of the school, carried out largely by the students, consist of the following: faculty reception to new students, Hallowe'en party, Christmas party, senior reception, junior reception, heart party, final reception, and faculty tea.

DICKINSON HALL.

Mrs. Charles B. Wilson, Matron.

Dickinson Hall is the name given the normal dormitory, which was used for the first time in September, 1903. It is in charge of the principal, and is a commodious, well-lighted school home, with accommodations for 75 students. Rooms will be assigned once each year, two students occupying a suite of three rooms. Whenever possible, students should indicate their choice of roommate. Rooms will be assigned **in the order of application after admission to the school.** A deposit of $5 is required upon application which will be applied on the first quarterly payment, **but forfeited to the State if the room is not taken at a reasonable date.**

Board in the dormitories connected with the normal schools of the State is supplied at cost of materials. As this is a fluctuating item no definite agreement as to the exact price can be entered upon. For the past year the price of board was fixed at $260, payable in advance as follows: $65 at the beginning of the school year in September; $65 on November 15; $65 on February 1; and $65 on April 15.

This rate includes board, furnished room (except as below), steam heat, light, and laundry, for such time as the school is in session and for the Thanksgiving recess, but for no other recess or vacation. Pupils whose homes are at a distance may, on permission of the principal, remain at the hall

during any vacation, except the long one in the summer, on payment of the additional sum of $7.00[1] per week during such vacation. The hall is closed during the summer.

For temporary absence of one week or less no rebate will be made to students. For absence exceeding one week, a rebate at the rate of $5.00[1] a week may be obtained if the room is reserved for the student; otherwise a rebate of $6[1] per week may be granted. When students leave the school before the expiration of a term, money paid in advance will be refunded at the rate of $6.00[1] a week, but no deduction will be allowed for the first week of absence.

Each boarder is required to bring towels, napkins, a napkin-ring, three pillow slips, four sheets, and a bedspread for three-quarters bed (54 inches by 90 inches), two clothes-bags, and blankets. The school does not provide curtains, bureau or commode covers. Rugs and art squares are furnished by the school.

All articles sent to the laundry must be distinctly marked with the owner's name in indelible ink. Initials will not answer.

Visitors can have good accommodations at $2.50 per day; dinner, 55 cents; supper, 40 cents; breakfast, 35 cents; lodging, $1.25.

Whenever more pupils apply for rooms than can be cared for in Dickinson Hall, the principal will find places for those who cannot be accommodated, usually at prices not in excess of $1 a week each for two students occupying one room. Whenever possible such students will board at Dickinson Hall and be charged at the rate of $205[1] a year; but all outside charges are business matters between the student and the householder, for which the principal assumes no financial responsibility.

In Dickinson Hall the State has tried to provide for the comfort and convenience of its pupils. In the basement space has been set aside for a laundry, which shall be exclusively for students' use; set tubs, wringers, ironing boards, etc., are furnished. On the third floor a gymnasium has

[1] Price subject to change at any time.

been provided; school work in gymnastics is given in this room; the gymnasium is also the general meeting place of the students, where evening entertainments may be held. A commodious library and reading room, the reception room and parlors, hospital, and dining room are situated on the first floor.

The building is substantially made of buff brick; the interior finish is of ash in the natural wood, and the floors are of maple. The hall is heated by steam and lighted by electricity, and every possible precaution is taken to secure it from danger by fire. A private fire-alarm box connects it with the central fire station of the town, which is situated near by; extinguishers and grenades are provided on every floor; electric gongs for alarming pupils have been installed; and a watchman patrols every part of the building once every hour during the night.

Pupils who do not live in Westfield and who do not return to their homes daily are expected to board at Dickinson Hall. All other students who wish to board with relatives or to work for their board in private families must first secure permission from the principal.

EMPLOYMENT OF GRADUATES.

The demand for graduates of this school is greater than the supply. During the past year the principal has received many requests for teachers to which he has been unable to respond.

In the interest of graduates of this school who desire to secure better positions, and of school committees and superintendents who are seeking teachers, the principal requests that former pupils will keep him informed of their addresses and of their wishes for future work. He will keep at his office as complete a directory of graduates as possible, and hopes to be serviceable alike to employers and employed. If alumnæ sending their addresses will also forward testimonials of success, the principal can act for them more intelligently.

It should be distinctly understood that the principal guarantees no positions, and declines to recommend any teacher whom he does not personally know to be successful. In all cases, however, he will gladly furnish the names and addresses of all eligible teachers to inquirers, leaving to them the responsibility of investigation and action.

As complete a record as possible of all future graduates will be kept, showing their scholarship, training, experience before entering the normal school and in the training schools, and general qualifications for teachers' positions, together with such testimonials of success in teaching as may be filed from time to time. Such data will be considered entirely confidential, and will be accessible only to superintendents and school committees.

GENERAL REMARKS.

The demand of the hour is for professionally trained teachers, and, both for the good of the schools and for their own advantage, all intending teachers are urged to prepare themselves by a special course of training in some school established for the purpose.

Teachers who wish to profit by the regular classroom instruction in any department are invited to join the school temporarily during their vacations and at such other times as may be convenient. The school aims to be helpful. No charge will be made for tuition or textbooks, and, if reasonable notice is given, such students can usually be accommodated at Dickinson Hall at the rate for regular students.

This school is always open to the inspection of the public. A cordial invitation is extended to teachers, school committees, and superintendents to visit at their convenience.

For catalogues, specimen examination papers, or any information address the principal at Westfield.

STUDENTS.

Graduates, Class of 1920.

General Two-Year Course.

Astley, Ethel W., 344 Maple Street,	Holyoke.
Avery, A. Claire, 500 Plainfield Street,	Springfield.
Barker, Mabel,	Three Rivers.
Bovett, Edith M., 750 Dalton Avenue,	Pittsfield.
Bowen, Mary E., 39 Fuller Street,	Chicopee.
Brodeur, Ruth E., Hampden Street,	Westfield.
Brown, Marion E., 12 Highland Avenue,	Westfield.
Cavanaugh, Mary E., 37½ Main Street,	South Windsor, Conn.
Coleman, Louise C., Ely Avenue,	West Springfield.
Cooper, Janice M., 17 Lincoln Street,	Westfield.
FitzGerald, M. Gladys, 28 Stearns Terrace,	Chicopee.
Goss, Anna, 47 Chancery Street,	New Bedford.
Hanchett, Maida E., 7 Butler Street,	Westfield.
Heath, Frieda M.,	Interlaken.
Irving, A. Dorothy, 93 Willis Street,	New Bedford.
Jacobs, Carrie L. E., 32 Ladd Street,	Springfield.
Kennedy, Irene T., 25 Parker Street,	Holyoke.
Kennedy, Mary E., Martin Street,	East Longmeadow.
Lawrence, Gertrude C., 9 Weston Street,	Dalton.
Mahoney, Mary C., 53 Orange Street,	Westfield.
McKenna, Dorothy H., 14 Linden Street,	Northampton.
Monat, Muriel S., Russell Street,	Huntington.
Moriarty, M. Jeannette, Ellington Street,	East Hartford, Conn.
Moriarty, Mildred M., 485 Chicopee Street,	Willimansett.
Noonan, Katherine E., 55 Mechanic Street,	Westfield.
Noonan, Marion D., 55 Mechanic Street,	Westfield.
Norrgard, Helen, 81 Elm Street,	Springfield.

Parmenter, Lucy S., 14 Holley Avenue, . . Greenfield.
Pendergast, Agatha, 201 Main Street, . . Indian Orchard.
Smith, D. Maude, 52 Court Street, ... Westfield.
Terrien, Alma G., 31 John Street, ... Willimansett.
Thetreault, Madeline G., 581 Chicopee Street, . Willimansett.
Vaber, Lorena H., Center Street, ... Lee.
White, Mary E., ... North Hadley.
Young, Bertha A., 65 Wellesley Road, . . Holyoke.

General Two-Year Course.

Seniors.

Austin, Catherine R., High Street, ... Bondsville.
Bitensky, Florence C., 709 Peck's Road, . . Pittsfield.
Canty, Cecilia G., 110 Abbe Avenue, ... Springfield.
Cavanaugh, Catherine, 8 Cherry Street, . . Westfield.
Chittenden, Esther H., 89 Franklin Street, . Westfield.
Coakley, Helen I., 57 Bradford Street, . . Pittsfield.
Coffey, Alice V., 128 Brown Street, ... Pittsfield.
Cutler, Agnes L., ... Warren.
Daley, Margaret M., 37 West School Street, . Westfield.
Damon, Gladys M., ... Chesterfield.
Deely, Annette E., 22 Cliftwood Street, . . Springfield.
Devine, Mary R., R. F. D., ... Amherst.
Dwyer, Dorothy, 798 Second Street, ... Fall River.
Eagen, Gertrude A., 13 Lincoln Street, . . Pittsfield.
Fahey, Catherine E., South Prospect Street, . Lee.
Flaherty, Madelyn M., 139 Westfield Road, . Holyoke.
Foster, Ruth, North Longyard, ... Southwick.
Fowler, Doris E., Hillside Road, ... Westfield.
Goodrich, Vera E., Pleasant Street, ... Lee.
Hamer, Dorothy C., 30 King Street, ... Westfield.
Hickey, Eva G., R. F. D., ... Amherst.
Hubbard, Dorothy W., 53 Church Street, . . Westfield.
Hunt, Angie B., ... Chester.
Hunter, Dorothy L., 9 Lamb Street, ... South Hadley Falls.
Johnson, Edith C. M., 80 Oak Grove Avenue, . Springfield.
Keefe, Alice F., 8 West Silver Street, ... Westfield.
Koepke, Dorothy E., 130 Burbank Street, . Pittsfield.
McDonnell, Mary E., 120 Sargeant Street, . Holyoke.
MacNeil, Margaret A., 100 Second Street, . Pittsfield.

MacWhinnie, Effie, 16 Lenox Avenue,	Pittsfield.
Manning, Evelyn A., 15 Fairfield Street,	Springfield.
Meagher, Lillian F., 336 Lebanon Avenue,	Pittsfield.
Meehan, Marion R., 80 Maplewood Avenue,	Pittsfield.
Nash, Beatrice C., 573 Osborn Street,	Fall River.
Nelson, Hazel L., Granville Road,	Westfield.
Nilan, Beatrice R., 86 Third Street,	Pittsfield.
Noonan, Nora G., 234 Birnie Avenue,	West Springfield.
Patterson, Ruth V., 57 Court Street,	Westfield.
Putnam, Hazel G., 44 Maple Heights,	West Springfield.
Rhoades, Maxine,	Williamsburg.
Shea, Marguerite C., 226 East Main Street,	Chicopee Falls.
Sheridan, Marion I., 162 First Street,	Pittsfield.
Sime, Leah R., 30 Hampden Street,	Westfield.
Spenkoch, Florence M., 496 North Main Street,	Springfield.
Street, Marguerite L., 356 Wahconah Street,	Pittsfield.
Sullivan, Mary A., R. F. D. 1,	Belchertown.
Sullivan, Mary E.,	Warren.
Taylor, Ruth G., 82 South Maple Street,	Westfield.
Twarog, Sophia P., 102 Chicopee Street,	Chicopee.
Ungetheum, Ruth E., 17 Avery Street,	Westfield.
Wickles, Elizabeth P., 20 Chestnut Street,	Hatfield.

JUNIORS.

Atherton, Beryl M., 42 Bliss Street,	West Springfield.
Avery, Margeret L.,	Wyben.
Barney, Dorothy E.,	West Brookfield.
Barry, Katherine C., 11 Gordon Street,	Springfield.
Benoit, Gertrude A., 70 Cochran Street,	Chicopee Falls.
Biggerstaff, Edith J., Hastings Hill,	Suffield, Conn.
Biggerstaff, Elizabeth A., Hastings Hill,	Suffield, Conn.
Bohan, Ethel M., 4 Richmond Avenue,	Pittsfield.
Breslin, Frances, 416 Park Street,	West Springfield.
Carroll, Mary A., 25 Riverview Terrace,	Chicopee.
Cash, Elizabeth C., 30 Union Street,	Westfield.
Coffey, Helen L., 17 Bay State Road,	Pittsfield.
Connell, Pauline G., 64 Church Street,	Springfield.
Connors, Catherine E., 21 Fourth Street,	Pittsfield.
Coomes, Olive E., Elm Street,	East Longmeadow.
Cottrell, Carolyn L., 34 Stratford Avenue,	Pittsfield.

*Cross, Mazie E.,	Chester.
Czelusniak, Emilia B., 142 Center Street,	Chicopee.
Daly, Eleanor C., 55 Willard Avenue,	Springfield.
Dessureault, Bella M., Greenfield Road,	Montague.
Devine, Gertrude E., 16 Harrison Avenue,	Westfield.
Dowd, Eleanor E. R., 290 Liberty Street,	Springfield.
Dreisow, Julia M., 5 Little's Court,	Westfield.
Dufresne, Blanche G., 29 Arch Street,	Springfield.
Feindel, Katherine A., Main Street,	North Dana.
Finkelstein, Bessie, 93 Acushnet Avenue,	Springfield.
Fleming, Grace C., 632 Chicopee Street,	Willimansett.
Ford, Olive L., 38 East Lenox Road,	Pittsfield.
Fugere, Rhea M., 235 Grove Street,	Chicopee Falls.
Gerdts, Anna E., 135 Massasoit Street,	Springfield.
Gilbert, Nathalia W., 2 Faculty Street,	Wilbraham.
Gordon, Mildred S., 117 Franklin Street,	Westfield.
Griffin, Eileen R., 12 White Street,	Westfield.
Hahn, Amalia E., Fuller Road,	Chicopee Falls.
Haley, Alice L., 75 Lincoln Street,	Holyoke.
Hambright, Irene E.,	Elizabethtown, Pa.
Hayes, Monica B., 148 Main Street,	Manchester, Conn.
Hennessey, Madeline B., 65 Alden Street,	Springfield.
Hirshon, Julia, 23 Alfred Street,	Springfield.
Horwood, Dorothy S., 18 Shepard Street,	Westfield.
Hunninen, Esther M., R. F. D. 3,	Chester.
Hyde, Elizabeth, 46 Holland Avenue,	Westfield.
Keefe, Helen M., 24 Forbes Avenue,	Northampton.
King, Marjorie A., 10 Malone Avenue,	Westfield.
Kirby, Kathryn T., 12 Church Street,	Fiskdale.
Lincoln, Ruth S., Sta. 134 Enfield Street,	Enfield, Conn.
McCusker, Catherine T., 77 First Street,	Pittsfield.
Moore, Agnes R., 10 White Street,	Westfield.
Moriarty, Catherine T., 31 Webster Street,	Springfield.
Morrison, Mildred C., 26 Higgins Street,	Great Barrington.
O'Brien, Agnes E., 34 King Street,	Northampton.
O'Shea, Mary E., 39 Arlington Street,	Northampton.
Owens, Irene E., 280 Sumner Avenue,	Springfield.
Pearson, Vera E., 21 Morgan Street,	Holyoke.
Phelon, Edith H.,	Granville.

* Deceased.

Phillips, Gladys L., 15 Avery Street, . . . Westfield.
Poltenson, Sadie, 3 Douglass Street, . . . Springfield.
Rose, Christina M., Middlefield Street, . . Chester.
Ryan, Eleanor C., 18 Seymour Street, . . Pittsfield.
Ryan, Helen D., 19 Church Avenue, . . . Northampton.
Ryan, Mary M., 45 Silver Street, . . . Lee.
Saunders, Helen G., ... Essex, Conn.
Shea, Eleanor D., 889 Worthington Street, . Springfield.
Smith, Kathryn M., 53 Murray Hill Avenue, . Springfield.
Smith, Maude, ... Blandford.
Sparks, Daphne L., Cliffwood Street, . . . Lee.
Stanley, Eileen M., Main Street, . . . Becket.
Stevens, Esther J., 32 Huntington Street, . . Springfield.
Stewart, Frances M., 53 Mason Street, . . Springfield.
Sullivan, Kathryn M., Pochassic Street, . . Westfield.
Synan, Elizabeth J., 24 South Church Street, . Pittsfield.
Szpara, Nellie B., 12 Lawrence Road, . . Chicopee.
Tolman, Dorothy, 29 Church Street, . . . Thorndike.
Tolpin, Helen R., ... West Suffield, Conn.
Toomey, Elizabeth M., 97 Pine Street, . . Springfield.
Waters, Orrel B., Middlefield Street, . . . Chester.
White, Helen M., R. F. D., ... Amherst.
White, Marion E., ... North Hadley.
Zarrow, Eva, 79 Pynchon Street, . . . Springfield.

College Graduates' Course — One Year.

Hildreth, Fannie, 1866 Northampton Street, . Holyoke.

Teachers' Course — One Year.

Cramer, Elizabeth A., 25 Princeton Street, . Springfield.

Special Students.

Forsythe, Madeline E., 21 Columbus Avenue, . Holyoke.
Kelleher, Mildred B., 51 Cleveland Street, . Springfield.
Nichols, Salome, 132 Alderman Street, . . Springfield.
Sahpiro, Sadie G., 534 Chestnut Street, . . Springfield.
Tormey, Helen C., Cliffwood Street, . . . Lee.
Wheeler, Olive I., 79 Lawler Street, . . . Holyoke.

Summary.

Seniors in General Course,	51
Juniors in General Course,	79
College Graduates' Course,	1
Teachers' Course,	1
Special Students,	6
Total,	138

UNIVERSITY OF ILLINOIS-URBANA
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